



Guía de Servicios en línea para negocios (BSO, sus siglas en inglés) para el año tributable 2007

Servicio W-2c Online

Contiene las siguientes lecciones:

- [Cómo crear un formulario W-2c Online](#)
- [Cómo descargar los formularios W-2c ya presentados](#)
- [Cómo reanudar los formularios W-2c que aún no ha presentado](#)

Lección 1: Cómo crear un formulario W-2c Online

Siga las siguientes instrucciones para crear hasta 5 formularios W-2c Online.

Paso 1: Dirija su navegador a la página, Business Services Online Welcome (en español, Bienvenido a los Servicios en Línea para negocios):
www.segurosocial.gov/bsowelcome.htm (sólo disponible en inglés).

Paso 2: Seleccione el enlace de **Log In** (en español, Acceso) en la página, Business Services Online Welcome. El sistema mostrará la página, General Login Attestation (en español, Atestación general de acceso).

The screenshot shows the 'General Login Attestation' page on the Social Security Business Services Online website. The page has a red header with 'Business Services Online' and a dark blue navigation bar with links for 'BSO Welcome', 'BSO Information', 'Contact Us', and 'Keyboard Navigation'. The main content area is white and contains the following elements:

- Left Sidebar:**
 - Online Services Availability:**
 - Monday-Friday: 5 AM - 1 AM EST
 - Saturday: 5 AM - 11 PM EST
 - Sunday: 8 AM - 11:30 PM EST
 - Warning Box:** DONT USE YOUR BROWSER'S BACK BUTTON
 - Effective as of October 2007, your Personal Identification Number (PIN) is now referred to as your User ID.**
- Main Content:**
 - Header: **General Login Attestation** with a **HELP** link.
 - Text: I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.
 - Text: I certify that:
 - Agreement List:**
 - I understand that I may be subject to penalties if I submit fraudulent information. I agree that I am responsible for all actions taken with my User ID.
 - I understand that SSA may ban me and/or the company I represent from the use of these services if SSA determines or suspects there has been misuse of the services.
 - I am aware that any person who knowingly and willfully makes any representation to falsely obtain information from Social Security records and/or intends to deceive the Social Security Administration as to the true identity of an individual could be punished by a fine or imprisonment, or both.
 - I am authorized to do business under this User ID.
 - Confirmation Text:** By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.
 - Buttons:** Two buttons are visible: "I Do NOT Accept" and "I Accept".
 - Footer:** Have a question? Call 1-800-772-6270 Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.

Paso 3: Seleccione el botón de **I Accept** (en español, Acepto) después de leer las condiciones definidas en la página, General Login Attestation. El sistema mostrará la página, Log In to BSO (en español, Acceso al BSO).

Log In to BSO

User ID:

Password:

(not case sensitive)

[Forgot your password?](#)

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

Paso 4: Entre su User ID (en español, Identificación de usuario) y contraseña.

Paso 5: Seleccione el botón de **Login**. El sistema mostrará la página principal de BSO. (Para regresar a la página, BSO Welcome seleccione el botón de **Cancel** [en español, Cancelar]).

Main Menu

Welcome, JANE DOE
Your password expires on **March 16, 2008**

Report Wages To Social Security
Submit, download or process W-2s and W-2cs
View submission status, acknowledge resubmission notices or
Request resubmission extensions

View File / Wage Report Status with Name / SSN Errors
View report status, errors and notice information

Social Security Numbers Verification Service
Request online SSN verification
Submit files for SSN verification

Account Maintenance
Request, activate or remove access to services
Re-request or deactivate access to services
Change your password

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer

Paso 6: Seleccione el enlace de **Report Wages to Social Security** (en español, Informar salarios al Seguro Social).

Report Wages To Social Security

- Submit, download or process W-2s and W-2cs
- View submission status, acknowledge resubmission notices or
- Request resubmission extensions

El sistema mostrará la página menú de Report Wages to Social Security.


The screenshot shows the Business Services Online (BSO) interface. At the top, there is a red header with "Social Security Online" and "Business Services Online". Below this is a dark blue navigation bar with links for "www.socialsecurity.gov", "BSO Main Menu", "BSO Information", "Contact Us", and "Keyboard Navigation". The main content area has a white background with a blue header "Report Wages to Social Security" and links for "LOGOUT" and "BSO HELP". A breadcrumb trail shows "BSO Main Menu > Report Wages to Social Security". The main content area features two primary links: "Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status" and "Resubmission Notice Processing" with a sub-link "Acknowledge resubmission notices and request resubmission extensions". A yellow box on the left contains the text "DON'T USE YOUR BROWSER'S BACK BUTTON". A "BSO Main Menu" button is located below the main content. At the bottom, there is a footer with contact information: "Have a question? Call 1-800-772-6270 Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778." The footer also includes "www.socialsecurity.gov" and navigation links.

Paso 7: Seleccione el botón de **Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status** (en español, Presentar o Presentar de nuevo datos de salario, W-2 Online, y W-2c Online y Ver estado de datos presentados).

El sistema mostrará la página menú de **Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status**.

Social Security Online
Business Services Online

www.socialsecurity.gov
BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation



Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status

[LOGOUT](#) | [BSO HELP](#)

[BSO Main Menu](#) > [Report Wages to Social Security](#) > Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

Submit a W-2 Wage File

Send an electronic file that contains annual wage data in the EFW2 format. You may submit a new EFW2 submission, an EFW2C submission to correct previous reports, or, if a Resubmission Notice has been received, resubmit a file that has been returned because Social Security was unable to process the file successfully. (Note: This link should not be used to submit wage reports created using W-2 Online or W-2c Online.

View File / Wage Report Status with Name / SSN Errors

View report status, errors, and notice information with Name / SSN errors for previously submitted W-2s.

Create Form W-2 Online

[Enter Form W-2](#)
Create, print, and submit your Forms W-2 and Form W-3 for Tax Year 2006. Twenty (20) reports can be entered at one time.

[Resume Unsubmitted W-2s](#)
Continue processing your unsubmitted W-2s.

[Download Submitted W-2s](#)
Download a printable version of your submitted Forms W-2 and Form W-3. This printable version can be saved to your PC. (This feature is only available for Forms W-2 and Form W-3 created with W-2 Online within 30 days of the date of submission).

Create Forms W-2c Online

[Enter Forms W-2c](#)
Create, print, and submit your Forms W-2c and Form W-3c for previously submitted and processed Tax Year 2006 W-2s. Five (5) reports can be entered at one time.

[Resume Unsubmitted W-2c](#)
Continue processing your unsubmitted W-2cs.

[Download Submitted W-2c](#)
Download a printable version of your submitted Forms W-2c and Form W-3c. This printable version can be saved to your PC. (This feature is only available for Forms W-2c and Form W-3c created with W-2c Online within 30 days of the date of submission).

BSO Main Menu

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

Paso 8: Seleccione el enlace de **Enter Forms W-2c** (en español, Entrar los formularios W-2c).

Enter Forms W-2c

Create, print, and submit your Forms W-2c and Form W-3c for previously submitted and processed Tax Year 2006 W-2s. Five (5) reports can be entered at one time.

El sistema mostrará la página, Wage Reporting Attestation (en español, Atestación para informar salarios).

Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

Wage Reporting Attestation

User Certification for Wage Reporting via the SSA Business Services Online

I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.

I certify that I am the individual authorized to conduct business under this PIN and have the authority to either attest to the accuracy of the data and/or transmit wage information and to receive employee wage information for the employer.

By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.

