



United States
Department of
Agriculture



Cooperative State
Research, Education,
and Extension Service

Washington, DC
20250

SEP 21 2005

TO: State Extension Directors

FROM: Colien Hefferan *Colien Hefferan*

SUBJECT: Allocation of Fiscal Year 2005 Pesticide Safety Education Program Funds and Request for Budget

A signed Interagency Agreement between the Environmental Protection Agency and the Cooperative State Research, Education, and Extension Service, Department of Agriculture, has made available \$1,200,000, for fiscal year (FY) 2005 for the Pesticide Safety Education Program (PSEP). This amount is distributed based on the adopted formula.

The attached table reflects each State's share of funds allocated based on the adopted formula. Your total payment for FY 2005 as reflected on the attached table, will be included in your next funding authorization under the Payment Management System. Please be advised that the award period of these grant awards is October 1, 2004, through September 30, 2005, with an automatic no-cost extension of time through September 30, 2006. Any additional no-cost extensions of time beyond this date must be submitted to this office for approval.

States are permitted to use up to 10 percent of their PSEP budget to fund new technologies coming on line. These new technologies include conventional audiovisual equipment that will aid in transfer technology and educational programs utilizing distance education technologies and visual and audio teleconferencing (e.g., satellite programming, electronic classrooms, computer-based networks, etc.). This will aid States in offering pesticide education and training to a wider audience while conserving resources.

Attached are copies of guidelines and a form for your use in preparing a budget to cover the PSEP funds. The State contribution must be equal to the Federal funds. Two copies of this budget should be submitted no later than October 31, 2005, to:

Regular Mail

Funds Management Section
Office of Extramural Programs
CSREES, USDA
STOP 2298
1400 Independence Avenue, SW
Washington, DC 20250-2298

Overnight Express

Funds Management Section
Office of Extramural Programs
CSREES, USDA
Room 2235
800 9th Street, SW
Washington, DC 20024

If you have any question regarding this allocation, please contact Arnita Cross, Funds Management Branch, at 202-401-8982 or via electronic mail at across@csrees.usda.gov.

Attachments

COOPERATIVE STATE RESEARCH, EDUCATION, AND EXTENSION SERVICE

Pesticide Applicator Training Education Funds

<u>STATE/TERRITORY</u>	<u>FY 2005 Allocation Amount</u>
ALABAMA	22,141
ALASKA	10,213
AMERICAN SAMOA	9,612
ARIZONA	15,390
ARKANSAS	18,158
CALIFORNIA	31,238
COLORADO	13,229
CONNECTICUT	11,786
DELAWARE	10,947
DISTRICT OF COLUMBIA	10,561
FLORIDA	29,477
GEORGIA	32,033
GUAM	0
HAWAII	11,819
IDAHO	14,082
ILLINOIS	38,964
INDIANA	25,956
IOWA	35,803
KANSAS	24,947
KENTUCKY	45,051
LOUISIANA	42,393
MAINE	12,899
MARYLAND	18,384
MASSACHUSETTS	13,405
MICHIGAN	25,341
MICRONESIA	0
MINNESOTA	32,179
MISSISSIPPI	21,886
MISSOURI	36,181
MONTANA	15,038
NEBRASKA	31,987
NEVADA	11,809
NEW HAMPSHIRE	10,792
NEW JERSEY	25,172
NEW MEXICO	12,644
NEW YORK	36,227
NORTH CAROLINA	27,003
NORTH DAKOTA	21,854
NORTHERN MARIANAS	9,612
OHIO	40,595
OKLAHOMA	26,283
OREGON	20,471
PENNSYLVANIA	33,506
PUERTO RICO	0
RHODE ISLAND	10,637
SOUTH CAROLINA	14,803
SOUTH DAKOTA	20,975
TENNESSEE	39,706
TEXAS	41,702
UTAH	13,129
VERMONT	11,694
VIRGIN ISLANDS	0
VIRGINIA	25,244
WASHINGTON	17,293
WEST VIRGINIA	24,259
WISCONSIN	29,635
WYOMING	13,855
TOTAL	<u>1,200,000</u>

PESTICIDE SAFETY EDUCATION PROGRAM
FISCAL YEAR _____
BUDGET ESTIMATE OF EXPENDITURES

	EPA/USDA/PSEP PASS-THRU FUNDS	CES FUNDS (c)	TOTAL
1. Salaries (a):			
a. Professional	(____SYE)*	(____SYE)*	(____SYE)*
b. Paraprofessional and Technical	_____	_____	_____
c. Clerical and Secretarial	_____	_____	_____
2. Publications and Training Aids	_____	_____	_____
3. Travel	_____	_____	_____
4. Equipment (b)	_____	_____	_____
5. Supplies	_____	_____	_____
6. Other (specify)	_____	_____	_____
Total Program Costs	_____	_____	_____
Unobligated FY04 Funds	_____	_____	_____

*SYE Staff year equivalents

(a) Identify all staff time devoted to Pesticide Safety Education Program (PSEP) including those not directly funded by EPA pass-through funds.

