



THE

# BANKRUPTCY BUGLE

APRIL 2008

A CM/ECF Newsletter

Sponsored by the  
United States Bankruptcy Court  
District of Nevada

**HELP DESK: 866-232-1266**

[HelpDesk@nvb.uscourts.gov](mailto:HelpDesk@nvb.uscourts.gov)

## TELEPHONIC COURT APPEARANCES



In order to participate telephonically in a hearing before a Nevada bankruptcy court judge, please follow the procedures we have outlined below.

1) Parties must contact the court **in writing** for permission to appear telephonically at least **48 hours** prior to the hearing date. This request may be mailed to the U.S. Bankruptcy Court at:

**Las Vegas:** 300 Las Vegas Blvd., S.  
Las Vegas, NV 89101

**Reno:** 300 Booth St., Reno, NV 89509

You may also make your request by fax to:

**Judge Gregg Zive:** 775-784-5844

**Judge Linda Riegle:** 702-388-6547

**Judge Bruce Markell:** 702-388-6970

**Judge Mike Nakagawa:** 702-388-6711

Please put your request to the attention of the presiding judge.

2) Your letter should include the following:

- A) Debtor's Name
- B) Bankruptcy Case Number
- C) Date and Time of Hearing
- D) Name and telephone number of participant.
- E) Good cause for the telephonic appearance. (Note: office location alone does not constitute good cause.)

Upon approval of your request, the courtroom deputy or a member of the judge's staff will notify you to let you know if permission has or has not been granted. In Las Vegas, if granted, you will be given procedures to follow to participate in the telephonic conference. At this time, you may be advised to contact

**COURT CALL**  
**866-582-6878**

a company that sets up telephonic court appearances with our court. You may also want to check out their website for general questions or information about their fees and other services they provide. The contact address is:

[www.courtcall.com](http://www.courtcall.com)

In Reno, **ALL** telephonic participants will be required to use Court Call, even if you only wish to monitor the proceedings.

Telephonic Courtroom Etiquette: **Do not use a speaker phone or cell phone** as these devices may interfere with the sound quality of the recording and hearing. **Parties must identify themselves each time they speak** so that the judge, courtroom and other telephonic participants know who is addressing the court.

In the event that you are not going to be using a professional service, you must **wait for a phone call from the courtroom deputy** indicating the case is to be called, and for further instructions.

Most telephonic hearings are placed at the end of the calendar which may result in the matter not being heard exactly at the time scheduled.



## BUGLE MANIA!

Would you like to receive your **Bankruptcy Bugle** “HOT-OFF-THE-PRESS”? How about practically being the first in town to “*READ ALL ABOUT IT*”? Well if you want to be one of those “In-The-Know” Bugle Fans you can sign up to receive your Bugle via e-mail right from the court! Just drop us a line at the address below and give us your current e-mail address and we’ll do the rest! Write us at:

[HelpDesk@nvb.uscourts.gov](mailto:HelpDesk@nvb.uscourts.gov).

Fine Print: This offer is good until the Court comes up with a better idea. Subject to change with or without notice. Subscriber responsible for e-mail address updates.

## PASSWORDS and LOGINS

The login assigned by the court to an individual represents one way you sign your document. You have agreed to be responsible for anyone who uses that login. This also includes financial responsibility. That is why it is so important to change your passwords often! CM/ECF passwords should be changed on a regular basis and should **always** be changed when you have staff turnover.



## DOCKETING BITS ‘N BITES

**CERTIFICATES OF SERVICE** of a PROPOSED Order should relate to the original motion.

**AMENDMENTS** - use care in selecting the correct event when docketing amended schedules. When adding new creditors there is a \$26.00 filing fee **AND** you need to **add those new creditors** at the prompt within the event.



### COURTESY COPIES

All Nevada Bankruptcy judges require paper courtesy copies on matters with a hearing date and time. Courtesy copies are required to be filed within 24 hours of the electronic filing or at least 10 business days prior to the hearing.