Paso 9: Seleccione el botón de **I Accept** después de leer las condiciones definidas en la página, Wage Reporting Attestation. El sistema mostrará la página, W-2c Online Information for Tax Year 2007 (en español, Información para el año tributable 2007, del servicio W-2 Online) si no tiene informes que fueron guardados pero no presentados.

NOTA: *Si usted tiene algún informe que aún no ha presentado, el sistema mostrará la página, W-2c Online Unsubmitted Reports for Tax Year 2007 (en español, Informes aún no presentados para el año tributable 2007, del servicio W-2c Online). Para el año tributable 2007, usted puede tener hasta un máximo de 50 informes que no ha presentado. Para empezar un informe nuevo, primero tiene que presentar un informe que ya existe. Si hay 49 informes o menos, usted puede continuar sin presentar los informes existentes al seleccionar el botón de **Start a New Report** (en español, Comenzar un nuevo informe). Para informarse mejor, refiérase a la [Lección 3: Cómo reanudar los formularios W-2c aún no presentados](#).*



[W-2c Online Help](#)

W-2c Online Information for Tax Year 2007

W-2c Online lets you create, print, and submit up to 5 Forms W-2c to the Social Security Administration. You may not use W-2c Online if any of the restrictions below apply to you.

Note: W-2c Online does not contain any Test features. Please do not submit any data you do not want processed by the Social Security Administration.

Data entered in boxes 14 through 20 on the Form W-2c will not be shown on the Form W-3c. However, this data will be displayed on individual W-2cs when printed. State data submitted to the Social Security Administration will not be furnished to the State.

You will need **Adobe Acrobat Reader** (version 5.0 is recommended) to print your Form W-3c and Forms W-2c. Follow [this link](#) to go to Adobe's free download page.

BEFORE CONTINUING, YOU MUST:

- Read all restrictions carefully.
- Verify your registration information.
- Specify whether you are filing for yourself or another company.

When you have finished, select the **Continue** button at the bottom of this page.

The following RESTRICTIONS apply to all W-2c Reports:

- Previous W-2s where both the Name and SSN fields were blank may not be corrected.
- Third-party sick pay recap forms may not be corrected.
- Agent Indicator Codes may not be corrected.
- You must verify your W-2 has moved to **Complete** status before attempting to file a correction.
- Self-employed individuals may not file correction reports.

Note: Self-employment income and applicable taxes must be reported on Internal Revenue Service Form Schedule SE, as required by the Internal Revenue Service. If you have questions on self-employment income and tax reporting, visit the Internal Revenue Service web site at www.irs.gov or call 1-800-829-1040. For TDD/TTY call 1-800-829-4059.

The following RESTRICTIONS apply only to W-2c Online:

- Do NOT use W-2c Online if you are attempting to file Forms W-2.
- Do NOT use W-2c Online if you are filing corrections for a tax year other than 2007.
- Do NOT use W-2c Online if you are attempting to correct address information. Please complete IRS Form 8822 to correct address information.
- Do NOT use W-2c Online if you are attempting to correct Employment Type or Establishment Number.
- Do NOT use W-2c Online if you are correcting a previous W-2c report.
- Do NOT use W-2c Online if you are **only** correcting state wage/tax data (Boxes 15 through 20 on Form W-2c). SSA does not pass W-2c information to the states.
- Do NOT use W-2c Online if you are correcting using a military Employment type or using a Military B list Employer Identification Number (EIN).
- If you are correcting a W-2 using a Military A list EIN, you may only use an Employment type of Regular (941) or Medicare Qualified Government Employment (MQGE), and the establishment number must be left blank.

- Corrections cannot be made to incorrectly filed EINs.
- Wages earned in American Samoa, Guam, Puerto Rico, the Northern Mariana Islands, or the Virgin Islands may not be corrected using W-2c Online.
- Do not use W-2c Online if you are submitting "Third-party sick pay recap correction forms W-2c and W-3c" described in part 6 of Internal Revenue Service publication 15-A at www.irs.gov/pub/irs-pdf/p15a.pdf. A recap correction form is a special W-2c that does not contain an employee name or Social Security Number. Submit those on a paper form W-2c with a W-3c.
- You may enter up to five Forms W-2c per Form W-3c using this system.

REGISTRATION INFORMATION

You provided the following contact information when you registered to use Business Services Online. This information will be saved with your annual wage report so that we can contact you if questions arise. Please check to be sure this information is correct.

Your Company's Name: **NO-NAME COMPANY**

Your Company's EIN: **00-9999999**

Your Name: **JANE DOE**

Your Address: **1 X STREET
GLENBURNIE, MD 21061**

Your Phone: **4105551234**

Your Extension (optional): **<Not Specified>**

Your Fax (optional): **<Not Specified>**

Your E-mail Address (optional): **<Not Specified>**

If the above registration information is no longer accurate, please follow [this link](#) to update it.

If you need assistance with the information requested on either the Form W-2c or Form W-3c, please visit the Internal Revenue Service web site at www.irs.gov or call 1-800-829-4933. For TDD/TTY call 1-800-829-4059.

FOR WHOM ARE YOU FILING?

Please choose one of the following options:

- I am filing Forms W-2c for my company's employees.
- I am filing Forms W-2c for another company's employees.

Options	
<input type="button" value="Continue"/>	Continue with W-2c Online. Read Privacy Act and Paperwork Reduction Act Notice.
<input type="button" value="Cancel"/>	Abandon your changes and return to the BSO Main Menu page.

Privacy Act and Paperwork Reduction Act Notice.
 We ask for the information on Forms W-2c and W-3c to carry out the Internal Revenue laws of the United States. We need it to figure and collect the right amount of tax. Section 6051 and its regulations require you to furnish wage and tax statements to employees and to the Social Security Administration. Section 6109 requires you to provide your employer identification number. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation, and to cities, states, and the District of Columbia for use in administering their tax law. If you fail to provide this information in a timely manner, you may be subject to penalties.
 You are not required to provide the information requested on a form that is subject to the Paperwork Reduction Act unless the form displays a valid OMB control number. Books or records relating to a form or its instructions must be retained as long as their contents may become material in the administration of any Internal Revenue law. Generally, tax returns and return information are confidential, as required by section 6103.
 The time needed to complete and file these forms will vary depending on individual circumstances. The estimated average times are: **Form W-2c** -- 40 minutes, and **Form W-3c** -- 51 minutes.

Paso 10: Seleccione la respuesta apropiada en la sección de **FOR WHOM ARE YOU FILING?** (en español, ¿PARA QUIÉN ESTÁ PRESENTANDO EL INFORME?) después de revisar la información de inscripción.

NOTA: *Los botones de **FOR WHOM ARE YOU FILING?** no están disponibles para las personas que trabajan por cuenta propia.*

Paso 11: Seleccione el botón de **Continue** (en español, Continuar) después de revisar el aviso de la Ley de Confidencialidad y la Ley de Reducción de Documentos de

Trabajo. El sistema mostrará la página, W-2c Online Employer Data for Tax Year 2007(en español, Información del empleador para el año tributable 2007, del servicio W-2c Online). (De lo contrario, seleccione el botón de **Cancel** para terminar la sesión y regresar a la página, BSO Main Menu).