(b) The Intergaency Agreement with EPA indicates that the States shall be permitted to use up to 10 percent (10%) of their PAT budget to fund new technologies coming on line. These new technologies include conventional audiovisual equipment that will aid in transfer technology and educational programs utilizing distance education technologies, video and audio teleconferencing (i.e. satellite programming, electronic classroom, computer based networks).

(c) The State contribution must be equal to the EPA/USDA/PSEP allocation. Indirect costs are not allowable against the formula funded program nor can they be used as a match.

DATE

Director, Cooperative Extension Service

Name of Institution

GUIDELINES

BUDGET AND ACCOUNTABILITY FOR STATE COOPERATIVE EXTENSION SERVICES PESTICIDE APPLICATOR TRAINING PROGRAMS

Situation: The Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA), as amended, provides for cost-sharing by Environmental Protection Agency (EPA) of Pesticide Applicator Training (PAT). The amended FIFRA states:

Section 23, STATE COOPERATION, AID AND TRAINING.

- (a) Cooperative Agreements, —...Effective with the fiscal year beginning October 1, 1978, there are authorized to be appropriated annually such funds as may be necessary for the Administrator to provide through cooperative agreements an amount equal to 50 percent of the anticipated costs to each State or Indian tribe, as agreed to under such cooperative agreements, of conducting training and certification programs during such fiscal year. If funds sufficient to pay 50 percent of the cost for any year are not appropriated, the share of each State and Indian tribe shall be reduced in a like proportion in allocating available funds.

- (c) Information and Education,—...The Administrator shall, in cooperation with the Secretary of Agriculture, use the services of the Cooperative State Research, Education, and Extension Service (CSREES) to inform and educate pesticide users about accepted uses and other regulations made under this Act.

In accordance with the “Memorandum of Agreement Between the U.S. Environmental Protection Agency and the U.S. Department of Agriculture of June 14, 1972,” and subsequent amendments, CSREES has established an Interagency Agreement for training with EPA as noted in Section 23 above, as amended, on behalf of the State Cooperative Extension Services. CSREES has coordinated the training program with the State Cooperative Extension Services with the concurrence of EPA, by distributing and administering EPA “pass-through” funds on a formula basis, and has on file “Plans of Work” from each State Cooperative Extension Service for pesticide applicator training.

The State Cooperative Extension Services are encouraged to coordinate training activities with State Lead Agencies and to ensure that all training is compatible with Federal and/or State administered certification programs. Beginning with Fiscal Year 1991, the Interagency Agreement stipulates that the training must address requirements for certification as defined in 40 CFR 171.

Objectives: The purposes of the PAT Program are to help assure the proper, effective, and safe use as well as storage and disposal of pesticides; to assist both private and commercial applicators in meeting the initial and continuing standards of certification to apply restricted use pesticides; and to address adverse risks associated with pesticide misuse and consequences of pesticide drift. Emphasis should be placed on personal safety, protection of the environment, prevention of pesticide drift, endangered species, water quality, and food safety.

Allowable Costs: No expenditures can be charged to the PAT Program that do not directly relate to the objectives above and that are not reasonably moderate in comparison with national averages. Restrictions that apply to Smith-Lever, Section 3(d), funds apply to the "pass-through" funds. No overhead shall be charged to the Federal funds or as contribution of the State Cooperative Extension Service in determining funding assistance levels.

Funds allocated for the EPAT-PAT program are available for expenditure during the fiscal year in which they are allocated plus one additional fiscal year.

**PESTICIDE SAFETY EDUCATION PROGRAM
FISCAL YEAR _____
ANNUAL REPORT OF ACCOMPLISHMENTS**

(Date)

(Name of Institution)

1) Pesticide Applicator Training was accomplished during the current Fiscal year through:

2) Pesticide Applicator Training will be performed in the future by:

3) Program Achievements itemized (including new materials/upgrades developed):

a)

b)

c)

4) Number of applicators trained for: initial certification _____ re-certification _____.

5) Name of special project(s) (previously funded but incomplete):

a) Current Status:

b) Reason for incompletion:

c) Date of expected completion:

(Date report signed)

(Director, Cooperative Extension Service)