

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2003**



**Budget Bureau  
Office of Budget and Program Evaluation**

In Cooperation with

**Office of the Director of Finance**

**Office of the Managing Director**

**AUGUST 15, 2003**

The material in this report is preliminary and subject to revision and is not an official statement of the City of Philadelphia.

**City of Philadelphia**  
**QUARTERLY CITY MANAGERS REPORT**  
**FOR THE PERIOD ENDING JUNE 30, 2003**

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## What is the Quarterly City Managers Report?

The **Quarterly City Managers Report** is a summary report on the finances and management of the City of Philadelphia. It is prepared under the direction of the Mayor's Office by the **Office of Budget and Program Evaluation**, in cooperation with the **Office of the Director of Finance** and the **Office of the Managing Director**. The report is based primarily on information provided to these agencies by City departments and agencies.

The purpose of the **Quarterly City Managers Report** is to provide the senior management of the City of Philadelphia with a clear and timely summary of the City's progress in implementing the financial and management goals of the current year of the City's Five-Year Financial Plan, both on a "Year to Date Actual" basis and on a "Forecast for Full Year" basis.

The **Quarterly City Managers Report** contains the following reports and schedules:

**General Fund:** The General Fund is the principal operating fund of the City of Philadelphia. (For an explanation of the City's overall financial fund structure, see "Methodology for Financial Reporting" elsewhere in this Report.) The **Quarterly City Managers Report** presents an overview of General Fund revenues by major revenue source and obligations by department. Additional detail is provided regarding General Fund direct wage and salary obligations by department; General Fund purchase of service contract obligations; and General Fund overtime utilization. All reports present budget targets, year-to-date actuals and year-end forecasts.

**Departmental Full Time Positions:** The **Quarterly City Managers Report** includes a report on budgeted and filled full-time positions for all City departments, on a General Fund and All Funds basis. These reports present budget targets, year-to-date actuals and year-end forecasts.

**Departmental Leave Usage and IOD Analysis:** This section provides tables which show employee leave time as a percentage of the total number of days available to be worked in the quarter. Total leave usage, sick leave usage, and days lost to worker injury are analyzed separately.

**Departmental Service Delivery Report:** This report includes both quantitative measurements of departmental service levels and qualitative measurements of performance. This report compares service levels year-to-date with original departmental projections and year-end forecasts with original projections and the actual level of service in the prior year.

**Water Fund and Aviation Fund:** The Water Fund is the fund in which activities related to the City's water supply and wastewater disposal are reported. The Aviation Fund is the fund in which activities related to the operation of the Philadelphia International Airport and the Northeast Philadelphia Airport are reported. The **Quarterly City Managers Report** presents a quarterly overview of Water and Aviation Fund revenues by major revenue source and obligations by department at the end of the quarters concluding in September, December, March and June. All reports present budget targets, year-to-date actuals and year-end forecasts.

**Grants Revenue Fund - Unanticipated Grants:** A listing is included of all unanticipated grants received and recorded in the City's Grants Revenue Fund during the preceding three months.

**Cash Flow Forecast:** Most financial reporting in the **Quarterly City Managers Report** is presented on a modified accrual basis, consistent with the City's accounting methodology. Under the City's modified accrual accounting rules, some revenues are reported on an accrual rather than a cash basis and obligations are recorded when encumbered or expended. To enable the reader to assess the City's actual current and projected year-end cash position, the City Managers Report also presents a cash flow forecast for the fiscal year. Actual cash results are presented for all months of the fiscal year for which cash receipt and disbursement activity has been recorded, and a projection is made for the balance of the fiscal year.

**Management and Productivity Initiatives:** In order to preserve and expand service levels, reduce obligations, increase revenues, improve efficiency and maintain a balanced budget, the City of Philadelphia has committed itself to the implementation of numerous management and productivity initiatives in its various departments and agencies. The **Quarterly City Managers Report** contains the following two reports which present the current and expected future results of various initiatives:

■ **Productivity Bank Status Report**

This report provides information regarding the activities of the City's Productivity Bank, a program which permits City departments to apply for loans from a special City fund earmarked for departmental productivity improvements and service enhancement projects which are not eligible for Capital Budget funding and cannot be funded out of core departmental operating budgets without adversely affecting current levels of service delivery.

■ **Service Provider and Evaluation Committee**

This report provides additional information concerning the progress of the City's Service Provider Evaluation Committee, which seeks to improve the quality and reduce the cost of City services through the competitive contracting of selected City services and activities. Under the terms of the City's collective bargaining agreements, services formerly provided directly by City employees may be provided by contract under certain circumstances.

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**Introduction: The Outlook at the End of June 2003**

**The Current Fiscal Year 2003 Year-End Projection for the General Fund**

The current preliminary year-end projection for the General Fund is presented in **Table FB-1**.

Preliminary estimates show that the City will end FY03 with a \$34.4 million operating deficit, after prior year adjustments, bringing the projected year-end fund balance to \$104.6 million. The actual year-end fund balance could vary widely depending on factors that are detailed later in this chapter. The major factors contributing to these fund-balance and year-end deficit projections are:

**REVENUES**

**Tax Revenues:** Increased real estate transfer and real estate tax, offset by lower than forecast wage and \$20 million business privilege tax collections

**Local Non-Tax Revenue:** Anticipated net increase versus adopted budget from increased fees offset by lower than forecast parking and interest revenues \$3 million

**Other Governments Revenue:** Revenue originally budgeted to be received in FY02 will be received in FY03, and the state will reimburse the City for juvenile justice costs formerly borne directly by the state. \$57 million

**OBLIGATIONS**

**Police:** Arbitration award not included in budget, and increased overtime (\$51 million)

**Finance-Employee Benefits:** Arbitration award health/benefit costs in excess of budget (\$19 million)

**Human Services:** Increase in "pass-through" costs from state that will be offset by increased revenue and increase in costs for children receiving Mental Health/Mental Retardation services (\$14 million)

**Prisons:** Increased costs for inmate medical services and overtime (\$9 million)

**Fire:** Personnel costs higher than budgeted (\$4 million)

**City Council:** Transfer of legal contracts from Law Department to City Council (\$1 million)

**District Attorney:** Increase in personnel costs from assumption of funding for police officers detailed to the District Attorney (\$1 million)

**Managing Director's Office:** Funding of NTI-related activities shifted from NTI debt service (\$1 million)

**Records:** Investment in new automation offset by fee increases (\$1 million)

**Sheriff:** Increased overtime and outside legal counsel (\$1 million)

**Sinking Fund:** Funding budgeted for NTI debt service will be used for other NTI-related activities \$7 million

**Public Property – SEPTA Subsidy:** State subsidy was lower than anticipated in the budget, reducing the size of the required city match \$4 million

**Indemnities:** Lower than projected settlement costs \$2 million

**Public Property:** Lower than projected interfund transfers \$2 million

**Fleet Management:** Lower personnel costs than budgeted \$2 million

**Streets:** Lower personnel costs than budgeted \$1 million

**Fleet Management-Vehicle Purchases:** Reduction in purchase of new vehicles \$1 million

**Law:** Legal services contract costs transferred to City Council \$1 million

**Mayor's Office of Information Services:** Lower personnel and personal services costs than budgeted \$1 million

**Public Property – Space Rentals:** Lower than projected rental costs \$1 million

**All Other Departments:** \$3 million

**Prior Year Fund Balance:** Carry-over FY02 year-end balance lower than projected in adopted budget (\$52 million)

## The FY03 Budget Process

Each year's City Budget Ordinance establishes spending ceilings for City departments in each of the City's various funds, including the largest and most important fund, the General Fund. The City Charter requires that the aggregate spending ceiling for the General Fund shall not exceed the official revenue estimate for that fund. In other words, the Charter requires that the adopted General Fund budget must be balanced or show a positive fund balance. Under the City Charter, the official revenue estimate for each City fund is provided to City Council by the Mayor prior to the adoption of each year's Operating Budget.

Bill No. 020001, the Fiscal Year 2003 Operating Budget Ordinance for the City of Philadelphia, was introduced on January 29, 2002 and approved by City Council on May 2, 2002. The budget ordinance, therefore, was prepared more than five months before and was enacted almost two months before the beginning of Fiscal Year 2003 on July 1, 2002. This meant that the Administration had to make its FY03 revenue and expense projections midway through FY02.

As in past years, the Administration has engaged in a target budget process that places a small percentage of most departmental appropriations under reserve as a contingency. Before the start of FY03, this reserve was set at \$22.5 million, or approximately .7 percent of FY03 appropriations. The FY03 reserve was set with the potential impact of new collective bargaining agreements and of federal and state welfare cuts in mind, as well as concerns over pension and health benefits costs. To weather the slow economic recovery and further prepare for looming budget challenges, since November 15, 2001 the Administration has also imposed a hiring freeze on all City positions other than police officers, police communications dispatchers, firefighters, emergency medical technicians, correctional officers and social workers who carry caseloads.

In December 2002, City Council approved Bill No. 020731, which included eight transfers totaling \$36.5 million between and among the General Fund and Grants Revenue Fund. The largest transfer was \$34.5 million to the Police Department to cover additional overtime costs resulting from Operation Safe Streets as well as salary increases directed by the 2002 FOP arbitration award. Other significant transfers included \$1.0 million to City Council to cover the costs of outside legal counsel and \$375,000 to fund the Tax Reform Commission. The increases in appropriations were made possible through reductions in the Sinking Fund Commission's Debt Services costs in the amount of \$1.0 million and in the Director of Finance-Provision for Other Grants in the amount of \$34.9 million.

In March 2003, City Council approved Bill No. 030007, which included a total of 25 transfers totaling \$69.6 million between and among the General Fund and Grants Revenue Fund. The largest transfer was \$19.3 million in Class 100 fringe benefit funds for the Director of Finance to cover the increased cost of employee benefits as a result of the police arbitration award. Other large transfers included \$16.6 million to the Police Department, to cover overtime and meal expenses resulting from special events and homeland defense, and \$18.2 million to the Department of Human Services, resulting from a change in the method of state payment for

transitional placement of delinquent youth. Rather than paying for the beds directly, the state will fully reimburse the City for the cost of the service. The increases in appropriation are made possible primarily through transfers from the Director of Finance-Provision for Other Grants and from the Director of Finance-Community Development Block Grant.

In June 2003, City Council approved Bill No. 030423, which provided one transfer in the General Fund between the Sheriff's Office and Sinking Fund Commission. The transfer provided \$425,000 in Class 100 appropriations for the Sheriff's Office to cover its overtime costs. This transfer was made possible by interest savings on the City's short-term debt.

### **Interpreting the FY03 Year End Fund Balance**

Preliminary estimates show the City's FY03 fund balance at \$104.6 million, declining from FY02 as a result of a \$34.4 million operating deficit, after prior year adjustments. The City's final fund balance could vary widely due to two major factors. First, the City may not receive state reimbursements for costs incurred during FY03 in time to credit them to FY03 under GASB 33 accounting rules. Second, the Revenue Department is currently processing Business Privilege Tax returns and payments to identify the correct collection amount to attribute to FY03, as taxpayers may have filed incorrectly following the passage of legislative changes to the tax. Although FY03 was the eleventh consecutive year that the City maintained a positive fund balance, this marks the second year since FY91 that the City's fund balance declined other than for changes in accounting practices. This deficit was a result of a number of factors, including the prolonged economic slowdown, which has depressed revenue growth, rising criminal justice costs, and the costs of arbitration awards:

- **Wage Tax Collections.** During FY03, as a result of the slow national economic recovery and continuing national job losses, local employment levels declined, resulting in lower than anticipated wage tax collections. The average Philadelphia unemployment rate for FY03 was 7.9 percent, the highest since FY94, while the national unemployment rate also hit its highest level since early 1994. Through June 2002, FY03 wage tax collections increased by only 1.6 percent compared to the same period in FY02, less than the 1.9 percent increase projected in the City's FY03-FY07 Five Year Financial Plan.
- **School District Payment.** In FY02, the Mayor and former Governor Schweiker announced an agreement for a "full partnership" to manage the School District of Philadelphia. As part of the agreement, the City increased its annual contribution to the School District by an unprecedented \$45 million annually.
- **New collective bargaining agreements.** In July 2002, a new interest arbitration award was ordered for the Fraternal Order of Police (FOP) Lodge 5 and in early 2003, an order was issued for the International Association of Fire Fighters (IAFF) Local 22. In FY03, the FOP award alone will cost the City \$28.1 million more than budgeted and the IAFF award will cost \$8.8 million more than budgeted.



- **Criminal Justice Costs.** The City's criminal justice costs continued to increase rapidly in FY03. Police, Prisons, the Sheriff's Office, and the District Attorney were a combined \$62 million over budget.
- **Snow Removal.** The harsh winter of 2002-2003 produced more than twice the average amount of snow in Philadelphia. Since a majority of this heavy snowfall was concentrated in several severe winter storms, it resulted in significant unexpected costs for the City in FY03. The Streets Department, which bears the main responsibility for the city-wide snowfighting plan, spent over \$6 million more than budgeted in FY03 on overtime, salt purchases, and contractor and equipment rentals as a result of these storms.
- **Parking Authority Revenues.** The Commonwealth enacted a law transferring power over appointments to the Board of the Philadelphia Parking Authority from the Mayor of Philadelphia to the Governor of Pennsylvania in June 2001. The state's appointments took office during FY02, when the City's parking and rent revenue from the Parking Authority fell from \$14.1 million in FY01 to \$13.4 million. This revenue fell further in FY03, the first full year of state control over the Parking Authority, when the City collected only \$10.4 million, \$4.2 million less than budgeted.

Despite these increased costs and reduced revenues, there were a number of other factors that helped minimize the operating deficit and supported a higher FY03 fund balance than may have resulted otherwise. These included:

- **Hiring Freeze.** Starting on November 15, 2001 the Administration imposed a hiring freeze on all positions except police officers, police communications dispatchers, firefighters, emergency medical technicians, correctional officers and social workers who carry caseloads. The hiring freeze has contributed to a drop of 379 positions since the end of FY01, excluding departments that have job classes that are exempt from the freeze.
- **Real Estate Transfer Tax Revenue.** The real estate transfer tax reached an historic high, \$3 million higher than FY02's record level and significantly more than budgeted.
- **Real Estate Tax Revenue.** Rising residential property values produced \$5.3 million more real estate tax revenue than budgeted in FY03, although total collections decreased from FY02 due to the City's transfer of millage to the School District.

### **The Outlook for FY04 and Beyond**

There are a variety of new and increasing costs that must be accommodated in the City's budget in FY04 and future years. They include the following:

- **Damaging legislation from Harrisburg.** Governor Rendell submitted a balanced "bare bones" budget proposal on March 4, as required by state law. At that time, he asked the Pennsylvania General Assembly to delay action on the budget until his administration could

introduce a Plan for a New Pennsylvania, which addresses public education funding, tax reform, and state economic development. However, the General Assembly passed the Governor's initial budget as introduced in record time and without public hearing. The budget passed by the General Assembly cut over \$85 million in direct financial support to Philadelphia and could indirectly inflict millions more dollars' worth of damage. The budget cuts proven and successful drug and alcohol treatment programs that improve lives and save the City millions in police, court, prison, and child welfare costs. The budget also cuts health, child welfare, and library services in Philadelphia, and leaves the City at risk for incurring greater social service costs in the future. The General Assembly is currently considering the Governor's Plan for a New Pennsylvania as well as restoration of these severe cuts to Philadelphia and all counties across the state. If the legislature does not restore the cuts the City will have to make drastic changes in its budget and services for FY04 and beyond.

The General Assembly is considering legislation that would strip the City of the revenue it receives from the Parking Authority for on-street parking enforcement. This legislation would cost the City \$19 million annually. This bill still could become law, and the threat of the General Assembly taking other action to diminish the City's revenues and ability to provide services without compensation remains. Finally, City Council passed an ordinance in 2002 that would cap real estate tax bill increases at four percent in a given year, but this ordinance requires action from the General Assembly to be enforceable.

- **Future revenues curtailed.** Bill No. 030073, passed in May 2003, stipulates that an annual increase in real estate tax collections of above two percent will trigger a wage tax reduction for City residents the following fiscal year. The amount of the reduction on the resident portion of the wage tax will be equal to the dollar value of the real estate tax collection in excess of two percent growth from the prior calendar year. Based on current projections of real estate assessment growth, this will result in a reduction of City revenues of approximately \$10.5 million in FY05 and a total of at least \$41.2 million through FY08. In addition, for tax year 2004 the Board of Revision of Taxes has capped assessment increases for individual residential properties at ten percent, which will limit the potential for growth in that tax.
- **Wage tax revenues threatened.** A key reason for the City's significant fund balances over the past few years has been strong wage tax collections, which are tightly correlated to employment levels and extremely vulnerable to changes in the broader regional and national economies. If employment levels, which have been down both at the national and local levels, continue to be slow to recover from the recession, the likelihood that wage tax revenue growth will rebound quickly diminishes. The City's FY04-FY08 Five-Year Financial Plan assumed that an economic recovery would be underway and the wage tax base would grow by 3.5 percent annually (with collections growth of 1.9 to 2.9 percent growth after the effect of tax cuts), but the slow national recovery has yet to translate into improving employment at either the national or local level. Even when the economy recovers, however, the City's budget is unlikely to get the same benefit from a strong economy that it received in the 1990s. Under the wage tax legislation enacted in 2002, if wage tax revenues grow by at

least 3.5% the City will have to cut its wage tax rate by an amount that would cost the City far more in revenues than it would receive from the growth in tax receipts. As a result, the City could be in a position in which a strong economy will actually lead to a reduction in wage tax collections.

- **Pension fund performance.** The downturn in the stock market has prevented the City's pension fund from attaining its earnings assumptions, with earnings lower than the anticipated nine percent. As a result of lower earnings in FY01, the City will have to contribute an additional \$117 million from FY03-FY06 to the pension fund to ensure that it can make payments to retirees and maintain a relatively flat stream of payments. In FY02, the pension fund again had weak earnings, requiring the City to change its method of payment to the pension fund and contribute a total of \$130 million more in the FY04-FY08 Plan than it was projected to contribute in the FY03-FY07 Plan to make up for the shortfalls in FY01 and FY02. Pension fund earnings did not hit the nine percent target in FY03, but earnings improved to a growth rate of 2.41 percent.
- **The need to find \$48 million in future government efficiencies and successfully implement deficit-closing initiatives to save \$489 million.** The FY04-FY08 Five-Year Financial Plan was balanced in part by assuming that the City would be able to achieve unspecified future government efficiencies and successfully implement a series of deficit-closing initiatives that are projected to save \$489 million over the life of the Plan. Without the savings from these sources, the projected ending fund balance of the proposed FY04-FY08 Five-Year Plan would decline from a positive fund balance of \$14 million to a negative balance of \$523 million, even without the cost of labor increases beyond the current agreements.

In this environment of continued challenges to the fragile financial progress made by the City, we will be able to maintain fiscal stability only if we redouble our efforts to become increasingly efficient, keep spending under control, collect all revenues due the City, and preserve critical reimbursements from the state and federal governments to the maximum extent possible. City managers, municipal union leaders, local elected officials, members of the media and the populace at large should be skeptical of proposals to make recurring multi-year spending commitments or tax reductions that are not coupled with funding strategies and that rely on the current fund balance or speculative future revenues or savings.

Addressing the budget gap of \$834 million faced by the City in preparing the FY04-FY08 Plan required deep scrutiny by department leaders and outside consultants of every dollar that will be spent. While the City has implemented expenditure reductions and revenue generating initiatives in the past, the current approach required making choices and sacrifices not needed to fill smaller prior budget gaps. Even if the primary strategies involved in this approach – including revenue initiatives, efficiency improvements, policy changes and service reductions – are successful, the City's ability to maintain a positive fund balance is tenuous. Without discipline and vigilance, the City could once again find itself, as has happened repeatedly in the past, suffering through deficits, cutbacks, and decline. This is not a history that the City of Philadelphia should allow itself to repeat in the coming years.

The objectives of Philadelphia's government are as follows:

- Maintaining fiscal health with a steady tax reduction;
- Implementing blight elimination and neighborhood transformation;
- Providing high quality public education for all children and comprehensive coordinated services for all children and families;
- Enhancing public safety and quality of life standards for all communities;
- Promoting economic development, including a new emphasis on information technology, telecommunications and biotechnology

In today's climate, staying on course to achieve these goals will require creativity, determination, perseverance and dedication on the part of every City manager, every employee, and every citizen. It is essential that we all continue to work together to preserve the progress that has been made to improve the prospects for this City and its people.

**Rob Dubow**  
**Budget Director**  
**City of Philadelphia**  
**August 15, 2003**

TABLE FB-1  
**QUARTERLY CITY MANAGERS REPORT**  
**FUND BALANCE SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING JUNE 30, 2003

(000 Omitted)

Category	FY 02 Actual	FISCAL YEAR 2003								
		YEAR TO DATE			FULL YEAR					
		Target Budget Plan	Actual	Actual Over (Under) Target Budget	Adopted Budget	Current Adopted Budget	Target Budget	Current Projection	Current Projection for Revenues Over (Under)	
								Curr. Budget	Target Budget	
<b>REVENUES</b>										
Taxes	1,945,440	1,951,891	1,951,891	0	1,931,497	1,951,891	1,951,891	1,951,891	0	0
Locally Generated Non - Tax Revenues	209,112	212,921	201,362	(11,559)	198,892	212,921	212,921	201,362	(11,559)	(11,559)
Revenues from Other Governments	507,503	713,195	619,563	(93,632)	653,769	713,195	713,195	713,195	0	0
Other Govts. - PICA City Account (1)	180,209	212,924	212,924	0	214,932	212,924	212,924	212,924	0	0
Sub-Total Other Governments	687,712	926,119	832,487	(93,632)	868,701	926,119	926,119	926,119	0	0
Revenues from Other Funds of City	24,619	24,035	24,035	0	24,634	24,035	24,035	24,035	0	0
Other Sources	0	0	0	0	0	0	0	0	0	0
<b>Total Revenue and Other Sources</b>	<b>2,866,883</b>	<b>3,114,966</b>	<b>3,009,775</b>	<b>(105,191)</b>	<b>3,023,724</b>	<b>3,114,966</b>	<b>3,114,966</b>	<b>3,103,407</b>	<b>(11,559)</b>	<b>(11,559)</b>
<b>OBLIGATIONS / APPROPRIATIONS</b>										
<b>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</b>										
Personal Services	1,187,249	1,246,771	1,244,444	2,327	1,197,162	1,252,322	1,246,771	1,246,765	5,557	6
Personal Services - Employee Benefits	486,875	547,400	541,601	5,799	528,100	547,400	547,400	547,400	0	0
Sub-Total Employee Compensation	1,674,124	1,794,171	1,786,045	8,126	1,725,262	1,799,722	1,794,171	1,794,165	5,557	6
Purchase of Services	920,494	1,030,623	1,002,350	28,273	1,013,727	1,041,439	1,030,623	1,030,543	10,896	80
Materials, Supplies and Equipment	79,955	77,346	75,367	1,979	79,611	80,088	77,346	77,326	2,761	20
Contributions, Indemnities and Taxes	123,784	93,972	93,972	0	95,517	93,973	93,972	93,972	1	0
Debt Service	101,816	107,287	100,094	7,193	111,537	107,272	107,287	107,287	(15)	0
Payments to Other Funds	50,658	27,160	13,279	13,881	27,452	28,260	27,160	27,160	1,100	0
Advances & Miscellaneous Payments	30,303	32,378	32,378	0	32,378	32,378	32,378	32,378	0	0
<b>Total Obligations / Appropriations</b>	<b>2,981,135</b>	<b>3,162,938</b>	<b>3,103,486</b>	<b>59,451</b>	<b>3,085,485</b>	<b>3,183,131</b>	<b>3,162,938</b>	<b>3,162,832</b>	<b>20,299</b>	<b>106</b>
<b>Operating Surplus (Deficit)</b>	<b>(114,252)</b>	<b>(47,972)</b>	<b>(93,711)</b>	<b>(45,740)</b>	<b>(61,761)</b>	<b>(68,165)</b>	<b>(47,972)</b>	<b>(59,425)</b>	<b>8,740</b>	<b>(11,453)</b>
Net Adjustments - Prior Years	23,268			0	32,000	25,000	25,000	25,000	0	0
Fund for Contingencies					(161,628)					
<b>Operating Surplus/(Deficit) &amp; Prior Year Adj.</b>	<b>(90,984)</b>	<b>(47,972)</b>	<b>(93,711)</b>	<b>(45,740)</b>	<b>(191,389)</b>	<b>(43,165)</b>	<b>(22,972)</b>	<b>(34,425)</b>	<b>8,740</b>	<b>(11,453)</b>
Prior Year Fund Balance	230,009			0	191,389	139,025	139,025	139,025	0	0
<b>Year End Fund Balance</b>	<b>139,025</b>	<b>(47,972)</b>	<b>(93,711)</b>	<b>(45,740)</b>	<b>0</b>	<b>95,860</b>	<b>116,053</b>	<b>104,600</b>	<b>8,740</b>	<b>(11,453)</b>

(1) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2003**

## **GENERAL FUND REVENUES**

Summary Table R-1  
**Analysis of Tax Revenue**  
**QUARTERLY CITY MANAGERS REPORT**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2003  
 Amounts in Millions

Tax	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons/ Comments
City Wage Tax				<p><b>FY 2002 Base:</b>            FY 2002 Estimated Actual (3/02): \$1,013.0            FY 2002 Unaudited Actual : \$1,006.0  <b>Decrease: (\$7.0)</b></p> <p><b>FY 2002 to FY 2003 Base Growth Rate:</b>            3/02 Estimated Growth Rate: 2.75%            Current Estimated Growth Rate: 2.75%</p> <p><b>FY 2002 Tax Rate: Res.: 3.0385% City , 1.5% PICA : Non-Res.: 3.9462% City</b>  <b>FY 2003 Tax Rate: Res.: 3.0% City , 1.5% PICA : Non-Res.: 3.9127% City</b></p>
Real Estate Tax				<p><b>FY 2002 Base:</b>            FY 2002 Estimated Actual (3/02): \$374.4            FY 2002 Unaudited Actual : \$373.6  <b>Decrease: (\$8)</b></p> <p><b>FY 2002 to FY 2003 Base Growth Rate:</b>            3/02 Estimated Growth Rate: 3.0%            Current Estimated Growth Rate: 5.0%</p> <p><b>FY 2002 Tax Rate: 37.45 mills City plus 45.19 mills School District Total 82.64 mills</b>  <b>FY 2003 Tax Rate: 34.74 mills City plus 47.90 mills School District Total 82.64 mills</b></p>
Business Privilege Tax				<p><b>FY 2002 Base:</b>            FY 2002 Estimated Actual (3/02): \$301.0            FY 2002 Unaudited Actual : \$295.8  <b>Decrease: (\$5.2)</b></p> <p><b>FY 2002 to FY 2003 Base Growth Rate:</b>            3/02 Estimated Growth Rate: 1.0%            Current Estimated Growth Rate: 2.0%</p> <p><b>FY 2002 Tax Rate: 2.4 mills on gross receipts and 6.5% of net income</b>  <b>FY 2003 Tax Rate: 2.3 mills on gross receipts and 6.5% of net income</b></p>
Sales Tax				<p><b>FY 2002 Base:</b>            FY 2002 Estimated Actual (3/02): \$109.8            FY 2002 Unaudited Actual : \$108.1  <b>Decrease: (\$1.7)</b></p> <p><b>FY 2002 to FY 2003 Base Growth Rate:</b>            3/02 Estimated Growth Rate: 2.5%            Current Estimated Growth Rate: 2.5%</p> <p><b>FY 2002 Tax Rate: 1%</b>  <b>FY 2003 Tax Rate: 1%</b></p>
Real Estate Transfer Tax				<p><b>FY 2002 Base:</b>            FY 2002 Estimated Actual (3/02): \$77.0            FY 2002 Unaudited Actual : \$96.7  <b>Increase: \$19.7</b></p> <p><b>FY 2002 to FY 2003 Base Growth Rate:</b>            3/02 Estimated Growth Rate: 2.5%            Current Estimated Growth Rate: 2.5%</p> <p><b>FY 2002 Tax Rate: 3%</b>  <b>FY 2003 Tax Rate: 3%</b></p>
Other Taxes				
<b>Total Variance From TB Plan</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	
Difference between FY 2003 Adopted Budget and Target Budget Plan.	<b>\$20.4</b>			
<b>Total Variance From Budget</b>	<b>\$20.4</b>	<b>\$0.0</b>	<b>\$20.4</b>	

TABLE R-2  
**QUARTERLY CITY MANAGERS REPORT**  
**TAX REVENUE SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2003  
 (000 Omitted)

Category	FY 02 Actual	FISCAL YEAR 2003							
		YEAR TO DATE			FULL YEAR				
		Target Budget	Actual	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Budget Bureau Projection	Budget Bureau Projection Over (Under)	
							Budget	Target Budget	
<b><u>TAX REVENUES</u></b>									
<b>Wage &amp; Earnings</b>									
<i>Current</i>	981,781	997,886	997,886	0	1,007,311	997,886	997,886	(9,425)	0
<i>Prior</i>	24,204	23,000	23,000	0	21,000	23,000	23,000	2,000	0
Total	1,005,985	1,020,886	1,020,886	0	1,028,311	1,020,886	1,020,886	(7,425)	0
<b>Real Property</b>									
<i>Current</i>	333,168	326,146	326,146	0	321,733	326,146	326,146	4,413	0
<i>Prior</i>	32,591	30,500	30,500	0	28,000	30,500	30,500	2,500	0
<i>Tax Lien Sale Proceeds</i>	7,841	0	0	0	0	0	0	0	0
Total	373,600	356,646	356,646	0	349,733	356,646	356,646	6,913	0
<b>Business Privilege</b>									
<i>Current</i>	273,766	274,587	274,587	0	264,159	274,587	274,587	10,428	0
<i>Prior</i>	22,034	22,000	22,000	0	35,000	22,000	22,000	(13,000)	0
Total	295,800	296,587	296,587	0	299,159	296,587	296,587	(2,572)	0
<b>Sales</b>									
<i>Current &amp; Prior</i>	108,094	110,800	110,800	0	112,549	110,800	110,800	(1,749)	0
Total	108,094	110,800	110,800	0	112,549	110,800	110,800	(1,749)	0
<b>Real Estate Transfer</b>									
<i>Current &amp; Prior</i>	96,733	99,000	99,000	0	78,925	99,000	99,000	20,075	0
Total	96,733	99,000	99,000	0	78,925	99,000	99,000	20,075	0
<b>Net Profits</b>	13,350	13,483	13,483	0	10,888	13,483	13,483	2,595	0
<b>Parking</b>	37,937	39,400	39,400	0	37,587	39,400	39,400	1,813	0
<b>Amusement</b>	13,833	14,979	14,979	0	13,325	14,979	14,979	1,654	0
<b>Other</b>	108	110	110	0	1,020	110	110	(910)	0
<b>TOTAL TAX REVENUE</b>	<b>1,945,440</b>	<b>1,951,891</b>	<b>1,951,891</b>	<b>0</b>	<b>1,931,497</b>	<b>1,951,891</b>	<b>1,951,891</b>	<b>20,394</b>	<b>0</b>
<b><u>Analysis of City/PICA Wage, Earnings and Net Profits Tax</u></b>									
City Wage & Earnings Tax	1,005,985	1,020,886	1,020,886	0	1,028,311	1,020,886	1,020,886	(7,425)	0
PICA Wage & Earnings Tax	268,102	275,475	275,475	0	276,424	275,475	275,475	(949)	0
Total Wage & Earnings Tax	1,274,087	1,296,361	1,296,361	0	1,304,735	1,296,361	1,296,361	(8,374)	0
City Net Profits Tax	13,350	13,483	13,483	0	10,888	13,483	13,483	2,595	0
PICA Net Profits Tax	9,906	10,178	10,178	0	11,737	10,178	10,178	(1,559)	0
Total Net Profits Tax	23,256	23,661	23,661	0	22,625	23,661	23,661	1,036	0
PICA Wage & Earnings Tax	268,102	275,475	275,475	0	276,424	275,475	275,475	(949)	0
PICA Net Profits Tax	9,906	10,178	10,178	0	11,737	10,178	10,178	(1,559)	0
Total PICA Wage, Earnings & Net Profits Tax	278,008	285,653	285,653	0	288,161	285,653	285,653	(2,508)	0
less: PICA Net Debt Service	100,924	72,729	72,729	0	73,229	72,729	72,729	(500)	0
equals: PICA City Account	177,084	212,924	212,924	0	214,932	212,924	212,924	(2,008)	0



Summary Table R-3  
**Analysis of Locally Generated Non-Tax Revenue and Revenue From Other Governments**  
**QUARTERLY CITY MANAGERS REPORT**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2003

Amounts in Millions

Non-Tax Revenue	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons/ Comments
Recreation		(\$2.3)		Stadium revenue lower than expected.
Licenses & Inspections		(\$1.2)		Building permits lower than anticipated.
Revenue		(\$4.1)		Parking violation revenue received from Parking Authority lower than expected.
City Treasurer		(\$3.8)		Interest Earnings lower than anticipated.
All Other		(\$0.2)		
<b>Total Variance From TB Plan</b>	<b>\$0.0</b>	<b>(\$11.6)</b>	<b>(\$11.6)</b>	
Difference between FY 2003 Adopted Budget and Target Budget Plan.	\$71.4			
<b>Total Variance From Budget</b>	<b>\$71.4</b>	<b>(\$11.6)</b>	<b>\$59.8</b>	
Other Revenue Sources and Adjustments	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance	Reasons/ Comments
Net Revenue from Other Funds				
Net Adjustments - Prior Years				
<b>TOTAL OTHER SOURCES</b>	<b>\$0.0</b>	<b>\$0.0</b>	<b>\$0.0</b>	

**TABLE R-4  
QUARTERLY CITY MANAGERS REPORT  
NON - TAX REVENUE SUMMARY  
GENERAL FUND**

FOR THE PERIOD ENDING JUNE 30, 2003

(000 omitted)