The screenshot shows the 'W-2c Online Employer Data for Tax Year 2007' form. At the top, there is a 'W-2c Online Help' button. The main title is 'W-2c Online Employer Data for Tax Year 2007'. Below this, it says 'Please fill in your information below:'. The form is divided into several sections:

- Employer's Information:**
 - Employer Identification Number (EIN) *: 009999999
 - Employer's Name *: NO-NAME COMPANY
 - Employer's Address:
 - Address Line 1: 1 NO-NAME STREET
 - Address Line 2: (empty)
 - City *: OAKLAND
- Please enter a U.S. Domestic Address OR a Foreign Address:**
 - Country *: United States
 - State Abbreviation (or U.S.) / Province *: CA
 - Zip / Postal Code *: 94612 Zip Ext.: (U.S. only) 5103
- Please identify Kind of Payer *:** (Note: Military payers cannot file using this service)
 - 941 (Regular)
 - 943 (Agriculture)
 - 944 (Certain small employers)
 - CT-1 (Railroad)
 - Hold. emp.
 - Medicare govt. emp. (For Government EINs ONLY)

Warning! Be sure to select the appropriate *Kind of Payer*. You will not be given an opportunity to change your selection later.

 - Third-party s/b pay
- Establishment Number: (empty)
- Employer State ID Number: (empty)

Contact Person			
Name *:	DQTV TESTER		
E-mail Address:	DEBBIEK@XXXX.COM		
Telephone Number:	4105556666	Ext:	
Fax Number:			

Options	
<input type="button" value="Continue"/>	Save your entries and begin creating W-2cs.
<input type="button" value="Cancel"/>	Abandon your entries and return to the BSO Main Menu.

Paso 12: Entre su información de empleador. Si usted está presentando el informe para su propia compañía, el sistema automáticamente propaga la información.

NOTA : *Todos los campos marcados con un asterisco (*) tienen que ser completados.*

Paso 13: Seleccione el botón de **Continue**. El sistema mostrará la página, W-2c Online Form W-2c for Tax Year 2007 (en español, Formulario W-2c para el año tributable 2007, del servicio W-2c Online). (De lo contrario, seleccione el botón de **Cancel** para salir y regresar a la página, BSO Main Menu).

NOTA : *Si hay uno o más formularios W-2c guardados, el sistema mostrará la página, W-2c Online Data Review (en español, Reviso de información, del servicio W-2c Online). Siga al [paso 16](#).*



Social Security Online
Business Services Online

W-2c Online Help

W-2c Status:
You are currently working on W-2c number 1.

W-2c Online
Form W-2c for Tax Year 2007

Fields marked with an asterisk (*) MUST be completed.

a Tax Year/Form corrected 2007/W-2		For Official Use Only OMB No. 1545-0008	
b Employee's correct social security number* [] - [] - []		c Corrected name <input type="checkbox"/> (If checked enter correct name in box e and complete box i)	
e Employee's Name first: [] middle: [] last: [] suffix: []		d Employer's Federal EIN 00-9999999	
f Employee's address and ZIP code Suite/Attn.: [] Street/P.O.Box: [] City: * []		g Employer's name, address, and ZIP code NO-NAME COMPANY 1 NO-NAME STREET OAKLAND, CA 94612-5103	
Country: * United States		State / Province: * []	
Zip / Postal Code: * []		Zip Ext. (U.S. Only): []	
h Employee's incorrect social security number [] - [] - []		i Employee's Name (as reported on the original W-2) first: [] middle: [] last: [] suffix: []	
Complete boxes h and/or i only if incorrect on last form filed.			
Note: Complete only the money fields being corrected.			
Previously reported		Correct information	
1 Wages, tips, other compensation \$ [] . []		1 Wages, tips, other compensation \$ [] . []	
3 Social security wages \$ [] . []		3 Social security wages \$ [] . []	
5 Medicare wages and tips \$ [] . []		5 Medicare wages and tips \$ [] . []	
7 Social security tips \$ [] . []		7 Social security tips \$ [] . []	
9 Advance EIC payment \$ [] . []		9 Advance EIC payment \$ [] . []	
11 Nonqualified plans: Section 457 distributions or contributions \$ [] . []		11 Nonqualified plans: Section 457 distributions or contributions \$ [] . []	
Not Section 457 distributions or contributions \$ [] . []		Not Section 457 distributions or contributions \$ [] . []	
13 Statutory Retirement Third-party employee plan sick-pay <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		13 Statutory Retirement Third-party employee plan sick-pay <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	
2 Federal Income Tax withheld \$ [] . []		2 Federal Income Tax withheld \$ [] . []	
4 Social security tax withheld \$ [] . []		4 Social security tax withheld \$ [] . []	
6 Medicare tax withheld \$ [] . []		6 Medicare tax withheld \$ [] . []	
8 Allocated tips \$ [] . []		8 Allocated tips \$ [] . []	
10 Dependant care benefits \$ [] . []		10 Dependant care benefits \$ [] . []	
12a code: [] \$ [] . []		12a code: [] \$ [] . []	
12b code: [] \$ [] . []		12b code: [] \$ [] . []	
12c code: [] \$ [] . []		12c code: [] \$ [] . []	

14 Other Description (1) <input type="text"/> Amount (1) \$ <input type="text"/> . <input type="text"/>	14 Other Description (1) <input type="text"/> Amount (1) \$ <input type="text"/> . <input type="text"/>	12d code: <input type="text"/> \$ <input type="text"/> . <input type="text"/>	12d code: <input type="text"/> \$ <input type="text"/> . <input type="text"/>
Description (2) <input type="text"/> Amount (2) \$ <input type="text"/> . <input type="text"/>	Description (2) <input type="text"/> Amount (2) \$ <input type="text"/> . <input type="text"/>		
State Correction Information			
Previously reported	Correct information	Previously reported	Correct information
15 State (1) <input type="text"/> Employer's state ID Number (1) <input type="text"/>	15 State (1) <input type="text"/> Employer's state ID Number (1) <input type="text"/>	15 State (2) <input type="text"/> Employer's state ID Number (2) <input type="text"/>	15 State (2) <input type="text"/> Employer's state ID Number (2) <input type="text"/>
16 State wages, tips, etc. (1) \$ <input type="text"/> . <input type="text"/>	16 State wages, tips, etc. (1) \$ <input type="text"/> . <input type="text"/>	16 State wages, tips, etc. (2) \$ <input type="text"/> . <input type="text"/>	16 State wages, tips, etc. (2) \$ <input type="text"/> . <input type="text"/>
17 State income tax (1) \$ <input type="text"/> . <input type="text"/>	17 State income tax (1) \$ <input type="text"/> . <input type="text"/>	17 State income tax (2) \$ <input type="text"/> . <input type="text"/>	17 State income tax (2) \$ <input type="text"/> . <input type="text"/>
Locality Correction Information			
18 Local wages, tips, etc. (1) \$ <input type="text"/> . <input type="text"/>	18 Local wages, tips, etc. (1) \$ <input type="text"/> . <input type="text"/>	18 Local wages, tips, etc. (2) \$ <input type="text"/> . <input type="text"/>	18 Local wages, tips, etc. (2) \$ <input type="text"/> . <input type="text"/>
19 Local income tax (1) \$ <input type="text"/> . <input type="text"/>	19 Local income tax (1) \$ <input type="text"/> . <input type="text"/>	19 Local income tax (2) \$ <input type="text"/> . <input type="text"/>	19 Local income tax (2) \$ <input type="text"/> . <input type="text"/>
20 Locality Name (1) <input type="text"/>	20 Locality Name (1) <input type="text"/>	20 Locality Name (2) <input type="text"/>	20 Locality Name (2) <input type="text"/>
Options			
<input type="button" value="New W-2c"/>	Keep this W-2c and create another W-2c.		
<input type="button" value="Done"/>	Keep this W-2c and review a list of W-2cs you have entered.		
<input type="button" value="Cancel"/>	Abandon this W-2c and review a list of W-2cs you have entered.		

