The fields on this form may be completed on the screen using Acrobat software. If using Acrobat Reader, you may fill-in and print. If using Acrobat Exchange, you may fill-in, print, and save.

SAVE AS | PRINT PLEASE

OAK RIDGE OPERATIONS OFFICE PREFERENCE IN HIRING FORM

STATEMENT OF INTEREST IN MAINTAINING SECTION 3161 EMPLOYMENT ELIGIBILITY

NAME: _____
First Middle Last

SOCIAL SECURITY: _____

MAILING ADDRESS: _____
Street Apt. Number

_____
P. O. Box (if applicable)

_____
City State Zip

TELEPHONE NUMBER: _____ (DAY) _____(EVE)

DATE OF LAYOFF RESULTING FROM WORK FORCE RESTRUCTURING:

DATE: _____ LOCATION (SITE) _____
(Month/Day/Year)

NAME OF FORMER EMPLOYER: _____

POSITION/TITLE WITH FORMER EMPLOYER _____

OCCUPATIONS/TRAINING/CERTIFICATIONS (CLASSIFICATIONS HELD):

I hereby request that my name be placed, or retained, for the Section 3161 Preference in Hiring for the Oak Ridge Reservation and be considered for any job opportunities that may arise for which I am qualified at this or any other Department of Energy site. I also certify that I have not voluntarily terminated or been terminated for cause from employment by a Department of Energy contractor or subcontractor while performing work at a Department of Energy site. *I understand that to maintain my eligibility I must recertify with my former employer annually each January.*

☐ Check this box if you wish to have your resume entered into the JOBBS database and flagged with preference.

_____ _____ _____
Employee Name (Print) Signature Date

I certify that the above-named employee is eligible to receive the hiring preference.

Name
Title

_____ _____ _____
Name of Contractor/Certifying Official (Name & Title) Signature Date

Submit completed form to:

BWXT Y-12
ATTN: Staffing, Career Center Manager, MS 8018
PO BOX 2009
OAK RIDGE TN 37831-8018

UCN-20650 (1-06)

Information Owner: Emily P. Nunn, Phone 576-4269

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