

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064



June 5, 2003

CSS LETTER: 03-08

ALL IV-D DIRECTORS  
 ALL COUNTY ADMINISTRATIVE OFFICERS  
 ALL BOARDS OF SUPERVISORS

SUBJECT: VERIFICATION OF EMPLOYMENT REQUESTS TO THE DEPARTMENT  
 OF DEFENSE

Several local child support agencies (LCSAs) have been submitting requests for 'Verification of Employment' (VOE) directly to the Federal Department of Defense (DoD). Although DoD has responded to some of these requests made directly from LCSAs in the past, it will no longer be responding to any future requests made directly from LCSAs.

Please be aware, that the Federal Case Registry (FCR) Federal Parent Locator Service (FPLS) has a direct interface with DoD. Information for individuals in active duty military, military reserves, and DoD civilian employees, may be obtained through the FPLS/DoD interface. This information may also be obtained through the National Directory of New Hires information received from proactive matching and FCR/FPLS requests. The federal Office of Child Support Enforcement (OCSE) has requested that LCSAs cease submitting VOEs directly to DoD. Information Memorandum 02-05 dated September 27, 2002 provided details on the FPLS/DoD information exchange. OCSE has reiterated that LCSAs cease direct requests to DoD in Federal Case Registry EFlash #03-05 dated March 28, 2003. In requiring that these requests be made only through the FCR via FPLS, OCSE strives to maintain process uniformity and provide an efficient means of information exchange through Federal departments and child support agencies through single points of contact.

Reason for this Transmittal

- State Law or Regulation Change
- Federal Law or Regulation Change
- Court Order or Settlement Change
- Clarification requested by One or More Counties
- Initiated by DCSS

DCSS-SY-2002-CTY-0092



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 For energy saving tips, visit the DCSS website at  
[www.childsup.cahwnet.gov](http://www.childsup.cahwnet.gov)

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Should you have any questions or concerns regarding this matter, please contact  
Jadine Takeuchi of the Interim Systems Branch at (916) 464-5376.

Sincerely,

JOAN OBERT  
Deputy Director  
Technology Services Division