Paso 14: Entre las correcciones de la información del formulario W-2 en los campos correspondientes. No llene los campos que fueron informados correctamente la primera vez que presentó el formulario W-2.

Paso 15: Seleccione el botón de **New W-2c** (en español, W-2c nuevo) para guardar esta información y poder crear otro formulario W-2c. De lo contrario, seleccione el botón de **Done** (en español, Terminado) para guardar la información de este W-2c y proceder a la página, W-2c Online Data Review for Tax Year 2007 (en español, Reviso de información para el año tributable 2007, del servicio W-2c Online). También puede seleccionar el botón de **Cancel** para borrar las entradas hechas en este formulario W-2c.

NOTA : *Usted puede entrar un máximo de 5 formularios W-2c por sesión. Cuando entre su quinto formulario, el sistema ya no mostrará el botón de New W-2c. Tendrá que iniciar una nueva cesión para poder entere más formularios W-2c. No hay límite en la cantidad de sesiones.*

Paso 16: Después que seleccione **New W-2c** o **Done**, es posible que reciba una alerta. Si es así, tendrá que revisar su información y hacer cualquier corrección o seleccionar la respuesta, **Override** (en español, **Sobrepasar**) para cada alerta. Luego, seleccione **New W-2c** para crear un nuevo registro de W-2c o seleccione **Done** para proceder a la página, W-2c Online Data Review for Tax Year 2007.

W-2c Online Data Review for Tax Year 2007

This wage report is being prepared for:

EIN: 00-9999999

NO-NAME COMPANY
1 NO-NAME STREET
OAKLAND, CA 94612-5103

#	SSN	Name	Options
1.	999-00-9999	DEBORAH KERR	View / Edit #1 Delete #1

Options

New W-2c	Create another W-2c.
Edit Employer Info	Change the employer information you entered.
Go to W-3c	View your Form W-3c totals. From here you can submit your corrected wage report, print your wage report, or return to the W-2c Data Review page.
Save and Quit	Exit W-2c Online without submitting your annual wage report to SSA. Your employer information and Forms W-2c will be saved until 12/18/2007. <i>Note: This is not an extension of the filing deadline.</i>
Quit and Delete	Exit W-2c Online without saving any data entered. This will DELETE your entire report, including your employer information and Forms W-2 from this session. This includes any previously unsubmitted W-2c Online reports.

Paso 17: Seleccione el botón de **View/Edit** (en español, **Ver y Editar**) al lado del informe correspondiente para ver o editar la información del formulario W-2c. Si quiere borrar la información del formulario W-2c, seleccione el botón de **Delete** (en

español, Borrar) al lado del informe correspondiente.

Paso 18: Seleccione una de las siguientes opciones: **New W-2c** (en español, W-2c nuevo), **Edit Employer Info** (en español, Editar información de empleador), **Go to W-3c** (en español, Ir al W-3c), **Save & Quit** (en español, Guardar y Terminar), o **Quit and Delete** (en español, Terminar y Borrar).

NOTA: *La opción **New W-2c** no estará disponible si ya se han guardado cinco formularios W-2c en el informe actual o si se ha alcanzado el límite de 50 W-2c guardadas pero no presentadas. La opción **Go to W-3c** no estará disponible si no existen formularios W-2c guardados para el empleador actual.*

Paso 19: Seleccionar el botón de **Go to W-3c** para presentar su información de salarios. El sistema mostrará la página, W-2c Online Form W-3c for Tax Year 2007 (en español, Formulario W-3c para el año tributable 2007, del servicio W-2c Online) para que usted lo revise.



W-2c Online Help

W-2c Online Form W-3c For Tax Year 2007

a Tax Year/Form corrected 2007/W-2		For Official Use Only OMB No. 1545-0008	
b Employer's name, address, and ZIP code NO-NAME COMPANY 1 NO-NAME STREET OAKLAND, CA 94612-5103		c Kind of Payer 941 - Regular	
d Number of Forms W-2c 1	e Employer's Federal EIN 00-9999999	f Establishment number	g Employer's State ID number
Boxes h, i and j are not applicable for W-2c Online.	h Employer's incorrect Federal EIN Not Applicable	i Incorrect Establishment Number Not Applicable	j Incorrect State ID number Not Applicable
Total of amounts previously reported as shown on enclosed Forms W-2c	Total of corrected amounts as shown on enclosed Forms W-2c	Total of amounts previously reported as shown on enclosed Forms W-2c	Total of corrected amounts as shown on enclosed Forms W-2c
1 Wages, tips, other compensation \$103,000.50	1 Wages, tips, other compensation \$105,000.50	2 Federal Income Tax withheld \$0.00	2 Federal Income Tax withheld \$0.00
3 Social security wages \$0.00	3 Social security wages \$0.00	4 Social security tax withheld \$0.00	4 Social security tax withheld \$0.00
5 Medicare wages and tips \$0.00	5 Medicare wages and tips \$0.00	6 Medicare tax withheld \$0.00	6 Medicare tax withheld \$0.00
7 Social security tips \$0.00	7 Social security tips \$0.00	8 Allocated tips \$0.00	8 Allocated tips \$0.00
9 Advance EIC payment \$0.00	9 Advance EIC payment \$0.00	10 Dependant care benefits \$0.00	10 Dependant care benefits \$0.00
11 Nonqualified plans: \$0.00	11 Nonqualified plans: \$0.00	12a-d (Coded items) \$0.00	12a-d (Coded items) \$0.00
14 Inc. tax W/H by 3rd party sick pay payer \$ <input type="text"/> . <input type="text"/>	14 Inc. tax W/H by 3rd party sick pay payer \$ <input type="text"/> . <input type="text"/>		
16 State wages, tips, etc. \$ <input type="text"/> . <input type="text"/>	16 State wages, tips, etc. \$ <input type="text"/> . <input type="text"/>	17 State income tax \$ <input type="text"/> . <input type="text"/>	17 State income tax \$ <input type="text"/> . <input type="text"/>
18 Local wages, tips, etc. \$ <input type="text"/> . <input type="text"/>	18 Local wages, tips, etc. \$ <input type="text"/> . <input type="text"/>	19 Local income tax \$ <input type="text"/> . <input type="text"/>	19 Local income tax \$ <input type="text"/> . <input type="text"/>
Contact person DEBBIE KEMP	Telephone number 0015551234		
E-mail Address	Fax Number		

Options	
<p>Under penalties of perjury, I declare that I have examined this return and accompanying documents and, to the best of my knowledge and belief, they are true, correct, and complete. By selecting the "Submit Corrected Wage Report" button below, I affirm that the above statement is true and wish to submit a correction to my annual wage report to Social Security Administration now.</p>	
<input type="button" value="Submit Corrected Wage Report"/>	<p>Submit your corrected Tax Year 2007 wage report to the Social Security Administration.</p> <p>Your Form W-3c must reconcile with the Forms 941, 943, 944, or Schedule H that you filed with the Internal Revenue Service.</p> <p><i>Note: You will be given an opportunity to download a data file needed to print your Form W-3c and Forms W-2c. No test feature is provided for W-2c Online. Selecting this button will cause your data to be submitted.</i></p>
<input type="button" value="Print Corrected Wage Report"/>	<p>Print your corrected Tax Year 2007 wage report.</p> <p><i>Note: Selecting this option will not submit your corrected wage report to the Social Security Administration.</i></p>
<input type="button" value="Return to W-2c Data Review Page"/>	<p>Return to the W-2c Online Data Review page to review and/or edit your corrected wage report.</p>


Paso 20: Seleccione una de las siguientes opciones:

El botón de **Submit Corrected Wage Report** (en español, Presentar informe de salarios corregidos) para presentar su información de salarios. Siga al [paso 21](#) para informarse mejor.

