

## Privacy Act Statement for GIS and EIP Order Forms

**AUTHORITY:** 5 U.S.C. 301 and 35 U.S.C. 41.

**PRINCIPAL PURPOSES:** The USPTO uses this information to fulfill the order request for publications or other information products and to process the submitted payment (if required).

**DISCLOSURE:** Voluntary; however, if you do not furnish the requested information, the USPTO may not be able to process your order.

**ROUTINE USES:** In addition to the routine uses at 5 U.S.C. 552a(b)(1)-(b)(12), this information is subject to the following uses:

1. A record from this system of records may be disclosed, as a routine use, in the course of presenting evidence to a court, magistrate or administrative tribunal, including disclosures to opposing counsel in the course of settlement negotiations.
2. A record in this system of records may be disclosed, as a routine use, to a Member of Congress submitting a request involving an individual when the individual has requested assistance from the Member with respect to the subject matter of the record.
3. A record in this system of records may be disclosed, as a routine use, to the Department of Justice in connection with determining whether disclosure thereof is required by the Freedom of Information Act (5 U.S.C. 552).
4. A record in this system of records may be disclosed, as a routine use, to a contractor of the Department having need for the information in the performance of the contract, but not operating a system of records within the meaning of 5 U.S.C. 552a(m).
5. A record from this system of records may be disclosed, as a routine use, to the Administrator, General Services, or his designee, during an inspection of records conducted by GSA as part of that agency's responsibility to recommend improvements in records management practices and programs, under authority of 44 U.S.C. 2904 and 2906. Such disclosure shall be made in accordance with the GSA regulations governing inspection of records for this purpose, and any other relevant (i.e. GSA or Commerce) directive. Such disclosure shall not be used to make determinations about individuals.