

**Sign up for Sure Pay and you can pay your water bill conveniently and automatically without writing a check or paying for postage. Here's how it works:**

**What is Sure Pay?**

Sure Pay is a program for City of Tempe water customers that allows you to pay your water bill with an automatic withdrawal from your checking account.

**Who can join the program?**

Any City of Tempe water customer with a valid checking account may join. Please consult your financial institution to verify you can use the program.

**How do I join?**

Complete the application below and return it with your payment to the City of Tempe Customer Service Office. **Please include a voided check with your application** ( do not include a deposit slip.) Within one or two billings, notice of your enrollment in the Sure Pay program will appear on your water bill. **Please continue to make payments until you receive notice that an automatic payment will be made.**

**Will I still receive a water bill?**

You will continue to receive a bill showing the amount due along with the date your account will be debited. If you have any questions about your bill, please contact the Customer Service Office at 350-8361, Monday through Friday, 7 a.m. - 5 p.m.

**City of Tempe Sure Pay Application and Agreement**

To join the Sure Pay program, complete this form, attach **a voided check** (please do not send a deposit slip) and return it to the City of Tempe Customer Service Division, P.O. Box 5002, Tempe, AZ 85280 or send it along with your payment.

Please Print:

Name (as shown on your water bill) \_\_\_\_\_

Water Account Number \_\_\_\_\_

Service Address \_\_\_\_\_

Mailing Address (if different) \_\_\_\_\_

Daytime Phone \_\_\_\_\_

Name (as shown on your checking account) \_\_\_\_\_

Checking Account Number \_\_\_\_\_

Financial Institution \_\_\_\_\_ Address \_\_\_\_\_ Phone \_\_\_\_\_

**Yes I would like to contribute \$1 for Help To Others Program. (See other side for more information about the program.)**

I hereby authorize City of Tempe and the financial institution designated on this application to charge the account I have specified for payment of my monthly water bill. I have the right to stop payment of a charge by notifying City of Tempe within five days after I receive my bill. I understand that a fee will be charged to my account for each request returned for insufficient funds. If two requests are returned for insufficient funds, I may be excluded from the plan. In addition, I understand that both the financial institution and City of Tempe reserve the right to terminate this payment program and/ or my participation therein. Should I choose to withdraw from the plan, I will notify City of Tempe in writing.

**Signature** \_\_\_\_\_ **Date Signed** \_\_\_\_\_