

Advanced Security Overseas Seminar (ASOS) Online (MQ912)

Course Description: [The Foreign Service Institute \(FSI\) of the George P. Shultz National Foreign Affairs Training Center in Arlington, VA offers](#) an online version of the Advanced Security Overseas Seminar (ASOS) (MQ912). This seminar is available to U.S. Government employees and their Adult Eligible Family Members (EFM) or Members of Household (MOH). This internet-based course is accessible 24/7 in any time zone and contains lots of interactive exercises to help you raise your personal security awareness. After you have completed the course, you may refer back to the various modules to refresh your memory on policies or to connect to the many useful website links provided.

Who Should Attend: This online course is mandatory training for all foreign affairs personnel serving under Chief of Mission Authority who have not had security awareness training during the past five years or more. This course insures personnel are in compliance with 13 FAM 621.1 "Mandatory Security Awareness Training" and State Cable 066580 (March 25, 2004) "Mandatory Personal Security Training" requirements. These requirements also apply to all personnel (including U.S. Government third-party contractors) requesting country clearance from a Chief of Mission to perform temporary duty at an overseas location for a period of 30 days or longer. Adult Eligible Family Members and Members of Household from all foreign affairs agencies accompanying employees to post are strongly encouraged to take online ASOS (MQ912) as well.

Prerequisite: The prerequisite for taking online ASOS (MQ912) for all students is prior completion of the two-day [Security Overseas Seminar \(SOS\) \(MQ911\)](#), offered via classroom at the Foreign Service Institute (FSI) of the George P. Shultz National Foreign Affairs Training Center in Arlington, VA.

Curriculum and Objectives: The online ASOS (MQ912) curriculum includes the following modules: Personal Security, Weapons of Mass Destruction, Rape Awareness, Counterintelligence, Hostage Survival, Fire Safety and Crisis Management. ASOS (MQ912) online course objectives are to learn how safety and security trends confronting personnel abroad have changed during the past five years, discuss safety and security contingency planning, and identify safety and security personnel and resources available to members of the foreign affairs community. Once fully registered, students will be issued a password and login instructions to access the course via the Internet-based FSI LearnCenter. The online ASOS (MQ912) may be completed at home or at work; estimated time to complete the course is six to eight hours.

Registration information follows, but for more information about the online ASOS (MQ912) or its content, contact the Transition Center's Security Overseas Program by [email](#), phone (703) 302-7269/7271 or fax (703) 302-7452. For more information about the location or directions to the Foreign Service Institute, see [FSI DIRECTIONS](#).

How to Register for Non-State Department Employees:

Other USG Agency Employees and their Adult EFMs/MOH (except Department of Defense): Submit an SF-182 (Authorization, Agreement and Certification of Training Form) for each employee/EFM/MOH to the Office of the Registrar at least three weeks prior to the date

the individual plans to start the online course. All SF-182s for other USG agency personnel and their adult EFMs/MOHs must include appropriate fiscal and billing information. The form should be faxed to the Registrar's office, at (703-302-7152 fax).

Department of Defense employees and their Adult EFM/MOH: Uniformed personnel should submit Form DD-1556 ("Request, Authorization, Agreement, Certification of Training and Reimbursement"); non-uniformed personnel/EFM/MOH should submit the SF-182 form to the Registrar's office fax number at Registrar's Office (703-302-7152). Appropriate fiscal and billing information must be included.

Tuition Rates for Non-State Employees:

ONLINE TUITION - \$100

FY08 tuition for the online ASOS (MQ912) for all non-State enrollees is \$100. Once enrollment is initiated, the tuition is non-refundable for distance learning courses. The tuition rate is subject to change each fiscal year and may be different in FY09 and subsequent fiscal years.

How to Register for State Department Employees:

Department of State Employees: Contact your Assignments Officer or Career Development Officer to register. State students may also apply online through [FSI's OpenNet catalog](#) (internal link, not Internet compatible); click on the "Apply Now" link in the course schedule. Foreign Service employees should enter your Assignments Officer or Career Development Officer as "Training Officer."

Department of State Adult EFM/MOH: Submit a request through the employee's Career Development Officer.

Department of State Third-Party Contractors: Third-party contractors may take the online ASOS (MQ912) on a reimbursable basis, provided the training is in accordance with the terms and conditions of their contract. A memo from the bureau contracting officer approving the training must be included with the registration materials. Either the contracting company or bureau may pay the tuition. To apply, contract employees must fax SF-182 ("Authorization, Agreement and Certification of Training Form") along with the above mentioned contracting officer memo to the Registrar's Office (703-302-7152). For more information on contractor training at FSI, reference the [Department Notice](#) (OpenNet link, not Internet compatible).