El botón de **Print Corrected Wage Report** (en español, Imprimir informe de salarios corregidos) para imprimir o ver con anticipación la impresión de su informe de salarios antes de presentarlo al Seguro Social. Siga al [paso 25](#) para informarse mejor.

El botón de **Return to W-2c Online Data Review page** (en español, Regresar a la página de revisión de información, del servicio W-2c Online).

Paso 21: Seleccione el botón de **Submit Corrected Wage Report** en la página, W-2c Online Form W-3c for Tax Year 2007. El sistema mostrará la página, W-2c Online Receipt Acknowledgement for Tax Year 2007 (en español, Acuse de recibo de información para el año tributable 2007, del servicio W-2c Online).

**Social Security Online**
Business Services Online

W-2c Online Help

W-2c Online
Receipt Acknowledgment for Tax Year 2007

Date: 20-Aug-07 **Time:** 04:24 PM Eastern Time

Your corrected annual wage report has been submitted to the Social Security Administration.
Please do not send us paper forms.

This corrected annual wage report was submitted for:
Employer Name: NO-NAME COMPANY
EIN: 009999999

Your Wage File Identifier (WFID) is KVR421.
The WFID is a number assigned to your submission for tracking purposes. You can check on the status of your submission by selecting *View Submission Status / Errors / Notice Information* on the BSO Main Menu and looking for this WFID.

IMPORTANT! Do the following before proceeding:

1. Use your browser menu to save or print this acknowledgment of receipt for your records.
2. Right-click on the file hyperlink below (or tab to it and press Shift + F10) and select *Save As* to download your W-2c / W-3c file. Depending on your computer's configuration, this download could take 5 minutes or longer.

You will need Adobe Acrobat Reader to print your Forms W-2c and Form W-3c. Acrobat Reader version 5.0 is recommended. If this software is not installed on your computer, follow this link to download it from Adobe's free download page.

Note: You can also open the file in Acrobat Reader from its current location without downloading it. To open the file from its current location, left-click on the file hyperlink (or tab to it and press Enter).

Employers are required by law to keep copies of Forms W-2c and W-3c for 4 years. This file will continue to be available through **09/19/2007** by selecting *Download Submitted W-2cs* from the BSO Main Menu. After this date, it will be discarded.

[**KVR421.pdf**](#)

NOTA: *Se le recomienda, para imprimir, que seleccione el botón de **OK** en la caja desplegable que aparece cuando se accede la página, W-2c Online Receipt Acknowledgement.*

Paso 22: Oprima el botón derecho de su ratón para guardar el archivo de salarios.

Paso 23: Seleccione la opción de **Save Target As** (en español, Guardar el objetivo como) del menú de su navegador para guardar el archivo. (De lo contrario, seleccione el botón de **Continue**).

NOTA: *Usted puede descargar su archivo de salarios corregido que presentó por hasta 30 días después de la fecha en que lo presentó usando la función [Lección 2: Cómo descargar los formularios W-2c ya presentados](#).*

Paso 24: Seleccione el botón de **Continue**. El sistema mostrará la página, W-2c Online Thank You (en español, Muchas Gracias, del servicio W-2c Online).

 Social Security Online
Business Services Online

W-2c Online Help

W-2c Online Thank You

Thank you for using W-2c Online

If you have not saved your file, right-click on the filename below (or tab to it and press Shift + F10) and select **Save As** to save your Form W-3c and Form W-2c information on your computer.

KVR421.pdf

This file will continue to be available through **09/19/2007** by selecting *Download Submitted W-2cs* from the BSO Main Menu.

After you have saved your file, [follow this link](#) to download Adobe Acrobat Reader if this software is not already installed on your computer. You will need Adobe Acrobat Reader (version 5.0 is recommended) to print your Form W-3c and Forms W-2c.

[BSO Main Menu](#)

Paso 25: Seleccione el botón de **Print Corrected Wage Report** en la página, W-2c Online Form W-3c para imprimir el informe de salarios corregido. El sistema mostrará la página, W-2c Online Report Print (en español, Imprimir el informe, del servicio W-2c Online).



[W-2c Online Help](#)

W-2c Online Report Print

Your corrected annual wage report has NOT been submitted to the Social Security Administration.

You can view, print or save your Form W-3c and Form(s) W-2c using Adobe Acrobat Reader (version 5.0 is recommended).

If the above software is already installed on your computer, select the *Print Preview* hyperlink below to open it with Adobe Acrobat Reader.

Print Preview

[Assistive Technology / Keyboard Users - Select this link to review Forms W-2 in HTML Format](#)

If the above software is not already installed on your computer:

1. Right-click on the *Print Preview* link (or tab to it and press Shift + F10).
2. Select *Save As* to save your Form W-3c and Form W-2c information on your computer.

Depending on your computer's configuration, this download could take 5 minutes or longer. After you have saved your file, follow [this link](#) to download Acrobat Reader from Adobe's free download page.

Options

Under penalties of perjury, I declare that I have examined this return and accompanying documents and, to the best of my knowledge and belief, they are true, correct, and complete. By selecting the Submit Corrected Wage Report button below, I affirm that the above statement is true and wish to submit a correction to my annual wage report to Social Security Administration now.

Submit Corrected Wage Report

Submit this corrected Tax Year 2007 wage report to the Social Security Administration.

Your Form W-3c must reconcile with the Forms 941, 943, 944, or Schedule H that you filed with the Internal Revenue Service.

Note: You will be given an opportunity to download a data file needed to print your Form W-3c and Forms W-2c.

Return to W-3c

View your Form W-3c totals.

From here you can submit your corrected wage report, print your corrected wage report, or return to the W-2c Online Data Review page.

<p>Return to W-2c Data Review Page</p>	<p>Return to the W-2c Online Data Review page to review and/or edit your corrected wage report.</p>
<p>Save & Quit</p>	<p>Exit W-2c Online without submitting your annual wage report to SSA. Your employer information and Forms W-2c will be saved until 12/18/2007. <i>Note: This is not an extension of the filing deadline.</i></p>
<p>Quit and Delete</p>	<p>Exit W-2c Online without saving any data entered. This will DELETE your entire report, including your employer information and Forms W-2c from this session. This includes any previously unsubmitted W-2c Online reports.</p>

*NOTA : Si no tiene Adobe Acrobat Reader en su computadora, usted puede descargarlo al seleccionar **“follow this link”** (en español, siga este enlace) cerca del medio de la página.*

Paso 26: Seleccione el enlace de **Print Preview** (en español, ver la impresión con anticipación). El sistema mostrará los formularios W-2c.

Paso 27: Seleccione **File>Print** (en español, Archivo>Imprimir) de la barra del menú o seleccione el icono de Imprimir de la barra de herramientas.

Paso 28: Seleccione **File>Close** (en español, Archivo>Cerrar) de la barra del menú después de imprimir para cerrar la ventana. El sistema lo regresará a la página, Print Preview.

Paso 29: Las opciones en la página, W-2c Online Report Print le permitirán presentar su archivo de salarios corregido a la Administración del Seguro Social, regresar a la página de W-3c, regresar a la página, W-2c Online Data Review, guardar su información, o salir sin guardar su información.

Paso 30: Seleccione el botón **Return to W-2c Data Review Page** en la página, W-2c Online Form W-3c para editar su información del formulario W-2c. El sistema lo regresará a la página, W-2c Online Data Review.