## ATTORNEY CHANGE OF ADDRESS

When changing the address of an attorney in a case, there are two steps required:

- 1) In ECF, update under Utilities/Maintain User Account.
- 2) E-file a change of address pleading in each and every case in which you are involved. Please visit our website ([www.nvb.uscourts.gov](http://www.nvb.uscourts.gov)) for a Change of Address form.



## LIFE BEFORE ECF

*A bit of Nevada Bankruptcy History  
by Nevada Nate*

In 1970, the District of Nevada Bankruptcy court staff numbered nine. Referee in Bankruptcy Judge Russell B. Taylor presided in Las Vegas and Judge Bert M. Goldwater (first appointed as a part-time Referee in Bankruptcy in 1964) presided full-time from 1979 to 1982 in Reno. (*An interesting side note about Judge Goldwater: after retiring from private practice with a Reno law firm, he returned to preside over bankruptcy court cases in 1992, where he served part-time until his death on May 3, 2006, at the age of 91.*) A busy year for the court back then consisted of 695 cases filed in the entire state! In the latter part of 1979, Referee in Bankruptcy Lloyd D. George became a United States Bankruptcy Judge in Las Vegas, and in 1983 Judge Robert C. Jones was appointed to our court. Back then Judge Jones was known as the “traveling judge”, going back and forth between Las Vegas and Reno, first by stagecoach, then later by Oldsmobile, to hear cases. Judge James H. Thompson was appointed in 1985 to our Reno court, thus allowing Judge Jones to finally hang up his chaps and spurs to preside permanently in Las Vegas...*to be continued*



## NEW ADMINISTRATIVE ORDERS

Administrative Order 08-01 regards all Chapter 13 cases filed before Judge Markell on or before March 31, 2008. It affects secured creditors who are entitled to receive pre-confirmation adequate protection payments. All such payments are to be directed to the chapter 13 trustee. The chapter 13 trustee will retain these payments on behalf of the secured creditor and turn them over to the secured creditor under the terms of a confirmed chapter 13 plan, or at the earlier of conversion, dismissal or discharge. A copy of this order is available on our website at [www.nvb.uscourts.gov](http://www.nvb.uscourts.gov).

## THANK YOU TO OUR E-FILERS

We don't get to say it often enough, but we really appreciate you! Being in the docketing business ourselves, we know what a challenge it can be to keep up with the constant changes and requirements that are a necessary way of life in our paperless world!

So here's to all of you who make our jobs more interesting, more challenging and of course, more FUN!

Sincerely, **thank you all** for doing such a great job and being so pleasant to work with!



## ECF TRAINING CLASSES

When you have staff turnovers, remember, we will be happy to train your new employees for you. This will not only lighten the training burden on your side, but also allows for maintaining continuity in docketing format and procedure. By letting us train your new staff we can give your employees the benefit of new changes, new procedures and new methods, so that no incorrect information is passed down the docketing chain. **And** if you feel like you would like a refresher course, you're absolutely more than welcome to attend a class yourself (or send someone else in the office who may need to brush-up on the latest)! Our classes are free and informative, always up-to-date with the latest changes and procedures. Check out our website for the available dates and times [www.nvb.uscourts.gov](http://www.nvb.uscourts.gov) (look under CM/ECF Training) and sign up!



## NEW DOCKETING EVENTS and PROCEDURE CHANGES

We have added some new event categories for your docketing pleasure!

**PROPOSED BILL OF COSTS** has been added to the Adversary Miscellaneous menu. The document does not bear a signature when submitted as *proposed*. It will be reviewed in the clerk's office and completed for entry on the docket by a case administrator.

**WAGE ORDERS** is now available for Order Upload. It is located under Order Upload > No Motion Filed > Order Type > ORDER DESCRIPTION (Choose Order to Pay Wages).

## ➔ SCANNING REMINDER

Remember that scanners need to be set to meet the required size and restriction for pdfs you are attaching. Your scanners should be set between 200 and 300 DPI (Dots Per Inch). If you are getting "timed out" or messages that your document exceeds the 3 mg size limit, check your scanner settings.