



Energy Smart Design™ – Office Package B Documentation Checklist

- 1. Certification letter signed by Professional familiar with the building design*
- 2. Cooling system cut sheets demonstrating that equipment is rated to perform at CEE Tier 2 or above
- 3. Copy of window NFRC label for each glazing product or documentation of default U-value and SHGC
- 4. If any window performance exceeds the specified U-values, provide an area-weighted calculation of average window thermal performance for all windows, showing that the area-weighted U-value is 0.35 or below for fixed glazing and 0.40 or below for operable windows, storefront and curtain wall glazing systems
- 5. Economizer Commissioning Checklist*
- 6. Integrated Design Checklist*
- 7. Building drawings in PDF format

*Samples available in TECHNICAL SPECIFICATIONS Appendices at :
<https://www.ptr.nwcouncil.org/outsidedocs.asp>