Category	FY 02 Actual	FISCAL YEAR 2003							
		YEAR TO DATE			FULL YEAR				
		Target Budget	Actual	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)	
								Budget	Target Budget
<b>LOCAL NON - TAX REVENUES</b>									
<b>Police</b>	<b>2,345</b>	<b>2,250</b>	<b>2,171</b>	<b>(79)</b>	<b>2,000</b>	<b>2,250</b>	<b>2,171</b>	<b>171</b>	<b>(79)</b>
<b>Streets</b>	<b>2,490</b>	<b>2,427</b>	<b>2,478</b>	<b>51</b>	<b>2,615</b>	<b>2,427</b>	<b>2,478</b>	<b>(137)</b>	<b>51</b>
San. Collection Fee-PHA	1,029	1,200	1,134	(66)	1,478	1,200	1,134	(344)	(66)
Survey Charges	594	602	738	136	612	602	738	126	136
Other	867	625	606	(19)	525	625	606	81	(19)
<b>Fire</b>	<b>18,880</b>	<b>20,250</b>	<b>20,243</b>	<b>(7)</b>	<b>18,420</b>	<b>20,250</b>	<b>20,243</b>	<b>1,823</b>	<b>(7)</b>
Emergency Medical Service Fees	18,596	20,000	20,093	93	18,270	20,000	20,093	1,823	93
Other	284	250	150	(100)	150	250	150	0	(100)
<b>Public Health (1)</b>	<b>7,631</b>	<b>7,874</b>	<b>7,874</b>	<b>0</b>	<b>7,874</b>	<b>7,874</b>	<b>7,874</b>	<b>0</b>	<b>0</b>
<b>Recreation</b>	<b>13,701</b>	<b>16,549</b>	<b>14,255</b>	<b>(2,294)</b>	<b>16,549</b>	<b>16,549</b>	<b>14,255</b>	<b>(2,294)</b>	<b>(2,294)</b>
Phillies/ Eagles Rent	6,827	5,489	6,733	1,244	5,489	5,489	6,733	1,244	1,244
Stadium- Other	6,712	10,860	7,420	(3,440)	10,860	10,860	7,420	(3,440)	(3,440)
Non--Stadium - Other	162	200	102	(98)	200	200	102	(98)	(98)
<b>Public Property</b>	<b>17,610</b>	<b>16,915</b>	<b>17,346</b>	<b>431</b>	<b>15,820</b>	<b>16,915</b>	<b>17,346</b>	<b>1,526</b>	<b>431</b>
Cable TV Franchise Fees	11,276	11,300	11,670	370	11,110	11,300	11,670	560	370
Telephone Commissions	152	0	164	164	0	0	164	164	164
PATCO. Lease Payment	2,000	2,000	2,000	0	2,000	2,000	2,000	0	0
Rent from Real Estate	2,289	415	312	(103)	310	415	312	2	(103)
Other	1,893	3,200	3,200	0	2,400	3,200	3,200	800	0
<b>Human Services (1)</b>	<b>6,448</b>	<b>6,600</b>	<b>6,816</b>	<b>216</b>	<b>4,600</b>	<b>6,600</b>	<b>6,816</b>	<b>2,216</b>	<b>216</b>
<b>Licenses &amp; Inspections</b>	<b>29,136</b>	<b>35,600</b>	<b>34,430</b>	<b>(1,170)</b>	<b>33,053</b>	<b>35,600</b>	<b>34,430</b>	<b>1,377</b>	<b>(1,170)</b>
<b>Records</b>	<b>10,587</b>	<b>11,596</b>	<b>11,696</b>	<b>100</b>	<b>9,535</b>	<b>11,596</b>	<b>11,696</b>	<b>2,161</b>	<b>100</b>
Recording of Legal Instruments	8,750	9,684	9,542	(142)	7,790	9,684	9,542	1,752	(142)
Other	1,837	1,912	2,154	242	1,745	1,912	2,154	409	242
<b>Finance</b>	<b>9,802</b>	<b>7,386</b>	<b>7,399</b>	<b>13</b>	<b>7,125</b>	<b>7,386</b>	<b>7,399</b>	<b>274</b>	<b>13</b>
Burglar Alarm Fees & Licenses	3,659	4,000	3,524	(476)	4,000	4,000	3,524	(476)	(476)
Solid Waste Code Violations (SWEEP)	846	1,000	1,117	117	1,000	1,000	1,117	117	117
Other	5,297	2,386	2,758	372	2,125	2,386	2,758	633	372
<b>Revenue</b>	<b>14,235</b>	<b>15,125</b>	<b>10,991</b>	<b>(4,323)</b>	<b>15,490</b>	<b>15,125</b>	<b>10,991</b>	<b>(4,499)</b>	<b>(4,134)</b>
Parking Violation Fines (Net PPA)	13,402	14,625	10,392	(4,233)	14,990	14,625	10,392	(4,598)	(4,233)
Non-Profit Contribution Program	292	50	239	0	50	50	239	189	189
Other	541	450	360	(90)	450	450	360	(90)	(90)
<b>City Treasurer</b>	<b>26,251</b>	<b>16,400</b>	<b>12,638</b>	<b>(3,762)</b>	<b>19,400</b>	<b>16,400</b>	<b>12,638</b>	<b>(6,762)</b>	<b>(3,762)</b>
Interest Earnings	25,798	16,000	11,833	(4,167)	19,000	16,000	11,833	(7,167)	(4,167)
Other	453	400	805	405	400	400	805	405	405
<b>Clerk of Quarter Sessions</b>	<b>7,678</b>	<b>8,525</b>	<b>7,667</b>	<b>(858)</b>	<b>7,475</b>	<b>8,525</b>	<b>7,667</b>	<b>192</b>	<b>(858)</b>
<b>Register of Wills</b>	<b>3,088</b>	<b>3,064</b>	<b>2,890</b>	<b>(174)</b>	<b>2,879</b>	<b>3,064</b>	<b>2,890</b>	<b>11</b>	<b>(174)</b>
<b>Sheriff</b>	<b>4,705</b>	<b>4,700</b>	<b>4,655</b>	<b>(45)</b>	<b>4,700</b>	<b>4,700</b>	<b>4,655</b>	<b>(45)</b>	<b>(45)</b>
<b>First Judicial District</b>	<b>27,406</b>	<b>29,950</b>	<b>30,103</b>	<b>153</b>	<b>23,950</b>	<b>29,950</b>	<b>30,103</b>	<b>6,153</b>	<b>153</b>
Court Costs, Fees and Charges	16,034	16,000	17,018	1,018	15,000	16,000	17,018	2,018	1,018
Code Violation Fines	1,024	1,300	1,400	100	1,300	1,300	1,400	100	100
Moving Violation Fines (Traffic Court)	9,880	12,000	11,197	(803)	7,000	12,000	11,197	4,197	(803)
Other	468	650	488	(162)	650	650	488	(162)	(162)
<b>All Other</b>	<b>7,119</b>	<b>7,710</b>	<b>7,710</b>	<b>0</b>	<b>7,407</b>	<b>7,710</b>	<b>7,710</b>	<b>303</b>	<b>0</b>
<b>TOTAL LOCAL NON - TAX REVENUE</b>	<b>209,112</b>	<b>212,921</b>	<b>201,362</b>	<b>(11,748)</b>	<b>198,892</b>	<b>212,921</b>	<b>201,362</b>	<b>2,470</b>	<b>(11,559)</b>

(1) See Table R-5 for detail.

**TABLE R-4  
QUARTERLY CITY MANAGERS REPORT  
NON - TAX REVENUE SUMMARY  
GENERAL FUND**

FOR THE PERIOD ENDING JUNE 30, 2003

(000 omitted)

Category	FY 02 Actual	FISCAL YEAR 2003							
		YEAR TO DATE			FULL YEAR				
		Target Budget	Actual	Actual Over (Under) Target Budget	Adopted Budget	Target Budget	Current Projection	Current Projection Over (Under)	
							Budget	Target Budget	
<b><u>OTHER GOVERNMENTS</u></b>									
<b>PICA City Account (1)</b>	<b>180,209</b>	<b>212,924</b>	<b>212,924</b>	<b>0</b>	<b>214,932</b>	<b>212,924</b>	<b>212,924</b>	<b>(2,008)</b>	<b>0</b>
<b>Police</b>	<b>1,257</b>	<b>2,200</b>	<b>2,200</b>	<b>0</b>	<b>2,200</b>	<b>2,200</b>	<b>2,200</b>	<b>0</b>	<b>0</b>
State Reimbursement-Police Training	1,257	2,200	2,200	0	2,200	2,200	2,200	0	0
Other	0	0	0	0	0	0	0	0	0
<b>Public Health (2)</b>	<b>34,738</b>	<b>49,714</b>	<b>38,535</b>	<b>(11,179)</b>	<b>49,714</b>	<b>49,714</b>	<b>49,714</b>	<b>0</b>	<b>0</b>
<b>Public Property</b>	<b>20,777</b>	<b>18,987</b>	<b>18,987</b>	<b>0</b>	<b>18,987</b>	<b>18,987</b>	<b>18,987</b>	<b>0</b>	<b>0</b>
PGW Rental	18,000	18,000	18,000	0	18,000	18,000	18,000	0	0
SEPTA Fixed Rent	2,777	987	987	0	987	987	987	0	0
SEPTA Debt Service	0	0	0	0	0	0	0	0	0
<b>Human Services (2)</b>	<b>365,579</b>	<b>501,095</b>	<b>418,642</b>	<b>(82,453)</b>	<b>484,244</b>	<b>501,095</b>	<b>501,095</b>	<b>16,851</b>	<b>0</b>
<b>Finance</b>	<b>38,623</b>	<b>39,569</b>	<b>39,569</b>	<b>0</b>	<b>39,369</b>	<b>39,569</b>	<b>39,569</b>	<b>200</b>	<b>0</b>
State Pension Fund Aid (Act 205)	36,426	37,768	37,768	0	37,768	37,768	37,768	0	0
State Police Fines	1,493	1,000	1,000	0	800	1,000	1,000	200	0
Other	704	801	801	0	801	801	801	0	0
<b>Revenue</b>	<b>8</b>	<b>410</b>	<b>410</b>	<b>0</b>	<b>410</b>	<b>410</b>	<b>410</b>	<b>0</b>	<b>0</b>
PPA Offstreet Net Income	0	100	100	0	100	100	100	0	0
Other	8	310	310	0	310	310	310	0	0
<b>City Treasurer</b>	<b>4,991</b>	<b>5,022</b>	<b>5,022</b>	<b>0</b>	<b>5,022</b>	<b>5,022</b>	<b>5,022</b>	<b>0</b>	<b>0</b>
Retail Liquor License	1,170	1,200	1,200	0	1,200	1,200	1,200	0	0
State Utility Tax Refund	3,821	3,822	3,822	0	3,822	3,822	3,822	0	0
<b>Commerce-Convention Center Offset</b>	<b>13,042</b>	<b>17,700</b>	<b>17,700</b>	<b>0</b>	<b>19,526</b>	<b>17,700</b>	<b>17,700</b>	<b>(1,826)</b>	<b>0</b>
<b>First Judicial District</b>	<b>16,429</b>	<b>16,226</b>	<b>16,226</b>	<b>0</b>	<b>16,226</b>	<b>16,226</b>	<b>16,226</b>	<b>0</b>	<b>0</b>
State Reimbursement-Intensive Probation	6,062	6,175	6,175	0	6,175	6,175	6,175	0	0
State Reimbursement-County Court Costs	10,075	9,750	9,750	0	9,750	9,750	9,750	0	0
Other	292	301	301	0	301	301	301	0	0
<b>All Other</b>	<b>12,059</b>	<b>62,272</b>	<b>62,272</b>	<b>0</b>	<b>18,071</b>	<b>62,272</b>	<b>62,272</b>	<b>44,201</b>	<b>0</b>
<b>TOTAL OTHER GOVERNMENTS</b>	<b>687,712</b>	<b>926,119</b>	<b>832,487</b>	<b>(93,632)</b>	<b>868,701</b>	<b>926,119</b>	<b>926,119</b>	<b>57,418</b>	<b>0</b>

(1) PICA City Account = PICA tax minus (PICA expenses + PICA debt service).

(2) See Table R-5 for detail.

**Summary Table R-5**  
**QUARTERLY CITY MANAGERS REPORT**  
**Summary of Revenue**  
**Dept. of Human Services/Dept. of Public Health**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2003**  
(000 omitted)

AGENCY AND REVENUE SOURCE	FY 02 Actual	FY 03 Adopted Budget	FY 03 Target Budget	FY 03 Current Estimate	Increase/ Decrease vs Target
<b><u>PUBLIC HEALTH</u></b>					
<b>Local Non-Tax Revenue:</b>					
Private Third Party-DHC	998	775	775	775	0
Health Center Rental	196	200	200	200	0
Medical Assistance-Managed Care-DHC	5,279	5,400	5,400	5,400	0
Payments for Patient Care-MH/MR	311	200	200	200	0
Environmental User Fees	782	752	752	752	0
Other	65	547	547	547	0
<b>Sub-Total Local Non-Tax</b>	<b>7,631</b>	<b>7,874</b>	<b>7,874</b>	<b>7,874</b>	<b>0</b>
<b>Revenue from Other Governments:</b>					
State:					
County Health (1)	2,141	11,122	11,122	11,122	0
Medical Assistance-Outpatient (Health Centers)	2,556	2,802	2,802	2,802	0
Medical Assistance-Nursing Home	11,072	15,000	15,000	15,000	0
Medical Assistance-Other	20	17	17	17	0
Federal:					
Medicare-Outpatient (Health Centers)	1,057	1,177	1,177	1,177	0
Medicare-Home Care (Nursing Home)	1,153	1,700	1,700	1,700	0
Medical Assistance-Outpatient (Health Centers)	3,125	2,802	2,802	2,802	0
Medical Assistance-Nursing Home	13,528	15,000	15,000	15,000	0
Medical Assistance-Other	24	30	30	30	0
Summer Food Inspection	62	64	64	64	0
<b>Sub-Total Other Governments</b>	<b>34,738</b>	<b>49,714</b>	<b>49,714</b>	<b>49,714</b>	<b>0</b>
<b>TOTAL, PUBLIC HEALTH</b>	<b>42,369</b>	<b>57,588</b>	<b>57,588</b>	<b>57,588</b>	<b>0</b>
<b><u>HUMAN SERVICES</u></b>					
<b>Local Non-Tax Revenue:</b>					
Payments for Child Care - S.S.I.	2,852	2,600	2,600	2,600	0
Payments for Patient Care - S.S.I. (Riverview)	1,735	1,700	1,700	1,916	216
Other	1,861	300	2,300	2,300	0
<b>Sub-Total Local Non-Tax</b>	<b>6,448</b>	<b>4,600</b>	<b>6,600</b>	<b>6,816</b>	<b>216</b>
<b>Revenue from Other Governments:</b>					
State:					
Act 148 Reimbursement (Children & Youth/Juv. Just.) (1)	162,722	203,172	207,888	207,888	0
Federal:					
Title IV-B Reimbursement (C.& Y./Juv. Just.) (1)	2,029	0	0	0	0
T.A.N.F.	49,452	130,606	131,106	131,106	0
Title IV-E Reimbursement	151,236	150,466	162,101	162,101	0
Other	140				
<b>Sub-Total Other Governments</b>	<b>365,579</b>	<b>484,244</b>	<b>501,095</b>	<b>501,095</b>	<b>0</b>
<b>TOTAL, HUMAN SERVICES</b>	<b>372,027</b>	<b>488,844</b>	<b>507,695</b>	<b>507,911</b>	<b>216</b>

(1) Title IV-B funds are provided to the State by the Federal Government and are included in the State's Act 148 grant to the City.

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2003**

## **GENERAL FUND OBLIGATIONS**

Table O-1  
 Analysis of Forecast Year-End Departmental Obligations  
 QUARTERLY CITY MANAGERS REPORT  
 GENERAL FUND  
 FOR THE PERIOD ENDING JUNE 30, 2003

(Amounts in Millions)

Note: "Obligations" include "Encumbrances," which may be recorded for the entire fiscal year, as well as "Expenditures."

Department/Cost Center	Forecast Better Than TB Plan	Forecast Worse Than TB Plan	Net Variance From TB Plan	"TB Plan": Target Budget Plan Adopted During FY 2003 for FY 2003  Reasons/ Comments
<b>TOTAL VARIANCE FROM TARGET BUDGET PLAN</b>				
	0.00	\$0.00	\$0.00	
Difference between FY 2003 Current Adopted Budget and Current FY 2003 Target Budget Plan Obligations				
	\$20.30			
	Forecast Better Than Budget	Forecast Worse Than Budget	Net Variance from Budget	
<b>TOTAL VARIANCE FROM BUDGET</b>				
	20.30	\$0.00	\$20.30	

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

TABLE O-2  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL OBLIGATIONS SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30 2003

Department	FY 02 Actual	YEAR TO DATE		FISCAL YEAR 2003						
		Target Budget	Actual	Original Adopted Budget	Current Adopted Budget	Target Budget	Current Projection	Current Projection (Over) Under		
		Plan	Target Budget	(Over) Under Target Budget					Current Budget	Target
Art Museum Subsidy	2,250,000	2,250,000	2,250,000	0	2,250,000	2,250,000	2,250,000	2,250,000	0	0
Atwater Kent Museum	264,462	287,915	263,321	24,594	249,289	287,915	287,915	287,915	0	0
Auditing (City Controller's Office)	7,065,369	7,501,595	7,290,220	211,375	7,501,595	7,501,595	7,501,595	7,501,595	0	0
Board of Building Standards	97,374	118,951	118,659	292	118,951	118,951	118,951	118,951	0	0
Board of L & I Review	168,890	210,481	194,342	16,139	210,481	210,481	210,481	210,481	0	0
Board of Revision of Taxes	7,379,259	7,753,506	7,733,248	20,258	7,753,506	7,753,506	7,753,506	7,753,506	0	0
Camp William Penn	334,555	312,562	331,904	(19,342)	329,013	329,013	312,562	312,562	16,451	0
Capital Program Office	2,244,468	2,291,656	2,234,015	57,641	2,412,269	2,412,269	2,291,656	2,291,656	120,613	0
City Commissioners (Election Board)	8,246,284	8,187,093	7,718,086	469,007	8,187,093	8,187,093	8,187,093	8,187,093	0	0
City Council	12,412,724	14,575,441	13,008,460	1,566,981	13,575,441	14,575,441	14,575,441	14,575,441	0	0
City Planning Commission	2,741,454	3,143,276	3,014,179	129,097	3,308,712	3,308,712	3,143,276	3,143,276	165,436	0
City Rep. / Commerce	5,896,294	4,760,534	4,746,388	14,146	5,011,088	5,011,088	4,760,534	4,760,534	250,554	0
Commerce-Economic Stimulus	5,000,000	4,750,000	4,750,000	0	5,000,000	5,000,000	4,750,000	4,750,000	250,000	0
City Treasurer	832,766	896,891	802,363	94,528	944,096	944,096	896,891	896,891	47,205	0
Civic Center	244,185	278,898	189,167	89,731	287,364	287,364	278,898	272,996	14,368	5,902
Civil Service Commission	149,970	161,652	158,327	3,325	161,652	161,652	161,652	161,652	0	0
Clerk of Quarter Sessions	4,236,891	4,574,889	4,485,509	89,380	4,379,889	4,574,889	4,574,889	4,574,889	0	0
Community College Subsidy	21,767,924	22,067,924	22,067,924	0	22,067,924	22,067,924	22,067,924	22,067,924	0	0
Convention Center Subsidy	30,302,900	32,378,000	32,378,000	0	32,378,000	32,378,000	32,378,000	32,378,000	0	0
District Attorney	28,413,012	29,525,129	29,407,799	117,330	28,845,917	29,525,129	29,525,129	29,525,129	0	0
Emergency Relief	0	0	0	0	0	0	0	0	0	0
Fairmount Park	13,416,439	14,065,765	14,166,644	(100,879)	14,334,196	14,334,196	14,065,765	14,065,765	268,431	0
Finance	21,314,004	16,438,724	15,932,522	506,202	16,938,724	16,938,724	16,438,724	16,438,724	500,000	0
Finance - Contribution to the School District	60,000,000	35,000,000	35,000,000	0	35,000,000	35,000,000	35,000,000	35,000,000	0	0
Finance - Employee Benefits	486,874,583	547,400,000	541,600,930	5,799,070	528,100,000	547,400,000	547,400,000	547,400,000	0	0
Employee Disability	31,724,847	35,800,000	34,882,084	917,916	36,000,000	35,800,000	35,800,000	35,800,000	0	0
FICA	57,401,563	59,700,000	59,413,453	286,547	59,200,000	59,700,000	59,700,000	59,700,000	0	0
Flex Cash Payments	996,291	1,100,000	958,596	141,404	1,100,000	1,100,000	1,100,000	1,100,000	0	0
Group Legal	4,245,337	4,300,000	4,206,755	93,245	4,400,000	4,300,000	4,300,000	4,300,000	0	0
Group Life Insurance	6,919,395	7,000,000	7,007,236	(7,236)	7,100,000	7,000,000	7,000,000	7,000,000	0	0
Health / Medical	187,580,361	225,900,000	226,517,918	(617,918)	207,600,000	225,900,000	225,900,000	225,900,000	0	0
Pension (Minimum Municipal Obligation)	150,985,227	155,200,000	149,179,484	6,020,516	155,200,000	155,200,000	155,200,000	155,200,000	0	0
Pension Obligation Bonds	45,597,133	55,600,000	56,456,845	(856,845)	55,600,000	55,600,000	55,600,000	55,600,000	0	0
Tool Allowance	63,200	100,000	59,600	40,400	100,000	100,000	100,000	100,000	0	0
Unemployment Compensation	1,361,229	2,700,000	2,918,959	(218,959)	1,800,000	2,700,000	2,700,000	2,700,000	0	0
Fire	154,553,131	161,237,172	161,331,688	(94,516)	157,559,617	161,237,172	161,237,172	161,237,172	0	0
First Judicial District	120,941,613	110,072,433	110,072,433	0	110,072,433	110,072,433	110,072,433	110,072,433	0	0
Common Pleas Court	89,896,279	76,987,548	76,987,548	0	76,987,548	76,987,548	76,987,548	76,987,548	0	0
Municipal Court	8,128,283	8,765,128	8,765,128	0	8,765,128	8,765,128	8,765,128	8,765,128	0	0
Office of the Exec. Administrator	18,907,024	19,740,770	19,740,770	0	19,740,770	19,740,770	19,740,770	19,740,770	0	0
Traffic Court	4,010,027	4,578,987	4,578,987	0	4,578,987	4,578,987	4,578,987	4,578,987	0	0
Fleet Management	38,425,402	38,095,800	38,015,223	80,577	38,416,632	38,416,632	36,895,800	36,895,800	1,520,832	0
Fleet Management - Vehicle Purchases	17,416,601	9,800,000	9,799,293	707	12,000,000	12,000,000	11,000,000	11,000,000	1,000,000	0
Free Library	34,178,508	35,957,170	35,201,233	755,937	36,139,499	36,139,499	35,957,170	35,957,170	182,329	0
Historical Commission	242,973	262,211	255,090	7,121	259,815	259,815	262,211	262,211	(2,396)	0
Hero Award	2,400	36,575	36,575	0	36,575	36,575	36,575	36,575	0	0
Human Relations Commission	2,123,735	2,189,700	2,143,811	45,889	2,270,211	2,270,211	2,189,700	2,189,700	80,511	0
Human Services	473,525,933	544,596,257	538,455,383	6,140,874	530,444,529	544,596,257	544,596,257	544,596,257	0	0
Administration & Management	10,079,960	11,773,577	11,823,333	(49,756)	9,868,780	11,773,577	11,773,577	11,773,577	0	0
Contract Administration & Program Evaluation	1,508,771	2,643,871	2,399,324	244,547	2,643,871	2,643,871	2,643,871	2,643,871	0	0
Juvenile Justice Services	111,532,079	127,991,370	111,993,673	15,997,697	119,941,627	127,991,370	127,991,370	127,991,370	0	0
Riverview Home	5,155,767	5,627,416	5,406,568	220,848	5,627,416	5,627,416	5,627,416	5,627,416	0	0
Children & Youth (Child Welfare)	312,119,306	336,448,536	346,355,668	(9,907,132)	330,640,164	336,448,536	336,448,536	336,448,536	0	0
Community Based Prevention Services	33,130,050	60,111,487	60,476,817	0	61,722,671	60,111,487	60,111,487	60,111,487	0	0

[Red Box] = Depts. with forecast deficits greater than 1% of Current Adopted Budget or \$1 million.

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2003

Department / Category	FY 00 Year End Actual	FY 01 Year End Actual	FY 02 Year End Actual	FISCAL YEAR 2003									
				YEAR TO DATE			FULL YEAR						
				Target Budget Plan	Actual	Actual (Over) Under Target Budget.	Adopted Budget	Current Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under		
											Current Budget	Target Budget	
<b>Atwater Kent Museum</b>													
Full-Time Positions	6	6	6	6	6	0	6	6	6	6	0	0	0
Class 100 Total Oblig./Approp.	218,689	260,349	259,387	281,889	257,470	24,419	243,263	281,889	281,889	281,889	0	0	0
Class 100 Overtime Oblig./Approp.	20,418	29,240	21,643	22,596	14,116	8,480	9,764	9,764	22,596	14,116	(4,352)	8,480	8,480
<b>Auditing</b>													
Full-Time Positions	125	124	124	131	127	4	131	131	131	127	4	4	4
Class 100 Total Oblig./Approp.	6,199,379	6,491,782	6,586,081	6,932,634	6,782,892	149,742	6,932,634	6,932,634	6,932,634	6,932,634	0	0	0
Class 100 Overtime Oblig./Approp.	54,637	57,710	39,930	75,000	85,059	(10,059)	50,000	50,000	75,000	85,059	(35,059)	(10,059)	(10,059)
<b>Board of Building Standards</b>													
Full-Time Positions	2	2	2	2	2	0	2	2	2	2	0	0	0
Class 100 Total Oblig./Approp.	85,312	94,594	96,190	117,767	117,767	0	117,767	117,767	117,767	117,767	0	0	0
Class 100 Overtime Oblig./Approp.	2,020	691	0	1,850	1,920	(70)	850	850	1,850	1,920	(1,070)	(70)	(70)
<b>Board of L &amp; I Review</b>													
Full-Time Positions	3	3	3	3	3	0	3	3	3	3	0	0	0
Class 100 Total Oblig./Approp.	134,790	143,214	147,248	178,839	178,839	0	178,839	178,839	178,839	178,839	0	0	0
Class 100 Overtime Oblig./Approp.	0	727	171	3,975	129	3,846	3,975	3,975	3,975	129	3,846	3,846	3,846
<b>Bd. of Revision of Taxes</b>													
Full-Time Positions	139	139	134	143	133	10	143	143	143	133	10	10	10
Class 100 Total Oblig./Approp.	6,800,613	6,992,584	6,909,071	7,258,237	7,258,237	0	7,258,237	7,258,237	7,258,237	7,258,237	0	0	0
Class 100 Overtime Oblig./Approp.	22,304	29,068	35,261	10,000	52,295	(42,295)	10,000	10,000	10,000	52,295	(42,295)	(42,295)	(42,295)
<b>Camp William Penn</b>													
Full-Time Positions	3	4	3	3	4	(1)	3	3	3	4	(1)	(1)	(1)
Class 100 Total Oblig./Approp.	177,140	190,183	170,922	154,188	154,188	0	200,624	170,639	154,188	154,188	16,451	0	0
Class 100 Overtime Oblig./Approp.	0	2,828	0	0	0	0	0	0	0	0	0	0	0
<b>Capital Program Office, Mayor -</b>													
Full-Time Positions	19	21	20	22	21	1	22	22	22	21	1	1	1
Class 100 Total Oblig./Approp.	952,299	949,746	970,330	1,082,298	1,082,298	0	1,082,298	1,082,298	1,082,298	1,082,298	0	0	0
Class 100 Overtime Oblig./Approp.	5,563	11,584	12,820	17,000	9,863	7,137	17,000	17,000	17,000	9,863	7,137	7,137	7,137
<b>City Commissioners</b>													
Full-Time Positions	73	75	89	101	97	4	101	101	101	97	4	4	4
Class 100 Total Oblig./Approp.	3,798,792	3,846,016	4,326,278	4,678,505	4,458,458	220,047	4,678,505	4,678,505	4,678,505	4,678,505	0	0	0
Class 100 Overtime Oblig./Approp.	859,476	885,525	1,095,916	873,621	1,014,313	(140,692)	873,621	873,621	873,621	1,014,313	(140,692)	(140,692)	(140,692)



TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**

FOR THE PERIOD ENDING JUNE 30, 2003

Department / Category	FY 00 Year End Actual	FY 01 Year End Actual	FY 02 Year End Actual	FISCAL YEAR 2003									
				YEAR TO DATE			FULL YEAR						
				Target Budget Plan	Actual	Actual (Over) Under Target Budget.	Adopted Budget	Current Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under		
											Current Budget	Target Budget	
<b>City Council</b>													
Full-Time Positions	197	203	203	226	202	24	226	226	226	202	24	24	
Class 100 Total Oblig./Approp.	8,910,221	10,063,591	10,395,332	11,375,857	10,737,262	638,595	11,375,857	11,375,857	11,375,857	11,375,857	0	0	
Class 100 Overtime Oblig./Approp.	22,552	695	19,782	24,000	7,498	16,502	24,000	24,000	24,000	7,498	16,502	16,502	
<b>City Planning Commission</b>													
Full-Time Positions	44	44	44	61	56	5	61	62	61	56	6	5	
Class 100 Total Oblig./Approp.	2,273,511	2,444,783	2,548,173	2,947,566	2,826,415	121,151	3,113,002	3,113,002	2,947,566	2,947,566	165,436	0	
Class 100 Overtime Oblig./Approp.	424	1,035	833	288	1,032	(744)	0	0	288	1,032	(1,032)	(744)	
<b>City Rep. / Commerce</b>													
Full-Time Positions	26	27	26	23	23	0	31	27	23	23	4	0	
Class 100 Total Oblig./Approp.	1,441,497	1,659,629	1,578,849	1,549,354	1,543,452	5,902	1,630,354	1,630,354	1,549,354	1,549,354	81,000	0	
Class 100 Overtime Oblig./Approp.	13,590	9,619	8,244	11,000	8,821	2,179	11,000	11,000	11,000	8,821	2,179	2,179	
<b>City Treasurer</b>													
Full-Time Positions	14	15	15	17	14	3	17	17	17	14	3	3	
Class 100 Total Oblig./Approp.	658,032	740,963	719,440	775,533	701,120	74,413	822,738	822,738	775,533	775,533	47,205	0	
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Civic Center</b>													
Full-Time Positions	3	3	3	3	3	0	3	3	3	3	0	0	
Class 100 Total Oblig./Approp.	131,316	126,175	116,215	155,823	155,823	0	121,921	149,921	155,823	149,921	0	5,902	
Class 100 Overtime Oblig./Approp.	33,860	15,477	9,035	12,948	43,808	(30,860)	12,619	12,619	12,948	43,808	(31,189)	(30,860)	
<b>Civil Service Commission</b>													
Full-Time Positions	4	3	3	3	3	0	3	3	3	3	0	0	
Class 100 Total Oblig./Approp.	132,417	147,689	147,782	157,162	157,162	0	157,162	157,162	157,162	157,162	0	0	
Class 100 Overtime Oblig./Approp.	1,597	0	0	3,000	266	2,734	3,500	3,500	3,000	266	3,234	2,734	
<b>Clerk of Quarter Sessions</b>													
Full-Time Positions	121	118	120	126	122	4	126	126	126	122	4	4	
Class 100 Total Oblig./Approp.	3,986,825	4,317,479	4,145,986	4,481,959	4,392,836	89,123	4,286,959	4,481,959	4,481,959	4,481,959	0	0	
Class 100 Overtime Oblig./Approp.	92,071	101,714	118,989	110,000	154,952	(44,952)	110,000	110,000	110,000	154,952	(44,952)	(44,952)	
<b>District Attorney</b>													
Full-Time Positions	452	465	444	478	458	20	479	479	478	458	21	20	
Class 100 Total Oblig./Approp.	22,815,591	25,633,692	25,883,278	26,918,600	26,852,710	65,890	26,239,388	26,918,600	26,918,600	26,918,600	0	0	
Class 100 Overtime Oblig./Approp.	352,815	74,875	236,460	274,484	209,173	65,311	274,484	274,484	274,484	209,173	65,311	65,311	

TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2003

Department / Category	FY 00 Year End Actual	FY 01 Year End Actual	FY 02 Year End Actual	FISCAL YEAR 2003									
				YEAR TO DATE			FULL YEAR						
				Target Budget Plan	Actual	Actual (Over) Under Target Budget.	Adopted Budget	Current Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under		
											Current Budget	Target Budget	
<b>Fairmount Park</b>													
Full-Time Positions	218	214	208	226	209	17	225	226	226	209	17	17	
Class 100 Total Oblig./Approp.	9,391,934	10,071,790	9,563,984	9,673,403	9,812,872	(139,469)	9,941,834	9,941,834	9,673,403	9,673,403	268,431	0	
Class 100 Overtime Oblig./Approp.	854,774	1,023,402	982,824	723,907	968,692	(244,785)	723,907	723,907	723,907	980,823	(256,916)	(256,916)	
<b>Finance</b>													
Full-Time Positions	166	161	163	168	154	14	171	171	168	154	17	14	
Class 100 Total Oblig./Approp.	7,987,794	8,728,440	7,832,868	8,217,900	8,086,009	131,891	8,217,900	8,217,900	8,217,900	8,217,900	0	0	
Class 100 Overtime Oblig./Approp.	41,606	112,924	33,475	36,000	20,950	15,050	36,000	36,000	36,000	20,950	15,050	15,050	
<b>Fire</b>													
Full-Time Positions	2,472	2,500	2,501	2,618	2,479	139	2,518	2,518	2,618	2,479	39	139	
Class 100 Total Oblig./Approp.	122,022,894	132,016,617	138,047,884	143,721,174	143,979,005	(257,831)	141,106,619	143,721,174	143,721,174	143,721,174	0	0	
Class 100 Overtime Oblig./Approp.	4,117,696	7,019,690	8,544,798	8,945,933	9,920,591	(974,658)	10,158,999	10,158,999	8,945,933	9,920,591	238,408	(974,658)	
<b>First Judicial District</b>													
Full-Time Positions	2,048	2,038	2,039	2,060	2,058	2	2,060	2,060	2,060	2,058	2	2	
Class 100 Total Oblig./Approp.	76,302,396	80,269,852	79,929,443	84,305,260	82,378,252	1,927,008	84,305,260	84,305,260	84,305,260	84,305,260	0	0	
Class 100 Overtime Oblig./Approp.	293,775	266,227	294,116	512,500	377,612	134,888	512,500	512,500	512,500	377,612	134,888	134,888	
<i>Traffic Court</i>													
Full-Time Positions	110	112	117	115	119	(4)	115	115	115	119	(4)	(4)	
Class 100 Total Oblig./Approp.	3,226,270	3,630,934	3,607,927	4,176,887	3,949,839	227,048	4,176,887	4,176,887	4,176,887	4,176,887	0	0	
Class 100 Overtime Oblig./Approp.	98,523	62,270	46,910	95,000	69,140	25,860	95,000	95,000	95,000	69,140	25,860	25,860	
<i>Municipal Court</i>													
Full-Time Positions	227	185	212	189	194	(5)	189	189	189	194	(5)	(5)	
Class 100 Total Oblig./Approp.	7,580,079	7,939,298	7,043,075	7,679,920	7,372,795	307,125	7,679,920	7,679,920	7,679,920	7,679,920	0	0	
Class 100 Overtime Oblig./Approp.	9,706	9,769	4,909	30,000	19,734	10,266	30,000	30,000	30,000	19,734	10,266	10,266	
<i>Common Pleas Court</i>													
Full-Time Positions	1,603	1,487	1,449	1,495	1,480	15	1,495	1,495	1,495	1,480	15	15	
Class 100 Total Oblig./Approp.	60,207,772	61,103,605	56,774,655	59,433,672	58,050,330	1,383,342	59,433,672	59,433,672	59,433,672	59,433,672	0	0	
Class 100 Overtime Oblig./Approp.	155,934	165,099	130,155	325,000	191,264	133,736	325,000	325,000	325,000	191,264	133,736	133,736	
<i>Court Administrator</i>													
Full-Time Positions	108	254	261	261	265	(4)	261	261	261	265	(4)	(4)	
Class 100 Total Oblig./Approp.	5,288,275	7,596,015	12,503,786	13,014,781	13,005,288	9,493	13,014,781	13,014,781	13,014,781	13,014,781	0	0	
Class 100 Overtime Oblig./Approp.	29,612	29,089	112,142	62,500	97,474	(34,974)	62,500	62,500	62,500	97,474	(34,974)	(34,974)	

TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2003

Department / Category	FY 00 Year End Actual	FY 01 Year End Actual	FY 02 Year End Actual	FISCAL YEAR 2003									
				YEAR TO DATE			FULL YEAR						
				Target Budget Plan	Actual	Actual (Over) Under Target Budget.	Adopted Budget	Current Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under		
											Current Budget	Target Budget	
<b>Fleet Management</b>													
Full-Time Positions	451	431	390	353	362	(9)	408	408	353	362	46	(9)	
Class 100 Total Oblig./Approp.	18,178,589	18,957,315	17,833,173	16,911,184	16,911,184	0	18,312,016	18,312,016	16,911,184	16,911,184	1,400,832	0	
Class 100 Overtime Oblig./Approp.	1,684,092	1,794,566	2,328,023	2,329,764	2,550,039	(220,275)	2,272,025	2,272,025	2,329,764	2,550,039	(278,014)	(220,275)	
<b>Free Library</b>													
Full-Time Positions	734	755	723	721	717	4	746	740	721	717	23	4	
Class 100 Total Oblig./Approp.	27,168,732	31,027,061	29,494,826	30,472,086	29,833,742	638,344	30,336,846	30,336,846	30,472,086	30,472,086	(135,240)	0	
Class 100 Overtime Oblig./Approp.	656,282	804,877	690,686	710,702	761,616	(50,914)	710,703	710,703	710,702	761,616	(50,913)	(50,914)	
<b>Historical Commission</b>													
Full-Time Positions	5	5	4	5	5	0	5	5	5	5	0	0	
Class 100 Total Oblig./Approp.	208,778	225,021	202,131	231,146	239,077	(7,931)	216,459	216,459	231,146	231,146	(14,687)	0	
Class 100 Overtime Oblig./Approp.	409	0	0	0	0	0	0	0	0	0	0	0	
<b>Human Relations Commission</b>													
Full-Time Positions	42	41	41	45	41	4	45	45	45	41	4	4	
Class 100 Total Oblig./Approp.	2,035,305	2,112,005	2,053,287	2,080,693	2,039,323	41,370	2,194,204	2,161,204	2,080,693	2,080,693	80,511	0	
Class 100 Overtime Oblig./Approp.	209	13,370	914	1,000	512	488	1,000	1,000	1,000	512	488	488	
<b>Human Services</b>													
Full-Time Positions	1,661	1,697	1,744	1,892	1,787	105	1,943	1,943	1,892	1,787	156	105	
Class 100 Total Oblig./Approp.	67,109,650	75,755,883	76,623,842	80,550,121	79,872,388	677,733	83,893,990	80,550,121	80,550,121	80,550,121	0	0	
Class 100 Overtime Oblig./Approp.	7,986,700	7,673,886	7,232,280	6,316,957	6,336,047	(19,090)	6,892,031	7,173,080	6,316,957	6,336,047	837,033	(19,090)	
<i>Administration &amp; Management</i>													
Full-Time Positions	239	233	208	250	229	21	250	250	250	229	21	21	
Class 100 Total Oblig./Approp.	8,185,406	9,446,727	8,777,605	8,165,278	8,492,384	(327,106)	8,665,276	8,165,278	8,165,278	8,165,278	0	0	
Class 100 Overtime Oblig./Approp.	294,776	415,597	388,289	332,087	404,022	(71,935)	332,087	332,087	332,087	404,022	(71,935)	(71,935)	
<i>Contract Admin. and Program Evaluation</i>													
Full-Time Positions	0	0	49	51	52	(1)	51	51	51	52	(1)	(1)	
Class 100 Total Oblig./Approp.	0	0	1,494,021	2,572,871	2,349,395	223,476	2,572,871	2,572,871	2,572,871	2,572,871	0	0	
Class 100 Overtime Oblig./Approp.	0	0	16,951	51,500	34,570	16,930	51,500	51,500	51,500	34,570	16,930	16,930	
<i>Juvenile Justice Services</i>													
Full-Time Positions	399	412	376	419	363	56	420	420	419	363	57	56	
Class 100 Total Oblig./Approp.	17,856,727	19,663,675	17,642,853	17,738,806	16,714,881	1,023,925	18,882,478	17,738,806	17,738,806	17,738,806	0	0	
Class 100 Overtime Oblig./Approp.	5,177,246	4,580,484	4,003,979	3,278,733	3,081,054	197,679	3,861,904	4,142,953	3,278,733	3,081,054	1,061,899	197,679	
<i>Riverview Home</i>													
Full-Time Positions	119	119	116	124	103	21	124	124	124	103	21	21	
Class 100 Total Oblig./Approp.	4,222,336	4,552,740	4,264,586	4,629,993	4,460,971	169,022	4,629,993	4,629,993	4,629,993	4,629,993	0	0	
Class 100 Overtime Oblig./Approp.	577,645	624,079	547,852	582,410	690,082	(107,672)	582,410	582,410	582,410	690,082	(107,672)	(107,672)	

TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2003

Department / Category	FISCAL YEAR 2003												
	FY 00 Year End Actual	FY 01 Year End Actual	FY 02 Year End Actual	YEAR TO DATE			FULL YEAR				Departmental Projection		
				Target Budget Plan	Actual	Actual (Over) Under Target Budget.	Adopted Budget	Current Adopted Budget	Target Budget	Year End Departmental Projection	(Over) Under		
											Current Budget	Target Budget	
<i>Children &amp; Youth</i>													
Full-Time Positions	878	933	937	973	980	(7)	1,016	1,016	973	980	36	(7)	
Class 100 Total Oblig./Approp.	35,914,084	42,092,741	42,073,939	44,604,468	44,897,056	(292,588)	45,762,921	44,604,468	44,604,468	44,604,468	0	0	
Class 100 Overtime Oblig./Approp.	1,929,477	2,053,726	2,196,727	1,977,699	1,970,149	7,550	1,977,699	1,977,699	1,977,699	1,970,149	7,550	7,550	
<i>Community Based Prevention Services</i>													
Full-Time Positions	26	0	58	75	60	15	82	82	75	60	22	15	
Class 100 Total Oblig./Approp.	931,097	0	2,370,838	2,838,705	2,957,701	(118,996)	3,380,451	2,838,705	2,838,705	2,838,705	0	0	
Class 100 Overtime Oblig./Approp.	7,556	0	95,433	94,528	156,170	(61,642)	86,431	86,431	94,528	156,170	(69,739)	(61,642)	
<b>Information Services, Mayor's Office of</b>													
Full-Time Positions	126	130	131	128	128	0	139	139	128	128	11	0	
Class 100 Total Oblig./Approp.	6,861,342	6,763,153	7,187,573	7,434,492	7,426,338	8,154	7,779,839	7,779,839	7,434,492	7,434,492	345,347	0	
Class 100 Overtime Oblig./Approp.	69,431	89,306	94,856	76,694	46,313	30,381	66,504	66,504	76,694	46,313	20,191	30,381	
<b>Labor Relations, Mayor's Office of</b>													
Full-Time Positions	9	8	8	10	8	2	10	10	10	8	2	2	
Class 100 Total Oblig./Approp.	413,818	483,250	461,752	500,209	456,771	43,438	515,892	515,892	500,209	500,209	15,683	0	
Class 100 Overtime Oblig./Approp.	2,462	7,680	1,711	2,500	1,530	970	2,500	2,500	2,500	1,530	970	970	
<b>Law</b>													
Full-Time Positions	221	225	205	214	196	18	214	214	214	196	18	18	
Class 100 Total Oblig./Approp.	8,861,641	10,051,097	9,959,891	10,231,541	9,690,011	541,530	10,231,541	10,231,541	10,231,541	10,231,541	0	0	
Class 100 Overtime Oblig./Approp.	6,132	4,167	9,330	17,463	42,658	(25,195)	8,000	8,000	17,463	42,658	(34,658)	(25,195)	
<b>Licenses &amp; Inspections</b>													
Full-Time Positions	442	456	438	433	434	(1)	433	433	433	434	(1)	(1)	
Class 100 Total Oblig./Approp.	16,480,075	17,505,633	16,910,801	17,228,052	17,228,052	0	17,228,052	17,228,052	17,228,052	17,228,052	0	0	
Class 100 Overtime Oblig./Approp.	706,367	775,950	723,355	664,000	774,067	(110,067)	675,000	675,000	664,000	774,067	(99,067)	(110,067)	
<b>Managing Director</b>													
Full-Time Positions	71	112	119	112	117	(5)	112	112	112	117	(5)	(5)	
Class 100 Total Oblig./Approp.	3,822,279	4,967,267	8,224,936	8,716,982	8,693,652	23,330	7,376,982	8,716,982	8,716,982	8,716,982	0	0	
Class 100 Overtime Oblig./Approp.	22,923	93,624	335,014	409,665	1,114,051	(704,386)	409,665	409,665	409,665	1,114,051	(704,386)	(704,386)	
<b>Mayor</b>													
Full-Time Positions	72	58	63	67	54	13	67	70	67	54	16	13	
Class 100 Total Oblig./Approp.	2,588,383	3,571,825	3,638,083	3,587,480	3,491,071	96,409	3,818,401	3,818,401	3,587,480	3,587,480	230,921	0	
Class 100 Overtime Oblig./Approp.	3,717	4,793	466	5,000	0	5,000	5,000	5,000	5,000	0	5,000	5,000	

TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2003

Department / Category	FISCAL YEAR 2003												
	FY 00 Year End Actual	FY 01 Year End Actual	FY 02 Year End Actual	YEAR TO DATE			FULL YEAR				Departmental Projection		
				Target Budget Plan	Actual	Actual (Over) Under Target Budget.	Adopted Budget	Current Adopted Budget	Target Budget	Year End Departmental Projection	(Over) Under		
											Current Budget	Target Budget	
<b>Mayor's Office of Community Services</b>													
Full-Time Positions	37	40	18	21	20	1	22	16	21	20	(4)	1	
Class 100 Total Oblig./Approp.	856,962	99,744	538,251	650,308	643,443	6,865	684,535	684,535	650,308	650,308	34,227	0	
Class 100 Overtime Oblig./Approp.	59,986	9,459	14,437	1,086	2,572	(1,486)	645	645	1,086	2,572	(1,927)	(1,486)	
<b>Office of Emergency Shelter Services</b>													
Full-Time Positions	77	74	70	71	64	7	72	72	71	64	8	7	
Class 100 Total Oblig./Approp.	3,071,958	3,268,055	3,075,834	3,138,509	3,138,509	0	3,138,509	3,138,509	3,138,509	3,138,509	0	0	
Class 100 Overtime Oblig./Approp.	8,148	60,626	48,498	87,187	64,360	22,827	45,000	45,000	87,187	64,360	(19,360)	22,827	
<b>Office of Housing &amp; Community Dev.</b>													
Full-Time Positions	7	7	7	7	6	1	7	7	7	6	1	1	
Class 100 Total Oblig./Approp.	265,346	282,520	262,714	273,030	257,748	15,282	273,030	273,030	273,030	273,030	0	0	
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Personnel</b>													
Full-Time Positions	93	93	88	90	87	3	90	93	90	87	6	3	
Class 100 Total Oblig./Approp.	4,238,342	4,215,297	4,117,047	4,213,877	4,177,826	36,051	4,213,877	4,213,877	4,213,877	4,213,877	0	0	
Class 100 Overtime Oblig./Approp.	88,707	59,336	44,523	25,705	21,890	3,815	24,601	24,601	25,705	21,890	2,711	3,815	
<b>Police</b>													
Full-Time Positions	7,847	7,807	7,683	8,039	7,983	56	7,907	7,894	8,039	7,983	(89)	56	
Class 100 Total Oblig./Approp.	381,914,871	424,915,371	438,440,643	470,591,803	474,753,730	(4,161,927)	420,140,904	470,591,803	470,591,803	470,591,803	0	0	
Class 100 Overtime Oblig./Approp.	35,081,036	43,669,572	50,019,686	71,862,879	73,211,999	(1,349,120)	31,976,774	31,976,774	71,862,879	73,211,999	(41,235,225)	(1,349,120)	
<b>Prisons</b>													
Full-Time Positions	1,963	1,981	1,996	2,132	1,996	136	2,202	2,202	2,132	1,996	206	136	
Class 100 Total Oblig./Approp.	82,538,076	89,853,871	90,972,576	95,944,168	94,878,173	1,065,995	94,143,078	95,944,168	95,944,168	95,944,168	0	0	
Class 100 Overtime Oblig./Approp.	13,739,248	15,958,732	17,781,928	17,125,113	18,356,496	(1,231,383)	17,933,021	17,933,021	17,125,113	18,356,496	(423,475)	(1,231,383)	
<b>Prisons - Health Services</b>													
Full-Time Positions	0	0	0	0	0	0	0	0	0	0	0	0	
Class 100 Total Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Procurement</b>													
Full-Time Positions	74	77	77	77	73	4	77	77	77	73	4	4	
Class 100 Total Oblig./Approp.	2,787,976	3,054,979	3,089,212	3,166,692	3,161,944	4,748	3,166,692	3,166,692	3,166,692	3,166,692	0	0	
Class 100 Overtime Oblig./Approp.	9,546	3,834	1,347	4,000	5,162	(1,162)	5,800	5,800	4,000	5,162	638	(1,162)	

TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2003

Department / Category	FISCAL YEAR 2003												
	FY 00 Year End Actual	FY 01 Year End Actual	FY 02 Year End Actual	YEAR TO DATE			FULL YEAR				Departmental Projection		
				Target Budget Plan	Actual		Adopted Budget	Current Adopted Budget	Target Budget	Year End Departmental Projection	(Over) Under		
					Actual	Target Budget.					Current Budget	Target Budget	
<b>Public Health</b>													
Full-Time Positions	871	861	840	878	784	94	886	886	878	784	102	94	
Class 100 Total Oblig./Approp.	40,028,537	41,919,968	41,214,456	42,774,949	41,379,355	1,395,594	43,023,163	43,023,163	42,774,949	42,774,949	248,214	0	
Class 100 Overtime Oblig./Approp.	1,077,587	1,364,115	1,534,923	1,232,121	1,867,695	(635,574)	1,172,852	1,172,852	1,232,121	1,867,695	(694,843)	(635,574)	
<i>Ambulatory Health Services</i>													
Full-Time Positions	362	363	353	370	339	31	370	370	370	339	31	31	
Class 100 Total Oblig./Approp.	16,951,253	18,174,380	18,219,416	18,661,717	18,571,015	90,702	18,441,588	18,441,588	18,661,717	18,661,717	(220,129)	0	
Class 100 Overtime Oblig./Approp.	215,464	401,941	507,266	306,625	790,500	(483,875)	308,625	308,625	306,625	790,500	(481,875)	(483,875)	
<i>Early Childhood, Youth &amp; Women's Health</i>													
Full-Time Positions	46	44	53	55	50	5	55	55	55	50	5	5	
Class 100 Total Oblig./Approp.	1,862,297	1,932,348	2,050,520	2,162,995	2,242,963	(79,968)	2,162,995	2,162,995	2,162,995	2,162,995	0	0	
Class 100 Overtime Oblig./Approp.	36,764	92,602	49,955	31,635	75,982	(44,347)	31,635	31,635	31,635	75,982	(44,347)	(44,347)	
<i>Phila. Nursing Home</i>													
Full-Time Positions	1	1	1	1	1	0	1	1	1	1	0	0	
Class 100 Total Oblig./Approp.	50,145	52,992	52,298	54,200	53,820	380	54,200	54,200	54,200	54,200	0	0	
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	
<i>Environmental Protection Services</i>													
Full-Time Positions	117	120	117	125	117	8	126	126	125	117	9	8	
Class 100 Total Oblig./Approp.	5,102,299	5,344,828	5,233,586	5,581,673	5,217,263	364,410	5,689,977	5,689,977	5,581,673	5,581,673	108,304	0	
Class 100 Overtime Oblig./Approp.	169,519	162,332	180,491	167,801	191,878	(24,077)	121,950	121,950	167,801	191,878	(69,928)	(24,077)	
<i>Administration and Support Svcs.</i>													
Full-Time Positions	147	143	138	142	117	25	144	144	142	117	27	25	
Class 100 Total Oblig./Approp.	6,365,650	6,811,696	6,578,837	6,957,813	6,337,097	620,716	6,973,048	6,973,048	6,957,813	6,957,813	15,235	0	
Class 100 Overtime Oblig./Approp.	231,576	269,922	277,131	257,698	267,287	(9,589)	263,150	263,150	257,698	267,287	(4,137)	(9,589)	
<i>Drug and Alcohol Services</i>													
Full-Time Positions	22	0	0	0	0	0	0	0	0	0	0	0	
Class 100 Total Oblig./Approp.	1,068,860	0	9,526,277	9,565,331	9,709,708	(144,377)	9,942,440	9,942,440	9,565,331	9,565,331	377,109	0	
Class 100 Overtime Oblig./Approp.	141	0	0	0	0	0	0	0	0	0	0	0	
<i>Behavioral Health / Mental Retardation</i>													
Full-Time Positions	63	74	68	67	59	8	72	72	67	59	13	8	
Class 100 Total Oblig./Approp.	3,452,953	4,206,654	3,765,708	3,708,267	3,646,847	61,420	4,024,341	4,024,341	3,708,267	3,708,267	316,074	0	
Class 100 Overtime Oblig./Approp.	29,213	27,702	27,131	30,742	15,952	14,790	30,742	30,742	30,742	15,952	14,790	14,790	

TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2003

Department / Category	FISCAL YEAR 2003												
	FY 00 Year End Actual	FY 01 Year End Actual	FY 02 Year End Actual	YEAR TO DATE			FULL YEAR				Departmental Projection		
				Target Budget Plan	Actual		Adopted Budget	Current Adopted Budget	Target Budget	Year End Departmental Projection	(Over) Under		
					Actual	Target Budget.					Current Budget	Target Budget	
<i>Medical Examiner's Office</i>													
Full-Time Positions	49	49	47	52	44	8	52	52	52	44	8	8	
Class 100 Total Oblig./Approp.	2,677,070	2,666,913	2,605,653	2,848,838	2,646,665	202,173	2,809,838	2,809,838	2,848,838	2,848,838	(39,000)	0	
Class 100 Overtime Oblig./Approp.	279,874	284,155	370,599	322,245	365,036	(42,791)	301,950	301,950	322,245	365,036	(63,086)	(42,791)	
<i>Aids Activities Coordinating Office</i>													
Full-Time Positions	29	30	28	29	27	2	29	29	29	27	2	2	
Class 100 Total Oblig./Approp.	1,061,018	1,112,800	1,075,739	1,133,226	1,033,538	99,688	1,200,956	1,200,956	1,133,226	1,133,226	67,730	0	
Class 100 Overtime Oblig./Approp.	44,644	53,262	38,279	47,240	37,038	10,202	46,665	46,665	47,240	37,038	9,627	10,202	
<i>Infectious Disease Control</i>													
Full-Time Positions	35	37	35	37	30	7	37	37	37	30	7	7	
Class 100 Total Oblig./Approp.	1,436,992	1,617,357	1,632,699	1,666,220	1,630,147	36,073	1,666,220	1,666,220	1,666,220	1,666,220	0	0	
Class 100 Overtime Oblig./Approp.	70,392	72,199	84,071	68,135	124,022	(55,887)	68,135	68,135	68,135	124,022	(55,887)	(55,887)	
<b>Public Property</b>													
Full-Time Positions	239	222	215	219	199	20	219	219	219	199	20	20	
Class 100 Total Oblig./Approp.	9,143,065	9,801,378	9,153,397	9,348,398	8,990,930	357,468	9,348,398	9,348,398	9,348,398	9,348,398	0	0	
Class 100 Overtime Oblig./Approp.	1,078,458	1,070,549	1,083,388	979,242	976,826	2,416	1,009,311	1,009,311	979,242	976,826	32,485	2,416	
<b>Records</b>													
Full-Time Positions	86	90	84	90	84	6	90	90	90	84	6	6	
Class 100 Total Oblig./Approp.	3,389,171	3,355,392	3,216,317	3,331,502	3,328,489	3,013	3,331,502	3,331,502	3,331,502	3,331,502	0	0	
Class 100 Overtime Oblig./Approp.	160,858	81,372	171,020	101,819	179,874	(78,055)	36,052	36,052	101,819	200,380	(164,328)	(98,561)	
<b>Recreation</b>													
Full-Time Positions	588	574	575	593	572	21	593	593	593	572	21	21	
Class 100 Total Oblig./Approp.	29,197,932	30,699,474	30,316,640	31,424,149	31,190,155	233,994	31,407,514	31,407,514	31,424,149	31,424,149	(16,635)	0	
Class 100 Overtime Oblig./Approp.	920,224	869,517	1,042,860	955,671	1,311,095	(355,424)	779,077	779,077	955,671	1,360,584	(581,507)	(404,913)	
<i>Stadium Complex</i>													
Full-Time Positions	28	27	26	29	24	5	29	29	29	24	5	5	
Class 100 Total Oblig./Approp.	1,168,520	1,190,534	1,177,892	1,203,677	1,217,996	(14,319)	1,203,677	1,203,677	1,203,677	1,203,677	0	0	
Class 100 Overtime Oblig./Approp.	57,966	60,598	106,989	85,478	136,675	(51,197)	84,384	84,384	85,478	136,675	(52,291)	(51,197)	
<i>All But Stadium</i>													
Full-Time Positions	560	547	549	564	548	16	564	564	564	548	16	16	
Class 100 Total Oblig./Approp.	28,029,412	29,508,940	29,138,748	30,220,472	29,972,159	248,313	30,203,837	30,203,837	30,220,472	30,220,472	(16,635)	0	
Class 100 Overtime Oblig./Approp.	862,258	808,919	935,871	870,193	1,174,420	(304,227)	694,693	694,693	870,193	1,223,909	(529,216)	(353,716)	





TABLE O-3  
**QUARTERLY CITY MANAGERS REPORT**  
**PERSONAL SERVICES SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2003

Department / Category	FY 00 Year End Actual	FY 01 Year End Actual	FY 02 Year End Actual	FISCAL YEAR 2003									
				YEAR TO DATE			FULL YEAR						
				Target Budget Plan	Actual	Actual (Over) Under Target Budget.	Adopted Budget	Current Adopted Budget	Target Budget	Year End Departmental Projection	Departmental Projection (Over) Under		
											Current Budget	Target Budget	
<i>General Support</i>													
Full-Time Positions	89	105	104	105	101	4	108	108	105	101	7	4	
Class 100 Total Oblig./Approp.	3,583,056	4,227,709	4,589,515	4,474,057	4,523,327	(49,270)	4,416,712	4,416,712	4,474,057	4,474,057	(57,345)	0	
Class 100 Overtime Oblig./Approp.	145,666	169,446	131,004	110,000	133,118	(23,118)	90,000	90,000	110,000	133,118	(43,118)	145,666	
<b>Sanitation</b>													
Full-Time Positions	1,466	1,422	1,415	1,424	1,362	62	1,453	1,453	1,424	1,362	91	62	
Class 100 Total Oblig./Approp.	45,278,715	49,625,904	46,119,600	45,752,244	47,659,183	(1,906,939)	46,792,308	46,042,308	45,752,244	45,752,244	290,064	0	
Class 100 Overtime Oblig./Approp.	6,151,956	6,853,461	5,669,253	5,060,769	6,938,939	(1,878,170)	5,302,000	5,302,000	5,060,769	6,938,939	(1,636,939)	(1,878,170)	
<b>Tax Reform Commission</b>													
Full-Time Positions	0	0	0	4	3	1	0	4	4	3	1	1	
Class 100 Total Oblig./Approp.	0	0	0	230,000	88,451	141,549	0	230,000	230,000	230,000	0	0	
Class 100 Overtime Oblig./Approp.	0	0	0	0	0	0	0	0	0	0	0	0	
<b>Zoning Board of Adjustment</b>													
Full-Time Positions	5	6	6	6	6	0	6	6	6	6	0	0	
Class 100 Total Oblig./Approp.	336,296	356,883	365,498	432,867	371,735	61,132	432,867	432,867	432,867	432,867	0	0	
Class 100 Overtime Oblig./Approp.	595	1,917	0	2,000	1,301	699	2,000	2,000	2,000	1,301	699	699	
<b>TOTAL GENERAL FUND</b>													
Full-Time Positions	24,676	24,689	24,412	25,373	24,534	839	25,472	25,455	25,373	24,534	921	839	
Class 100 Total Oblig./Approp.	1,071,809,486	1,173,340,751	1,187,248,987	1,246,771,195	1,244,443,969	2,327,226	1,197,162,490	1,252,321,837	1,246,771,195	1,246,765,293	5,556,544	5,902	
Class 100 Overtime Oblig./Approp.	81,332,209	97,025,973	105,123,385	124,743,752	134,177,045	(9,433,293)	86,105,884	86,386,933	124,743,752	134,259,171	(47,872,238)	(9,515,419)	

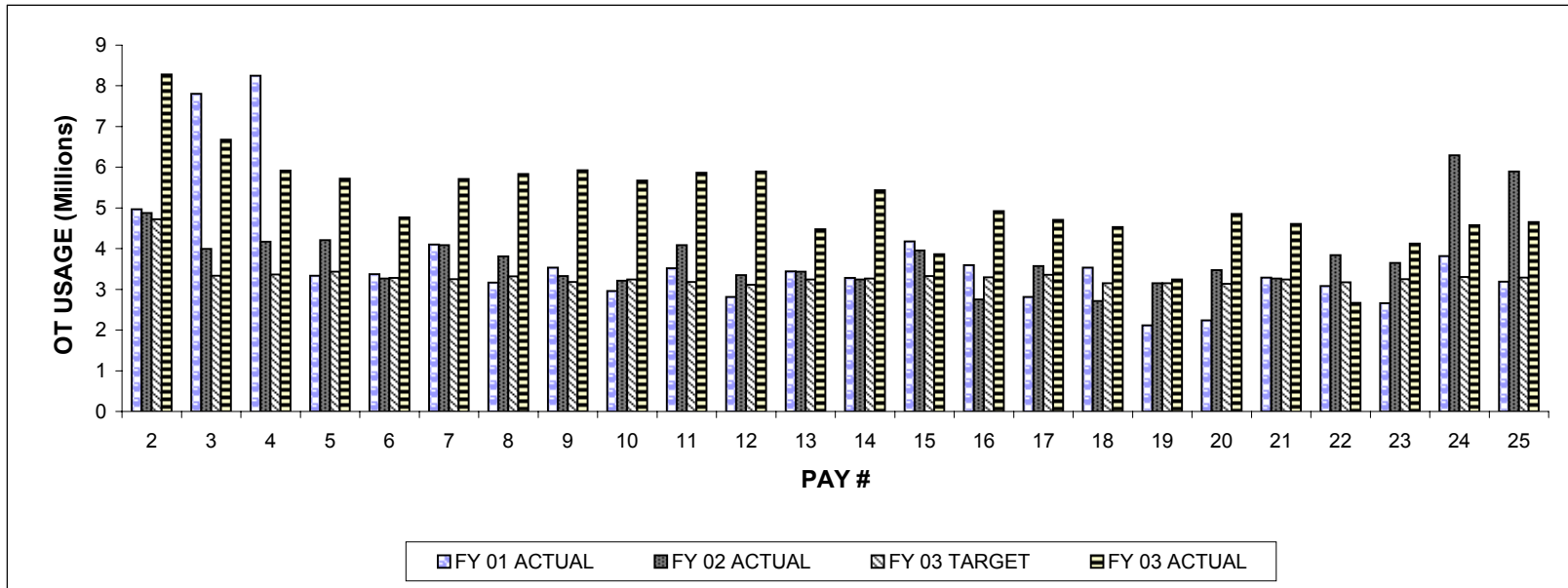
Table O-4  
**QUARTERLY CITY MANAGERS REPORT**  
**FY 01 to FY 03 REGULAR OVERTIME COMPARISON BY PAY PERIOD**  
**GENERAL FUND**

FOR THE PERIOD ENDING JUNE 30, 2003

	<u>PAY # 1</u>	<u>PAY # 2</u>	<u>PAY # 3</u>	<u>PAY # 4</u>	<u>PAY # 5</u>	<u>PAY # 6</u>	<u>PAY # 7</u>	<u>PAY # 8</u>	<u>PAY # 9</u>	<u>PAY # 10</u>	<u>PAY # 11</u>	<u>PAY # 12</u>	<u>PAY # 13</u>
FY 01	1,451,428	4,969,430	7,803,094	8,250,531	3,331,170	3,376,188	4,103,874	3,169,304	3,531,252	2,959,249	3,515,918	2,811,202	3,440,792
FY 02	1,344,161	4,878,184	3,993,076	4,167,293	4,208,448	3,262,171	4,087,666	3,811,563	3,326,921	3,212,976	4,086,256	3,351,997	3,430,624
03 TARGET	1,441,787	4,724,366	3,336,918	3,363,380	3,432,947	3,277,512	3,248,133	3,320,545	3,184,088	3,244,577	3,184,130	3,111,106	3,240,226
FY 03	1,577,805	8,278,606	6,677,965	5,917,197	5,719,169	4,772,003	5,710,908	5,836,243	5,927,497	5,673,757	5,861,335	5,891,927	4,478,537

	<u>PAY # 14</u>	<u>PAY # 15</u>	<u>PAY # 16</u>	<u>PAY # 17</u>	<u>PAY # 18</u>	<u>PAY # 19</u>	<u>PAY # 20</u>	<u>PAY # 21</u>	<u>PAY # 22</u>	<u>PAY # 23</u>	<u>PAY # 24</u>	<u>PAY # 25</u>	<u>PAY # 26</u>
FY 01	3,282,162	4,176,441	3,596,441	2,813,922	3,533,004	2,116,520	2,239,234	3,286,441	3,085,481	2,661,358	3,817,707	3,185,684	4,212,931
FY 02	3,240,861	3,954,351	2,753,163	3,574,128	2,713,002	3,150,297	3,471,452	3,268,973	3,840,235	3,649,024	6,291,408	5,891,551	10,884,064
03 TARGET	3,263,085	3,324,424	3,294,078	3,360,891	3,147,180	3,151,047	3,132,435	3,243,640	3,177,103	3,252,543	3,305,025	3,288,110	5,681,338
FY 03	5,433,870	3,862,851	4,924,118	4,709,932	4,529,657	3,239,895	4,849,666	4,604,059	2,664,778	4,126,557	4,575,030	4,652,425	7,386,615



Notes: Pay # 1 is excluded from graph because it is not a full pay  
 Pay # 26 is excluded because it includes more than a full pay

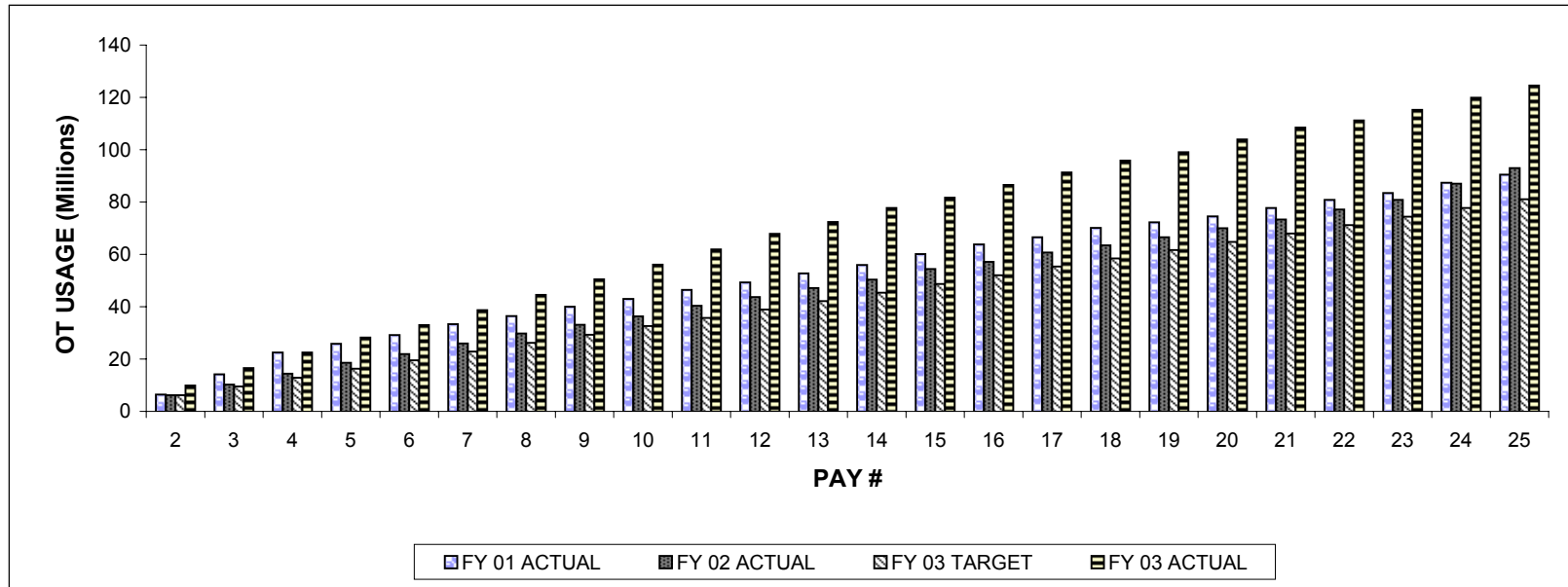
Table O-5  
**QUARTERLY CITY MANAGERS REPORT**  
**FY 01 to FY 03 REGULAR OVERTIME COMPARISON - CUMULATIVE**  
**GENERAL FUND**

