



King County
Department of Development
and Environmental Services
 900 Oakesdale Avenue Southwest
 Renton, WA 98057-5212
 206-296-6600 TTY 206-296-7217

CRITICAL AREAS DESIGNATION APPLICATION

For alternate formats, call 206-296-6600.

Background/General Information

The critical areas designation process establishes conditions and constraints on site development (King County Code 21A.24.500). Through this process a property owner can establish a site plan that will be vested for a period of five years. The scope of the process can be adapted to meet the property owner's needs. Options include:

- 1) Limited Scope Critical Areas Designations – address only a portion of the property, as requested by the applicant.
- 2) Comprehensive Critical Areas Designations – address all critical areas in the proposed development area.

For more information, see Customer Information Bulletin 21, *Critical Areas Review*, available via the DDES Web site at www.kingcounty.gov/permits, or call DDES at 206-296-6600 to request a copy of the bulletin.

Application Requirements

The following information is required at the time a Critical Areas Designation is requested:

- 1) A completed Critical Areas Designation Application Form. (See page 2 of this document.)
- 2) If the request for site designation is for less than the entire parcel, clearly show the area to be evaluated on the site plan.
- 3) Fees: The fee for a Critical Areas Designation will vary according to the nature of the request and the size and complexity of the property. The fee will be determined by the DDES hourly rate** and the actual hours worked. A **deposit** of \$770 covering the first 5.5 hours of review must be submitted with the application. At application, you must submit the **deposit**. If more hours are worked, you will be billed at DDES' hourly rate**. If fewer hours are worked and an overpayment occurs, the balance is refundable.

Optional supplemental information, if available:

- 1) Topographic or boundary surveys.
- 2) A site plan drawn to an engineering scale, with a north arrow, location and dimensions of all property lines and easements, including any known native growth protection easement areas or special setback areas. Identify any existing improvements, including structures and roads, on the property. Show any known rivers, streams, swales, springs, seeps, wetlands, ponds, steep slopes, or areas of saturated ground on the property or within 300 feet.
- 3) Prior permits (building, grading, on-site septic or well, etc.) or title notification of sensitive or critical areas.
- 4) Special Studies including: wetland reconnaissance reports, wetland delineations, aquatic area or stream reports, and geotechnical or soils reports.
- 5) Technical information reports or drainage studies.
- 6) A vicinity map showing the general location of the property. If the location of the property is difficult to find, include driving directions.

Site preparation

Prior to application, the property boundaries must be clearly flagged. If the site designation request is for only a portion of the property, the boundaries of the area covered by the request must be flagged prior to the initial site investigation. Failure to clearly flag the property may result in increased costs and delays in completing the site designation.

**** DDES fees are based on the latest fee ordinance adopted by the King County Council and are subject to change. As of June 1, 2007, the DDES standard hourly rate is \$140/hour.**

Critical Areas Designation Application

For DDES Use - Application Number assigned: _____

Deposit amount: \$770 covering the first 5.5 hours of review must be submitted with the application. If more hours are worked, you will be billed at the DDES standard hourly rate**. If fewer hours are worked and an overpayment occurs, the balance is refundable.

Parcel Number: _____

Address of proposed work: _____ address not assigned yet
(if not assigned yet, check box at right)

Related permit number(s): _____

Provide a brief description of the purpose of site designation:

This request is for: The entire parcel
 Only a portion of the property (include specific location on site plan and include all areas within 200 feet of any proposed development within the area for review)

Property Owner: _____

Phone: _____ E-mail: _____

Mailing Address: _____ City: _____ St: _____ Zip: _____

Applicant Name: _____

Phone: _____ E-mail: _____

Mailing Address: _____ City: _____ St: _____ Zip: _____

Contact/Agent Name: _____

Phone: _____ E-mail: _____

Mailing Address: _____ City: _____ St: _____ Zip: _____

Critical Area Compliance:

The undersigned applicant declares:

I am the legal owner of this parcel, or have obtained permission from the legal owner for King County staff to access the site.

I certify under penalty of perjury and under the laws of the State of Washington the foregoing is true and correct. **I accept financial responsibility for all fees** associated with this permit, approval or application and will receive any refunds. Please mail any refunds to the address above. I also understand that signing and submitting this application authorizes DDES staff to inspect the site at any reasonable time for the purpose of reviewing this application.

Applicant Signature: _____ Date: _____

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Check out the DDES Web site at www.kingcounty.gov/permits