Lección 2: Cómo descargar los formularios W-2c ya presentados

Siga las siguientes instrucciones para descargar un archivo Adobe que contiene formularios W-2c y W-3c para un informe del servicio W-2c Online presentado durante los últimos 30 días.

NOTA: *Los archivos de Adobe están disponibles por 30 días o hasta el 11 de diciembre de 2008.*

Paso 1: Dirija su navegador a la página, Business Services Online Welcome (en español, Bienvenido a los Servicios en línea para negocios):
www.segurosocial.gov/bsowelcome.htm (sólo disponible en inglés).

Paso 2: Seleccione el enlace de **Login** (en español, Acceso) en la página, Business Services Online Welcome. El sistema mostrará la página, General Login Attestation (en español, Atestación general de acceso).

The screenshot shows the 'General Login Attestation' page on the Social Security Online Business Services Welcome site. The page includes a header with the Social Security logo and navigation links. A sidebar on the left contains 'Online Services Availability' and a warning about not using the browser's back button. The main content area contains a series of statements for the user to certify, followed by 'I Do NOT Accept' and 'I Accept' buttons. A footer provides contact information for customer service.

Social Security Online Business Services Online
www.socialsecurity.gov BSO Welcome | BSO Information | Contact Us | Keyboard Navigation

General Login Attestation [HELP](#)

BSO Welcome > General Login Attestation

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

Effective as of October 2007, your Personal Identification Number (PIN) is now referred to as your User ID.

I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.

I certify that:

- I understand that I may be subject to penalties if I submit fraudulent information. I agree that I am responsible for all actions taken with my User ID.
- I understand that SSA may ban me and/or the company I represent from the use of these services if SSA determines or suspects there has been misuse of the services.
- I am aware that any person who knowingly and willfully makes any representation to falsely obtain information from Social Security records and/or intends to deceive the Social Security Administration as to the true identity of an individual could be punished by a fine or imprisonment, or both.
- I am authorized to do business under this User ID.

By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

www.socialsecurity.gov BSO Welcome | BSO Information | Contact Us | Keyboard Navigation

Paso 3: Seleccione el botón de **I Accept** (en español, Acepto) después de leer las condiciones definidas en la página, General Login Attestation. El sistema mostrará la página, Log In to BSO (en español, Acceso al BSO).

Paso 4: Entre su User ID (en español, Identificación de usuario) y contraseña.

Paso 5: Seleccione el botón de **Login**. El sistema mostrará la página principal de BSO. (Para regresar a la página, BSO Welcome seleccione el botón de **Cancel** [en español, Cancelar]).

Paso 6: Seleccione el enlace de **Report Wages to Social Security** (en español, Informar salarios al Seguro Social).

Report Wages To Social Security

Submit, download or process W-2s and W-2cs
View submission status, acknowledge resubmission notices or
Request resubmission extensions


El sistema mostrará la página menú de Report Wages to Social Security.

Paso 7: Seleccione el botón de **Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status** (en español, Presentar o Presentar de nuevo datos de salario, W-2 Online, y W-2c Online y Ver estado de datos presentados).

El sistema mostrará la pagina menú de **Submit or Resubmit Wage File, W-2 Online and W-2c Online and View Submission Status**.

Social Security Online
Business Services Online

www.socialsecurity.gov
BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation



Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status

[LOGOUT](#) | [BSO HELP](#)

[BSO Main Menu](#) > [Report Wages to Social Security](#) > Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

Submit a W-2 Wage File

Send an electronic file that contains annual wage data in the EFW2 format. You may submit a new EFW2 submission, an EFW2C submission to correct previous reports, or, if a Resubmission Notice has been received, resubmit a file that has been returned because Social Security was unable to process the file successfully. (Note: This link should not be used to submit wage reports created using W-2 Online or W-2c Online.

View File / Wage Report Status with Name / SSN Errors

View report status, errors, and notice information with Name / SSN errors for previously submitted W-2s.

Create Form W-2 Online

[Enter Form W-2](#)
Create, print, and submit your Forms W-2 and Form W-3 for Tax Year 2006. Twenty (20) reports can be entered at one time.

[Resume Unsubmitted W-2s](#)
Continue processing your unsubmitted W-2s.

[Download Submitted W-2s](#)
Download a printable version of your submitted Forms W-2 and Form W-3. This printable version can be saved to your PC. (This feature is only available for Forms W-2 and Form W-3 created with W-2 Online within 30 days of the date of submission).

Create Forms W-2c Online

[Enter Forms W-2c](#)
Create, print, and submit your Forms W-2c and Form W-3c for previously submitted and processed Tax Year 2006 W-2s. Five (5) reports can be entered at one time.

[Resume Unsubmitted W-2c](#)
Continue processing your unsubmitted W-2cs.

[Download Submitted W-2c](#)
Download a printable version of your submitted Forms W-2c and Form W-3c. This printable version can be saved to your PC. (This feature is only available for Forms W-2c and Form W-3c created with W-2c Online within 30 days of the date of submission).

BSO Main Menu

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

Paso 8: Seleccione el enlace de **Download Submitted W-2cs** (en español, Descargar formularios W-2c ya presentados).

Download Submitted W-2c

Download a printable version of your submitted Forms W-2c and Form W-3c. This printable version can be saved to your PC. (This feature is only available for Forms W-2c and Form W-3c created with W-2c Online within 30 days of the date of submission).

El sistema mostrará la página, Wage Reporting Attestation (en español, Atestación para informar salarios).



 Social Security Online
Business Services Online
Social Security's Business Services Online (BSO)

Wage Reporting Attestation

User Certification for Wage Reporting via the SSA Business Services Online

I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.

I certify that I am the individual authorized to conduct business under this PIN and have the authority to either attest to the accuracy of the data and/or transmit wage information and to receive employee wage information for the employer.

By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.

Paso 9: Seleccione el botón de **I Accept** después de leer las condiciones definidas en la página, Wage Reporting Attestation. El sistema mostrará la página, W-2c Online Download for Tax Year 2007 (en español, Descarga para el año tributable 2007, del servicio W-2c Online).



The screenshot shows the Social Security Online Business Services Online interface. At the top left is the Social Security Administration logo. The main heading is "W-2c Online Download for Tax Year 2007". Below this, there is a "W-2c Online Help" button. The page contains instructions on how to download the W-2c file, mentioning the need for Adobe Acrobat Reader. A table lists two W-2c files with their respective WFID, Date Submitted, and Purge Date. At the bottom, there is a "BSO Main Menu" button.

W-2c Online
Download for Tax Year 2007

Right-click on the WFID (or tab to it and press Shift + F10) and select **Save As** to download your W-2c / W-3c file. Depending on your computer's configuration, this download could take 5 minutes or longer.

You will need Adobe Acrobat Reader to print your Forms W-2c and Form W-3c. Acrobat Reader version 5.0 is recommended. If this software is not installed on your computer, [follow this link](#) to download it from Adobe's free download page.

Note: You can also open the file in Acrobat Reader from its current location without downloading it. To open the file from its current location, left-click on the WFID (or tab to it and press Enter).

WFID	Date Submitted	Purge Date
KVR421	08/20/2007	09/19/2007
KVR362	08/20/2007	09/19/2007

[BSO Main Menu](#)

Paso 10: Oprima el botón derecho de su ratón sobre el enlace de WFID que desea descargar.

Paso 11: Seleccione la opción de **Save Target As** (en español, Guardar el objetivo como) del menú del navegador para descargar el archivo a su computadora.

Paso 12: Seleccione el enlace de **BSO Main Menu** (en español, Página principal de BSO) para regresar a la página, BSO Main Menú.