FOR THE PERIOD ENDING JUNE 30, 2003

	<u>PAY # 1</u>	<u>PAY # 2</u>	<u>PAY # 3</u>	<u>PAY # 4</u>	<u>PAY # 5</u>	<u>PAY # 6</u>	<u>PAY # 7</u>	<u>PAY # 8</u>	<u>PAY # 9</u>	<u>PAY # 10</u>	<u>PAY # 11</u>	<u>PAY # 12</u>	<u>PAY # 13</u>
FY 01	1,451,428	6,420,859	14,223,952	22,474,484	25,805,653	29,181,841	33,285,715	36,455,019	39,986,271	42,945,520	46,461,439	49,272,641	52,713,433
FY 02	1,344,161	6,222,345	10,215,421	14,382,715	18,591,163	21,853,334	25,941,000	29,752,563	33,079,483	36,292,459	40,378,715	43,730,712	47,161,336
03 TARGET	1,441,787	6,166,153	9,503,071	12,866,451	16,299,398	19,576,910	22,825,043	26,145,588	29,329,676	32,574,253	35,758,383	38,869,489	42,109,715
FY 03	1,577,805	9,856,411	16,534,376	22,451,574	28,170,743	32,942,746	38,653,654	44,489,896	50,417,394	56,091,151	61,952,486	67,844,412	72,322,949

	<u>PAY # 14</u>	<u>PAY # 15</u>	<u>PAY # 16</u>	<u>PAY # 17</u>	<u>PAY # 18</u>	<u>PAY # 19</u>	<u>PAY # 20</u>	<u>PAY # 21</u>	<u>PAY # 22</u>	<u>PAY # 23</u>	<u>PAY # 24</u>	<u>PAY # 25</u>	<u>PAY # 26</u>
FY 01	55,995,595	60,172,036	63,768,477	66,582,399	70,115,403	72,231,923	74,471,157	77,757,598	80,843,078	83,504,436	87,322,143	90,507,827	94,720,758
FY 02	50,402,197	54,356,548	57,109,711	60,683,839	63,396,841	66,547,138	70,018,590	73,287,564	77,127,799	80,776,823	87,068,231	92,959,782	103,843,846
03 TARGET	45,372,800	48,697,224	51,991,302	55,352,193	58,499,373	61,650,420	64,782,855	68,026,495	71,203,598	74,456,141	77,761,166	81,049,276	86,730,614
FY 03	77,756,819	81,619,670	86,543,788	91,253,720	95,783,377	99,023,272	103,872,938	108,476,997	111,141,775	115,268,332	119,843,362	124,495,787	131,882,402



Notes: Pay # 1 is excluded from graph because it is not a full pay  
Pay # 26 is excluded because it includes more than a full pay

Table O-6  
**QUARTERLY CITY MANAGERS REPORT**  
**PURCHASE OF SERVICES ANALYSIS-SELECTED DEPARTMENTS**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2003**

Department	FY 02 Actual	Fiscal Year 2003								
		Year To Date			Full Year				Current Projection	
		Target Budget Plan	Actual	Actual (Over) Under Target Budget	Original Adopted Budget	Current Adopted Budget	Current Target Budget	Current Projection	Current Budget	Current Target
<b>Human Services:</b>										
Admin. & Mgmt.	1,263,261	3,271,454	3,241,732	29,722	866,659	3,271,454	3,271,454	3,271,454	0	0
Contract Admin. & Prog. Eval.	14,750	40,800	48,921	(8,121)	40,800	40,800	40,800	40,800	0	0
Juvenile Justice	92,792,604	108,662,488	94,333,151	14,329,337	99,196,217	108,662,488	108,662,488	108,662,488	0	0
Riverview	193,975	618,748	594,276	24,472	241,790	618,748	618,748	618,748	0	0
Children & Youth	265,664,712	287,356,877	296,429,587	(9,072,710)	280,390,052	287,356,877	287,356,877	287,356,877	0	0
Community Based Prevention	30,723,399	57,147,047	57,475,702	(328,655)	58,216,485	57,147,047	57,147,047	57,147,047	0	0
<b>Total Human Services</b>	<b>390,652,701</b>	<b>457,097,414</b>	<b>452,123,369</b>	<b>4,974,045</b>	<b>438,952,003</b>	<b>457,097,414</b>	<b>457,097,414</b>	<b>457,097,414</b>	<b>0</b>	<b>0</b>
<b>Public Health:</b>										
Ambulatory Health	15,464,168	13,722,248	14,455,432	(733,184)	14,005,785	14,005,785	13,722,248	13,722,248	283,537	0
Maternal and Child Health	1,274,792	2,367,548	2,076,660	290,888	1,259,548	1,259,548	2,367,548	2,367,548	(1,108,000)	0
Phila. Nursing Home	27,784,903	35,322,000	29,620,891	5,701,109	35,322,000	35,322,000	35,322,000	35,322,000	0	0
Environmental Prot.	4,775,406	2,799,462	2,887,334	(87,872)	2,713,780	2,713,780	2,799,462	2,799,462	(85,682)	0
Finance & Admin.	1,889,460	1,835,592	2,418,728	(583,136)	2,216,079	2,216,079	1,835,592	1,835,592	380,487	0
Drug and Alcohol Services	0	0	0	0	0	0	0	0	0	0
Behavioral Health/MR	13,083,796	12,564,684	12,567,777	(3,093)	13,127,105	13,127,105	12,564,684	12,564,684	562,421	0
Medical Examiner's Office	359,379	366,667	372,609	(5,942)	468,667	468,667	366,667	366,667	102,000	0
Aids Activities Coord. Office	3,380,514	3,496,105	3,519,322	(23,217)	3,459,375	3,459,375	3,496,105	3,496,105	(36,730)	0
Infectious Disease Control	486,020	545,502	262,919	282,583	545,502	545,502	545,502	545,502	0	0
<b>Total Public Health</b>	<b>68,498,438</b>	<b>73,019,808</b>	<b>68,181,672</b>	<b>4,838,136</b>	<b>73,117,841</b>	<b>73,117,841</b>	<b>73,019,808</b>	<b>73,019,808</b>	<b>98,033</b>	<b>0</b>
<b>Public Property:</b>										
SEPTA	57,138,048	60,158,000	57,247,310	2,910,690	64,229,000	64,229,000	60,158,000	60,158,000	4,071,000	0
Space Rentals	14,207,559	13,811,778	13,928,772	(116,994)	14,538,714	14,538,714	13,811,778	13,811,778	726,936	0
Telecommunications	14,005,486	15,725,000	12,884,102	2,840,898	15,725,000	15,725,000	15,725,000	15,725,000	0	0
Utilities	25,859,388	27,220,000	28,112,884	(892,884)	27,290,000	27,290,000	27,220,000	27,220,000	70,000	0
All Other	22,989,038	20,318,422	23,253,304	(2,934,882)	21,226,152	21,226,152	20,318,422	20,318,422	907,730	0
<b>Total Public Property</b>	<b>134,199,519</b>	<b>137,233,200</b>	<b>135,426,372</b>	<b>1,806,828</b>	<b>143,008,866</b>	<b>143,008,866</b>	<b>137,233,200</b>	<b>137,233,200</b>	<b>5,775,666</b>	<b>0</b>
<b>Streets:</b>										
General Support	1,234,318	984,798	843,299	141,499	1,268,798	984,798	984,798	984,798	0	0
Traffic Engineering	60,028	50,874	64,971	(14,097)	50,874	50,874	50,874	50,874	0	0
Sanitation	37,108,380	39,039,584	38,658,180	381,404	38,729,669	38,613,669	39,039,584	39,039,584	(425,915)	0
Street Lighting	10,972,376	11,131,501	11,051,084	80,417	11,131,501	11,131,501	11,131,501	11,131,501	0	0
Highways	628,564	1,449,232	1,449,232	0	749,232	1,449,232	1,449,232	1,449,232	0	0
Engineering	82,332	69,221	76,129	(6,908)	69,221	69,221	69,221	69,221	0	0
<b>Total Streets</b>	<b>50,085,998</b>	<b>52,725,210</b>	<b>52,142,895</b>	<b>582,315</b>	<b>51,999,295</b>	<b>52,299,295</b>	<b>52,725,210</b>	<b>52,725,210</b>	<b>(425,915)</b>	<b>0</b>
<b>All Other</b>	<b>277,057,792</b>	<b>310,546,920</b>	<b>294,475,532</b>	<b>16,071,388</b>	<b>306,648,821</b>	<b>315,915,282</b>	<b>310,546,920</b>	<b>310,466,920</b>	<b>5,448,362</b>	<b>80,000</b>
<b>Total Class 200</b>	<b>920,494,448</b>	<b>1,030,622,552</b>	<b>1,002,349,840</b>	<b>28,272,712</b>	<b>1,013,726,826</b>	<b>1,041,438,698</b>	<b>1,030,622,552</b>	<b>1,030,542,552</b>	<b>10,896,146</b>	<b>80,000</b>

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

Table O-6  
**QUARTERLY CITY MANAGERS REPORT**  
**PURCHASE OF SERVICES ANALYSIS-SELECTED DEPARTMENTS**  
**GENERAL FUND**  
**FOR THE PERIOD ENDING JUNE 30, 2003**

Department	FY 02 Actual	Fiscal Year 2003								
		Year To Date			Full Year				Current Projection	
		Target Budget Plan	Actual	Actual (Over) Under Target Budget	Original Adopted Budget	Current Adopted Budget	Current Target Budget	Current Projection	Current Budget	Current Target
<b>Human Services:</b>										
Admin. & Mgmt.	1,263,261	3,271,454	3,241,732	29,722	866,659	3,271,454	3,271,454	3,271,454	0	0
Contract Admin. & Prog. Eval.	14,750	40,800	48,921	(8,121)	40,800	40,800	40,800	40,800	0	0
Juvenile Justice	92,792,604	108,662,488	94,333,151	14,329,337	99,196,217	108,662,488	108,662,488	108,662,488	0	0
Riverview	193,975	618,748	594,276	24,472	241,790	618,748	618,748	618,748	0	0
Children & Youth	265,664,712	287,356,877	296,429,587	(9,072,710)	280,390,052	287,356,877	287,356,877	287,356,877	0	0
Community Based Prevention	30,723,399	57,147,047	57,475,702	(328,655)	58,216,485	57,147,047	57,147,047	57,147,047	0	0
<b>Total Human Services</b>	<b>390,652,701</b>	<b>457,097,414</b>	<b>452,123,369</b>	<b>4,974,045</b>	<b>438,952,003</b>	<b>457,097,414</b>	<b>457,097,414</b>	<b>457,097,414</b>	<b>0</b>	<b>0</b>
<b>Public Health:</b>										
Ambulatory Health	15,464,168	13,722,248	14,455,432	(733,184)	14,005,785	14,005,785	13,722,248	13,722,248	283,537	0
Maternal and Child Health	1,274,792	2,367,548	2,076,660	290,888	1,259,548	1,259,548	2,367,548	2,367,548	(1,108,000)	0
Phila. Nursing Home	27,784,903	35,322,000	29,620,891	5,701,109	35,322,000	35,322,000	35,322,000	35,322,000	0	0
Environmental Prot.	4,775,406	2,799,462	2,887,334	(87,872)	2,713,780	2,713,780	2,799,462	2,799,462	(85,682)	0
Finance & Admin.	1,889,460	1,835,592	2,418,728	(583,136)	2,216,079	2,216,079	1,835,592	1,835,592	380,487	0
Drug and Alcohol Services	0	0	0	0	0	0	0	0	0	0
Behavioral Health/MR	13,083,796	12,564,684	12,567,777	(3,093)	13,127,105	13,127,105	12,564,684	12,564,684	562,421	0
Medical Examiner's Office	359,379	366,667	372,609	(5,942)	468,667	468,667	366,667	366,667	102,000	0
Aids Activities Coord. Office	3,380,514	3,496,105	3,519,322	(23,217)	3,459,375	3,459,375	3,496,105	3,496,105	(36,730)	0
Infectious Disease Control	486,020	545,502	262,919	282,583	545,502	545,502	545,502	545,502	0	0
<b>Total Public Health</b>	<b>68,498,438</b>	<b>73,019,808</b>	<b>68,181,672</b>	<b>4,838,136</b>	<b>73,117,841</b>	<b>73,117,841</b>	<b>73,019,808</b>	<b>73,019,808</b>	<b>98,033</b>	<b>0</b>
<b>Public Property:</b>										
SEPTA	57,138,048	60,158,000	57,247,310	2,910,690	64,229,000	64,229,000	60,158,000	60,158,000	4,071,000	0
Space Rentals	14,207,559	13,811,778	13,928,772	(116,994)	14,538,714	14,538,714	13,811,778	13,811,778	726,936	0
Telecommunications	14,005,486	15,725,000	12,884,102	2,840,898	15,725,000	15,725,000	15,725,000	15,725,000	0	0
Utilities	25,859,388	27,220,000	28,112,884	(892,884)	27,290,000	27,290,000	27,220,000	27,220,000	70,000	0
All Other	22,989,038	20,318,422	23,253,304	(2,934,882)	21,226,152	21,226,152	20,318,422	20,318,422	907,730	0
<b>Total Public Property</b>	<b>134,199,519</b>	<b>137,233,200</b>	<b>135,426,372</b>	<b>1,806,828</b>	<b>143,008,866</b>	<b>143,008,866</b>	<b>137,233,200</b>	<b>137,233,200</b>	<b>5,775,666</b>	<b>0</b>
<b>Streets:</b>										
General Support	1,234,318	984,798	843,299	141,499	1,268,798	984,798	984,798	984,798	0	0
Traffic Engineering	60,028	50,874	64,971	(14,097)	50,874	50,874	50,874	50,874	0	0
Sanitation	37,108,380	39,039,584	38,658,180	381,404	38,729,669	38,613,669	39,039,584	39,039,584	(425,915)	0
Street Lighting	10,972,376	11,131,501	11,051,084	80,417	11,131,501	11,131,501	11,131,501	11,131,501	0	0
Highways	628,564	1,449,232	1,449,232	0	749,232	1,449,232	1,449,232	1,449,232	0	0
Engineering	82,332	69,221	76,129	(6,908)	69,221	69,221	69,221	69,221	0	0
<b>Total Streets</b>	<b>50,085,998</b>	<b>52,725,210</b>	<b>52,142,895</b>	<b>582,315</b>	<b>51,999,295</b>	<b>52,299,295</b>	<b>52,725,210</b>	<b>52,725,210</b>	<b>(425,915)</b>	<b>0</b>
<b>All Other</b>	<b>277,057,792</b>	<b>310,546,920</b>	<b>294,475,532</b>	<b>16,071,388</b>	<b>306,648,821</b>	<b>315,915,282</b>	<b>310,546,920</b>	<b>310,466,920</b>	<b>5,448,362</b>	<b>80,000</b>
<b>Total Class 200</b>	<b>920,494,448</b>	<b>1,030,622,552</b>	<b>1,002,349,840</b>	<b>28,272,712</b>	<b>1,013,726,826</b>	<b>1,041,438,698</b>	<b>1,030,622,552</b>	<b>1,030,542,552</b>	<b>10,896,146</b>	<b>80,000</b>

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TABLE O-7  
**QUARTERLY CITY MANAGERS REPORT**  
**COMPARISON OF OBLIGATIONS - MARCH VS. JUNE YEAR END PROJECTION**  
**GENERAL FUND**  
FOR THE PERIOD ENDING JUNE 30, 2003

DEPARTMENT	FULL YEAR PROJECTION			VARIANCE FROM TARGET BUDGET		
	MARCH	JUNE	DIFFERENCE	MARCH	JUNE	DIFFERENCE
Art Museum Subsidy	2,250,000	2,250,000	0	0	0	0
Atwater Kent Museum	287,915	287,915	0	0	0	0
Auditing (City Controller's Office)	7,501,595	7,501,595	0	0	0	0
Board of Building Standards	118,951	118,951	0	0	0	0
Board of L & I Review	210,481	210,481	0	0	0	0
Board of Revision of Taxes	7,753,506	7,753,506	0	0	0	0
Camp William Penn	312,562	312,562	0	0	0	0
Capital Program Office	2,291,656	2,291,656	0	0	0	0
City Commissioners (Election Board)	8,187,093	8,187,093	0	0	0	0
City Council	14,575,441	14,575,441	0	0	0	0
City Planning Commission	3,143,276	3,143,276	0	0	0	0
City Rep. / Commerce	4,760,534	4,760,534	0	0	0	0
Commerce-Economic Stimulus	4,750,000	4,750,000	0	0	0	0
City Treasurer	896,891	896,891	0	0	0	0
Civic Center	272,996	272,996	0	0	5,902	5,902
Civil Service Commission	161,652	161,652	0	0	0	0
Clerk of Quarter Sessions	4,574,889	4,574,889	0	0	0	0
Community College Subsidy	22,067,924	22,067,924	0	0	0	0
Convention Center Subsidy	32,378,000	32,378,000	0	0	0	0
District Attorney	29,525,129	29,525,129	0	0	0	0
Emergency Relief	0	0	0	0	0	0
Fairmount Park	14,065,765	14,065,765	0	0	0	0
Finance	16,438,724	16,438,724	0	0	0	0
Finance - Contribution to School District	35,000,000	35,000,000	0	0	0	0
Finance - Employee Benefits	547,400,000	547,400,000	0	0	0	0
Employee Disability	35,800,000	35,800,000	0	0	0	0
FICA	59,700,000	59,700,000	0	0	0	0
Flex Cash Payments	1,100,000	1,100,000	0	0	0	0
Group Legal	4,300,000	4,300,000	0	0	0	0
Group Life Insurance	7,000,000	7,000,000	0	0	0	0
Health / Medical	225,900,000	225,900,000	0	0	0	0
Pension (Minimum Municipal Obligation)	155,200,000	155,200,000	0	0	0	0
Pension Obligation Bonds	55,600,000	55,600,000	0	0	0	0
Tool Allowance	100,000	100,000	0	0	0	0
Unemployment Compensation	2,700,000	2,700,000	0	0	0	0
Fire	161,237,172	161,237,172	0	0	0	0
First Judicial District	110,072,433	110,072,433	0	0	0	0
Common Pleas Court	76,987,548	76,987,548	0	0	0	0
Municipal Court	8,765,128	8,765,128	0	0	0	0
Office of the Exec. Administrator	19,740,770	19,740,770	0	0	0	0
Traffic Court	4,578,987	4,578,987	0	0	0	0
Fleet Management	36,895,800	36,895,800	0	0	0	0
Fleet Management - Vehicle Purchases	11,000,000	11,000,000	0	0	0	0
Free Library	35,957,170	35,957,170	0	0	0	0
Historical Commission	262,211	262,211	0	0	0	0
Hero Award	36,575	36,575	0	0	0	0
Human Relations Commission	2,189,700	2,189,700	0	0	0	0
Human Services	544,596,257	544,596,257	0	0	0	0
Administration & Management	11,773,577	11,773,577	0	0	0	0
Contract Administration & Program Evaluation	2,643,871	2,643,871	0	0	0	0
Juvenile Justice Services	127,991,370	127,991,370	0	0	0	0
Riverview Home	5,627,416	5,627,416	0	0	0	0
Children & Youth (Child Welfare)	336,448,536	336,448,536	0	0	0	0
Community Based Prevention Services	60,111,487	60,111,487	0	0	0	0

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TABLE O-7  
**QUARTERLY CITY MANAGERS REPORT**  
**COMPARISON OF OBLIGATIONS - MARCH VS. JUNE YEAR END PROJECTION**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2003

DEPARTMENT	FULL YEAR PROJECTION			VARIANCE FROM TARGET BUDGET		
	MARCH	JUNE	DIFFERENCE	MARCH	JUNE	DIFFERENCE
Indemnities	28,519,831	28,519,831	0	0	0	0
Information Services, Mayor's Office of	12,791,118	12,791,118	0	0	0	0
Labor Relations	560,209	560,209	0	0	0	0
Law	16,201,393	16,201,393	0	0	0	0
Legal Services incl. Defender Association	30,871,824	30,871,824	0	0	0	0
Licenses & Inspections	20,808,023	20,808,023	0	0	0	0
Licenses & Inspections - Demolitions	2,000,000	2,000,000	0	0	0	0
Managing Director (MDO)	16,691,240	16,691,240	0	0	0	0
Mayor	4,487,504	4,487,504	0	0	0	0
Mayor's Office of Community Svcs.	771,388	771,388	0	0	0	0
Mayor - Scholarships	200,000	200,000	0	0	0	0
Office of Housing and Comm. Development	1,773,299	1,773,299	0	0	0	0
Office of Emergency Shelter & Services	16,749,689	16,749,689	0	0	0	0
Personnel	4,848,275	4,848,275	0	0	0	0
Police	488,198,632	488,198,632	0	0	0	0
Prisons	173,322,196	173,322,196	0	0	0	0
Procurement	4,900,436	4,900,436	0	0	0	0
Public Health	122,080,233	122,080,233	0	0	0	0
<i>Ambulatory Health Services</i>	35,295,168	35,295,168	0	0	0	0
<i>Maternal and Child Health</i>	4,578,328	4,578,328	0	0	0	0
<i>Phila. Nursing Home</i>	37,476,200	37,476,200	0	0	0	0
<i>Environmental Protection Services</i>	8,485,494	8,485,494	0	0	0	0
<i>Administration and Support Svcs</i>	9,565,331	9,565,331	0	0	0	0
<i>Drug and Alcohol Services</i>	0	0	0	0	0	0
<i>Behavioral Health / Mental Retardation</i>	16,272,951	16,272,951	0	0	0	0
<i>Medical Examiner's Office</i>	3,516,484	3,516,484	0	0	0	0
<i>Aids Activities Coordinating Office</i>	4,652,351	4,652,351	0	0	0	0
<i>Infectious Disease Control</i>	2,237,926	2,237,926	0	0	0	0
Public Property	43,701,873	43,701,873	0	0	0	0
Public Property - SEPTA Subsidy	60,158,000	60,158,000	0	0	0	0
Public Property - Space Rentals	13,811,778	13,811,778	0	0	0	0
Public Property - Telecommunications	15,725,000	15,725,000	0	0	0	0
Public Property - Utilities	27,220,000	27,220,000	0	0	0	0
Records	6,568,534	6,568,534	0	0	0	0
Recreation	39,811,816	39,811,816	0	0	0	0
<i>All But Stadium</i>	35,167,410	35,167,410	0	0	0	0
<i>Stadium Complex</i>	4,644,406	4,644,406	0	0	0	0
Refunds	832,458	832,458	0	0	0	0
Register of Wills	2,995,292	2,995,292	0	0	0	0
Revenue	17,558,887	17,558,887	0	0	0	0
Sheriff	13,045,955	13,045,955	0	0	100,000	100,000
Sinking Fund (Debt Service)	195,299,814	195,299,814	0	0	0	0
Streets	31,667,614	31,667,614	0	0	0	0
<i>Engineering Design &amp; Surveying</i>	6,281,713	6,281,713	0	0	0	0
<i>General Support</i>	5,821,865	5,821,865	0	0	0	0
<i>Highways</i>	5,412,142	5,412,142	0	0	0	0
<i>Street Lighting</i>	11,896,315	11,896,315	0	0	0	0
<i>Traffic Engineering</i>	2,255,579	2,255,579	0	0	0	0
Streets - Sanitation	86,390,378	86,390,378	0	0	0	0
Tax Reform Commission	375,000	375,000	0	0	0	0
Witness Fees	223,986	223,986	0	0	0	0
Zoning Board of Adjustment	497,774	497,774	0	0	0	0
<b>TOTAL GENERAL FUND</b>	<b>3,162,831,747</b>	<b>3,162,831,747</b>	<b>0</b>	<b>0</b>	<b>105,902</b>	<b>105,902</b>

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2003**

## **DEPARTMENTAL FULL-TIME POSITIONS SUMMARY**



TABLE P - 1  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL FULL TIME POSITIONS SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2003

Department	FY 00 Yr. End Actual	FY 01 Yr. End Actual	FY 02 Yr. End Actual	FISCAL YEAR 2003								
				YEAR TO DATE			YEAR END					
				Month End		Actual (Over) Under Target Budget.	Authorized Positions		Year End Departmental Projection	Projection		
				Target Budget Plan	Actual		Adopted Budget	Target Budget Plan		Adopted Budget	Target Budget	
Atwater Kent Museum	6	6	6	6	6	0	6	6	6	6	0	0
Auditing	125	124	124	131	127	4	131	131	127		4	4
Board of Building Standards	2	2	2	2	2	0	2	2	2		0	0
Board of L. & I Review	3	3	3	3	3	0	3	3	3		0	0
Bd. of Revision of Taxes	139	139	134	143	133	10	143	143	133		10	10
Camp William Penn	3	4	3	3	4	(1)	3	3	4		(1)	(1)
Capital Program Office, Mayor-	19	21	20	22	21	1	22	22	21		1	1
City Commissioners (Election Board)	73	75	89	101	97	4	101	101	97		4	4
City Council	197	203	203	226	202	24	226	226	202		24	24
City Planning Commission	44	44	44	61	56	5	61	61	56		5	5
City Rep. / Commerce	26	27	26	23	23	0	31	23	23		8	0
City Treasurer	14	15	15	17	14	3	17	17	14		3	3
Civic Center	3	3	3	3	3	0	3	3	3		0	0
Civil Service Commission	4	3	3	3	3	0	3	3	3		0	0
Clerk of Quarter Sessions	121	118	120	126	122	4	126	126	122		4	4
District Attorney - Total	452	465	444	478	458	20	479	478	458		21	20
Civilian	427	440	423	455	436	19	454	455	436		18	19
Uniformed	25	25	21	23	22	1	25	23	22		3	1
Fairmount Park	218	214	208	226	209	17	225	226	209		16	17
Finance	166	161	163	168	154	14	171	168	154		17	14
Fire	2,472	2,500	2,501	2,618	2,479	139	2,518	2,618	2,479		39	139
Civilian	122	119	118	131	115	16	131	131	115		16	16
Uniformed	2,350	2,381	2,383	2,487	2,364	123	2,387	2,487	2,364		23	123
First Judicial District	2,048	2,038	2,039	2,060	2,058	2	2,060	2,060	2,058		2	2
Common Pleas Court	1,603	1,487	1,449	1,495	1,480	15	1,495	1,495	1,480		15	15
Municipal Court	227	185	212	189	194	(5)	189	189	194		(5)	(5)
Court Administrator	108	254	261	261	265	(4)	261	261	265		(4)	(4)
Traffic Court	110	112	117	115	119	(4)	115	115	119		(4)	(4)
Fleet Management	451	431	390	353	362	(9)	408	353	362		46	(9)
Free Library	734	755	723	721	717	4	746	721	717		29	4
Historical Commission	5	5	4	5	5	0	5	5	5		0	0
Human Relations Commission	42	41	41	45	41	4	45	45	41		4	4
Human Services	1,661	1,697	1,744	1,892	1,787	105	1,943	1,892	1,787		156	105
Administration & Management	239	233	208	250	229	21	250	250	229		21	21
Contract Admin. and Program Evaluation	0	0	49	51	52	(1)	51	51	52		(1)	(1)
Juvenile Justice Services	399	412	376	419	363	56	420	419	363		57	56
Riverview Home	119	119	116	124	103	21	124	124	103		21	21
Children & Youth (Child Welfare)	878	933	937	973	980	(7)	1,016	973	980		36	(7)
Community Based Prevention Services	26	0	58	75	60	15	82	75	60		22	15
Information Services, Mayor's Office of	126	130	131	128	128	0	139	128	128		11	0
Labor Relations, Mayor's Office of	9	8	8	10	8	2	10	10	8		2	2
Law	221	225	205	214	196	18	214	214	196		18	18
Licenses & Inspections	442	456	438	433	434	(1)	433	433	434		(1)	(1)
Managing Director	71	112	119	112	117	(5)	112	112	117		(5)	(5)

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TABLE P - 1  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL FULL TIME POSITIONS SUMMARY**  
**GENERAL FUND**  
 FOR THE PERIOD ENDING JUNE 30, 2003

Department	FY 00 Yr. End Actual	FY 01 Yr. End Actual	FY 02 Yr. End Actual	FISCAL YEAR 2003								
				YEAR TO DATE			YEAR END			YEAR END		
				Month End		Actual	Authorized Positions		Year End	Projection		
				Target Budget	Actual	(Over) Under	Adopted	Target Budget	Departmental	(Over) Under		
Plan	Actual	Target Budget	Budget	Plan	Projection	Adopted Budget	Target Budget					
Mayor	72	58	63	67	54	13	67	67	54	13	13	
Mayors Office of Community Services	37	40	18	21	20	1	22	21	20	2	1	
Office of Emergency Shelter Services	77	74	70	71	64	7	72	71	64	8	7	
Office of Housing & Community Develop.	7	7	7	7	6	1	7	7	6	1	1	
Personnel	93	93	88	90	87	3	90	90	87	3	3	
Police	7,847	7,807	7,683	8,039	7,983	56	7,907	8,039	7,983	(76)	56	
<i>Civilian</i>	900	906	917	972	7,044	(6,072)	998	972	939	59	33	
<i>Uniformed</i>	6,947	6,901	6,766	7,067	939	6,128	6,909	7,067	7,044	(135)	23	
Prisons	1,963	1,981	1,996	2,132	1,996	136	2,202	2,132	1,996	206	136	
Procurement	74	77	77	77	73	4	77	77	73	4	4	
Public Health	871	861	840	878	784	94	886	878	784	102	94	
<i>Ambulatory Health Svcs.(Health Centers)</i>	362	363	353	370	339	31	370	370	339	31	31	
<i>Early Childhood, Youth, &amp; Women's Health</i>	46	44	53	55	50	5	55	55	50	5	5	
<i>Phila. Nursing Home</i>	1	1	1	1	1	0	1	1	1	0	0	
<i>Environmental Protection Services</i>	117	120	117	125	117	8	126	125	117	9	8	
<i>Administration and Support Services</i>	147	143	138	142	117	25	144	142	117	27	25	
<i>Drug and Alcohol Services</i>	22	0	0	0	0	0	0	0	0	0	0	
<i>Behavioral Health / Mental Retardation</i>	63	74	68	67	59	8	72	67	59	13	8	
<i>Medical Examiner's Office</i>	49	49	47	52	44	8	52	52	44	8	8	
<i>Aids Activities Coordinating Office</i>	29	30	28	29	27	2	29	29	27	2	2	
<i>Infectious Disease Control</i>	35	37	35	37	30	7	37	37	30	7	7	
Public Property	239	222	215	219	199	20	219	219	199	20	20	
Records	86	90	84	90	84	6	90	90	84	6	6	
Recreation	588	574	575	593	572	21	593	593	572	21	21	
<i>All But Stadium</i>	560	547	549	564	548	16	564	564	548	16	16	
<i>Stadium Complex</i>	28	27	26	29	24	5	29	29	24	5	5	
Register of Wills	67	67	68	70	69	1	70	70	69	1	1	
Revenue	333	320	304	290	279	11	316	290	279	37	11	
Sheriff	247	246	256	267	260	7	267	267	260	7	7	
Streets	707	719	694	695	664	31	742	695	664	78	31	
<i>Engineering Design &amp; Surveying</i>	145	143	136	136	130	6	147	136	130	17	6	
<i>General Support</i>	89	105	104	105	101	4	108	105	101	7	4	
<i>Highways</i>	332	334	322	323	307	16	344	323	307	37	16	
<i>Street Lighting</i>	30	24	21	21	21	0	29	21	21	8	0	
<i>Traffic Engineering</i>	111	113	111	110	105	5	114	110	105	9	5	
Streets - Sanitation	1,466	1,422	1,415	1,424	1,362	62	1,453	1,424	1,362	91	62	
Tax Reform Commission	0	0	0	4	3		0	4	3	(3)	1	
Zoning Board of Adjustment	5	6	6	6	6	0	6	6	6	0	0	
<b>TOTAL GENERAL FUND</b>	<b>24,676</b>	<b>24,689</b>	<b>24,412</b>	<b>25,373</b>	<b>24,534</b>	<b>839</b>	<b>25,472</b>	<b>25,373</b>	<b>24,534</b>	<b>938</b>	<b>839</b>	
Total - Depts. Exempt from Hiring Freeze	17,273	17,321	17,267	18,140	17,638	502	18,030	18,140	17,638	392	502	
Total - Depts. Subject to Hiring Freeze	7,403	7,368	7,145	7,233	6,896	337	7,442	7,233	6,896	546	337	

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

TABLE P-2  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL FULL TIME POSITIONS SUMMARY**  
**ALL FUNDS**  
FOR THE PERIOD ENDING JUNE 30, 2003

Department	FISCAL YEAR 2002			FISCAL YEAR 2003						
	YEAR END ACTUAL			ADOPTED BUDGET			MONTH END ACTUAL			MONTH END ACTUAL (OVER) UNDER BUDGET
	General	Other	Total	General	Other	Total	General	Other	Total	
Atwater Kent Museum	6	0	6	6	0	6	6	0	6	0
Auditing (City Controller's Office)	124	0	124	131	0	131	127	0	127	4
Board of Building Standards	2	0	2	2	0	2	2	0	2	0
Board of L & I Review	3	0	3	3	0	3	3	0	3	0
Bd. of Pensions	0	55	55	0	72	72	0	64	64	8
Bd. of Revision of Taxes	134	0	134	143	0	143	133	0	133	10
Camp William Penn	3	0	3	3	0	3	4	0	4	(1)
Capital Program Office, Mayor-	20	0	20	22	0	22	21	0	21	1
City Commissioners (Election Board)	89	0	89	101	0	101	97	0	97	4
City Council	203	0	203	226	0	226	202	0	202	24
City Planning Commission	44	7	51	61	7	68	56	7	63	5
City Rep. / Commerce	26	655	681	31	1,029	1,060	23	651	674	386
City Treasurer	15	0	15	17	0	17	14	0	14	3
Civic Center	3	0	3	3	0	3	3	0	3	0
Civil Service Commission	3	0	3	3	0	3	3	0	3	0
Clerk of Quarter Sessions	120	0	120	126	0	126	122	0	122	4
District Attorney - Total	444	100	544	479	136	615	458	102	560	55
<i>Civilian</i>	423	93	516	454	100	554	436	94	530	24
<i>Uniform</i>	21	7	28	25	36	61	22	8	30	31
Fairmount Park	208	1	209	225	1	226	209	1	210	16
Finance	163	8	171	171	4	175	154	10	164	11
Fire - Total	2,501	75	2,576	2,518	75	2,593	2,479	75	2,554	39
<i>Uniform</i>	2,383	71	2,454	2,387	71	2,458	2,364	71	2,435	23
<i>Civilian</i>	118	4	122	131	4	135	115	4	119	16
First Judicial District	2,039	435	2,474	2,060	531	2,591	2,058	436	2,494	97
Fleet Management	390	63	453	408	77	485	362	57	419	66
Free Library	723	96	819	746	107	853	717	96	813	40
Historical Commission	4	0	4	5	0	5	5	0	5	0
Human Relations Commission	41	0	41	45	0	45	41	0	41	4
Human Services	1,744	76	1,820	1,943	71	2,014	1,787	71	1,858	156
Information Services, Mayor's Office of	131	10	141	139	12	151	128	10	138	13
Labor Relations, Mayor's Office of	8	0	8	10	0	10	8	0	8	2

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TABLE P-2  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL FULL TIME POSITIONS SUMMARY**  
**ALL FUNDS**  
 FOR THE PERIOD ENDING JUNE 30, 2003

