

**Energy Smart Design[™] - Office
Prescriptive Path
Flow Chart**



- Brown Bag conference calls for Architects & Engineers ⋯▶⋯⋯ { Utility identifies A&Es; Invitations e-mailed by either utility or Energy Efficiency Representative
- Outreach to building owners, general contractors, and developers ⋯▶⋯⋯ { Better Bricks
BOMA
Utility identified opportunities
- Talking with owners as projects arise ⋯▶⋯⋯ { BPA assistance available, especially for trade-offs for any exceptions (custom with M&V Lite)
- Determine funding mechanism ⋯▶⋯⋯ { If CAA, verify budget balance. If additional budget required, request increase from EER or MSO
- Finalize agreement with Building owner ⋯▶⋯⋯ { Sample available
- Document PTR reference number in the project file ⋯▶⋯⋯ { PTR reference number specifies the package agreed to by the building owner



- Check with building owner to ensure building meets specifications and site inspection and documentation requirements are understood
- Building complete and commissioned
- Receive required documentation from building owner
- Enter into PTR system

Summary of BPA required documentation available at <http://www.bpa.gov/Energy/N/projects/post2006conservation/>

Verification Phase

Consider the following opportunities for recognizing energy efficiency:

- Provide a certificate to the building owner ...▶... { Sample available
- Schedule a ribbon cutting ceremony.
- Provide media alert for photo opportunity.
- Deliver check to building owner.
- Contact BPA about providing a case study for others to learn about this project.

Recognition Phase