Lección 3: Cómo reanudar los formularios W-2c que aún no ha presentado

Siga las siguientes instrucciones para continuar trabajando con los informes del servicio W-2c Online que ha guardado pero aún no ha presentado. El Seguro Social borrará cualquier informe guardado que usted no presente o actualice dentro de 90 días. Todos los formularios W-2c que no son presentados serán borrados el 11 de diciembre de 2008.

NOTA: *Usted puede tener hasta 50 informes guardados con 5 formularios W-2c en cada informe.*

Paso 1: Dirija su navegador a la página, Business Services Online Welcome (en español, Bienvenido a los Servicios en línea para negocios):

www.segurosocial.gov/bsowelcome.htm (sólo disponible en inglés).

Paso 2: Seleccione el enlace de **Log In** (en español, Acceso) en la página, Business Services Online Welcome. El sistema mostrará la página, General Login Attestation (en español, Atestación general de acceso).

Social Security Online
www.socialsecurity.gov

Business Services Online
BSO Welcome | BSO Information | Contact Us | Keyboard Navigation

General Login Attestation [HELP](#)

BSO Welcome > General Login Attestation

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

Effective as of October 2007, your Personal Identification Number (PIN) is now referred to as your User ID.

I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files.

I certify that:

- I understand that I may be subject to penalties if I submit fraudulent information. I agree that I am responsible for all actions taken with my User ID.
- I understand that SSA may ban me and/or the company I represent from the use of these services if SSA determines or suspects there has been misuse of the services.
- I am aware that any person who knowingly and willfully makes any representation to falsely obtain information from Social Security records and/or intends to deceive the Social Security Administration as to the true identity of an individual could be punished by a fine or imprisonment, or both.
- I am authorized to do business under this User ID.

By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

www.socialsecurity.gov BSO Welcome | BSO Information | Contact Us | Keyboard Navigation

Paso 3: Seleccione el botón de **I Accept** (en español, Acepto) después de leer las condiciones definidas en la página, General Login Attestation. El sistema mostrará la página, Log In to BSO (en español, Acceso al BSO).

Social Security Online
www.socialsecurity.gov

Business Services Online

BSO Welcome | BSO Information | Contact Us | Keyboard Navigation

Log In to BSO [HELP](#)

BSO Welcome > Login

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

Effective as of October 2007, your Personal Identification Number (PIN) is now referred to as your User ID.

Type your User ID and password; then select Log In.

[Need to complete your phone registration?](#)

User ID:

Password:

(not case sensitive)

[Forgot your password?](#)

Cancel Login

Have a question? Call 1-800-772-6270 Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call 1-800-325-0778.

www.socialsecurity.gov BSO Welcome | BSO Information | Contact Us | Keyboard Navigation

Paso 4: Entre su User ID (en español, Identificación de usuario) y contraseña.

Paso 5: Seleccione el botón de **Login** para mostrar la página principal de BSO. (Para regresar a la página, BSO Welcome seleccione el botón de **Cancel**, [en español, Cancelar]).

Paso 6: Seleccione el enlace de **Report Wages to Social Security** (en español, Informar salarios al Seguro Social)

[Report Wages To Social Security](#)

Submit, download or process W-2s and W-2cs
View submission status, acknowledge resubmission notices or
Request resubmission extensions

El sistema mostrará la página menú de Report Wages to Social Security.

Social Security Online **Business Services Online**

www.socialsecurity.gov | BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

Report Wages to Social Security [LOGOUT](#) | [BSO HELP](#)

[BSO Main Menu](#) > Report Wages to Social Security

Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status

Resubmission Notice Processing
Acknowledge resubmission notices and request resubmission extensions

DON'T USE YOUR BROWSER'S BACK BUTTON

[BSO Main Menu](#)

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.


www.socialsecurity.gov | BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation

Paso 7: Seleccione el botón de **Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status** (en español, Presentar o Presentar de nuevo datos de salario, W-2 Online, y W-2c Online y Ver estado de datos presentados).

El sistema mostrará la pagina menú de **Submit or Resubmit Wage File, W-2c Online, and W-2c Online and View Submission Status**.

Social Security Online
Business Services Online

www.socialsecurity.gov
BSO Main Menu | BSO Information | Contact Us | Keyboard Navigation



Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status

[LOGOUT](#) | [BSO HELP](#)

[BSO Main Menu](#) > [Report Wages to Social Security](#) > Submit or Resubmit Wage File, W-2 Online, and W-2c Online and View Submission Status

Online Services Availability

- Monday-Friday: 5 AM - 1 AM EST
- Saturday: 5 AM - 11 PM EST
- Sunday: 8 AM - 11:30 PM EST

DON'T USE YOUR BROWSER'S BACK BUTTON

Submit a W-2 Wage File

Send an electronic file that contains annual wage data in the EFW2 format. You may submit a new EFW2 submission, an EFW2C submission to correct previous reports, or, if a Resubmission Notice has been received, resubmit a file that has been returned because Social Security was unable to process the file successfully. (Note: This link should not be used to submit wage reports created using W-2 Online or W-2c Online.

View File / Wage Report Status with Name / SSN Errors

View report status, errors, and notice information with Name / SSN errors for previously submitted W-2s.

Create Form W-2 Online

[Enter Form W-2](#)
Create, print, and submit your Forms W-2 and Form W-3 for Tax Year 2006. Twenty (20) reports can be entered at one time.

[Resume Unsubmitted W-2s](#)
Continue processing your unsubmitted W-2s.

[Download Submitted W-2s](#)
Download a printable version of your submitted Forms W-2 and Form W-3. This printable version can be saved to your PC. (This feature is only available for Forms W-2 and Form W-3 created with W-2 Online within 30 days of the date of submission).

Create Forms W-2c Online

[Enter Forms W-2c](#)
Create, print, and submit your Forms W-2c and Form W-3c for previously submitted and processed Tax Year 2006 W-2s. Five (5) reports can be entered at one time.

[Resume Unsubmitted W-2c](#)
Continue processing your unsubmitted W-2cs.

[Download Submitted W-2c](#)
Download a printable version of your submitted Forms W-2c and Form W-3c. This printable version can be saved to your PC. (This feature is only available for Forms W-2c and Form W-3c created with W-2c Online within 30 days of the date of submission).

BSO Main Menu

Have a question? Call **1-800-772-6270** Monday through Friday, 7:00 a.m. to 7:00 p.m. Eastern Time to speak with Employer Customer Service personnel. For TDD/TTY call **1-800-325-0778**.

Paso 8: Seleccione el enlace de **Resume Unsubmitted W-2c** (en español, Reanudar formularios W-2c que aún no ha presentado).

Resume Unsubmitted W-2c


Continue processing your unsubmitted W-2cs.

El sistema mostrará la página, Wage Reporting Attestation (en español, Atestación para informar salarios).



The screenshot shows the 'Wage Reporting Attestation' page on the Social Security Online Business Services Online (BSO) portal. The page header includes the Social Security Administration logo and the text 'Social Security Online Business Services Online' and 'Social Security's Business Services Online (BSO)'. The main heading is 'Wage Reporting Attestation'. Below this is the section 'User Certification for Wage Reporting via the SSA Business Services Online'. The text reads: 'I understand that the Social Security Administration (SSA) will validate the information I provide against the information in SSA's files. I certify that I am the individual authorized to conduct business under this PIN and have the authority to either attest to the accuracy of the data and/or transmit wage information and to receive employee wage information for the employer.' At the bottom, there is a statement: 'By selecting the "I Accept" button, you certify that you have read, understand and agree to the user certification of Business Services Online.' Two buttons are visible: 'I Accept' and 'I DO NOT Accept'.