Department	FISCAL YEAR 2002			FISCAL YEAR 2003						
	YEAR END ACTUAL			ADOPTED BUDGET			MONTH END ACTUAL			MONTH END ACTUAL (OVER) UNDER BUDGET
	General	Other	Total	General	Other	Total	General	Other	Total	
Law	205	66	271	214	69	283	196	68	264	19
Licenses & Inspections	438	34	472	433	34	467	434	32	466	1
Managing Director (MDO)	119	6	125	112	6	118	117	6	123	(5)
Mayor	63	8	71	67	9	76	54	7	61	15
Mayor's Office of Comm. Svcs.	18	137	155	22	149	171	20	153	173	(2)
Off.of Emergency Shelter Svcs.	70	65	135	72	68	140	64	70	134	6
Office of Housing and Community Develop.	7	73	80	7	78	85	6	67	73	12
Personnel	88	0	88	90	0	90	87	0	87	3
Police - Total	7,683	153	7,836	7,907	155	8,062	7,983	169	8,152	(90)
<i>Civilian</i>	917	11	928	998	11	1,009	7,044	10	7,054	(6,045)
<i>Uniform</i>	6,766	142	6,908	6,909	144	7,053	939	159	1,098	5,955
Prisons	1,996	0	1,996	2,202	0	2,202	1,996	0	1,996	206
Procurement	77	2	79	77	2	79	73	2	75	4
Public Health	840	431	1,271	886	485	1,371	784	459	1,243	128
Public Property	215	0	215	219	0	219	199	0	199	20
Records	84	0	84	90	0	90	84	0	84	6
Recreation	575	25	600	593	29	622	572	23	595	27
Register of Wills	68	0	68	70	0	70	69	0	69	1
Revenue	304	260	564	316	292	608	279	248	527	81
Sheriff	256	0	256	267	0	267	260	0	260	7
Streets	694	0	694	742	0	742	664	0	664	78
Streets - Sanitation	1,415	0	1,415	1,453	0	1,453	1,362	0	1,362	91
Tax Reform Commission	0	0	0	0	0	0	3	0	3	(3)
Water	0	1,844	1,844	0	2,055	2,055	0	1,839	1,839	216
Zoning Board of Adjustment	6	0	6	6	0	6	6	0	6	0
<b>TOTAL ALL FUNDS</b>	<b>24,412</b>	<b>4,685</b>	<b>29,097</b>	<b>25,472</b>	<b>5,553</b>	<b>31,025</b>	<b>24,534</b>	<b>4,723</b>	<b>29,257</b>	<b>1,768</b>

NOTE: The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2003**

## **DEPARTMENTAL LEAVE USAGE ANALYSIS**

**TABLE L-1  
 QUARTERLY CITY MANAGERS REPORT  
 TOTAL LEAVE USAGE ANALYSIS  
 FOR THE PERIOD ENDING JUNE 30, 2003**

Department	Fiscal Year 2002		Fiscal Year 2003		Annualized Leave Days Per Employee	Departmental Explanation for FY2003 Leave Usage Experience
	Full Year Usage	Usage Through the Fourth Quarter	Usage Through the Fourth Quarter			
City Representative/Director of Commerce	18.50%	18.50%	22.06%		56	Vacation leave usage of 10.8% ranked first among reporting agencies, and sick leave usage of 7.4% ranked second.
Revenue	19.04%	19.04%	19.47%		50	Sick leave usage of 7.0% ranked third among reporting agencies, and vacation and other leave usage were above the median.
Board of Revision of Taxes	18.14%	18.14%	18.92%		48	Sick leave usage of 6.5% ranked fourth among reporting agencies, and vacation and other leave usage were above the median.
Licenses and Inspections	15.03%	15.03%	18.37%		47	Other leave usage of 4.9% ranked second among reporting agencies.
City Planning Commission	17.12%	17.12%	18.36%		47	Other leave usage of 5.4% ranked first among reporting agencies.
Personnel and Civil Service Commission	15.13%	15.13%	17.79%		46	Other leave usage of 4.3% ranked fifth among reporting agencies, and sick and vacation leave usage were above the median.
Water Revenue	16.83%	16.83%	17.70%		45	Sick leave usage of 6.3% ranked seventh among reporting agencies.
O.E.S.S.	14.59%	14.59%	17.38%		44	Other leave usage of 4.4% ranked third among reporting agencies.
Commission on Human Relations	19.33%	19.33%	16.90%		43	
Mayor's Office	15.46%	15.46%	16.63%		43	
Records	17.60%	17.60%	16.58%		42	
Public Property	15.29%	15.29%	16.35%		42	
Free Library	16.46%	16.46%	16.32%		42	
Fire	15.75%	15.75%	16.26%		42	
Board of Building Standards	14.23%	14.23%	16.20%		41	
Capital Program Office	13.40%	13.40%	16.18%		41	
Zoning Board of Adjustment	11.18%	11.18%	15.87%		41	
Prisons	14.81%	14.81%	15.78%		40	
Fleet Management	16.26%	16.26%	15.75%		40	
Recreation -- Stadium	15.92%	15.92%	15.74%		40	
Mid-Point	15.03%	15.03%	15.74%		40	
Public Health	14.73%	14.73%	15.58%		40	
Historical Commission	25.34%	25.34%	15.33%		39	
Human Services	15.91%	15.91%	15.33%		39	
Streets -- All except Sanitation	13.52%	13.52%	15.33%		39	
Streets -- Sanitation	14.83%	14.83%	15.25%		39	
Recreation -- All But Stadium	14.81%	14.81%	15.17%		39	
Water	15.05%	15.05%	14.85%		38	
Procurement	13.41%	13.41%	14.65%		38	
Police -- Civilian	18.59%	18.59%	13.91%		36	
M.O.I.S.	15.37%	15.37%	13.77%		35	
Finance	13.74%	13.74%	13.58%		35	
Aviation	13.14%	13.14%	13.40%		34	
City Treasurer	11.02%	11.02%	13.29%		34	
Police -- Uniformed	12.88%	12.88%	13.01%		33	
Law	11.82%	11.82%	12.12%		31	
Office of Labor Relations	8.71%	8.71%	11.15%		29	
City Commissioners	13.03%	13.03%	10.68%		27	
Managing Director's Office	10.53%	10.53%	10.07%		26	
L & I Review Board	12.92%	12.92%	9.87%		25	
Register of Wills	9.03%	9.03%	9.33%		24	

The total leave usage percent is calculated by taking the number of days of total leave usage reported by a department and dividing it by the total number of days available to be worked in the period. Each department with usage of at least 17% was given the opportunity to describe any extenuating circumstances causing the high leave usage.

**TABLE L-2  
QUARTERLY CITY MANAGERS REPORT  
SICK LEAVE USAGE ANALYSIS  
FOR THE PERIOD ENDING JUNE 30, 2003**

Department	Fiscal Year 2002		Fiscal Year 2003		Annualized Leave Days Per Employee	Departmental Explanation for FY2003 Leave Usage Experience
	Full Year Usage	Usage Through the Fourth Quarter	Usage Through the Fourth Quarter	Usage Through the Fourth Quarter		
Board of Building Standards	3.56%	3.56%	10.40%		27	The Board had three occurrences of long term long term sick leave totaling 37 days. If that long term leave were excluded, the sick leave usage rate would have been 3.00%.
City Representative/Director of Commerce	6.59%	6.59%	7.42%		19	The City Representative and Commerce Director's Office lost 123 days to long term sick leave in single occurrences of at least 10 days. If that long term leave were excluded, the sick leave usage rate would have been 4.94%.
Revenue	7.19%	7.19%	6.97%		18	The Department had 62 occurrences of long term sick leave in single occurrences of at least 10 days, totaling 1,519 days. If that long term sick leave were excluded, the sick leave usage rate would have been 4.92%.
Board of Revision of Taxes	6.58%	6.58%	6.51%		17	The Board had 23 occurrences of long term sick leave totaling 624 days. If that long term leave were excluded, the sick leave usage rate would have been 4.67%.
Streets -- Sanitation	6.32%	6.32%	6.49%		17	The Division lost 2,546 days to long term sick leave in single occurrences of at least 10 days. If that long term leave were excluded, the sick leave usage rate would have been 5.74%.
Mayor's Office	6.14%	6.14%	6.38%		16	The Mayor's Office lost 194 days to long term sick leave in single occurrences of at least 10 days. If that long term leave were excluded, the sick leave usage rate would have been 5.22%.
Water Revenue	6.22%	6.22%	6.27%		16	The Water Revenue Bureau had 22 occurrences of long term sick leave totaling 513 days. If that long term leave were excluded, the sick leave usage rate would have been 5.31%.
Records	5.27%	5.27%	6.19%		16	The Department had 16 occurrences of long term sick leave, totaling 521 days. If that long term sick leave were excluded, the sick leave usage rate would have been 3.74%.
O.E.S.S.	4.70%	4.70%	6.07%		16	The Office lost 478 days to long term sick leave in occurrences of at least 10 days. If that long term leave were excluded, the sick leave usage rate would have been 3.27%.
Fleet Management	5.82%	5.82%	6.00%		15	Fleet Management had 44 occurrences of long term sick leave in single occurrences of at least 10 days, totaling 478 days. If that long term leave were excluded, the sick leave usage rate would have been 4.72%.
Licenses and Inspections	5.14%	5.14%	5.97%		15	The Department had 53 occurrences of long term sick leave, totaling 1,191 days. If that long term sick leave were excluded, the sick leave usage rate would have been 4.43%.
Public Property	5.22%	5.22%	5.85%		15	The Department had 27 occurrences of long term sick leave, totaling 924 days. If that long term sick leave were excluded, the sick leave usage rate would have been 4.14%.
Personnel and Civil Service Commission	4.59%	4.59%	5.85%		15	The Personnel Department and Civil Service Commission lost 363 days to long term sick leave in occurrences of at least 10 days. If that long term leave were excluded, the sick leave usage rate would have been 4.45%.
Recreation -- Stadium	5.67%	5.67%	5.77%		15	Awaiting analysis.
Commission on Human Relations	5.10%	5.10%	5.74%		15	The Commission had 3 occurrences of long term sick leave, totaling 71 days. If that long term leave were excluded, the sick leave usage rate would have been 5.03%.
Historical Commission	11.70%	11.70%	5.59%		14	The Commission had 2 occurrences of long term sick leave, totaling 35 days. If that long term leave were excluded, the sick leave usage rate would have been 2.91%.
Prisons	5.28%	5.28%	5.50%		14	The Philadelphia Prison System lost 5,950 days to long term sick leave in occurrences of at least 10 days. If that long term leave were excluded, the sick leave usage rate would have been 4.38%.
Capital Program Office	5.02%	5.02%	5.35%		14	The Office lost 85 days to long term sick leave in occurrences of at least 10 days. If that long term leave were excluded, the sick leave usage rate would have been 3.26%.
Police -- Civilian	5.23%	5.23%	5.29%		14	The civilian workers of the Police Department had 84 occurrences of long term sick leave of at least 10 days, totaling 2,165 days. If that long term leave were excluded, the sick leave usage rate for the civilian members of the Department would have been 4.53%.
Public Health	4.84%	4.84%	5.26%		13	The Department lost 3,768 days to long term sick leave in occurrences of at least 10 days. If that long term leave were excluded, the sick leave usage rate would have been 3.96%.
Mid-Point	4.89%	4.89%	5.23%		13	
Aviation	4.90%	4.90%	5.23%		13	The Aviation Division had 52 occurrences of long term sick leave, totaling 1,369 days. If that long term sick leave were excluded, the sick leave usage rate would have been 4.42%.
Procurement	4.29%	4.29%	5.23%		13	The Department had 4 occurrences of long term sick leave usage, totaling 139 days. If that long term leave were excluded, the sick leave usage rate would have been 4.51%.
Human Services	5.50%	5.50%	5.17%		13	The Department had 180 occurrences of long term sick leave in single occurrences of at least 10 days, totaling 3,702 days. If that long term sick leave were excluded, the sick leave usage rate would have been 4.38%.
Streets -- All except Sanitation	4.25%	4.25%	5.16%		13	The Transportation Divisions of the Streets Department lost 1,747 days to long term sick leave in occurrences of at least 10 days. If that long term leave were excluded, the sick leave usage rate would have been 4.79%.
Water	5.35%	5.35%	5.11%		13	The Department had 118 occurrences of long term sick leave usage, totaling 2,659 days. If that long term leave were excluded, the sick leave usage rate would have been 4.60%.
Law	4.06%	4.06%	5.10%		13	The Department had 24 occurrences of long term sick leave usage, totaling 597 days. If that long term leave were excluded, the sick leave usage rate would have been 4.07%.
M.O.I.S.	5.27%	5.27%	5.05%		13	The Office lost 478 days to long term sick leave in occurrences of at least 10 days. If that long term leave were excluded, the sick leave usage rate would have been 3.55%.
Fairmount Park Commission	4.88%	4.88%	5.04%		13	The Department lost 382 days to long term sick leave in occurrences of at least 10 days. If that long term leave were excluded, the sick leave usage rate would have been 4.31%.
Fire	4.37%	4.37%	4.95%		13	
Free Library	5.13%	5.13%	4.80%		12	
City Planning Commission	3.12%	3.12%	4.78%		12	
Recreation -- All But Stadium	4.37%	4.37%	4.58%		12	
Zoning Board of Adjustment	3.08%	3.08%	4.53%		12	
City Treasurer	2.94%	2.94%	4.43%		11	
Finance	4.08%	4.08%	4.25%		11	
City Commissioners	4.32%	4.32%	3.74%		10	
Police -- Uniformed	3.44%	3.44%	3.62%		9	
Register of Wills	3.64%	3.64%	3.38%		9	
Office of Labor Relations	1.79%	1.79%	3.37%		9	
Civic Center	3.91%	3.91%	3.32%		9	
Managing Director's Office	3.03%	3.03%	2.76%		7	
L & I Review Board	3.82%	3.82%	0.27%		1	

The sick leave usage is calculated by taking the number of days of sick leave usage reported by a department and dividing it by the total number of days available to be worked in the period. Each department with usage of at least 5% was given the opportunity to describe any extenuating circumstances causing the high sick leave usage.

**TABLE L-3**  
**QUARTERLY CITY MANAGERS REPORT**  
**INJURED ON DUTY - NO DUTY STATUS DAYS LOST ANALYSIS**  
**FOR THE PERIOD ENDING JUNE 30, 2003**

Due to a change in vendor, the method for collecting and calculating injured on duty days is in the process of being revised. This table will resume for the next fiscal year.



**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2003**

## **DEPARTMENTAL SERVICE DELIVERY REPORT**

**Summary Table S-A  
DISCUSSION OF SELECTED SERVICE LEVEL VARIANCES  
QUARTERLY CITY MANAGERS REPORT  
DEPARTMENTAL SERVICE DELIVERY REPORT  
For the Period Ending June 30, 2003**

Department	Measurement	Unit of Measurement	FY 02 Actual	FY03 Year End				Departmental Comments on Service Levels
				Target Budget Projection	Current Projection	Variance	Projected Change From FY02	
DHS	Average Daily Census - Youth Study Center	Average Number of Youth	112	115	91	(24)	(21)	The population decline is a result of Family Court initiatives aimed at reducing the backlog of untried cases and DHS efforts to reduce case processing time.
DHS	Children and Youth Division - General Protective Services (Mostly Child Neglect Reports)	Number of Reports	10,160	10,587	11,354	767	1,194	The increase in reports is likely caused by an increase in outreach and marketing efforts, not an increase in the numbers of neglect cases.
DHS	Children and Youth - Adoptions Finalized	Children	472	550	654	104	182	The increase in adoptions finalized is due to collaboration with the courts, performance-based contracting, accelerated adoption review court, recruitment of adoptive families and establishment of an Adoption Task Force.
MOIS	Phone Calls Made to Help Desk/ Oper. Support Center	Number	34,091	33,000	27,859	(5,141)	(6,232)	In FY03, MOIS implemented an online tool where users can email their help desk requests, thus decreasing the need for users to phone in their support request.
OESS	Intake/ Reception Contacts	Number of Contacts	10,367	12,132	36,262	24,130	25,895	Emergency shelter demand increased significantly in the first half of FY03, especially for family shelter services in part because of the cold weather in December.
OESS	Number of Job Placements	Number	151	320	104	(216)	(47)	National recession and reduction of 2 job providers reduced the projected number of job placements.
Police	Priority One Offenses	Number	91,368	92,775	82,551	(10,224)	(8,817)	Operation Safe Streets increased police presence on high crime corners, contributing to the downward trend in Priority One offenses.
Police	Abandoned Vehicles Removed	Number	53,813	54,000	38,810	(15,190)	(15,003)	The Live Stop Program is resulting in the impoundment of many vehicles that would otherwise become abandoned, leading to a reduction in the number of abandoned vehicles towed.
Police	Average Time Between Arrest and Completion of Processing	Average in Hrs:Min	11:22:05	12:00:00	9:46:45	(2:13:15)	(1:01:35)	Fewer arrests and automation efforts have enabled quicker processing times.
Public Health	% of Time Evening Sessions are Available	Percent	89.0%	95.0%	81.0%	-14.0%	-8.0%	Incomplete renovations at two Health Care Centers kept this measure below the projection.
Public Health	Incidence of Vaccine-Preventable Diseases Among Children Less than 15 Years Old	Number of Cases	18.0%	30.0%	61.0%	31.0%	43.0%	Healthy People 2010 now tracks chicken pox, Hep A and lyme disease, which were not previously tracked.
Streets	Street Miles Cleaned	Miles	89,681	88,500	79,690	(8,810)	(9,991)	Snow and ice from this past year's harsh winter impeded and prevented sweeping operations.
Water	Wastewater Effluent - NEWPC	Average	7	<10	14	>4	>7	The wet winter in FY03 increased the water flow to the Northeast plant by 97% to 107% of its design capacity. The increase in water flow and maintenance at the facility resulted in a higher level of suspended solids. However, this average remains well below the legal requirement of 30mg/l.

**Table S-1**  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL SERVICE DELIVERY REPORT**  
**June 30, 2003**

			FISCAL YEAR 2003								Projected Change From FY02		Projected Change From FY01	
			FY 01	FY 02	Year-to-Date			Year-End						
Department	Measurement	Unit of Measurement	Actual	Actual	Target Budget Projection	Actual	Variance	Target Budget Projection	Current Forecast	Variance				
Anti-Graffiti Program														
	Anti-Graffiti Network													
	Broad Street Zero Tolerance Zone													
	Properties Vandalized	Properties	175	215	200	360	160	200	360	160	145	185		
	Properties Cleaned	Properties	175	215	200	360	160	200	360	160	145	185		
	Percent Cleaned	Percent	100.0%	100.0%	100.0%	100.0%	0.0%	100.0%	100.0%	0.0%	0.0%	0.0%		
	American Street Zero Tolerance Zone													
	Properties Vandalized	Properties	1,015	944	1,100	983	(117)	1,100	983	(117)	39	(32)		
	Properties Cleaned	Properties	1,015	944	1,100	983	(117)	1,100	983	(117)	39	(32)		
	Percent Cleaned	Percent	100.0%	100.0%	100.0%	100.0%	0.0%	100.0%	100.0%	0.0%	0.0%	0		
	Germantown Avenue Zero Tolerance Zone													
	Properties Vandalized	Properties	181	132	300	380	80	300	380	80	248	199		
	Properties Cleaned	Properties	181	132	300	380	80	300	380	80	248	199		
	Percent Cleaned	Percent	100.0%	100.0%	100.0%	100.0%	0.0%	100.0%	100.0%	0.0%	0.0%	0.0%		
	West Philadelphia Zero Tolerance Zone													
	Properties Vandalized	Properties	174	74	100	240	140	100	240	140	166	66		
	Properties Cleaned	Properties	174	74	100	240	140	100	240	140	166	66		
	Percent Cleaned	Percent	100.0%	100.0%	100.0%	100.0%	0.0%	100.0%	100.0%	0.0%	0.0%	0.0%		
	North Philadelphia Zero Tolerance Zone													
	Properties Vandalized	Properties	530	422	400	252	(148)	400	252	(148)	(170)	(278)		
	Properties Cleaned	Properties	530	422	400	252	(148)	400	252	(148)	(170)	(278)		
	Percent Cleaned	Percent	100.0%	100.0%	100.0%	100.0%	0.0%	100.0%	100.0%	0.0%	0.0%	0.0%		
	Properties Cleaned in Areas Outside of Zero Tolerance Zones	Properties	35,813	56,970	60,000	66,976	6,976	60,000	66,976	6,976	10,006	31,163		
	Street Fixtures Cleaned	Fixtures	15,600	23,815	25,000	20,170	(4,830)	25,000	20,170	(4,830)	(3,645)	4,570		
	Total Properties Plus Street Fixtures Cleaned	Properties	54,508	83,694	88,300	90,876	2,576	88,300	90,876	2,576	7,182	36,368		
	Police Department													
	Number of Graffiti Arrests	Arrests	276	161	172	172	0	160	172	12	11	(104)		
	Recreation Department -- Mural Arts Program													
	Number of Murals Completed	Murals	93	159	100	97	(3)	100	97	(3)	(62)	4		
	Number of Murals Restored	Murals	6	10	4	4	0	4	4	0	(6)	(2)		
Aviation														
	Enplanements	Number of Passengers	12,652,900	11,715,114	12,774,000	11,903,302	(870,698)	12,774,000	11,903,302	(870,698)	188,188	(749,598)		
	Total Aircraft Activity	Number of Flights	656,478	590,563	624,900	595,055	(29,845)	624,900	595,055	(29,845)	4,492	(61,423)		
	Air Cargo Activity	Number of Tons	622,593	576,265	606,100	589,691	(16,409)	606,100	589,691	(16,409)	13,426	(32,902)		
Board of Building Standards														
	Appeals Heard	Hearings	246	275	259	205	(54)	259	205	(54)	(70)	(41)		
Camp William Penn														
	Number of Campers	Campers	741	669	705	626	(79)	705	626	(79)	(43)	(115)		

**Table S-1**  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL SERVICE DELIVERY REPORT**  
**June 30, 2003**

			FISCAL YEAR 2003									
			FY 01	FY 02	Year-to-Date			Year-End			Projected Change From FY02	Projected Change From FY01
Department	Measurement	Unit of Measurement	Actual	Actual	Target Budget Projection	Actual	Variance	Target Budget Projection	Current Forecast	Variance		
City Treasurer's Office												
	Number of Debt Issuances	Issuances	2	3	4	6	2	4	6	2	3	4
Civil Service Commission												
	Disciplinary Action Appeals -- Received (1)	Appeals	80	73	84	78	(6)	84	78	(6)	5	(2)
	Disciplinary Action Appeals -- Heard	Appeals	77	59	70	60	(10)	70	60	(10)	1	(17)
	Disciplinary Action Appeals -- Number that are Sustained or Settled	Appeals	21	11	16	15	(1)	16	15	(1)	4	(6)
	Disciplinary Action Appeals -- Percent Heard that are Sustained/Settled	Percent	27.3%	18.6%	22.9%	25.0%	2.1%	22.9%	25.0%	2.1%	6.4%	-2.3%
Commission on Human Relations												
	Discrimination Cases Investigated	Cases Investigated	362	366	371	396	25	371	396	25	30	34
	Fair Housing Complaints Docketed	Cases Docketed	424	315	496	288	(208)	496	288	(208)	(27)	(136)
Fairmount Park Commission												
	Total Acres Cut (2)	Acres Cut	24,294	22,578	22,800	17,980	(4,820)	22,800	17,980	(4,820)	(4,598)	(6,314)
	Mowing Frequency	Weeks Between Cuts	2.48	2.60	2.57	3.26	0.69	2.57	3.26	0.69	0.66	0.78
	Acres Cut By Contracted Services	Acres Cut	21,263	21,006	19,500	16,843	(2,657)	19,500	16,843	(2,657)	(4,163)	(4,420)
	Acres Cut By Fairmount Park Employees	Acres Cut	3,031	1,572	3,300	1,137	(2,163)	3,300	1,137	(2,163)	(435)	(1,894)
	Park Trees Removed (of 2.5 million systemwide)	Trees	762	630	500	811	311	500	811	311	181	49
	Park Trees Pruned	Trees	1,464	1,176	1,100	1,204	104	1,100	1,204	104	28	(260)
	Street Trees Removed (contracted crews)	Trees	314	3,625	4,088	4,737	649	4,088	4,737	649	1,112	4,423
	Street Trees Pruned	Trees	5,608	12,710	13,412	13,107	(305)	13,412	13,107	(305)	397	7,499
	Number of Ballfields Maintained	Ballfields	642	802	613	599	(14)	606	599	(7)	(203)	(43)
	Number of Ballfields Renovated	Ballfields	80	143	135	109	(26)	135	109	(26)	(34)	29
Fire Department (year-to-date actual through February)												
	Number of Fires											
	Structural	Fires	2,510	2,526	1,820	1,668	(152)	2,600	2,600	0	74	90
	Non-Structural	Fires	7,989	8,873	7,025	4,974	(2,051)	10,500	9,500	(1,000)	627	1,511
	Vacant Buildings	Fires	210	258	170	138	(32)	240	240	0	(18)	30
	Average Response Time for Structure Fires	Minutes	4:20	4:19	4:30	4:27	(0:03)	4:30	4:27	(0:03)	0:08	0:07
	Fire Deaths	Deaths	55	38	35	19	(16)	48	34	(14)	(4)	(21)
	EMS Runs	Runs	183,687	188,200	127,600	129,858	2,258	191,500	191,500	0	3,300	7,813
	EMS Average Response Time	Minutes	5:51	5:54	6:30	6:32	0:02	6:30	6:30	0	0:36	0:39
	First Responder Runs	Runs	29,494	34,661	23,700	33,984	10,284	35,500	45,000	9,500	10,339	15,506

(1) Disciplinary actions include dismissals, demotions, suspensions, involuntary resignations, layoffs and denials of leaves of absence. The appeals heard in a quarter may have been filed in an earlier quarter.

(2) Fairmount Park cuts each of its 2,012 acres a number of times. The number of weeks between cuts captures the frequency of those cuts.

**Table S-1  
 QUARTERLY CITY MANAGERS REPORT  
 DEPARTMENTAL SERVICE DELIVERY REPORT  
 June 30, 2003**

			FISCAL YEAR 2003								Projected Change From FY02		Projected Change From FY01	
			FY 01	FY02	Year-to-Date			Year-End						
Measurement	Unit of Measurement	Actual	Actual	Target Budget Projection	Actual	Variance	Target Budget Projection	Current Forecast	Variance					
<b>Fleet</b>														
Average Citywide Fleet Downtime	Percent	10.0%	10.0%	9.0%	10.0%	1.0%	9.0%	10.0%	1.0%	0.0%	0.0%			
Average Trash Collection Vehicle Downtime	Percent	19.0%	21.0%	21.0%	21.0%	0.0%	21.0%	21.0%	0.0%	0.0%	2.0%			
Percent of Trash Collection Vehicles Required Actually Provided	Percent	100.0%	100.0%	100.0%	100.0%	0.0%	100.0%	100.0%	0.0%	0.0%	0.0%			
Average Police Patrol Car Downtime	Percent	8.0%	10.0%	10.0%	11.0%	1.0%	10.0%	11.0%	1.0%	1.0%	3.0%			
Percent of Minimum Number of Police Patrol Cars Required Actually Provided	Percent	100.0%	100.0%	100.0%	100.0%	0.0%	100.0%	100.0%	0.0%	0.0%	0.0%			
Average Number of Vehicles in the Fleet	Number	5,931	6,057	5,999	5,999	0	5,999	5,999	0	(58)	68			
Citywide Accidents	Accidents	1,750	1,781	1,700	1,500	(200)	1,700	1,500	(200)	(281)	(250)			
<b>Free Library of Philadelphia</b>														
Hours of Service	Hours	111,158	110,772	113,678	110,852	(2,826)	113,678	110,852	(2,826)	80	(306)			
Central (includes the Library for the Blind)	Hours	5,444	5,424	5,423	5,462	39	5,423	5,462	39	38	18			
Regionals	Hours	7,774	7,424	7,716	7,679	(37)	7,716	7,679	(37)	255	(95)			
Branches	Hours	97,940	97,924	100,539	97,711	(2,828)	100,539	97,711	(2,828)	(213)	(229)			
Number of Visits	Visits	5,934,080	6,226,316	6,393,116	6,440,990	47,874	6,393,116	6,440,990	47,874	214,674	506,910			
Central	Visits	823,097	834,635	855,693	847,974	(7,719)	855,693	847,974	(7,719)	13,339	24,877			
Regionals	Visits	824,147	802,945	837,466	1,028,128	190,662	837,466	1,028,128	190,662	225,183	203,981			
Branches	Visits	4,286,836	4,588,736	4,699,957	4,564,888	(135,069)	4,699,957	4,564,888	(135,069)	(23,848)	278,052			
Number of Volunteer Hours	Hours	86,481	93,124	91,625	101,497	9,872	91,625	101,497	9,872	8,373	15,016			
Items Borrowed	Items	6,668,923	7,024,391	7,125,024	7,056,608	(68,416)	7,125,024	7,056,608	(68,416)	32,217	387,685			
<b>Electronic Information Access</b>														
Worldwide Website	Number of Hits	27,404,756	41,960,124	49,175,588	59,996,052	10,820,464	49,175,588	59,996,052	10,820,464	18,035,928	32,591,296			
Electronic Virtual Visits	Number of Visits	732,845	970,970	1,019,520	1,353,626	334,106	1,019,520	1,353,626	334,106	382,656	620,781			
<b>Human Services Department</b>														
<b>Children and Youth Division</b>														
Child Protective Services (Mostly Child Abuse Reports)	Reports	4,557	4,635	4,830	4,643	(187)	4,830	4,643	(187)	8	86			
General Protective Services (Mostly Child Neglect Reports)	Reports	9,829	10,160	10,587	11,354	767	10,587	11,354	767	1,194	1,525			
Total Children Receiving Services (3)	Children	23,293	22,900	23,700	23,543	(157)	23,700	23,543	(157)	643	250			
Children in Placement	Children	7,765	7,786	7,500	7,895	395	7,500	7,895	395	109	130			
Children Receiving Non-Placement Services	Children	12,276	11,498	11,800	11,538	(262)	11,800	11,538	(262)	40	(738)			
Adoptions Finalized	Children	469	472	550	654	104	550	654	104	182	185			
Children in Institutional Placements	Children	1,466	1,415	1,375	1,422	47	1,375	1,422	47	7	(44)			
Children in Care More Than Two Years	Children	4,149	4,024	4,000	3,922	(78)	4,000	3,922	(78)	(102)	(227)			
<b>Riverview</b>														
Average Daily Number of Residents	People	210	252	252	254	2	252	254	2	2	44			
Days of Care	Days	76,650	82,125	92,018	92,898	880	92,018	92,898	880	10,773	16,248			
Outplacements														
Percent to Independent/Assisted Living	Percent	38.2%	30.3%	42.1%	43.2%	1.1%	42.1%	43.2%	1.1%	12.9%	5.0%			
Percent to Family Reunification	Percent	14.0%	29.5%	15.8%	18.1%	2.3%	15.8%	18.1%	2.3%	-11.5%	4.1%			
Other (Includes Percent to Nursing Home Care)	Percent	47.8%	40.2%	42.1%	38.7%	-3.4%	42.1%	38.7%	-3.4%	-1.4%	-9.1%			
<b>Juvenile Justice Services</b>														
Average Daily Census -- Youth Study Center	Youth	119	112	115	91	(24)	115	91	(24)	(21)	(28)			
Percent of Youth Receiving Delinquent or Criminal Court Petitions within 6 months after completing residential programs	Percent	27.0%	30.0%	25.0%	28.0%	3.0%	25.0%	28.0%	3.0%	-2.0%	1.0%			
Percent of Youth Receiving Delinquent or Criminal Court Petitions within 6 months after completing non-residential programs	Percent	22.0%	24.0%	20.0%	20.0%	0.0%	20.0%	20.0%	0.0%	-4.0%	-2.0%			

(3) The total number of children receiving services includes children receiving placement services, children receiving non-placement services and children for whom the City is providing adoption subsidies.

**Table S-1  
 QUARTERLY CITY MANAGERS REPORT  
 DEPARTMENTAL SERVICE DELIVERY REPORT  
 June 30, 2003**

			FISCAL YEAR 2003								Projected Change From FY02		Projected Change From FY01	
			FY 01	FY02	Year-to-Date			Year-End						
Department	Measurement	Unit of Measurement	Actual	Actual	Target Budget Projection	Actual	Variance	Target Budget Projection	Current Forecast	Variance				
Law	Collection of Delinquent Taxes, Fines, and Fees	Dollars	102,855,931	123,910,382	106,000,000	120,633,323	14,633,323	106,000,000	120,633,323	14,633,323	(3,277,059)	17,777,392		
Licenses and Inspections Department														
	Demolition of Imminently Dangerous Buildings													
	Buildings Demolished (4)	Buildings	1,679	1,040	1,000	579	(421)	1,000	579	(421)	(461)	(1,100)		
	Buildings Stuccoed	Buildings	825	1,003	105	188	83	105	188	83	(815)	(637)		
	Cleaning & Sealing													
	Buildings Treated	Buildings	1,693	1,769	1,775	1,475	(300)	1,775	1,475	(300)	(294)	(218)		
	Lots Cleaned	Lots	2,256	1,080	1,065	792	(273)	1,065	792	(273)	(288)	(1,464)		
	Housing and Fire Inspections	Addresses	82,403	172,341	104,000	175,851	71,851	104,000	175,851	71,851	3,510	93,448		
	Commercial and Industrial Fire Inspections	Addresses	N/A	N/A	34,036	24,922	(9,114)	34,036	24,922	(9,114)	NA	NA		
	Business Compliance	Addresses	40,366	49,101	42,000	41,690	(310)	42,000	41,690	(310)	(7,411)	1,324		
	Building Permits Issued	Permits	11,120	11,611	11,552	11,375	(177)	11,552	11,375	(177)	(236)	255		
	Other Permits Issued	Permits	26,599	33,986	27,000	24,034	(2,966)	27,000	24,034	(2,966)	(9,952)	(2,565)		
	License Administration	Licenses Issued -- Total	116,332	121,787	122,916	116,473	(6,443)	122,916	116,473	(6,443)	(5,314)	141		
		Licenses Issued -- New	25,292	28,871	26,889	30,419	3,530	26,889	30,419	3,530	1,548	5,127		
		Licenses Issued -- Renewal	91,040	92,916	96,027	86,054	(9,973)	96,027	86,054	(9,973)	(6,862)	(4,986)		
L & I Review Board														
	Licensing Appeals Hearings	Hearings	791	702	700	1,010	310	700	1,010	310	308	219		
M.O.I.S. (Mayor's Office of Information Services)														
	Phone Calls Made to Help Desk/Oper. Support Center	Number	34,468	34,091	33,000	27,859	(5,141)	33,000	27,859	(5,141)	(6,232)	(6,609)		
	Number of Trouble Tickets Created	Number	10,334	7,684	9,000	12,029	3,029	9,000	12,029	3,029	4,345	1,695		
	Number of Trouble Tickets Closed within 5 Days	Number	NA	5,170	7,500	11,908	4,408	7,500	11,908	4,408	6,738	NA		
	Number of Service Project Requests	Number	1,862	2,845	3,000	2,040	(960)	3,000	2,040	(960)	(805)	178		
	Number of Service Project Requests closed within 10 days	Number	NA	1,360	2,500	1,113	(1,387)	2,500	1,113	(1,387)	(247)	NA		
O.E.S.S. (Office of Emergency Shelter and Services)														
	Emergency Shelter Beds -- Average Year Round Beds	Average Daily Beds	2,105	2,011	1,798	2,122	324	1,798	2,122	324	111	17		
	Transitional Housing Units New Placements	Units	637	1,151	626	458	(168)	626	458	(168)	(693)	(179)		
	Intake/Reception Contacts	Number	28,768	10,367	12,132	36,262	24,130	12,132	36,262	24,130	25,895	7,494		
	Clients Placed in Shelter (5)	Number of Clients	19,347	24,964	22,328	25,621	3,293	22,328	25,621	3,293	657	6,274		
	Number of Evictions Prevented	Evictions Prevented	397	271	369	249	(120)	369	249	(120)	(22)	(148)		
	Percentage of Scheduled Evictions Prevented	Percent	52.0%	45.0%	56.3%	47.2%	-9.1%	56.3%	47.2%	-9.1%	2.1%	-4.8%		
	Job Training Enrollments	Number of Clients	391	502	400	302	(98)	400	302	(98)	(200)	(89)		
	Number of Job Placements	Jobs	167	151	320	104	(216)	320	104	(216)	(47)	(63)		
Office of Labor Relations														
	Number of Grievances Cleared	Grievances	203	156	220	168	(52)	220	168	(52)	12	(35)		

(4) The number of buildings demolished can vary widely because single demolitions range from being small residential structures, where expense and time to demolish are both limited, all the way to being block-long abandoned multi-story structures whose demolition is both costly and time consuming.

