

**CALIFORNIA DEPARTMENT OF CHILD SUPPORT SERVICES**

P.O. Box 419064, Rancho Cordova, CA 95741-9064



September 27, 2001

CSS LETTER: 01-23

ALL IV-D DIRECTORS  
 ALL DISTRICT ATTORNEYS  
 ALL COUNTY ADMINISTRATIVE OFFICERS  
 ALL BOARDS OF SUPERVISORS

SUBJECT: DISCLOSURE OF TITLE IV-D INFORMATION AND RECORDS

This letter is to clarify the Department of Child Support Services (DCSS) policy on the release of confidential Title IV-D information and records to Consumer Reporting Agencies. DCSS has become aware of local child support agencies (LCSA) receiving requests from various Consumer Reporting Agencies for Title IV-D and criminal information of obligors.

Effective July 1, 2001, DCSS adopted emergency regulations pertaining to Records Management contained in Article 5 of Subchapter 1, of Division 13, of Title 22, California Code of Regulations (CCR). The Records Management emergency regulations are available for review on the DCSS website at:

[www.childsup.cahwnet.gov/regulations/default.htm](http://www.childsup.cahwnet.gov/regulations/default.htm)

Sections 111430 and 111440 of the emergency regulations specify safeguarding and disclosure requirements. Section 111430 specifies that child and spousal support information used in the administration of the Title IV-D Program is confidential and cannot be disclosed unless expressly authorized by the regulations. This information includes any child and spousal support enforcement records related to the determination of paternity and the establishment, modification, and/or enforcement of child support, medical support, or spousal support orders.

Section 111440 lists the entities to whom disclosure of confidential information may be made. Title IV-D information may not be released to any entities not specified in this section. Consumer reporting agencies are not entities specified in Section 111440 and therefore are not entitled to receive confidential Title IV-D information and/or criminal information pertaining to the obligors failure to pay child support.

Reason for this Transmittal

- State Law or Regulation Change
- Federal Law or Regulation Change
- Court Order or Settlement Change
- Clarification requested by One or More Counties
- Initiated by DCSS



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[www.childsup.cahwnet.gov](http://www.childsup.cahwnet.gov)

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If you have any questions or concerns regarding this matter, please contact the Department of Child Support Services Policy Branch at (916) 464-5055 or by e-mail at [policy.branch@dcss.ca.gov](mailto:policy.branch@dcss.ca.gov).

Sincerely,

SANDRA POOLE, Chief  
Policy Branch