Paso 9: Seleccione el botón de **I Accept** después de leer las condiciones en la página, Wage Reporting Attestation. El sistema mostrará la página, W-2c Online Unsubmitted Reports for Tax Year 2007 (en español, Informes que aún no ha presentado para el año tributable 2007, del servicio W-2c Online).



W-2c Online Help

W-2c Online Unsubmitted Reports for Tax Year 2007

You have 3 saved reports that you have not yet submitted.
 To resume a previous report, select the "View / Edit" button next to the report that you wish to continue editing.
 To start a new report, select the *Start a New Report* button below.

Note: Unsubmitted W-2c Online reports are deleted if you do not resume working with them before the purge date.

Unsubmitted Reports							
#	Employer Name	EIN	Number of W2cs	Save Date ▲	Purge Date	Options	
1.	NO-NAME COMPANY	009999999	0	08/18/2007	12/16/2007	View / Edit #1	Delete #1
2.	NO-NAME COMPANY	009999999	1	08/20/2007	12/18/2007	View / Edit #2	Delete #2
3.	NO-NAME COMPANY	009999999	1	08/20/2007	12/18/2007	View / Edit #3	Delete #3

Options

Start a New Report	Start a new W-2c Online Wage Report.
BSO Main Menu	Return to the BSO Main Menu.

Paso 10: Seleccione el botón de **View/Edit** (en español, Ver y Editar) para el informe específico que quiere ver o modificar. El sistema mostrará la página, W-2c Online Data Review for Tax Year 2007 (en español, Revisión de información para el año tributable 2007, del servicio W-2c Online). (Para borrar el informe, seleccione el botón de **Delete** [en español, Borrar] para el informe específico).

W-2c Online
Data Review for Tax Year 2007

This wage report is being prepared for:

EIN: 00-9999999

NO-NAME COMPANY
1 NO-NAME STREET
OAKLAND, CA 94612-5103

#	SSN	Name	Options
1.	999-00-9999	DEBORAH KERR	<input type="button" value="View / Edit #1"/> <input type="button" value="Delete #1"/>

Options

<input type="button" value="New W-2c"/>	Create another W-2c.
<input type="button" value="Edit Employer Info"/>	Change the employer information you entered.
<input type="button" value="Go to W-3c"/>	View your Form W-3c totals. From here you can submit your corrected wage report, print your wage report, or return to the W-2c Data Review page.
<input type="button" value="Save and Quit"/>	Exit W-2c Online without submitting your annual wage report to SSA. Your employer information and Forms W-2c will be saved until 12/18/2007. <i>Note: This is not an extension of the filing deadline.</i>
<input type="button" value="Quit and Delete"/>	Exit W-2c Online without saving any data entered. This will DELETE your entire report, including your employer information and Forms W-2 from this session. This includes any previously unsubmitted W-2c Online reports.

NOTA : El botón de **New W-2c** (en español, *W-2c nuevo*) no será mostrado si usted tiene la cantidad máxima de formularios W-2c que aún no ha presentado (5) por informe. El botón de **Go to W-3c** (en español, *Ir al W-3c*) no será mostrado si no hay ningún formulario W-2c que aún no a presentado.

Paso 11: Seleccione el botón de **Go to W-3c** (en español, *Ir al W-3c*). El sistema mostrará su formulario W-3c. Use las opciones en esta página para presentar su informe de salarios, imprimir su informe de salarios, o regresar a sus formularios W-2c que aún no ha presentado.



Social Security Online
Business Services Online

W-2c Online Help

W-2c Online
Form W-3c For Tax Year 2007

a Tax Year/Form corrected 2007/W-2		For Official Use Only OMB No. 1545-0008	
b Employer's name, address, and ZIP code NO-NAME COMPANY 1 NO-NAME STREET OAKLAND, CA 94612-5103		c Kind of Payer 941 - Regular	
d Number of Forms W-2c 1	e Employer's Federal EIN 00-9999999	f Establishment number	g Employer's State ID number
Boxes h, i and j are not applicable for W-2c Online.		h Employer's incorrect Federal EIN Not Applicable	i Incorrect Establishment Number Not Applicable
j Incorrect State ID number Not Applicable			
Total of amounts previously reported as shown on enclosed Forms W-2c	Total of corrected amounts as shown on enclosed Forms W-2c	Total of amounts previously reported as shown on enclosed Forms W-2c	Total of corrected amounts as shown on enclosed Forms W-2c
1 Wages, tips, other compensation \$103,000.50	1 Wages, tips, other compensation \$105,000.50	2 Federal Income Tax withheld \$0.00	2 Federal Income Tax withheld \$0.00
3 Social security wages \$0.00	3 Social security wages \$0.00	4 Social security tax withheld \$0.00	4 Social security tax withheld \$0.00
5 Medicare wages and tips \$0.00	5 Medicare wages and tips \$0.00	6 Medicare tax withheld \$0.00	6 Medicare tax withheld \$0.00
7 Social security tips \$0.00	7 Social security tips \$0.00	8 Allocated tips \$0.00	8 Allocated tips \$0.00
9 Advance EIC payment \$0.00	9 Advance EIC payment \$0.00	10 Dependant care benefits \$0.00	10 Dependant care benefits \$0.00
11 Nonqualified plans: \$0.00	11 Nonqualified plans: \$0.00	12a-d (Coded items) \$0.00	12a-d (Coded items) \$0.00
14 Inc. tax W/H by 3rd party sick pay payer \$ <input type="text"/> . <input type="text"/>	14 Inc. tax W/H by 3rd party sick pay payer \$ <input type="text"/> . <input type="text"/>		
16 State wages, tips, etc. \$ <input type="text"/> . <input type="text"/>	16 State wages, tips, etc. \$ <input type="text"/> . <input type="text"/>	17 State income tax \$ <input type="text"/> . <input type="text"/>	17 State income tax \$ <input type="text"/> . <input type="text"/>
18 Local wages, tips, etc. \$ <input type="text"/> . <input type="text"/>	18 Local wages, tips, etc. \$ <input type="text"/> . <input type="text"/>	19 Local income tax \$ <input type="text"/> . <input type="text"/>	19 Local income tax \$ <input type="text"/> . <input type="text"/>
Contact person DEBBIE KEMP	Telephone number 0015551234		
E-mail Address	Fax Number		

Options	
<p>Under penalties of perjury, I declare that I have examined this return and accompanying documents and, to the best of my knowledge and belief, they are true, correct, and complete. By selecting the "Submit Corrected Wage Report" button below, I affirm that the above statement is true and wish to submit a correction to my annual wage report to Social Security Administration now.</p>	
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> <p>Submit Corrected Wage Report</p> </div>	<p>Submit your corrected Tax Year 2007 wage report to the Social Security Administration.</p> <p>Your Form W-3c must reconcile with the Forms 941, 943, 944, or Schedule H that you filed with the Internal Revenue Service.</p> <p><i>Note: You will be given an opportunity to download a data file needed to print your Form W-3c and Forms W-2c. No test feature is provided for W-2c Online. Selecting this button will cause your data to be submitted.</i></p>
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> <p>Print Corrected Wage Report</p> </div>	<p>Print your corrected Tax Year 2007 wage report.</p> <p><i>Note: Selecting this option will not submit your corrected wage report to the Social Security Administration.</i></p>
<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;"> <p>Return to W-2c Data Review Page</p> </div>	<p>Return to the W-2c Online Data Review page to review and/or edit your corrected wage report.</p>