(5) Clients who contact OESS and are not placed in shelter are either diverted to non-OESS shelter or housing, referred to appropriate other resources, placed on a waiting list or refused shelter.

**Table S-1  
 QUARTERLY CITY MANAGERS REPORT  
 DEPARTMENTAL SERVICE DELIVERY REPORT  
 June 30, 2003**

			FISCAL YEAR 2003								Projected Change From FY02		Projected Change From FY01	
			FY 01	FY 02	Year-to-Date			Year-End						
Department	Measurement	Unit of Measurement	Actual	Actual	Target Budget Projection	Actual	Variance	Target Budget Projection	Current Forecast	Variance				
<b>Personnel Department</b>														
	Status of Hiring Lists (6)													
	Total Lists Due (including lists produced, but not yet due)	Number of Lists	616	560	500	520	20	500	520	20	(40)	(96)		
	Planned List Produced on Time or Early	Percent	96.0%	93.0%	96.0%	96.0%	0.0%	96.0%	96.0%	0.0%	3.0%	0.0%		
	Status of the Workforce Plan													
	Total Workforce Requests	Number	3,686	3,426	3,282	3,595	313	3,182	3,595	413	169	(91)		
	Percent of Workforce Requests that are Planned	Percent	60.1%	62.0%	67.0%	62.1%	-4.9%	67.0%	62.1%	-4.9%	0.1%	2.1%		
	Percent of Workforce Requests Completed	Percent	71.5%	54.4%	47.0%	59.8%	12.8%	47.0%	59.8%	12.8%	5.3%	-11.8%		
	Percent of Workforce Requests Pending	Percent	4.5%	16.8%	10.0%	19.4%	9.4%	10.0%	19.4%	9.4%	2.6%	14.9%		
	Percent of Workforce Requests On Hold or Canceled	Percent	24.0%	28.9%	43.0%	20.9%	-22.1%	43.0%	20.9%	-22.1%	-8.0%	-3.1%		
	Status of Job Design Recommendations													
	Total Job Design Recommendations Due (including those made, but not yet due)	Number	418	387	500	384	(116)	500	384	(116)	(3)	(34)		
	Job Design Recommendations Made on Time or Early	Percent	100.0%	100.0%	93.0%	98.0%	5.0%	93.0%	98.0%	5.0%	-2.0%	-2.0%		
<b>Police Department</b>														
	Response Times: Priority One Calls (7)	Average in Min:Sec	6:11	6:07	6:08	6:14	0:06	6:08	6:14	0:06	0:07	(0:03)		
	Uniformed Police in On-Street Bureaus (Total at End of Reporting Period)													
	Number of Officers in On-Street Bureaus	Number	6,070	5,986	5,893	5,898	5	5,893	5,898	5	(88)	(172)		
	Percent of Officers in On-Street Bureaus	Percent	87.7%	87.4%	87.2%	87.0%	-0.2%	87.2%	87.0%	-0.2%	-0.5%	-0.5%		
	Arrests	Number	77,515	77,701	80,000	66,083	(13,917)	80,000	66,083	(13,917)	(11,618)	(11,432)		
	Priority One Offenses	Number	96,680	91,368	92,775	82,551	(10,224)	92,775	82,551	(10,224)	(8,817)	(14,129)		
	Average Time between Arrest and Completion of Processing	Average in Hours:Min	13:05:05	11:22:05	12:00:00	9:46:45	(2:13:15)	12:00:00	9:46:45	(2:13:15)	(1:01:35)	(2:44:35)		
	Police Vehicle Accidents	Accidents	706	604	625	651	26	625	651	26	47	(55)		
	Abandoned Vehicles Removed	Number	53,033	53,813	54,000	38,810	(15,190)	54,000	38,810	(15,190)	(15,003)	(14,223)		
	Police Athletic League Children	Participants	26,139	26,074	17,300	22,786	5,486	17,300	22,786	5,486	(3,288)	(3,353)		
<b>Prison System</b>														
	Average Monthly Inmate Population	Prisoners	7,121	7,637	8,112	7,631	(481)	8,112	7,631	(481)	(6)	510		
	Award of GED -- Computer Based Education	Number Who Passed Test	254	237	184	249	65	184	249	65	12	(5)		
	Escapes													
	Escapes from Trustee Status (8)	Number of Escapes	0	2	0	1	1	0	1	1	(1)	1		
	Escapes from Work Release (8)	Number of Escapes	32	55	45	63	18	45	63	18	8	31		
	Escapes from Confinement (8)	Number of Escapes	2	3	0	2	2	0	2	2	(-1)	0		
<b>Procurement Department</b>														
	Average Processing Days for Requisitions against Contracts	Average Number Days	85	87	77	81	4	77	81	4	(6)	(4)		
	Service, Equipment and Supply Contracts	Contracts Awarded	812	743	750	503	(247)	750	503	(247)	(240)	(309)		
	Public Works Awards	Awards	272	250	250	240	(10)	250	240	(10)	(10)	(32)		

(6) Departments hire employees from hiring lists that are produced by the Personnel Department.

(7) Priority one calls are calls concerning crimes in progress.

(8) Inmates in trustee status are those inmates in community or minimum security classifications who are allowed to work outside prison facilities. Prisoners in confinement are restricted to prison facilities.

**Table S-1**  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL SERVICE DELIVERY REPORT**  
**June 30, 2003**

			FISCAL YEAR 2003								Projected Change From FY02		Projected Change From FY01	
			FY 01	FY 02	Year-to-Date			Year-End						
Department	Measurement	Unit of Measurement	Actual	Actual	Target Budget Projection	Actual	Variance	Target Budget Projection	Current Forecast	Variance				
Public Health Department														
	Food Complaints Investigated	Investigations	3,221	3,068	3,000	3,298	298	3,000	3,298	298	230	77		
	Average Interval Between Food Establishment Inspections	Months	17.2	18.5	19.5	18.2	(1.3)	19.5	18.2	(1.3)	(0)	1		
	Facility Closures of at Least Four Hours Caused by Maintenance Problems	Number of Closures	0	0	1	0	(1)	1	0	(1)	0	0		
	Post-Mortem Examinations	Examinations	2,626	2,514	2,568	2,304	(264)	2,568	2,304	(264)	(210)	(322)		
	Percent of All Homicides Having Final Examiner's Report Completed Within 8 Weeks	Percent	75%	75%	85%	74%	-11.0%	85%	74%	-11.0%	-1%	-1%		
	New Reported AIDS Cases	Individuals	1,137	1,160	1,112	1,126	14	1,112	1,126	14	(34)	(11)		
	Nursing Home Census	End of Month Patient Census	435	427	431	433	2	431	433	2	6	(2)		
District Health Centers														
	Total Patient Visits	Number of visits	340,747	342,742	341,658	321,658	(20,000)	341,658	321,658	(20,000)	(21,084)	(19,089)		
	Visits with No Insurance	Number of visits	219,100	219,169	197,132	194,281	(2,851)	197,132	194,281	(2,851)	(24,888)	(24,819)		
	Percent of Visits	Percent	64.3%	63.7%	57.7%	60.4%	2.7%	57.7%	60.4%	2.7%	-3.3%	-3.9%		
	% of Appointments Made for Within 3 Weeks of Request	Percent	71.0%	70.0%	70.0%	76.0%	6.0%	70.0%	76.0%	6.0%	6.0%	5.0%		
	% of Time Evening Sessions are Available	Percent	80.0%	89.0%	95.0%	81.0%	-14.0%	95.0%	81.0%	-14.0%	-8.0%	1.0%		
	Number of Children Blood Screened for Lead	Number of Children	40,427	39,629	40,000	39,293	(707)	40,000	39,293	(707)	(336)	(1,134)		
	Incidence of Vaccine-Preventable Diseases Among Children Less Than 15 Years Old	Number of Cases	15	18	30	61	31	30	61	31	43	46		
Citywide Air Quality Per Federal Pollutant Standards Index														
	% of Days with Good Air Quality	Percent	82.5%	75.0%	81.0%	77.5%	-3.5%	81.0%	77.5%	-3.5%	2.5%	-5.0%		
	% of Days with Moderate Air Quality	Percent	14.2%	23.0%	15.0%	17.0%	2.0%	15.0%	17.0%	2.0%	-6.0%	2.8%		
	% of Days with Unhealthful Air Quality	Percent	3.3%	2.0%	4.0%	5.5%	1.5%	4.0%	5.5%	1.5%	3.5%	2.2%		
Public Property Department														
Communications Division														
	Switchboard Calls	Calls	1,505,826	1,371,273	1,480,000	1,392,997	(87,003)	1,480,000	1,392,997	(87,003)	21,724	(112,829)		
	Total Number of Work Order Requests	Number of Work Orders	9,795	12,014	11,040	12,991	1,951	11,040	12,991	1,951	977	3,196		
	Number of Repairs Completed	Number of Work Orders	9,383	11,127	9,936	12,491	2,555	9,936	12,491	2,555	1,364	3,108		



**Table S-1**  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL SERVICE DELIVERY REPORT**  
**June 30, 2003**

Department	Measurement	Unit of Measurement	FISCAL YEAR 2003								Projected Change From FY02	Projected Change From FY01
			FY 01	FY 02	Year-to-Date			Year-End				
			Actual	Actual	Target Budget Projection	Actual	Variance	Target Budget Projection	Current Forecast	Variance		
<b>Records Department</b>												
	Number of Documents Recorded	Number Recorded	179,665	198,352	189,374	217,591	28,217	189,374	217,591	28,217	19,239	37,926
	Deeds	Number Recorded	43,797	47,704	45,527	50,918	5,391	45,527	50,918	5,391	3,214	7,121
	Mortgages	Number Recorded	51,349	61,917	56,424	72,919	16,495	56,424	72,919	16,495	11,002	21,570
	Assignments	Number Recorded	33,196	27,077	31,012	19,079	(11,933)	31,012	19,079	(11,933)	(7,998)	(14,117)
	Satisfactions	Number Recorded	32,022	40,133	35,761	48,673	12,912	35,761	48,673	12,912	8,540	16,651
	Miscellaneous	Number Recorded	19,301	21,521	20,650	26,002	5,352	20,650	26,002	5,352	4,481	6,701
	Police Accident Reports	Number of Reports	48,766	54,890	51,549	59,553	8,004	51,549	59,553	8,004	4,663	10,787
	Document Recording Backlog											
	Number of Documents (Daily Average Per Month)	Documents	N/A	1,013	1,000	1,917	917	1,000	1,917	917	904	N/A
	Delay in Return of Documents	Days Delayed	3	1	2	2	0	2	2	0	1	(1)
	Duplicating -- Number of Copies Made and Related Services Provided	Number Provided	32,985,156	32,261,569	31,542,227	30,483,114	(1,059,113)	31,542,227	30,483,114	(1,059,113)	(1,778,455)	(2,502,042)
<b>Recreation Department</b>												
	<i>All but Stadium</i>											
	Recreation Centers and Playgrounds Staffed and Operating	Facilities	151	153	156	156	0	156	156	0	3	5
	Ice Rinks -- Visitors (Nov through Feb)	Visitors	60,503	51,006	68,500	52,787	(15,713)	68,500	52,787	15,713	1,781	(7,716)
	Outdoor Swimming Pools Staffed and Operating	Pools	75	75	72	72	0	72	72	0	(3)	(3)
	Summer Food Program Meals Served	Meals	3,415,647	3,029,287	2,973,912	2,747,833	(226,079)	2,973,912	2,747,833	(226,079)	(281,454)	(667,814)
	<i>Stadium Complex</i>											
	Stadium Event Days	Days	98	99	101	104	3	101	104	3	5	6
	Stadium Visits	Visits	2,468,677	2,577,883	2,823,000	2,724,489	(98,511)	2,823,000	2,724,489	(98,511)	146,606	255,812
<b>Register of Wills</b>												
	Probable Estates Served	Estates	6,381	6,242	6,288	5,993	(295)	6,288	5,993	(295)	(249)	(388)
	Inheritance Tax Receipts Issued	Receipts	9,798	9,508	9,528	9,296	(232)	9,528	9,296	(232)	(212)	(502)
	Estate Documents Copied	Documents	203,378	199,655	202,556	171,839	(30,717)	202,356	171,839	(30,517)	(27,816)	(31,539)
	Marriage Licenses Issued	Licenses	10,370	9,049	9,072	9,385	313	9,072	9,385	313	336	(985)
<b>Revenue Department</b>												
	Payment Processing -- Number of Pieces of Incoming Mail	Pieces of Mail	4,500,676	4,359,561	4,500,000	4,343,505	(156,495)	4,500,000	4,343,505	(156,495)	(16,056)	(157,171)
	Taxpayer Service: Incoming Calls	Number of Calls	466,858	426,544	425,000	500,943	75,943	425,000	500,943	75,943	74,399	34,085
	Taxpayer Service: Percent of Incoming Calls Answered	Percent of Calls	76.0%	72.1%	70.0%	66.9%	-3.1%	70.0%	66.9%	-3.1%	-5.2%	-9.1%
	Taxpayer Service: Number of Walk-In Customers Served	Customers	47,558	42,018	45,000	43,832	(1,168)	45,000	43,832	(1,168)	1,814	(3,726)
	Taxpayer Service: Average Waiting Time for Walk-In Customers	Min:Sec	18:29	10:06	15:00	13:35	(1:25)	15:00	13:35	(1:25)	3:29	(4:54)
<b>Risk Management Office</b>												
	Injured on Duty Total -- Average Number of Employees on No Duty Status	Employees	67	76	65	81	16	65	81	16	5	14
	Injured on Duty Total -- Average Number of Employees on Light Duty Status	Employees	295	267	265	295	30	265	295	30	28	0
	Number of Claims Opened	Claims	3,426	4,635	4,825	4,018	(807)	4,825	4,018	(807)	(617)	592
	Number of Claims Resolved Without Litigation (9)	Claims Resolved	3,533	2,960	3,141	2,233	(908)	3,141	2,233	(908)	(727)	(1,300)
	Number of Contract Issues Addressed (10)	Issues Addressed	3,900	3,184	3,800	2,739	(1,061)	3,800	2,739	(1,061)	(445)	(1,161)
	Employee/Public Safety Issues Addressed (11)	Issues Addressed	557	566	625	474	(151)	625	474	(151)	(92)	(83)

(9) Includes claims that are closed with a payment or closed without a payment, but excludes claims which are closed because a lawsuit is filed.

(10) Includes negotiations of contractual issues related to insurance, reviews of insurance certificates to verify that insurance requirements of City contracts are met and the granting of waivers of full City insurance requirements under special circumstances.

(11) Includes responses to questions about workplace safety issues, site evaluations, and the development of remedial plans to eliminate workplace hazards.

**Table S-1**  
**QUARTERLY CITY MANAGERS REPORT**  
**DEPARTMENTAL SERVICE DELIVERY REPORT**  
**June 30, 2003**

Department	Measurement	Unit of Measurement	FISCAL YEAR 2003								Projected Change From FY02	Projected Change From FY01
			FY 01	FY 02	Year-to-Date			Year-End				
			Actual	Actual	Target Budget Projection	Actual	Variance	Target Budget Projection	Current Forecast	Variance		
<b>Streets Department</b>												
	<i>All But Sanitation</i>											
	Potholes											
	Number Repaired	Potholes	24,314	11,593	25,000	24,182	(818)	25,000	24,182	(818)	12,589	(132)
	Response Time -- Peak Season (Feb., March, April)	Working Days	3.2	3.7	4.0	4.0	0.0	4.0	4.0	0	0	1
	Response Time -- Non-Peak Season	Working Days	3.2	3.9	4.0	3.9	0.1	4.0	3.9	(0.1)	0	1
	Miles Resurfaced	Miles of Street	125	97	120	93	(27)	120	93	(27)	(4)	(32)
	Street Light Repairs (12)											
	Bulb Outages -- Minor Repairs (Lights Repaired)	Repairs	15,750	16,288	15,000	17,391	2,391	15,000	17,391	2,391	1,103	1,641
	Major Repairs (Knockdowns/Luminaries Repaired)	Repairs	2,008	1,559	1,150	1,463	313	1,650	1,463	(187)	(96)	(545)
	Traffic Signal Malfunction Repairs	Repairs	22,758	22,835	23,000	21,660	(1,340)	23,000	21,660	(1,340)	(1,175)	(1,098)
	<i>Sanitation Division</i>											
	Tons of Refuse Disposed	Tons	763,852	761,664	770,700	755,293	(15,407)	770,700	755,293	(15,407)	(6,371)	(8,559)
	Percent of Refuse Collected On Time	Percent Collected	95.0%	96.4%	95.7%	93.8%	-1.9%	95.7%	93.8%	-1.9%	-2.6%	-1.2%
	Household Recycling Tons Collected	Tons	41,244	38,724	46,377	45,567	(810)	46,377	45,567	(810)	6,843	4,323
	Percent of Recycling Tons Collected On Time	Percent Collected	97.0%	98.9%	97.0%	93.2%	-3.8%	97.0%	93.2%	-3.8%	-5.7%	-3.8%
	Street Miles Cleaned (13)	Miles	100,716	89,681	88,500	79,690	(8,810)	88,500	79,690	(8,810)	(9,991)	(21,026)
	Vehicle Accidents	Number of Accidents	261	319	229	340	111	229	340	111	21	79
<b>Water Department</b>												
	Wastewater Effluent (14)	Average	5	5	<10	8	<2	<10	8	<2	<5	<5
	NEWPC	Average	7	7	<10	14	>4	<10	14	>4	>7	>7
	SEWPC	Average	4	3	<10	4	<6	<10	4	<6	<1	0
	SWWPC	Average	5	4	<10	6	<4	<10	6	<4	<2	<1
	Millions of Gallons of Treated Water	Millions of Gallons	93,930	98,818	97,455	100,795	3,340	97,455	100,795	3,340	1,977	6,865
	Miles of Pipeline Surveyed for Leakage	Miles	1,832	1,313	1,560	1,560	0	1,560	1,560	0	247	(272)
	Water Main Breaks Repaired	Breaks	682	497	570	870	300	570	870	300	373	188
	Average Hours to Make Water Main Break Repair	Hours	8.2	7.9	8.0	8.0	0.0	8.0	8.0	0	0.1	(0.2)
	Percent of Hydrants Available	Percent	0.0%	98.5%	99.1%	99.1%	0.0%	99.1%	99.1%	0%	0.6%	99.1%
	Inlets Cleaned	Inlets	95,796	91,853	96,806	96,806	0	96,806	96,806	0	4,953	1,010
	% of Water Used that is Billed to Customers (Metered Water Ratio)	Percent	67.25%	67.54%	68.5%	68.5%	0.00%	68.5%	68.5%	0%	1.0%	1.3%
<b>Water Revenue Bureau of the Revenue Department</b>												
	Outgoing Mail Returned as Non-Deliverable	# of pieces	155,326	95,144	99,000	92,974	(6,026)	99,000	92,974	(6,026)	(2,170)	(62,352)
	Total Water Consumption	Hundreds of Cubic Feet	92,128,609	89,743,400	89,267,000	92,811,620	3,544,620	89,267,000	92,811,620	3,544,620	3,068,220	683,011
<b>Zoning Board of Adjustment</b>												
	Number of Hearings	Hearings	2,031	2,250	2,247	2,247	0	2,247	2,247	0	(3)	216

(12) Minor street light repairs are done by a contractor. If the contractor concludes that it cannot complete a repair job within two days, the repair is done by Streets Department employees.

(13) There are 2,200 miles of street in the City. Not all of the miles are cleaned each year and some streets are cleaned multiple times.

(14) Biological Oxygen Demand is a measure of the organic strength of waste in water. Lower numbers indicate lower levels of pollution. The Department's goal is to have readings below 15.

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2003**

## **WATER FUND QUARTERLY REPORT**

**Quarterly City Managers Report**  
**Fund Balance Summary**  
**Water Fund**  
All Departments  
For the Period Ending June 30, 2003

Category	FY'02 Year-End Actual	Fiscal Year 2003								
		Year to Date			Full Year					
		Target Budget	Actual		Current		Current		Current Projection for	
		Plan	Actual	Over / (Under) Target Budget	Original Budget	Target Budget Plan	Current Projection	Revenues Over / (Under)		
							Current Budget	Target Budget		
<b><u>REVENUES</u></b>										
Taxes										
Locally Generated Non - Tax Revenues	350,545,780	404,985,926	408,475,182	3,489,256	380,882,000	404,985,926	408,475,182		27,593,182	3,489,256
Other Governments	8,553,768	7,980,000	8,329,738	349,738	8,400,000	7,980,000	8,329,738		(70,262)	349,738
Revenues from Other Funds of City (See Note 1)	45,181,091	35,417,407	20,958,000	(14,459,407)	63,751,000	35,417,407	20,958,000		(42,793,000)	(14,459,407)
Other Sources	-	-	-	-	-	-	-		-	-
<b>Total Revenues and Other Sources</b>	<b>404,280,639</b>	<b>448,383,333</b>	<b>437,762,920</b>	<b>(10,620,413)</b>	<b>453,033,000</b>	<b>448,383,333</b>	<b>437,762,920</b>		<b>(15,270,080)</b>	<b>(10,620,413)</b>
<b><u>OBLIGATIONS / APPROPRIATIONS</u></b>										
Personal Services	93,123,333	99,265,339	96,791,629	2,473,710	101,290,290	99,265,339	96,791,629		4,498,661	2,473,710
Personal Services - Employee Benefits	39,208,222	44,278,200	44,278,200	0	44,878,200	44,278,200	44,278,200		600,000	0
Sub-Total Employee Compensation	132,331,555	143,543,539	141,069,829	2,473,710	146,168,490	143,543,539	141,069,829		5,098,661	2,473,710
Purchase of Services	64,438,004	71,077,829	67,852,933	3,224,896	71,477,130	71,077,829	67,852,933		3,624,197	3,224,896
Materials, Supplies and Equipment	31,184,943	33,156,498	32,604,103	552,395	34,281,652	33,156,498	32,604,103		1,677,549	552,395
Contributions, Indemnities and Taxes	3,737,097	6,521,239	3,862,139	2,659,100	6,521,500	6,521,239	3,862,139		2,659,361	2,659,100
Debt Service	147,402,067	165,124,887	157,357,144	7,767,743	163,624,887	165,124,887	157,357,144		6,267,743	7,767,743
Advances and Miscellaneous Payments	-	-	-	-	-	-	-		-	-
Payment to Other Funds (See Note 1)	36,853,228	40,959,341	47,016,772	(6,057,431)	40,959,341	40,959,341	47,016,772		(6,057,431)	(6,057,431)
<b>Total Obligations / Appropriations</b>	<b>415,946,894</b>	<b>460,383,333</b>	<b>449,762,920</b>	<b>10,620,413</b>	<b>463,033,000</b>	<b>460,383,333</b>	<b>449,762,920</b>		<b>13,270,080</b>	<b>10,620,413</b>
<b>Operating Surplus / (Deficit)</b>	<b>(11,666,255)</b>	<b>(12,000,000)</b>	<b>(12,000,000)</b>	<b>0</b>	<b>(10,000,000)</b>	<b>(12,000,000)</b>	<b>(12,000,000)</b>		<b>(2,000,000)</b>	<b>0</b>
<b><u>OPERATIONS IN RESPECT TO</u></b>										
<b><u>PRIOR FISCAL YEARS</u></b>										
Prior Year Fund Balance	-	-	-	-	-	-	-		-	-
Net Adjustments - Prior Years	11,666,255	12,000,000	12,000,000	0	10,000,000	12,000,000	12,000,000		2,000,000	0
<b>Total Net Adjustments</b>	<b>11,666,255</b>	<b>12,000,000</b>	<b>12,000,000</b>	<b>0</b>	<b>10,000,000</b>	<b>12,000,000</b>	<b>12,000,000</b>		<b>2,000,000</b>	<b>0</b>
<b>Year End Fund Balance</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>		<b>0</b>	<b>0</b>

Note 1: Bill #544, which restructured the Water Fund Revenue Bond Rate covenant, requires that the unencumbered operating balance of the Water Fund as of the end of the Fiscal Year be paid over to the Rate Stabilization Fund. A payment from the Rate Stabilization Fund to the Operating Fund will be required to eliminate any deficit as of the end of the fiscal year and will be recognized as Revenue from Other Funds.

**Quarterly City Managers Report  
Analysis of Projected Year-End Variances  
Water Fund**

All Departments

For the Period Ending June 30, 2003

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<b><u>Revenues</u></b>		
Locally Generated Non-Tax	\$3.5	Variance is the net result of higher revenues than anticipated in the target budget from: 1) Sales & Charges - \$6.4 million, 2) Sewer Charges to Other Municipalities - \$1.6 million and 3) Misc. Revenues - \$0.1 million which is being partially offset by lower than projected revenues from Surcharges and Interest Earnings in the amount of (\$0.6) million and (\$4.0) million, respectively.
Other Governments	0.3	Variances: 1) State - \$0.2 million is due to a higher than anticipated payment from the Clean Streams Fund (Act 339) and 2) Federal - \$0.1 million is the result of an unanticipated grant for a drinking water vulnerability assessment.
Revenues from Other Funds	(14.4)	Variance is the result of the elimination of the payment from the Rate Stabilization Fund to cover any fund balance deficit as required by the Water Fund Revenue Bond Covenant.
<b>Subtotal</b>	<b>(10.6)</b>	
<b><u>Obligations / Appropriations</u></b>		
Personal Services	\$2.5	Variances: 1) MOIS - \$0.1 million, 2) Fleet Management - \$0.3 million, 3) Water - \$0.9 million and 4) Revenue - \$1.2 million are primarily the result of savings from vacant positions.
Purchase of Services	3.2	Variances: 1) Fleet Management - \$0.9 million, 2) Water - \$2.1 million and 3) Revenue - \$0.2 million are the due to reduced requirements for repairs and maintenance, and various consultant services.
Materials, Supplies & Equipment	0.5	Variances: 1) Fleet Management - \$0.1 million, 2) Water - \$0.2 million and 3) Revenue - \$0.2 million are due to reduced requirements for vehicle parts, fuel, printing and equipment.
Contributions, Indemnities & Taxes	2.7	Variance: Finance - \$2.7 million is due to actual indemnity claims running below budgeted contingency levels.
Debt Service	7.8	Variance: Sinking Fund - \$7.8 million is due to the elimination of the need for arbitrage payments and interest savings on bond refunding in the amount of \$5.8 million and \$2.0 million, respectively.
Payment to Other Funds	(6.1)	Variance: Water - (\$6.1) million is due to the unanticipated payment to the Rate Stabilization Fund of the unencumbered operating balance as required by the Water Revenue Bond Rate Covenant.
<b>Subtotal</b>	<b>10.6</b>	
<b>Total</b>	<b>\$0.0</b>	

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**Quarterly City Managers Report  
Non-Tax Revenue Summary  
Water Fund  
For the Period Ending June 30, 2003**

Department	FY'02 Year-End Actual	Fiscal Year 2003							
		Year to Date			Full Year				
		Target Budget	Actual	Actual Over / (Under) Target Budget	Original Budget	Current Target Budget Plan	Current Current Projection	Current Projection Over / (Under)	
		Plan	Actual	Target Budget	Budget	Budget Plan	Projection	Current Budget	Target Budget
<b><u>Local Non-Tax Revenues</u></b>									
<b>Fleet Management</b>	<b>127,341</b>	<b>120,000</b>	<b>69,775</b>	<b>(50,225)</b>	<b>135,000</b>	<b>120,000</b>	<b>69,775</b>	<b>(65,225)</b>	<b>(50,225)</b>
<i>Sale of Vehicles</i>	127,341	120,000	69,775	(50,225)	135,000	120,000	69,775	(65,225)	(50,225)
<b>Licenses &amp; Inspections</b>	<b>7,818</b>	<b>9,000</b>	<b>7,848</b>	<b>(1,152)</b>	<b>9,500</b>	<b>9,000</b>	<b>7,848</b>	<b>(1,652)</b>	<b>(1,152)</b>
<i>Miscellaneous</i>	7,818	9,000	7,848	(1,152)	9,500	9,000	7,848	(1,652)	(1,152)
<b>Water</b>	<b>33,493,060</b>	<b>59,356,926</b>	<b>60,944,218</b>	<b>1,587,292</b>	<b>30,385,500</b>	<b>59,356,926</b>	<b>60,944,218</b>	<b>30,558,718</b>	<b>1,587,292</b>
<i>Sewer Charges to Other Municipalities</i>	21,119,734	20,055,000	21,666,074	1,611,074	20,378,000	20,055,000	21,666,074	1,288,074	1,611,074
<i>Water &amp; Sewer Permits Issued by L &amp; I</i>	887,177	1,155,300	1,144,109	(11,191)	1,040,000	1,155,300	1,144,109	104,109	(11,191)
<i>Contribution - Sinking Fund Reserve</i>	11,062,856	8,000,000	8,000,000	0	8,318,000	8,000,000	8,000,000	(318,000)	0
<i>Interest Earnings - Sale of Options</i>	0	28,989,926	28,989,926	0	0	28,989,926	28,989,926	28,989,926	0
<i>Miscellaneous</i>	423,293	1,156,700	1,144,109	(12,591)	649,500	1,156,700	1,144,109	494,609	(12,591)
<b>Revenue</b>	<b>306,853,248</b>	<b>333,475,000</b>	<b>339,438,559</b>	<b>5,963,559</b>	<b>337,327,000</b>	<b>333,475,000</b>	<b>339,438,559</b>	<b>2,111,559</b>	<b>5,963,559</b>
<i>Sales &amp; Charges</i>	298,113,473	323,872,200	330,278,058	6,405,858	326,119,000	323,872,200	330,278,058	4,159,058	6,405,858
<i>Fire Service Connections</i>	979,566	1,232,200	1,272,028	39,828	643,000	1,232,200	1,272,028	629,028	39,828
<i>Surcharges</i>	5,518,145	6,003,700	5,381,339	(622,361)	7,834,000	6,003,700	5,381,339	(2,452,661)	(622,361)
<i>Miscellaneous</i>	2,242,064	2,366,900	2,507,134	140,234	2,731,000	2,366,900	2,507,134	(223,866)	140,234
<b>Procurement</b>	<b>26,728</b>	<b>25,000</b>	<b>14,782</b>	<b>(10,218)</b>	<b>25,000</b>	<b>25,000</b>	<b>14,782</b>	<b>(10,218)</b>	<b>(10,218)</b>
<i>Miscellaneous</i>	26,728	25,000	14,782	(10,218)	25,000	25,000	14,782	(10,218)	(10,218)
<b>City Treasurer</b>	<b>10,037,585</b>	<b>12,000,000</b>	<b>8,000,000</b>	<b>(4,000,000)</b>	<b>13,000,000</b>	<b>12,000,000</b>	<b>8,000,000</b>	<b>(5,000,000)</b>	<b>(4,000,000)</b>
<i>Interest Earnings</i>	10,037,585	12,000,000	8,000,000	(4,000,000)	13,000,000	12,000,000	8,000,000	(5,000,000)	(4,000,000)
<b>Total Local Non-Tax Revenue</b>	<b>350,545,780</b>	<b>404,985,926</b>	<b>408,475,182</b>	<b>3,489,256</b>	<b>380,882,000</b>	<b>404,985,926</b>	<b>408,475,182</b>	<b>27,593,182</b>	<b>3,489,256</b>
<b><u>Other Governments</u></b>									
<b>Water</b>	<b>8,553,768</b>	<b>7,980,000</b>	<b>8,329,738</b>	<b>349,738</b>	<b>8,400,000</b>	<b>7,980,000</b>	<b>8,329,738</b>	<b>(187,762)</b>	<b>349,738</b>
<i>State</i>	8,418,997	7,980,000	8,212,238	232,238	8,400,000	7,980,000	8,212,238	(187,762)	232,238
<i>Federal</i>	134,771	0	117,500	117,500	0	0	117,500	117,500	117,500
<b>Total Other Governments</b>	<b>8,553,768</b>	<b>7,980,000</b>	<b>8,329,738</b>	<b>349,738</b>	<b>8,400,000</b>	<b>7,980,000</b>	<b>8,329,738</b>	<b>(187,762)</b>	<b>349,738</b>
<b><u>Revenue from Other Funds</u></b>									
<b>Water</b>	<b>45,181,091</b>	<b>35,417,407</b>	<b>20,958,000</b>	<b>(14,459,407)</b>	<b>63,751,000</b>	<b>35,417,407</b>	<b>20,958,000</b>	<b>(42,793,000)</b>	<b>(14,459,407)</b>
<i>General Fund</i>	18,191,182	20,378,000	20,378,000	0	20,378,000	20,378,000	20,378,000	0	0
<i>Aviation Fund</i>	668,902	580,000	580,000	0	580,000	580,000	580,000	0	0
<i>Rate Stabilization Fund</i>	26,321,007	14,459,407	0	(14,459,407)	42,793,000	14,459,407	0	(42,793,000)	(14,459,407)
<b>Total Revenue from Other Funds</b>	<b>45,181,091</b>	<b>35,417,407</b>	<b>20,958,000</b>	<b>(14,459,407)</b>	<b>63,751,000</b>	<b>35,417,407</b>	<b>20,958,000</b>	<b>(42,793,000)</b>	<b>(14,459,407)</b>
<b>Total - All Sources</b>	<b>404,280,639</b>	<b>448,383,333</b>	<b>437,762,920</b>	<b>(10,620,413)</b>	<b>453,033,000</b>	<b>448,383,333</b>	<b>437,762,920</b>	<b>(15,387,580)</b>	<b>(10,620,413)</b>

