



Tour Information:

Name of Group/Organization: _____

Day of Week: Tues. Wed. Thurs. Fri. Sat. Date: _____

Start Time: _____ End Time: _____

Age Level of Group: _____ Grade Level (if applicable): _____ Number of People: _____

Does anyone in the group have special needs? YES NO If yes, please explain so we may better serve you:

Does your group have a special interest or them they are exploring at the TCA? YES NO
If yes, please explain so we may better serve you:

Will your group be attending a performance or special event the same day of the tour? YES NO

If yes, what is the event: _____ Event Start Time: _____ End Time: _____

Contact Information:

Name: _____ Work Phone: _____ Cell/Home: _____

Mailing Address: _____ City/State/Zip: _____

Email: _____ Website: _____

How did you hear about the TCA?

Newspaper TV Magazine Mailing Email Friend Other:

General Guidelines for tour groups:

- Children should be at least five years of age.
- Youth groups and classes must be accompanied by at least one adult for every 10 children.
- Groups may choose to bring sack lunches and sit in the art park, please inquire in advance.
- Docent-led group tours must be scheduled at least two weeks in advance.
- Self-guided group tours must be scheduled one week in advance.
- Walk-in docent-led tours from Noon-1 p.m. on Tuesdays.
- Performance tickets must be booked through TCA box office.

Confirmation: Email and/or phone confirmation will be sent at least one week in advance of the scheduled tour. In some circumstances, your docent guide may be in touch to help plan your visit.

Cancellations: Please call the TCA at 480-350-5679 at least 24 hours in advance for cancellations. Museum tours are dependent on volunteer docents that need to be alerted to cancellations or rescheduling.

Directions: The TCA is centrally located in the heart of the Phoenix Metropolitan area at 700 W. Rio Salado Parkway- east of Priest Drive and Rio Salado Parkway on the south bank of Town Lake.

Parking: Parking is available to the west of the facility. A spacious bus lane for drop-off is also located to the west of the building near the front entrance. Drivers are encouraged to drop off their group at the entrance and then park their vehicles in the west-side parking lot.