

**Action Items from the  
Willamette/Lower Columbia Technical Recovery Team Meeting  
University of Portland, Franz Hall, Murphy Room  
May 25<sup>th</sup>, 2003**

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**TRT Members in Attendance:** Craig Busack, Steve Kolmes, Paul McElhany, Ashley Steel, Cleve Steward, and Tim Whitsel

**Others in Attendance:** Patty Dornbusch, Michael Maher, and Sinnamon Tierney

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**Welcome and Agenda Review** – the TRT is celebrating four years of dedicated recovery planning work!

Upcoming Meeting Dates	Where	Agenda Focus
<ul style="list-style-type: none"> <li>• <b>June 28, 2004</b></li> </ul>	<ul style="list-style-type: none"> <li>• TBD</li> </ul>	<ul style="list-style-type: none"> <li>• TRT brief overview of sections of subbasin plans; ODFW – recovery goals, TRT work plan, hatchery listing policy</li> </ul>
<ul style="list-style-type: none"> <li>• Proposed meeting week of <b>July 19,2004</b></li> </ul>	<ul style="list-style-type: none"> <li>• TBD</li> </ul>	<ul style="list-style-type: none"> <li>• TRT review of LCFRB recovery plan</li> </ul>

All TRT members were asked to send their schedule availability to JJ Westfall in order to set a July meeting date.

**I. UPDATES OF RECENT EVENTS**

**Hatchery Listing Policy** – The TRT discussed potential changes to the hatchery listing policy and possible implications for TRT analyses. The TRT will need to revisit this issue after the proposed policy is published on **May 28**. The draft hatchery listing policy will be distributed to the TRT as soon as it is available, and the TRT has asked for guidance from the regional office on assumptions they should make regarding hatchery fish when reviewing subbasin and local recovery plans.

**Population Identification** – Several revisions to the population identification document were proposed in a draft memo by Jim Myers. The changes include the identification of coho populations, modifications to the boundaries of some chinook, steelhead and chum populations, and a consideration of resident and anadromous forms of *O. mykiss* in the population identifications. A revised set of maps was distributed to the TRT that reflects the suggested changes. TRT comments on the proposed changes are due by June 11<sup>th</sup>. The TRT hopes to finalize the population identification report in the form of a NOAA Technical Memorandum by mid-July.

**Population Evaluation Report** – Paul McElhany distributed a revised draft of the WLC-TRT’s population evaluation report on May 21 to get comments from the LCFRB and ODFW. The deadline for comments from the TRT, LCFRB and ODFW is June 18<sup>th</sup>. Once the comments have arrived and been addressed, the report will be finalized and potentially published as NOAA Technical Memorandum. The time line for this will depend on the nature of the comments, but the document should be finalized by mid-July.

The population data reports that contain the information used for the evaluation are still being revised at the NWFSC. A draft of the revised reports should be available for TRT review by mid-July.

**EDT Memorandum** – The TRT discussed the audience and purpose of the memo. The memo is largely to ensure consistency among TRTs in review of EDT in recovery plans. The TRT suggested that the memo will be most useful for inclusion as a generic note on EDT to accompany any subbasin plan reviews conducted by the TRT. The TRT also discussed the need to modify the tone of the memo and to include examples of alternative approaches to EDT.

After receiving comment on the current draft of the EDT memo from the PS, WLC and IC TRTs, the TRT chairs are developing a revised draft of the memo. The revised draft will be distributed for TRT review by June 4 and TRT comments on the revised draft memo will be due on June 11 (one week for review.) The TRT chairs will then revise based on the comments and finalize the memo.

## **II. STRATEGY FOR REVIEW OF SUBBASIN PLANS**

The TRT made the following decision regarding subbasin plan review:

- The TRT will complete a review of the LCFRB recovery plan by August 12<sup>th</sup>. The intended audience for the review will be NOAA Fisheries and the LCFRB. The review will follow the principles described in the revised Pirates Code for WLC-TRT Review of Subbasin Plans.
- Subsequent to the LCFRB review, the TRT will review the WRI Willamette plan with a focus on what would be required to produce a complete ESU level recovery plan in the Willamette using the WRI plan as the “building blocks”.
- Besides the LCFRB and WRI review, the TRT will not review any other subbasin plan.

The working schedule for the LCFRB plan review is as follows:

- **June 1** – Electronic copy of plan to NWFSC
- **June 4** – copy of table of contents and proposal for division of review tasks emailed to TRT. TRT members respond to proposal ASAP.
- **June 8** – Hard copy of LCFRB plan available to every TRT member.
- **June 10** – Finalize division of TRT review tasks
- **June 24** – Minimum one page initial impressions of assigned review section emailed to entire TRT
- **June 28** – TRT meeting- brief overview by TRT members of key review issues

- **July 2** – First drafts of assigned review sections emailed to entire TRT. Drafts should identify key points for inclusion in summary consensus comments. TRT members provide written comments on drafts ASAP
- **July 16** – Written comments due from TRT members on first drafts
- **Week of July 19<sup>th</sup>** - TRT meeting to discuss written comments. Need agreement on summary consensus comments.
- **July 30** – Compiled consensus comments emailed to TRT
- **Week of August 2-** conference call for any outstanding issues on summary consensus review.
- **August 12** – turn in the review.

Although the TRT will work to complete the entire review of the LCFRB plan by August 12<sup>th</sup>, it would help recovery plan development if TRT comments on specific sections could be provided prior to August 12. We will try to work this into the schedule once we see the document and can prioritize sections for expedited review. The TRT will also likely schedule a meeting or meetings prior to August 12 to discuss the draft review with the LCFRB.

### **III. UPDATE ON LEWIS RIVER CASE STUDY**

Ashley Steel presented an update on the Lewis River Case study project. TRT members are encouraged to send Ashley comments on the case study analysis. Preliminary results from the case study should be available starting mid-July.

#### IV. ACTION ITEMS

Action Items	Who	Completed by
1. Confirm June 28 meeting date	All TRT to JJ Westfall	June 2
2. Send July schedules to JJ Westfall	All TRT	June 2
3. Distribute to TRT draft hatchery listing policy	Paul McElhany	ASAP
4. TRT comments on Pop ID changes and maps	All TRT members	June 11
5. Finalization of Pop ID document	Jim Myers <i>et al.</i>	mid-July
6. Comments due on WLC-TRT's population evaluation report	All TRT members	June 18
7. Finalize Population Evaluation Report	Paul McElhany <i>et al.</i>	mid-July
8. Complete Draft of Population Status Data Reports and habitat maps	NWFSC	mid- July
9. Distribute revised EDT memo	TRT Chairs	June 4
10. TRT comments on EDT memo due	All TRT members	June 11
11. Complete Review of LCFRB draft	All TRT members	August 12 (see review schedule for details)
12. Comments on Lewis River case study	All TRT members	ASAP
13. Start Review of WRI Willamette Plan	All TRT members	August 12