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**Quarterly City Managers Report**  
**Departmental Obligations Summary**  
**Water Fund**  
For the Period Ending June 30, 2003

Department	FY'02 Year-End Actual	Fiscal Year 2003								
		Year to Date				Full Year				
		Target Budget	Actual	Actual (Over) / Under	Target Budget	Original Budget	Current Target Budget Plan	Current Projection	Current Projection (Over) / Under	
		Plan	Actual	Target Budget	Budget	Budget Plan	Projection	Current Budget	Target Budget	
<b>Mayor's Office of Information Services</b>	<b>942,416</b>	<b>942,810</b>	<b>855,854</b>	<b>86,956</b>	<b>974,501</b>	<b>942,810</b>	<b>855,854</b>	<b>31,691</b>	<b>86,956</b>	
<i>Personal Services</i>	595,775	614,460	558,626	55,834	653,151	614,460	558,626	38,691	55,834	
<i>Purchase of Services</i>	324,760	292,000	260,961	31,039	294,000	292,000	260,961	2,000	31,039	
<i>Materials, Supplies &amp; Equipment</i>	21,881	36,350	36,267	83	27,350	36,350	36,267	(9,000)	83	
<b>Public Property</b>	<b>3,269,672</b>	<b>3,272,954</b>	<b>3,272,954</b>	<b>0</b>	<b>3,272,954</b>	<b>3,272,954</b>	<b>3,272,954</b>	<b>0</b>	<b>0</b>	
<i>Purchase of Services</i>	3,269,672	3,272,954	3,272,954	0	3,272,954	3,272,954	3,272,954	0	0	
<b>Office of Fleet Management</b>	<b>4,310,298</b>	<b>6,641,177</b>	<b>5,461,718</b>	<b>1,179,459</b>	<b>6,818,937</b>	<b>6,641,177</b>	<b>5,461,718</b>	<b>177,760</b>	<b>1,179,459</b>	
<i>Personal Services</i>	1,852,747	2,247,537	1,989,159	258,378	2,247,537	2,247,537	1,989,159	0	258,378	
<i>Purchase of Services</i>	598,281	1,500,000	640,303	859,697	1,500,000	1,500,000	640,303	0	859,697	
<i>Materials, Supplies &amp; Equipment</i>	1,859,270	2,318,640	2,257,256	61,384	2,496,400	2,318,640	2,257,256	177,760	61,384	
<i>Payments to Other Funds</i>	0	575,000	575,000	0	575,000	575,000	575,000	0	0	
<b>Water</b>	<b>199,325,295</b>	<b>212,050,665</b>	<b>214,874,554</b>	<b>(2,823,889)</b>	<b>215,168,232</b>	<b>212,050,665</b>	<b>214,874,554</b>	<b>3,117,567</b>	<b>(2,823,889)</b>	
<i>Personal Services</i>	78,765,712	83,284,433	82,367,143	917,290	85,091,167	83,284,433	82,367,143	1,806,734	917,290	
<i>Purchase of Services</i>	51,483,367	58,473,540	56,401,940	2,071,600	58,828,124	58,473,540	56,401,940	354,584	2,071,600	
<i>Materials, Supplies &amp; Equipment</i>	28,691,581	29,896,351	29,660,833	235,518	30,852,600	29,896,351	29,660,833	956,249	235,518	
<i>Contributions, Indemnities &amp; Taxes</i>	3,531,407	12,000	2,866	9,134	12,000	12,000	2,866	0	9,134	
<i>Payments to Other Funds</i>	36,853,228	40,384,341	46,441,772	(6,057,431)	40,384,341	40,384,341	46,441,772	0	(6,057,431)	
<b>Finance</b>	<b>39,540,293</b>	<b>50,932,662</b>	<b>48,255,099</b>	<b>2,677,563</b>	<b>51,532,662</b>	<b>50,932,662</b>	<b>48,255,099</b>	<b>600,000</b>	<b>2,677,563</b>	
<i>Personal Services</i>	127,551	154,462	118,986	35,476	154,462	154,462	118,986	0	35,476	
<i>Personal Services - Fringe Benefits</i>	39,208,222	44,278,200	44,278,200	0	44,878,200	44,278,200	44,278,200	600,000	0	
<i>Contributions, Indemnities &amp; Taxes</i>	204,520	6,500,000	3,857,913	2,642,087	6,500,000	6,500,000	3,857,913	0	2,642,087	
<b>Revenue</b>	<b>18,297,081</b>	<b>18,342,505</b>	<b>16,624,494</b>	<b>1,718,011</b>	<b>18,565,154</b>	<b>18,342,505</b>	<b>16,624,494</b>	<b>222,649</b>	<b>1,718,011</b>	
<i>Personal Services</i>	9,787,750	10,770,941	9,569,517	1,201,424	10,950,467	10,770,941	9,569,517	179,526	1,201,424	
<i>Purchase of Services</i>	7,946,620	6,709,396	6,455,390	254,006	6,752,113	6,709,396	6,455,390	42,717	254,006	
<i>Materials, Supplies &amp; Equipment</i>	561,541	852,929	598,227	254,702	853,074	852,929	598,227	145	254,702	
<i>Contributions, Indemnities &amp; Taxes</i>	1,170	9,239	1,360	7,879	9,500	9,239	1,360	261	7,879	
<b>Sinking Fund</b>	<b>147,402,067</b>	<b>165,124,887</b>	<b>157,357,144</b>	<b>7,767,743</b>	<b>163,624,887</b>	<b>165,124,887</b>	<b>157,357,144</b>	<b>(1,500,000)</b>	<b>7,767,743</b>	
<i>Debt Service</i>	147,402,067	165,124,887	157,357,144	7,767,743	163,624,887	165,124,887	157,357,144	(1,500,000)	7,767,743	
<b>Procurement</b>	<b>52,807</b>	<b>56,776</b>	<b>56,224</b>	<b>552</b>	<b>56,776</b>	<b>56,776</b>	<b>56,224</b>	<b>0</b>	<b>552</b>	
<i>Personal Services</i>	52,807	56,776	56,224	552	56,776	56,776	56,224	0	552	
<b>Law</b>	<b>2,806,965</b>	<b>3,018,897</b>	<b>3,004,879</b>	<b>14,018</b>	<b>3,018,897</b>	<b>3,018,897</b>	<b>3,004,879</b>	<b>0</b>	<b>14,018</b>	
<i>Personal Services</i>	1,940,991	2,136,730	2,131,974	4,756	2,136,730	2,136,730	2,131,974	0	4,756	
<i>Purchase of Services</i>	815,304	829,939	821,385	8,554	829,939	829,939	821,385	0	8,554	
<i>Materials, Supplies &amp; Equipment</i>	50,670	52,228	51,520	708	52,228	52,228	51,520	0	708	
<b>Total Water Fund</b>	<b>415,946,894</b>	<b>460,383,333</b>	<b>449,762,920</b>	<b>10,620,413</b>	<b>463,033,000</b>	<b>460,383,333</b>	<b>449,762,920</b>	<b>2,649,667</b>	<b>10,620,413</b>	
<i>Personal Services</i>	93,123,333	99,265,339	96,791,629	2,473,710	101,290,290	99,265,339	96,791,629	2,024,951	2,473,710	
<i>Personal Services - Fringe Benefits</i>	39,208,222	44,278,200	44,278,200	0	44,878,200	44,278,200	44,278,200	600,000	0	
<i>Sub-Total Employee Compensation</i>	132,331,555	143,543,539	141,069,829	2,473,710	146,168,490	143,543,539	141,069,829	2,624,951	2,473,710	
<i>Purchase of Services</i>	64,438,004	71,077,829	67,852,933	3,224,896	71,477,130	71,077,829	67,852,933	399,301	3,224,896	
<i>Materials, Supplies &amp; Equipment</i>	31,184,943	33,156,498	32,604,103	552,395	34,281,652	33,156,498	32,604,103	1,125,154	552,395	
<i>Contributions, Indemnities &amp; Taxes</i>	3,737,097	6,521,239	3,862,139	2,659,100	6,521,500	6,521,239	3,862,139	261	2,659,100	
<i>Debt Service</i>	147,402,067	165,124,887	157,357,144	7,767,743	163,624,887	165,124,887	157,357,144	(1,500,000)	7,767,743	
<i>Payments to Other Funds</i>	36,853,228	40,959,341	47,016,772	(6,057,431)	40,959,341	40,959,341	47,016,772	0	(6,057,431)	

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**Quarterly City Managers Report**  
**Departmental Full Time Position Summary**  
**Water Fund**  
For the Period Ending June 30, 2003

Department	FY'02 Year-End Actual	Fiscal Year 2003								
		Year to Date				Full Year				
		Month End		Actual (Over) / Under Target Budget	Authorized Positions			Current Projection (Over) / Under		
		Target Budget Plan	Actual		Original Budget	Current Target Budget	Current Projection	Current Budget	Target Budget	
<b>Mayor's Office of Information Services</b>	<b>10</b>	<b>12</b>	<b>10</b>	<b>2</b>	<b>12</b>	<b>12</b>	<b>10</b>	<b>2</b>	<b>2</b>	
<b>Office of Fleet Management</b>	<b>45</b>	<b>55</b>	<b>46</b>	<b>9</b>	<b>55</b>	<b>55</b>	<b>46</b>	<b>9</b>	<b>9</b>	
<b>Water</b>	<b>1,849</b>	<b>1,993</b>	<b>1,846</b>	<b>147</b>	<b>2,055</b>	<b>1,993</b>	<b>1,846</b>	<b>209</b>	<b>147</b>	
<b>Finance</b>	<b>1</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	
<b>Revenue</b>	<b>260</b>	<b>286</b>	<b>247</b>	<b>39</b>	<b>292</b>	<b>286</b>	<b>247</b>	<b>45</b>	<b>39</b>	
<b>Procurement</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	
<b>Law</b>	<b>37</b>	<b>37</b>	<b>36</b>	<b>1</b>	<b>37</b>	<b>37</b>	<b>36</b>	<b>1</b>	<b>1</b>	
<b>Total Water Fund</b>	<b>2,204</b>	<b>2,387</b>	<b>2,189</b>	<b>198</b>	<b>2,455</b>	<b>2,387</b>	<b>2,189</b>	<b>266</b>	<b>198</b>	



**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2003**

## **AVIATION FUND QUARTERLY REPORT**

**Quarterly City Managers Report**  
**Fund Balance Summary**  
**Aviation Fund**  
All Departments  
For the Period Ending June 30, 2003

Category	FY'02 Year-End Actual	Fiscal Year 2003							
		Year to Date			Full Year				
		Target Budget Plan	Actual	Actual Over / (Under) Target Budget	Original Budget	Current Target Budget Plan	Current Projection	Current Projection for Revenues Over / (Under)	
							Current Budget	Target Budget	
<b><u>REVENUES</u></b>									
Taxes									
Locally Generated Non - Tax Revenues	181,676,371	263,010,000	200,503,069	(62,506,931)	281,000,000	263,010,000	227,580,087	(53,419,913)	(35,429,913)
Other Governments	2,202,653	3,000,000	99,875	(2,900,125)	0	3,000,000	99,875	99,875	(2,900,125)
Revenues from Other Funds of City	286,254	450,000	450,000	0	460,000	450,000	450,000	(10,000)	0
Other Sources									
<b>Total Revenues and Other Sources</b>	<b>184,165,278</b>	<b>266,460,000</b>	<b>201,052,944</b>	<b>(65,407,056)</b>	<b>281,460,000</b>	<b>266,460,000</b>	<b>228,129,962</b>	<b>(53,330,038)</b>	<b>(38,330,038)</b>
<b><u>OBLIGATIONS / APPROPRIATIONS</u></b>									
Personal Services	42,525,434	51,703,080	46,698,246	5,004,834	53,142,415	51,703,080	46,698,246	6,444,169	5,004,834
Personal Services - Employee Benefits	15,830,619	19,177,000	19,177,000	0	21,747,000	19,177,000	19,177,000	2,570,000	0
Sub-Total Employee Compensation	58,356,053	70,880,080	65,875,246	5,004,834	74,889,415	70,880,080	65,875,246	9,014,169	5,004,834
Purchase of Services	61,162,229	75,579,347	68,349,252	7,230,095	77,121,841	75,579,347	68,349,252	8,772,589	7,230,095
Materials, Supplies and Equipment	6,218,396	15,766,123	7,224,187	8,541,936	20,004,171	15,766,123	7,224,187	12,779,984	8,541,936
Contributions, Indemnities and Taxes	1,598,380	3,954,000	1,686,180	2,267,820	6,085,977	3,954,000	1,686,180	4,399,797	2,267,820
Debt Service	71,862,922	92,987,946	88,684,433	4,303,513	93,104,446	92,987,946	88,684,433	4,420,013	4,303,513
Payment to Other Funds	5,802,253	10,253,000	5,903,000	4,350,000	20,248,150	10,253,000	5,903,000	14,345,150	4,350,000
Advances and Miscellaneous Payments	0	500,000	0	500,000	500,000	500,000	0	500,000	500,000
<b>Total Obligations / Appropriations</b>	<b>205,000,233</b>	<b>269,920,496</b>	<b>237,722,298</b>	<b>32,198,198</b>	<b>291,954,000</b>	<b>269,920,496</b>	<b>237,722,298</b>	<b>54,231,702</b>	<b>32,198,198</b>
<b>Operating Surplus / (Deficit)</b>	<b>(20,834,955)</b>	<b>(3,460,496)</b>	<b>(36,669,354)</b>	<b>(33,208,858)</b>	<b>(10,494,000)</b>	<b>(3,460,496)</b>	<b>(9,592,336)</b>	<b>901,664</b>	<b>(6,131,840)</b>
<b><u>OPERATIONS IN RESPECT TO PRIOR FISCAL YEARS</u></b>									
Prior Year Fund Balance	36,175,514	-	-	-	29,080,000	23,405,459	23,405,459	(5,674,541)	0
Net Adjustments - Prior Years	8,064,900	4,800,037	4,800,037	0	4,800,000	4,800,037	4,800,037	37	0
<b>Total Net Adjustments</b>	<b>44,240,414</b>	<b>4,800,037</b>	<b>4,800,037</b>	<b>0</b>	<b>33,880,000</b>	<b>28,205,496</b>	<b>28,205,496</b>	<b>(5,674,504)</b>	<b>0</b>
<b>Preliminary Year End Fund Balance</b>	<b>23,405,459</b>	<b>1,339,541</b>	<b>(31,869,317)</b>	<b>(33,208,858)</b>	<b>23,386,000</b>	<b>24,745,000</b>	<b>18,613,160</b>	<b>(4,772,840)</b>	<b>(6,131,840)</b>
Deferred Revenue - Airline Rates & Charges (See Note1)	-	-	-	-	-	-	-	-	-
<b>Year End Fund Balance</b>	<b>23,405,459</b>	<b>1,339,541</b>	<b>(31,869,317)</b>	<b>(33,208,858)</b>	<b>23,386,000</b>	<b>24,745,000</b>	<b>18,613,160</b>	<b>(4,772,840)</b>	<b>(6,131,840)</b>

Note 1: In accordance with Airline Use & Lease Agreements, revenues received in excess of Terminal Building and Airfield Area costs are deferred to the subsequent fiscal year.

The material in this report is preliminary and subject to revision and does not represent an official statement of the City of Philadelphia.

**Quarterly City Managers Report**  
**Analysis of Projected Year-End Variances**  
**Aviation Fund**  
All Departments  
For the Period Ending June 30, 2003

Category	Full Year Proj. Variance Better / (Worse) Than Cur. Target	Reasons / Comments
<b><u>Revenues</u></b>		
Locally Generated Non-Tax	(\$35.4)	Variance is due to the reduced flights and passenger travel and the delay in the opening of the new terminal facility until May'03. Projected revenues include approximately \$27.1 million in anticipated receipts which have been billed but not received.
Other Governments	(2.9)	Variance is due to the delay in the receipt of a payment from the Federal government (FAA) for reimbursement of costs.
<b>Subtotal</b>	<b>(\$38.3)</b>	
<b><u>Obligations / Appropriations</u></b>		
Personal Services	\$5.0	Variances: 1) Commerce - \$4.2 million is the result of savings from vacant positions; 2) Police - \$0.6 million and 3) Fire - \$0.2 million is due to lower than projected lump sum separation payments and holiday pay.
Purchase of Services	7.2	Variances: 1) Commerce - \$5.9 million and 2) Public Property - \$0.4 million are the result of reductions and/or deferrals of planned expenditures, the delay in opening of the new terminal; 3) Finance - \$0.9 million is due to a lower than projected payment for insurance.
Materials, Supplies and Equipment	8.5	Variances: 1) Commerce - \$5.2 million and 2) Fleet Management - \$3.3 million are the result of reductions and/or deferrals of planned expenditures, the delay in the opening of new terminal and reduced purchases of vehicles.
Contributions, Indemnities and Taxes	2.3	Variance: Finance - \$2.3 million is due to actual indemnity claims running below budgeted levels.
Debt Service	4.3	Variance: Sinking Fund - is the result of \$0.4 million budgeted for arbitrage payments and \$3.9 million budgeted for new debt issues not being needed.
Payment to Other Funds	4.4	Variance: Commerce - \$4.4 million is the result of lower than budgeted payments to the airport capital fund for pay-as-you-go capital projects.
Advances and Misc. Payments	0.5	Variance: Commerce - \$0.5 million is the result of contingency payment for Terminal A not being required.
<b>Subtotal</b>	<b>\$32.2</b>	
<b>Total</b>	<b>(\$6.1)</b>	

**Quarterly City Managers Report  
Non-Tax Revenue Summary  
Aviation Fund  
For the Period Ending June 30, 2003**

Department	FY'02 Year-End Actual	Fiscal Year 2003								
		Year to Date			Full Year					
		Target	Actual	Actual	Current	Current	Current	Current Projection		
		Budget	Over / (Under)	Over / (Under)	Target	Target	Projection	Over / (Under)		
		Plan	Target Budget	Budget	Budget Plan	Projection	Current Budget	Target Budget		
<b><u>Local Non-Tax Revenues</u></b>										
<b>Fleet Management</b>	<b>13,170</b>	<b>20,000</b>	<b>25,546</b>	<b>5,546</b>	<b>35,000</b>	<b>20,000</b>	<b>25,546</b>	<b>(9,454)</b>	<b>5,546</b>	
<i>Sale of Vehicles</i>	13,170	20,000	25,546	5,546	35,000	20,000	25,546	(9,454)	5,546	
<b>Procurement</b>	<b>180</b>	<b>10,000</b>	<b>2,405</b>	<b>(7,595)</b>	<b>1,000</b>	<b>1,000</b>	<b>2,405</b>	<b>1,405</b>	<b>1,405</b>	
<i>Miscellaneous</i>	180	10,000	2,405	(7,595)	1,000	1,000	2,405	1,405	1,405	
<b>City Treasurer</b>	<b>12,295,406</b>	<b>3,000,000</b>	<b>4,477,960</b>	<b>1,477,960</b>	<b>3,500,000</b>	<b>3,000,000</b>	<b>4,477,960</b>	<b>977,960</b>	<b>1,477,960</b>	
<i>Interest Earnings</i>	12,295,406	3,000,000	4,477,960	1,477,960	3,500,000	3,000,000	4,477,960	977,960	1,477,960	
<b>Commerce - Division of Aviation</b>	<b>169,367,615</b>	<b>259,989,000</b>	<b>195,997,158</b>	<b>(63,991,842)</b>	<b>277,464,000</b>	<b>259,989,000</b>	<b>223,074,176</b>	<b>(54,389,824)</b>	<b>(36,914,824)</b>	
<i>Concessions</i>	17,218,988	22,000,000	16,584,925	(5,415,075)	24,000,000	22,000,000	19,000,000	(5,000,000)	(3,000,000)	
<i>Space Rentals</i>	49,491,123	100,329,000	57,864,032	(42,464,968)	101,504,000	100,329,000	65,000,000	(36,504,000)	(35,329,000)	
<i>Landing Fees</i>	37,654,405	40,000,000	41,442,574	1,442,574	63,000,000	40,000,000	43,000,000	(20,000,000)	3,000,000	
<i>Parking</i>	15,326,571	14,000,000	11,629,311	(2,370,689)	20,000,000	14,000,000	12,000,000	(8,000,000)	(2,000,000)	
<i>Car Rental</i>	13,770,138	15,700,000	14,307,425	(1,392,575)	16,700,000	15,700,000	15,000,000	(1,700,000)	(700,000)	
<i>Payment in Aid - Terminal Bldg.</i>	738,499	19,000,000	7,636,436	(11,363,564)	19,000,000	19,000,000	18,000,000	(1,000,000)	(1,000,000)	
<i>Sale of Utilities</i>	3,352,904	5,700,000	3,134,206	(2,565,794)	6,000,000	5,700,000	5,000,000	(1,000,000)	(700,000)	
<i>Overseas Terminal Facility Charges</i>	256,400	260,000	212,775	(47,225)	260,000	260,000	250,000	(10,000)	(10,000)	
<i>International Terminal Charges</i>	9,426,561	9,000,000	9,094,798	94,798	15,000,000	9,000,000	9,500,000	(5,500,000)	500,000	
<i>Passenger Facility Charge</i>	16,796,290	24,000,000	31,324,087	7,324,087	0	24,000,000	31,324,087	31,324,087	7,324,087	
<i>Miscellaneous</i>	5,335,736	10,000,000	2,766,589	(7,233,411)	12,000,000	10,000,000	5,000,089	(6,999,911)	(4,999,911)	
<b>Total Local Non-Tax Revenue</b>	<b>181,676,371</b>	<b>263,019,000</b>	<b>200,503,069</b>	<b>(62,515,931)</b>	<b>281,000,000</b>	<b>263,010,000</b>	<b>227,580,087</b>	<b>(53,419,913)</b>	<b>(35,429,913)</b>	
<b><u>Other Governments</u></b>										
<b>Commerce - Division of Aviation</b>	<b>2,202,653</b>	<b>3,000,000</b>	<b>99,875</b>	<b>(2,900,125)</b>	<b>0</b>	<b>3,000,000</b>	<b>99,875</b>	<b>99,875</b>	<b>(2,900,125)</b>	
<i>Federal</i>	2,202,653	3,000,000	99,875	(2,900,125)	0	3,000,000	99,875	99,875	(2,900,125)	
<b>Total Other Governments</b>	<b>2,202,653</b>	<b>3,000,000</b>	<b>99,875</b>	<b>(2,900,125)</b>	<b>0</b>	<b>3,000,000</b>	<b>99,875</b>	<b>99,875</b>	<b>(2,900,125)</b>	
<b><u>Revenue from Other Funds</u></b>										
<b>Commerce - Division of Aviation</b>	<b>286,254</b>	<b>450,000</b>	<b>450,000</b>	<b>0</b>	<b>460,000</b>	<b>450,000</b>	<b>450,000</b>	<b>(10,000)</b>	<b>0</b>	
<i>General Fund</i>	286,254	450,000	450,000	0	460,000	450,000	450,000	(10,000)	0	
<b>Total Revenue from Other Funds</b>	<b>286,254</b>	<b>450,000</b>	<b>450,000</b>	<b>0</b>	<b>460,000</b>	<b>450,000</b>	<b>450,000</b>	<b>(10,000)</b>	<b>0</b>	
<b>Total - All Sources</b>	<b>184,165,278</b>	<b>266,469,000</b>	<b>201,052,944</b>	<b>(65,416,056)</b>	<b>281,460,000</b>	<b>266,460,000</b>	<b>228,129,962</b>	<b>(53,330,038)</b>	<b>(38,330,038)</b>	

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**Quarterly City Managers Report**  
**Departmental Obligations Summary**  
**Aviation Fund**  
For the Period Ending June 30, 2003

Department	FY'02 Year-End Actual	Fiscal Year 2003							
		Year to Date			Full Year				
		Target Budget	Actual	Actual (Over) / Under Target Budget	Original Budget	Current Target Budget Plan	Current Projection	Current Projection (Over) / Under	
		Plan	Actual		Budget	Budget Plan	Projection	Current Budget	Target Budget
<b>Police</b>	<b>10,861,877</b>	<b>13,219,216</b>	<b>12,571,970</b>	<b>647,246</b>	<b>12,113,576</b>	<b>13,219,216</b>	<b>12,571,970</b>	<b>(458,394)</b>	<b>647,246</b>
<i>Personal Services</i>	10,782,827	13,084,156	12,466,570	617,586	12,001,976	13,084,156	12,466,570	(464,594)	617,586
<i>Purchase of Services</i>	35,700	67,425	47,600	19,825	50,400	67,425	47,600	2,800	19,825
<i>Materials, Supplies &amp; Equipment</i>	43,350	67,635	57,800	9,835	61,200	67,635	57,800	3,400	9,835
<b>Fire</b>	<b>4,150,737</b>	<b>4,457,250</b>	<b>4,235,439</b>	<b>221,811</b>	<b>4,397,400</b>	<b>4,457,250</b>	<b>4,235,439</b>	<b>161,961</b>	<b>221,811</b>
<i>Personal Services</i>	4,096,487	4,365,000	4,143,564	221,436	4,310,000	4,365,000	4,143,564	166,436	221,436
<i>Purchase of Services</i>	0	15,000	15,000	0	15,000	15,000	15,000	0	0
<i>Materials, Supplies &amp; Equipment</i>	54,250	54,250	53,875	375	54,250	54,250	53,875	375	375
<i>Payments to Other Funds</i>	0	23,000	23,000	0	18,150	23,000	23,000	(4,850)	0
<b>Public Property</b>	<b>17,438,555</b>	<b>19,677,000</b>	<b>19,321,763</b>	<b>355,237</b>	<b>19,677,000</b>	<b>19,677,000</b>	<b>19,321,763</b>	<b>355,237</b>	<b>355,237</b>
<i>Purchase of Services</i>	17,438,555	19,677,000	19,321,763	355,237	19,677,000	19,677,000	19,321,763	355,237	355,237
<b>Office of Fleet Management</b>	<b>1,736,070</b>	<b>5,658,439</b>	<b>2,238,038</b>	<b>3,420,401</b>	<b>7,558,439</b>	<b>5,658,439</b>	<b>2,238,038</b>	<b>5,320,401</b>	<b>3,420,401</b>
<i>Personal Services</i>	694,829	802,439	779,795	22,644	802,439	802,439	779,795	22,644	22,644
<i>Purchase of Services</i>	275,378	370,000	282,092	87,908	300,000	370,000	282,092	17,908	87,908
<i>Materials, Supplies &amp; Equipment</i>	765,863	4,308,000	998,151	3,309,849	6,278,000	4,308,000	998,151	5,279,849	3,309,849
<i>Payments to Other Funds</i>	0	178,000	178,000	0	178,000	178,000	178,000	0	0
<b>Finance</b>	<b>17,411,815</b>	<b>24,477,000</b>	<b>21,264,499</b>	<b>3,212,501</b>	<b>26,347,000</b>	<b>24,477,000</b>	<b>21,264,499</b>	<b>5,082,501</b>	<b>3,212,501</b>
<i>Personal Services - Fringe Benefits</i>	15,830,619	19,177,000	19,177,000	0	21,747,000	19,177,000	19,177,000	2,570,000	0
<i>Purchase of Services</i>	1,581,196	2,800,000	1,888,792	911,208	2,100,000	2,800,000	1,888,792	211,208	911,208
<i>Contributions, Indemnities &amp; Taxes</i>	0	2,500,000	198,707	2,301,293	2,500,000	2,500,000	198,707	2,301,293	2,301,293
<b>Sinking Fund</b>	<b>71,862,922</b>	<b>92,987,946</b>	<b>88,684,433</b>	<b>4,303,513</b>	<b>93,104,446</b>	<b>92,987,946</b>	<b>88,684,433</b>	<b>4,420,013</b>	<b>4,303,513</b>
<i>Debt Service</i>	71,862,922	92,987,946	88,684,433	4,303,513	93,104,446	92,987,946	88,684,433	4,420,013	4,303,513
<b>Commerce - Division of Aviation</b>	<b>80,427,065</b>	<b>108,210,569</b>	<b>88,176,019</b>	<b>20,034,550</b>	<b>127,523,063</b>	<b>108,210,569</b>	<b>88,176,019</b>	<b>39,347,044</b>	<b>20,034,550</b>
<i>Personal Services</i>	26,051,486	32,444,371	28,301,203	4,143,168	35,020,886	32,444,371	28,301,203	6,719,683	4,143,168
<i>Purchase of Services</i>	41,645,300	52,449,681	46,595,654	5,854,027	54,779,200	52,449,681	46,595,654	8,183,546	5,854,027
<i>Materials, Supplies &amp; Equipment</i>	5,329,646	11,310,517	6,089,689	5,220,828	13,585,000	11,310,517	6,089,689	7,495,311	5,220,828
<i>Contributions, Indemnities &amp; Taxes</i>	1,598,380	1,454,000	1,487,473	(33,473)	3,585,977	1,454,000	1,487,473	2,098,504	(33,473)
<i>Payments to Other Funds</i>	5,802,253	10,052,000	5,702,000	4,350,000	20,052,000	10,052,000	5,702,000	14,350,000	4,350,000
<i>Advances &amp; Other Payments</i>	0	500,000	0	500,000	500,000	500,000	0	500,000	500,000
<b>Law</b>	<b>1,111,192</b>	<b>1,233,076</b>	<b>1,230,137</b>	<b>2,939</b>	<b>1,233,076</b>	<b>1,233,076</b>	<b>1,230,137</b>	<b>2,939</b>	<b>2,939</b>
<i>Personal Services</i>	899,805	1,007,114	1,007,114	0	1,007,114	1,007,114	1,007,114	0	0
<i>Purchase of Services</i>	186,100	200,241	198,351	1,890	200,241	200,241	198,351	1,890	1,890
<i>Materials, Supplies &amp; Equipment</i>	25,287	25,721	24,672	1,049	25,721	25,721	24,672	1,049	1,049
<b>Total Aviation Fund</b>	<b>205,000,233</b>	<b>269,920,496</b>	<b>237,722,298</b>	<b>32,198,198</b>	<b>291,954,000</b>	<b>269,920,496</b>	<b>237,722,298</b>	<b>54,231,702</b>	<b>32,198,198</b>
<i>Personal Services</i>	42,525,434	51,703,080	46,698,246	5,004,834	53,142,415	51,703,080	46,698,246	6,444,169	5,004,834
<i>Personal Services - Fringe Benefits</i>	15,830,619	19,177,000	19,177,000	0	21,747,000	19,177,000	19,177,000	2,570,000	0
<i>Sub-Total Employee Compensation</i>	58,356,053	70,880,080	65,875,246	5,004,834	74,889,415	70,880,080	65,875,246	9,014,169	5,004,834
<i>Purchase of Services</i>	61,162,229	75,579,347	68,349,252	7,230,095	77,121,841	75,579,347	68,349,252	8,772,589	7,230,095
<i>Materials, Supplies &amp; Equipment</i>	6,218,396	15,766,123	7,224,187	8,541,936	20,004,171	15,766,123	7,224,187	12,779,984	8,541,936
<i>Contributions, Indemnities &amp; Taxes</i>	1,598,380	3,954,000	1,686,180	2,267,820	6,085,977	3,954,000	1,686,180	4,399,797	2,267,820
<i>Debt Service</i>	71,862,922	92,987,946	88,684,433	4,303,513	93,104,446	92,987,946	88,684,433	4,420,013	4,303,513
<i>Payments to Other Funds</i>	5,802,253	10,253,000	5,903,000	4,350,000	20,248,150	10,253,000	5,903,000	14,345,150	4,350,000
<i>Advances &amp; Other Payments</i>	0	500,000	0	500,000	500,000	500,000	0	500,000	500,000

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**Quarterly City Managers Report**  
**Departmental Full Time Position Summary**  
**Aviation Fund**  
For the Period Ending June 30, 2003

Department	FY'02 Year-End Actual	Fiscal Year 2003							
		Year to Date			Full Year				
		Month End		Actual (Over) / Under Target Budget	Authorized Positions			Current Projection (Over) / Under	
		Target Budget Plan	Actual		Original Budget	Current Target Budget	Current Projection	Current Budget	Target Budget
<b>Police</b>	<b>154</b>	<b>170</b>	<b>169</b>	<b>1</b>	<b>155</b>	<b>170</b>	<b>169</b>	<b>(14)</b>	<b>1</b>
<i>Uniformed</i>	143	159	158	1	144	159	158	(14)	1
<i>Civilian</i>	11	11	11	0	11	11	11	0	0
<b>Fire</b>	<b>70</b>	<b>70</b>	<b>70</b>	<b>0</b>	<b>70</b>	<b>70</b>	<b>70</b>	<b>0</b>	<b>0</b>
<i>Uniformed</i>	70	70	70	0	70	70	70	0	0
<i>Civilian</i>	0	0	0	0	0	0	0	0	0
<b>Office of Fleet Management</b>	<b>18</b>	<b>22</b>	<b>17</b>	<b>5</b>	<b>22</b>	<b>22</b>	<b>17</b>	<b>5</b>	<b>5</b>
<b>Commerce - Division of Aviation</b>	<b>646</b>	<b>894</b>	<b>650</b>	<b>244</b>	<b>1,013</b>	<b>894</b>	<b>650</b>	<b>363</b>	<b>244</b>
<b>Law</b>	<b>14</b>	<b>15</b>	<b>16</b>	<b>(1)</b>	<b>15</b>	<b>15</b>	<b>16</b>	<b>(1)</b>	<b>(1)</b>
<b>Total Aviation Fund</b>	<b>902</b>	<b>1,171</b>	<b>922</b>	<b>249</b>	<b>1,275</b>	<b>1,171</b>	<b>922</b>	<b>353</b>	<b>249</b>

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2003**

## **GRANTS REVENUE FUND QUARTERLY REPORT**

### **Unanticipated Grants**

**FUNDS TAKEN FROM FINANCE'S UNANTICIPATED GRANTS REVENUE FUND - FY 2003  
FOR PERIOD APRIL 1, 2003 - JUNE 30, 2003**

<b>No.</b>	<b>Department</b>	<b>Amount</b>	<b>Grant Title</b>	<b>Source</b>	<b>Description</b>
12	Streets	140,000.00	Region Wide Transportation GIS Proj	U.S. Department of Transportation	New grant received
17	Fairmount Park	37,805.74	Hurricane Floyd Damage Repair	Federal Emergency Management Agency	Set-up FY 2003 appropriation
24	O.E.S.S.	218,667.00	Title II - Emergency Food Asst. Program	U.S. Department of Agriculture	Set-up FY 2003 appropriation
24	O.E.S.S.	250,000.00	Donations	Donations	New grant received
24	O.E.S.S.	195,349.00	Emergency Food Assistance Prog (TEFAP)	U.S. Department of Agriculture	Set-up FY 2003 appropriation
24	O.E.S.S.	60,000.00	HSDF - Case Management	PA Department of Public Welfare	Additional funds received
26	Licenses & Inspections	3,312.74	Local Law Enforcement Block Grant	U.S. Department of Justice	Set-up FY 2003 appropriation
26	Licenses & Inspections	35,000.00	PGW - LIHEAP Applications	Philadelphia Gas Works	Set-up FY 2003 appropriation
44	Law	70,169.82	PGW Gas Liens Project	Philadelphia Gas Works	Set-up FY 2003 appropriation
69	District Attorney	37,497.00	Communications & Mgt Infrastructure	U.S. Department of Justice	New grant received
69	District Attorney	218,366.00	Victim Witness	Administrative Offices	Set-up FY 2003 appropriation
84	1st Judicial District	93,459.00	Female Probation Project	U.S. Department of Justice	New grant received
	#N/A	4,420,000.00	General Fund - Appropriation Transfer	#N/A	Ordinance by City Council - Bill # 030069
<b>Total</b>		<b>5,779,626.30</b>			



**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2003**

## **CASH FLOW FORECAST FOR FISCAL YEAR 2003**



**CASH FLOW PROJECTIONS**  
**EQUITY IN CON CASH**  
 Actuals through May 31

**OFFICE OF THE DIRECTOR OF FINANCE**  
**GENERAL FUND FY2003**

(Amounts in \$millions)

	-----Actual----- -----Est---											
	July 31	Aug 31	Sept 30	Oct 31	Nov 30	Dec 31	Jan 31	Feb 28	March 31	April 30	May 31	June 30
<b>General</b>	345.3	262.9	196.2	164.3	81.1	42.2	21.5	270.3	253.9	503.3	182.5	195.6
<b>Grants Revenue</b>	105.6	19.5	9.7	36.7	32.2	13.2	31.3	26.3	21.4	94.5	15.0	5.0
<b>Community Development</b>	(14.4)	(7.6)	(5.0)	3.1	7.8	1.9	(1.5)	(1.8)	(0.7)	2.8	(4.0)	0.0
<b>Vehicle Rental Tax</b>	8.1	8.5	9.0	9.3	9.7	10.0	10.3	7.6	7.8	8.1	8.5	8.8
<b>Other Funds</b>	14.7	18.2	14.8	13.9	11.5	12.6	15.7	45.5	8.3	4.8	12.0	12.0
<b>TOTAL OPERATING FUNDS</b>	<u>459.3</u>	<u>301.5</u>	<u>224.7</u>	<u>227.3</u>	<u>142.3</u>	<u>79.9</u>	<u>77.3</u>	<u>347.9</u>	<u>290.8</u>	<u>613.6</u>	<u>214.0</u>	<u>221.4</u>
<b>Capital Improvement</b>	84.3	69.2	60.0	44.2	34.5	29.6	21.9	12.3	2.9	(5.2)	(14.2)	(23.2)
<b>Industrial &amp; Commercial Dev.</b>	6.9	6.9	7.1	7.1	6.9	6.9	6.5	6.5	6.5	6.5	6.5	6.5
<b>TOTAL CAPITAL FUNDS</b>	<u>91.2</u>	<u>76.1</u>	<u>67.1</u>	<u>51.3</u>	<u>41.4</u>	<u>36.5</u>	<u>28.4</u>	<u>18.8</u>	<u>9.4</u>	<u>1.3</u>	<u>(7.7)</u>	<u>(16.7)</u>
<b>TOTAL FUND EQUITY</b>	<u>550.5</u>	<u>377.6</u>	<u>291.8</u>	<u>278.6</u>	<u>183.7</u>	<u>116.4</u>	<u>105.7</u>	<u>366.7</u>	<u>300.2</u>	<u>614.9</u>	<u>206.3</u>	<u>204.7</u>

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2003**

## **METHODOLOGY FOR FINANCIAL REPORTING**

# QUARTERLY CITY MANAGERS REPORT

## For the Period Ending June 30, 2003

### METHODOLOGY FOR FINANCIAL REPORTING

#### A. OFUND ACCOUNTING

Funds are groupings of activities that enable the city to maintain control over resources that have been segregated for particular purposes or objectives. All of the funds of the City of Philadelphia can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.

- **Governmental funds.** The governmental funds are used to account for the financial activity of the city's basic services, such as: general government; economic and neighborhood development; public health, welfare and safety; cultural and recreational; and streets, highways and sanitation. The fund financial activities focus on a short-term view of the inflows and outflows of spendable resources, as well as on the balances of spendable resources available at the end of the fiscal year. The financial information presented for the governmental funds are useful in evaluating the city's short term financing requirements.

The city maintains twenty individual governmental funds. The city's Comprehensive Annual Financial Report presents data separately for the general fund, grants revenue fund and health-choices behavioral health fund, which are considered to be major funds. Data for the remaining seventeen funds are combined into a single aggregated presentation.

- **Proprietary funds.** The proprietary funds are used to account for the financial activity of the city's operations for which customers are charged a user fee; they provide both a long and short-term view of financial information. The city maintains three enterprise funds that are a type of proprietary funds - the airport, water and waste water operations, and industrial land bank.

- **Fiduciary funds.** The City of Philadelphia is the trustee, or fiduciary, for its employees' pension plans. It is also responsible for the Gas Works' employees' retirement reserve assets. Both of these fiduciary activities are reported in the city's Comprehensive Annual Financial Report as separate financial *statements of fiduciary net assets* and *changes in fiduciary net assets*.

#### B. Basis of Accounting and Measurement Focus

*Governmental funds* account for their activities using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the city considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as in the case of full accrual accounting. Debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due, however, those expenditures may be accrued if they are to be liquidated with available resources.

Imposed non-exchange revenues, such as real estate taxes, are recognized when the enforceable legal claim arises and the resources are available. Derived tax revenues, such as wage, business privilege, net profits and earnings taxes, are recognized when the underlying exchange transaction has occurred and the resources are available. Grant revenues are recognized when all the applicable eligibility requirements have been met and the resources are available. All other revenue items are considered to be measurable and available only when cash is received by the city.

Revenue that is considered to be *program revenue* include: (1) charges to customers or applicants for goods received, services rendered or privileges provided, (2) operating grants and contributions, and (3) capital grants and contributions. Internally dedicated resources are reported as general revenues rather than as program specific revenues, therefore, all taxes are considered general revenues.

# QUARTERLY CITY MANAGERS REPORT

For the Period Ending June 30, 2003

## METHODOLOGY FOR FINANCIAL REPORTING

The city's financial statements reflect the following three funds as major **Governmental Funds**:

- The **General Fund** is the city's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in other funds.
- The **HealthChoices Behavioral Health Fund** accounts for resources received from the Commonwealth of Pennsylvania. These resources are restricted to providing managed behavioral health care to Philadelphia residents.
- The **Grants Revenue Fund** accounts for the resources received from various federal, state and private grantor agencies. The resources are restricted to accomplishing the various objectives of the grantor agencies.

The city also reports on **Permanent Funds**, which are used to account for resources legally held in trust for use by the park and library systems of the city. There are legal restrictions on the resources of the funds that require the principal to remain intact, while only the earnings may be used for the programs.

The City reports on the following **Fiduciary Funds**:

- The **Municipal Pension Fund** accumulates resources to provide pension benefit payments to qualified employees of the city and certain other quasi-governmental organizations.
- The **Philadelphia Gas Works Retirement Reserve Fund** accounts for contributions made by the Philadelphia Gas Works to provide pension benefit payments to its qualified employees under its noncontributory pension plan.

The City reports the following major **Proprietary Funds**:

- The **Water Fund** accounts for the activities related to the operation of the city's water delivery and sewage systems.
- The **Aviation Fund** accounts for the activities of the city's airports.
- The **Industrial Land Bank Fund** accounts for the activities of the city's inventory of commercial land sites.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's ongoing operations. The principal operating revenues of the Water Fund are charges for water and sewer service. The principal operating revenue of the Aviation Fund is charges for the use of the airport. Operating expenses for enterprise funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. The principal operating revenues of the Industrial Land Bank Fund come from sales of land sites, while the operating expenses are comprised of land purchases and improvements made thereon. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

### C. Legal Compliance

The city's budgetary process accounts for certain transactions on a basis other than generally accepted accounting principles (GAAP). In accordance with the Philadelphia Home Rule Charter, the city has formally established budgetary accounting control for its operating and capital improvement funds.

# **QUARTERLY CITY MANAGERS REPORT**

## **For the Period Ending June 30, 2003**

### **METHODOLOGY FOR FINANCIAL REPORTING**

The operating funds of the city, consisting of the General Fund, seven Special Revenue Funds (County Liquid Fuels Tax, Special Gasoline Tax, HealthChoices Behavioral Health, Hotel Room Rental Tax, Grants Revenue, Community Development and Car Rental Tax Funds) and two Enterprise Funds (Water and Aviation Funds), are subject to annual operating budgets adopted by City Council. Included with the Water Fund is the Water Residual Fund. These budgets appropriate funds for all city departments, boards and commissions by major class of expenditure within each department. Major classes are defined as: personal services; purchase of services; materials and supplies; equipment; contributions, indemnities and taxes; debt service; payments to other funds; and advances and other miscellaneous payments. The appropriation amounts for each fund are supported by revenue estimates and take into account the elimination of accumulated deficits and the re-appropriation of accumulated surpluses to the extent necessary. All transfers between major classes (except for materials and supplies and equipment, which are appropriated together) must have councilmanic approval. Appropriations that are not expended or encumbered at year-end are lapsed.

The City Capital Improvement Fund budget is adopted annually by the City Council. The Capital Improvement budget is appropriated by project for each department. All transfers between projects exceeding twenty percent of each project's original appropriation must be approved by City Council. Any funds that are not committed or expended at year-end are lapsed.

Schedules prepared on the legally enacted basis differ from the generally accepted accounting principles (GAAP) basis in that both expenditures and encumbrances are applied against the current budget, adjustments affecting activity budgeted in prior years are accounted for through fund balance or as reduction of expenditures and certain interfund transfers and reimbursements are budgeted as revenues and expenditures.

#### **D. CITY MANAGERS REPORTS**

Projected revenues and obligations reflected on the City Managers Reports are consistent with the above legal basis of Accounting and include all appropriate accruals.

Actual monthly revenue figures do not include revenues measurable and available within 60 days after the month end because it would be impractical to issue timely reports using this method of accrual.

Actual monthly expenditures do not include accounts payable (amounts owed to providers of goods and services which have not been vouchered on the City's accounting records). These amounts, however, are reflected in the encumbrances outstanding for each City agency.

Interfund service charges, an annual expense budgeted in certain City departments, are not included in the actual monthly obligations, but as stated above, are projected in the City's annual costs.

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2003**

## **REPORTS ON MANAGEMENT AND PRODUCTIVITY INITIATIVES**

**Productivity Bank Status Report  
Service Provider Evaluation Committee Status Report**



**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2003**

## **PRODUCTIVITY BANK STATUS REPORT**

**PRODUCTIVITY BANK STATUS REPORT as of August 15, 2003**

**A. PROJECT STATUS**

<b><u>DEPART- MENT</u></b>	<b><u>PROJECT TITLE</u></b>	<b><u>PROJECT DESCRIPTION</u></b>	<b><u>LOAN AMOUNT</u></b>	<b><u>PROJECT STATUS</u></b>
City Commissioners	Registration Affidavit Imaging System	Scan and digitize voter signatures, print registration records, and generate poll listings.	1,105,906	Backfile conversion completed and hardware and software is installed. Repayment is on schedule.
District Attorney's Office	Office Automation	Complete computerization of agency	1,511,321	The loan was approved by City Council in June 1999. All purchases have been made and the final software applications are currently being installed.
Fleet Management	Alternative Fuels	Convert 65 City vehicles to dual fuel capacity as a demonstration project	120,000	Conversion of vehicles complete. Loan has been fully repaid.
Fleet Management	Fleet Management Information System	Monitor fuel usage, equipment inventory, repair history, etc., to reduce fleet downtime and maintenance costs	1,944,200	System is installed and operational. This has improved centralized control and management. Project is generating projected savings for Fleet Management, and the loan has been fully repaid.
Law	Office Automation	Complete computerization of department, including networking and case management	700,000	New equipment was installed. Savings achieved in reduced staffing. Revenues generated from improved case management of tax delinquencies. Loan has been fully repaid.
Law	Office Automation II	Convert Law Department from Macintosh computer environment to Windows-based technology.	1,982,801	New equipment installed. The switch in platforms is allowing the Department to improve its delinquent tax collection efforts through the initiation and resolution of more claims. The actual cost of the project was reduced during implementation to \$1,248,892, and the remaining \$733,909 has been returned to the Bank. Repayment has proceeded on schedule.
MOIS	Automated Tape Backup System	Allow the City to perform a daily disaster-recovery backup of the City's mainframe computer system.	555,673	Implementation of the system was completed in July 1999, and the system is fully operational. Costs during implementation were reduced from the original loan amount of \$555,673 to \$442,300. The remaining funds have been returned to the Bank and MOIS' repayment schedule has been revised accordingly. Beginning in FY2000, savings are being achieved through reduced staffing. The repayment schedule commenced in FY2000.

**PRODUCTIVITY BANK STATUS REPORT as of August 15, 2003**

**A. PROJECT STATUS, CONTINUED**

<b><u>DEPART- MENT</u></b>	<b><u>PROJECT TITLE</u></b>	<b><u>PROJECT DESCRIPTION</u></b>	<b><u>LOAN AMOUNT</u></b>	<b><u>PROJECT STATUS</u></b>
Philadelphia Museum of Art	Marketing the Museum: Goya	Market the Goya Exhibition to out-of-town visitors, thereby increasing City hotel and other related tax revenues as well as admissions revenue for the Museum.	203,580	The total loan amount was spent during the second half of the exhibition period. The Museum's survey data shows mixed results. The exhibition during the period of the Bank initiative did attract sufficient out-of-town visitors to generate enough tax revenue to repay the loan. However, the survey results were unclear as to the direct impact that the actual Bank-funded advertising had on visits. Repayment was made by the Finance Department in FY2000.
Philadelphia Museum of Art	Marketing the Museum: The Splendor of Rome	Building on the model used for the Goya loan, the Museum marketed its Rome exhibition to out-of- town visitors, thereby increasing City hotel and other related tax revenues as well as admissions revenue for the Museum.	240,000	The marketing initiative used the loan funds to promote the Rome Exhibit in non-local print and radio media outlets. Survey results estimate that an additional 24,900 out-of-town visitors attended the exhibit as a result of the marketing effort. The additional visitors generated an estimated \$688,000 in additional museum admission and tax revenue. Repayment was made by the Finance Department in FY2000.
Police	Photo and Criminal History Automation	Store up to one million mugshots on-line; provide bar-coded identification cards for police and prisoners.	1,282,770	System is installed and operational. Savings being realized from reduced staffing and supply requirements. Service improvements include better processing of criminals and more effective investigation of police cases. The loan has been fully repaid.
Police	Mobile Data Terminals Pilot Project	Install computer terminals in police cars enabling direct access to criminal and vehicle data bases - projected to reduce response time and increase recovery of stolen vehicles.	694,810	Mobile data terminals (MDTs) were installed in 67 radio patrol cars in the Southwest police division and the system is operational. The Department went on to install the MDTs in a total of 762 police vehicles through September 1999. Loan repayment has proceeded as scheduled.
Police	Portable Truck Scales	Purchase two sets of portable truck scales so that the Police Department can increase the number of roadside truck inspections with scales that it conducts. Increased weight inspections are expected to result in at least \$309,232 in new highway patrol revenues to the City annually.	78,000	The portable truck scales were purchased and have been in use for over six months. The impact in incremental fine revenue is inconclusive to date. Repayment began in FY2001.

**PRODUCTIVITY BANK STATUS REPORT as of August 15, 2003**

**A. PROJECT STATUS, CONTINUED**

<b><u>DEPART- MENT</u></b>	<b><u>PROJECT TITLE</u></b>	<b><u>PROJECT DESCRIPTION</u></b>	<b><u>LOAN AMOUNT</u></b>	<b><u>PROJECT STATUS</u></b>
Police Department	Information Control System	Design and install an integrated database system that the Department will use to identify and track crime trends, monitor the activities of police officers, and foster improved management decision making. Specifically, loan funds will be used to build two systems that will form the backbone of the Police Information Control System—a computerized Incident Reporting System and an Internal Affairs Case Management System.	8,562,308	The loan was approved by City Council in November 1999 and implementation is underway. The Department has retained an implementation manager and is selecting application vendors. Different vendors will be used for the Incident Reporting and Internal Affairs systems. Repayment began in FY2001, with additional loan disbursements in FY2002 and FY2003.
Public Property	Energy Efficient Lamp Replacement	Replace incandescent bulbs with fluorescent throughout City	350,000	Project complete with substantial savings realized. The loan has been fully repaid.
Records (1)	Automation of Document Recording	Automate document recording and revenue processing; electronic mapping; charge remote access fees	3,850,000	Implementation was completed under a revised plan, with the original loan funds used to reengineer the document recording process. The original loan was repaid to the Bank in FY99.
Records (2)	Automation of Document Recording	To expand the initial reengineering effort (see above) with the development of an automated document recording system. This second stage of the project will reduce the Department's overtime requirements to meet its recording obligations and reduce the time needed to return original documents to customers from over three weeks to just 1.5 days.	4,444,038	The project was approved by City Council in November 1999 and the automated system has been fully implemented.
Revenue	Automated Audit System	Automatically detect errors and use scoring system to choose returns to audit	300,000	Design and implementation are complete with additional revenues generated. System is in full production. The loan has been fully repaid.

**PRODUCTIVITY BANK STATUS REPORT as of August 15, 2003**

**A. PROJECT STATUS, CONTINUED**

<b><u>DEPART- MENT</u></b>	<b><u>PROJECT TITLE</u></b>	<b><u>PROJECT DESCRIPTION</u></b>	<b><u>LOAN AMOUNT</u></b>	<b><u>PROJECT STATUS</u></b>
Revenue	Earnings Tax System	Install new system with improved collection, billing, and enforcement	200,000	Project implementation complete and additional revenues generated. System has been integrated into Integrated Tax System. Loan has been fully repaid.
Revenue	Integrated Tax System	Link tax systems to improve enforcement; reorganize department along functional lines	4,808,000	Self-assessed, liquor, school income and earnings taxes have been linked with integrated tax system. Loan has been fully repaid.
Revenue	Real Estate Tax System	Install new system with improved collection, billing, and enforcement.	1,486,751	System is installed and operational. Loan has been fully repaid.
Revenue	Consolidated Taxpayer Accounting System	Consolidate tax systems to improve billing, accounting, and returns processing	2,550,000	Productivity Bank Loan Committee approved loan in June 1995. Project implementation began July 1995 and has proceeded on schedule. Phase I, the accounting and enforcement (case) portion of the system was completed in February 1998, and the School Income Tax was added in December 1998. The taxpayer identification portion of the system was completed in November 1999. The U&O Tax was completed in the fall of 2000. The last tax to be merged into the system is the Real Estate Tax, which is expected to be completed by June 2002. Loan repayment is proceeding according to the original schedule.
Streets	Geographic Information System	Computerize mapping of sanitation routes	775,000	Streets Department prepaid loan in FY 94. Routing pilot completed and system being implemented in several areas.

NOTE: Productivity Bank loans must be repaid with interest over a five year period. To be eligible for loan funding, projects must (1) show potential to reduce City General Fund costs and/or enhance City General Fund revenues equal to the loan amount over five years, or (2) establish substantial and measurable service level improvements. The Bank was established in August 1992 with \$20 million in proceeds from a Pennsylvania Intergovernmental Cooperation Authority (PICA) bond issue. Departmental loan applications must be approved by the Bank's Loan Committee. For loans of \$250,000 or more, approval by City Council ordinance is required.

**PRODUCTIVITY BANK STATUS REPORT as of August 15, 2003**

**A. PROJECT STATUS, CONTINUED**

**B. SAVINGS/REVENUES -- CURRENT ESTIMATE BY PROJECT\***

<u>Project/Department</u>	<u>FY94-FY96</u>	<u>FY 97</u>	<u>FY 98</u>	<u>FY 99</u>
Alternative Fuels/Fleet Mgmt**	(49,372)	48,128	48,128	48,128
FACTS Info. System/Fleet Mgmt	2,048,000	887,000	960,000	
Office Automation/Law	525,527	182,058	184,453	
Photo Automation/Police	891,027	578,305	586,342	586,342
Energy Efficient Lamps/Public Prop	957,000	470,000	470,000	
Automation System/Records***	328,336	1,804,473	2,450,651	2,450,651
Integrated Tax System/Revenue	3,750,000	3,000,000	3,000,000	3,000,000
Earnings Tax System/Revenue	5,573,000	1,073,000	1,073,000	
Automated Audit System/Revenue	1,892,100	1,113,000	1,113,000	1,113,000
Real Estate Tax System/Revenue	2,953,100	969,750	691,350	537,800
Consolidated Tax System/Revenue		1,588,500	1,907,000	1,907,000
Geographic Info. System/Streets	153,797	823,037	877,979	
<b>TOTAL SAVINGS/REVENUE</b>	<b>19,022,515</b>	<b>12,537,251</b>	<b>13,361,903</b>	<b>9,642,921</b>

\*Projections based on five-year period after loan disbursement. Loans for service level improve that are projected to generate substantial and measurable service level improvements but for which and reductions in expenditures have not been quantified, are not listed.

\*\*First year amount reduced by additional expenses not included in original estimates.

**PRODUCTIVITY BANK STATUS REPORT as of August 15, 2003**

**B. PRODUCTIVITY BANK COST SAVINGS/INCREASED REVENUES CURRENT ESTIMATE BY PROJECT <sup>(1)</sup>**

Project /Department	Loan Amount	Expenditure Savings/ Revenue Enhancement/ Service Improvement <sup>(3)</sup>	FY94	FY95	FY96	FY97	FY98	FY99	FY00	FY01	FY02	FY03	FY04	FY05	TOTAL
Affidavit Imaging (CITY COMMISSIONERS)	1,105,906	SI													
Office Automation (DISTRICT ATTORNEY'S OFFICE)	1,511,321	SI													
Alternative Fuels (FLEET) <sup>(4)</sup>	120,000	ES			-49,372	48,128	48,128	48,128	48,128						143,140
FACTS Mgmt Info System (FLEET)	1,944,200	ES	593,000	674,000	781,000	887,000	960,000								3,895,000
Office Automation (LAW)	700,000	ES	173,290	174,156	178,081	182,058	184,453								892,038
Office Automation II (LAW)	1,982,801	RE						1,566,422	3,132,844	3,132,844	3,132,844	3,132,844			14,097,798
Automated Tape Backup (MOIS)	555,673	ES							267,669	267,669	267,669	267,669	267,669		1,338,345
Goya Marketing (PHILADELPHIA MUSEUM OF ART) <sup>(5)</sup>	203,580	RE							661,189						661,189
Rome Marketing (PHILADELPHIA MUSEUM OF ART)	240,000	RE							1,041,500						1,041,500
Photo Automation (POLICE)	1,282,770	ES		329,592	561,435	578,305	586,342	586,342							2,642,016
Mobile Data Terminals (POLICE)	694,810	SI													
Information Control System (POLICE)	8,562,308	SI													
Portable Truck Scales (POLICE)	78,000	RE							154,616	309,232	309,232	309,232	309,232	309,232	1,700,776
Energy Efficient Lamps (PROPERTY)	350,000	ES	112,000	415,000	430,000	470,000	470,000								1,897,000
Automation System-I (RECORDS)	3,850,000	ES/SI <sup>(2)</sup>		95,321	233,015	193,366	193,366	96,683							811,751
Automation System-II (RECORDS)	4,444,038	ES/SI <sup>(2)</sup>								304,740	304,740	304,740	304,740	304,740	1,523,700
Integrated Tax System (REVENUE)	4,808,000	RE		1,500,000	2,250,000	3,000,000	3,000,000	3,000,000							12,750,000
Earnings Tax System (REVENUE)	200,000	RE	1,000,000	3,500,000	1,073,000	1,073,000	1,073,000								7,719,000
Automated Audit System (REVENUE)	300,000	RE		779,100	1,113,000	1,113,000	1,113,000	1,113,000							5,231,100
Real Estate Tax System (REVENUE)	1,486,751	RE		1,500,000	1,453,100	969,750	691,350	537,800							5,152,000
Consolidated Tax System (REVENUE)	2,550,000	ES					318,500	637,000	637,000	637,000	637,000	637,000			2,866,500
		RE				1,270,000	1,270,000	1,270,000	1,270,000	1,270,000					6,350,000
Geographic Info. System (STREETS) <sup>(6)</sup>	775,000	ES		37,690	116,107	823,037	877,979								1,854,813
<b>TOTAL LOANS:</b>	<b>37,745,158</b>														
<b>TOTAL SAVINGS/REVENUE:</b>			<b>1,878,290</b>	<b>9,004,859</b>	<b>8,139,366</b>	<b>10,926,144</b>	<b>11,104,618</b>	<b>8,855,375</b>	<b>7,212,946</b>	<b>5,921,485</b>	<b>4,014,485</b>	<b>4,014,485</b>	<b>881,641</b>	<b>613,972</b>	<b>72,567,666</b>

- (1) Estimates shown are for the first five years of project after full implementation. Most projects generate long-term cost savings or revenue increases.  
(2) ES reflects expenditures saved due to project implementation. RE reflects revenue enhancement. Some loans project both expenditure savings and revenue enhancements.  
(3) Service-level improvement loans are projected to generate substantial and measurable service improvements. Cost savings/additional revenues have not been quantified.  
(4) First-year amount reduced by additional project expenses not included in the original estimates.  
(5) Due to the timing of the exhibition, actual benefits were split between FY99 and FY00. However, for recording purposes, the Bank has recorded all benefits as FY00.  
(6) Due to implementation difficulties, loan was full prepaid by Streets Department in FY94. Productivity Bank will continue to monitor the project and assess its impact.

**PRODUCTIVITY BANK STATUS REPORT as of August 15, 2003**

**C. LOAN AUTHORIZATION SCHEDULE**

Department/Project	Total Authorized											
	FY 93	FY 94	FY 95	FY 96	FY 97	FY 98	FY 99	FY 00	FY 01	FY 02	FY 03	TOTAL
City Commissioners - Imaging System					1,105,906							1,105,906
District Attorney's Office								1,511,321				1,511,321
Fleet Mgmt. - Alternative Fuels	120,000											120,000
Fleet Mgmt. - Info System		1,944,200										1,944,200
Law - Automation	700,000											700,000
Law - Automation II						1,982,801						1,982,801
MOIS - Automated Tape Backup						555,673						555,673
Philadelphia Museum of Art - Goya Exhibition							203,580					203,580
Philadelphia Museum of Art - Rome Exhibition								240,000				240,000
Police - Mobile Data Terminals				694,810								694,810
Police - Photo Automation		1,282,770										1,282,770
Police - Information Control System								4,279,241	3,198,519	597,300	487,248	8,562,308
Police - Portable Truck Scales								78,000				78,000
Public Property - Energy Efficient Lamps	200,000	150,000										350,000
Records - Automation of Doc. Rec.		1,850,000	2,000,000									3,850,000
Records - Automation of Doc. Rec.								4,444,038				4,444,038
Revenue - Automated Audit	300,000											300,000
Revenue - Consolidated Tax Accounting				2,550,000								2,550,000
Revenue - Earnings Tax	200,000											200,000
Revenue - Integrated Tax	750,000	4,058,000										4,808,000
Revenue - Real Estate	125,000	1,361,751										1,486,751
Streets - Geographic Info Sys.		775,000										775,000
<b>TOTAL</b>	<b>2,395,000</b>	<b>11,421,721</b>	<b>2,000,000</b>	<b>3,244,810</b>	<b>1,105,906</b>	<b>2,538,474</b>	<b>203,580</b>	<b>10,552,600</b>	<b>3,198,519</b>	<b>597,300</b>	<b>487,248</b>	<b>37,745,158</b>



**PRODUCTIVITY BANK STATUS REPORT as of August 15, 2003**

**D. LOAN REPAYMENT SCHEDULE**

Department/Project	Actual FY94	Actual FY 95	Actual FY 96	Actual FY 97	Actual FY 98	Actual FY 99	Actual FY00	Actual FY01	Actual FY02	Projected FY03	Projected FY04	Projected FY05	Projected FY06	Projected FY07	TOTAL
City Commissioners - Imaging System					281,082	281,082	281,082	281,082	281,082						1,405,410
District Attorney's Office								384,123	384,123	384,123	384,123	384,123			1,920,615
Fleet Mgmt - Alternative Fuels		48,128	35,568	35,568	35,568										154,832
Fleet Mgmt - Info System		674,000	563,100	563,100	563,100										2,363,300
Law - Automation															
Repaid by Department	130,000	130,650	133,594	136,578	138,374										669,196
Repaid by Finance (1)	43,290	43,506	44,487	45,480	46,079										222,842
Law - Automation II (2)						1,094,471	360,562	360,562	360,562	360,562					2,536,719
MOIS - Automated Tape Backup															
Repaid by Department*							206,987	93,614	93,614	93,614	93,614				581,443
Repaid by Finance (1)							30,892	30,892	30,892	30,892	30,892				154,460
Philadelphia Museum of Art - Goya							221,006								221,006
Philadelphia Museum of Art - Rome							260,544								260,544
Public Property - Energy Efficient Lamps	217,120	162,840													379,960
Police - Mobile Data Terminals				176,596	176,596	176,596	176,596	176,596							882,980
Police - Photo Automation															
Repaid by Department	277,117	455,595	469,896	49,361											1,251,969
Repaid by Finance (1)	52,476	105,840	108,409	21,155											287,880
Police - Information Control System								1,900,578	2,052,390	2,176,231	2,176,231	2,176,231	275,653	123,841	10,881,155
Police - Portable Truck Scales								19,825	19,825	19,825	19,825	19,825			99,125
Records-Automation of Doc. Rec. (Loan 1)															
Repaid by Department		77,783	197,149	156,699	156,699	78,349									666,679
Repaid by Finance (1)		17,538	35,866	36,667	36,667	18,334									145,072
Repaid as Service Enhancement						4,602,315									4,602,315
Records-Automation of Doc. Rec. (Loan 2)															
Repaid by Department								304,740	304,740	304,740	304,740	304,740			1,523,700
Repaid as Service Enhancement								824,775	824,775	824,775	824,775	824,775			4,123,875
Revenue - Automated Audit	325,680														325,680
Revenue - Consolidated Tax Accounting															
Repaid by Department				245,000	340,000	340,000	340,000	340,000							1,605,000
Repaid by Finance				73,500	102,000	102,000	102,000	102,000							481,500
Repaid from Revenues				85,686	280,687	280,687	280,687	280,687							1,208,434
Revenue - Earnings Tax	217,120														217,120
Revenue - Integrated Tax	814,200	4,402,793													5,216,993
Revenue - Real Estate Tax	779,474	779,474													1,558,948
Streets - Geographic Info Sys.	841,340														841,340
<b>Total Departmental Budgeted Repayments</b>	<b>1,465,577</b>	<b>1,548,996</b>	<b>1,399,307</b>	<b>1,186,306</b>	<b>1,233,741</b>	<b>418,349</b>	<b>546,987</b>	<b>738,354</b>	<b>398,354</b>	<b>398,354</b>	<b>398,354</b>	<b>304,740</b>	<b>0</b>	<b>0</b>	<b>10,037,419</b>
<b>Total Finance Repayments (1)</b>	<b>95,766</b>	<b>166,884</b>	<b>188,762</b>	<b>176,802</b>	<b>184,746</b>	<b>120,334</b>	<b>132,892</b>	<b>132,892</b>	<b>30,892</b>	<b>30,892</b>	<b>30,892</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1,291,754</b>
<b>Total Revenues Repayments</b>	<b>2,136,474</b>	<b>5,182,267</b>	<b>0</b>	<b>85,686</b>	<b>280,687</b>	<b>1,375,158</b>	<b>1,122,799</b>	<b>661,074</b>	<b>380,387</b>	<b>380,387</b>	<b>19,825</b>	<b>19,825</b>	<b>0</b>	<b>0</b>	<b>11,644,569</b>
<b>Total Service Level Enhancement Repayments</b>	<b>-</b>	<b>0</b>	<b>0</b>	<b>176,596</b>	<b>457,678</b>	<b>5,059,993</b>	<b>457,678</b>	<b>3,567,154</b>	<b>3,542,370</b>	<b>3,385,129</b>	<b>3,385,129</b>	<b>3,385,129</b>	<b>275,653</b>	<b>123,841</b>	<b>23,816,350</b>
<b>TOTAL REPAYMENTS</b>	<b>3,697,817</b>	<b>6,898,147</b>	<b>1,588,069</b>	<b>1,625,390</b>	<b>2,156,852</b>	<b>6,973,834</b>	<b>2,260,356</b>	<b>5,099,474</b>	<b>4,352,003</b>	<b>4,194,762</b>	<b>3,834,200</b>	<b>3,709,694</b>	<b>275,653</b>	<b>123,841</b>	<b>46,790,092</b>

\*Includes return of unused funds in FY2000.

(1) Repaid out of savings in fringe benefit costs.

(2) The Law Department did not spend all of the loan funds, so the large repayment amount listed for FY99 includes the return of unspent funds to the Bank as well as the first year's repayment.

**City of Philadelphia**

# **Quarterly City Managers Report**

**FOR THE PERIOD ENDING JUNE 30, 2003**

## **SERVICE PROVIDER EVALUATION COMMITTEE STATUS REPORT**

**QUARTERLY CITY MANAGERS REPORT**  
**SERVICE PROVIDER EVALUATION COMMITTEE – August 15, 2003**

The Service Provider Evaluation Committee is currently analyzing a number of City services to determine the most effective, least costly way to provide these services. As part of its work, the Committee may recommend that some services be opened to competition with the private sector, although even if it does not make that recommendation, the process of thoroughly examining how we provide service is important and will likely lead to increased efficiencies. The Committee is chaired by the Finance Director and includes the Chief of Staff, the Managing Director, the City Solicitor, the Executive Director of the Pennsylvania Intergovernmental Cooperation Authority, the Director of Labor Relations, the Budget Director and the Procurement Commissioner.

*INITIATIVES IN PLACE*

- **Riverview Home Food Preparation.** ARAMARK, the food service vendor that operates the food factory at the Philadelphia Prison System, was awarded a one-year pilot contract with a one-year renewable option to make food purchases and prepare meals for the Riverview Home. The contract began in the second quarter of FY03. The pilot was deemed successful and in the third quarter of FY03 the option for FY04 was renewed, with ARAMARK taking on full responsibility for meal preparation and service. It is estimated that the contract will save over \$500,000 in a full fiscal year of operation.