



POOL INSPECTION CHECK LIST

City of Albuquerque
Environmental Health Department
Consumer Health Protection Division
PO Box 1293 Albuquerque, NM 87103
311 or (505) 768-2638 FAX: 768-2698



Check Box [✓] when item completed. Once ALL items are marked completed Email / Fax this form to OSanchez@cabq.gov or LStoller@cabq.gov to request an opening inspection.

ALL SEASONAL FACILITIES MUST PASS A PRE-OPENING INSPECTION

POOL OPERATOR

- Pool Operator's letter available for review
- Daily Operating Log & Accident Record readily available for review – After pool is opened, daily records must be maintained

POOL STRUCTURE

- Ladders, Steps, Grab Rails – secure and in good shape
- Diving Boards, Platforms, Blocks and Slides – have non-skid surfaces and adequate area and depth of water
- Anti-entrapment grate on main drain securely attached
- Depth markings visible both on the pool wall and pool deck near edge
- Fill-Spout – 6 inch (152 mm) air gap or approved backflow prevention device, spout does not constitute a safety hazard
 - Note: Pools filled using water hose must have an approved back flow device attached to the potable water spigot. This device is also required at spigot/attachment used to prime pumps.
- Handrails – provided at all steps
- Skimmers, Gutters – covered and working properly
- Barriers – 48 inches (1.2 m) high and completely surrounding pool area
 - 1. Clear spaces between bars/railing 4 inches (102 mm) or less
 - 2. Bottom rail 4 inches (102 mm) or less above deck or grade
- Gates/Doors – self-closing, self-latching
 - Hardware for permanent locking provided at 45 inches above ground
- No direct connection between city sewer and swimming pool

SAFETY EQUIPMENT

- Two or more U.S. Coast Guard approved ring-buoys a minimum of 18 inches (457 mm) outer diameter and attached throw line ¼ inch thick (6 mm) approximately 0.50 (1/2) pool width plus 10 feet (3.1 m)
- Lifeline with floats at the break in grade
- One pole with life hook – 12 feet (3.7 m) or longer
- Safety signs conspicuously posted including:
 - 1. **WARNING – NO LIFEGUARD SERVICES PROVIDED. ALL CHILDREN UNDER THE AGE OF FOURTEEN (14) MUST BE ACCOMPANIED BY AN ADULT WITHIN THE BARRIER AREA. IN CASE OF EMERGENCY, CONTACT...**
 - 2. **NOTICE: WHILE THE POOL IS OPEN IF YOU HAVE ISSUES REGARDING POOL OPERATION, YOU CAN CONTACT SOMEONE BY.....**
 - 3. **Emergency phone numbers**
 - 4. **Pool capacity/bather load – 25 sq. ft. (2.3 m²)/person, Class A, B, C**
 - 5. **Resuscitation chart**
- Lifeguard required for Class A pools or pools with greater than 1800 sq. ft. surface area
- First Aid Kit – American Red Cross 24 unit or equivalent
- Pool chemicals stored properly
- Telephone on premises – emergency Land Line (NO CELL PHONE) required that accurately identifies the pool location to the emergency responders answering the call
- If gas chlorine is used, contact our office for additional requirements
 - Ventilation Mask Alarm Ammonia Evacuation System Lead Washers
- Equipment kept safe and fit

OPERATIONAL

- National Sanitation Foundation (NSF) approved disinfectant dispenser – must be working
- Appropriate Test Kits – chlorine (DPD type), pH, and stabilizer (cyanuric acid) test kit
- Pump, hair and lint strainer, pressure gauges, flow meters, skimmer strainer baskets, and weirs present, in good condition and working properly
- Flo Meter and Filter Pressure Gauges must be operational and accurate

MISCELLANEOUS

- No animals allowed within the barrier, except service animals.
- Grounds, buildings, dressing rooms, walk-ways, etc. clean and sanitary.
- Daily operating records are to be maintained. All accidents are to be recorded and readily available for inspection
- The contact person (18 years or older) should be available at all times the pool is open to swimmers **or** to be reached by telephone, pager or cell phone and be able to respond within 30 minutes.
- No curbs or other tripping hazards.
- No glass or rigid plastic.

WATER QUALITY

- Stabilizer (cyanuric acid) concentration less than 100 ppm
- pH of pool water maintained between 7.2 and 8.0
- Clarity – main drain clearly visible from the runway around the deep area.
- Chlorine residual maintained between 1.0 and 5.0 ppm * Complies with new State Regulation
- Bromination – bromine maintained between 2.0 and 6.0 ppm
- Wading and Whirlpools shall be disinfected to maintain a disinfectant residual 50% higher; i.e., 1.5 ppm instead of 1.0 ppm chlorine on stabilized pools
- Total dissolved solids shall be lower than 3000 ppm or 2000 ppm over naturally occurring TDS levels
- Daily water quality logs must be maintained using the Department approved Form. * Can be downloaded from cabq.gov web site.

SPAS

- Precaution sign
- Chlorination maintained between 2 and 5 ppm *Complies with new State Regulation
- Temperature 104°F (40°C) max
 - Shatterproof thermometer
- Jets on 15-minute timer or clock visible to swimmers
- Spas with built-in seating shall indicate depth of seating level, as well as the maximum depth, on the deck
- SPA Bather capacity – 10 sq. ft. (0.9 m²)/person

CERTIFICATION

- Swimming pool operators must successfully complete a training course approved by the enforcement authority**

Certified Operator Name: _____ CPO # _____

Responsible for Pool/Spa: (name) _____ Phone Contact # _____

Pool/Spa Address Street: _____ Zip Code: _____

Facility Contact Owner/Manager Name: _____ Phone Contact# _____

Important Notes:

1. ANY renovations or modifications (including equipment) will require meeting all new State of New Mexico Regulations.
2. ANY renovations or modifications (including equipment) will require all work to be performed by a licensed commercial contractor from an approved set of plans.
3. Salt Chlorine Generators will only be approved if they are rated for commercial applications and can maintain required residual chlorine levels.



2008 Request for Opening Inspection

311 or (505) 768-2638 FAX: 768-2698

This request for a pre-opening inspection should be completed by the Certified Pool Operator in charge of this Facility

To request a pre-opening operational inspection this entire 3 page form must be completed and Emailed / Faxed to Consumer Health Protection to either of the following persons;

OSanchez@cabq.gov or LStoller@cabq.gov

Certified Pool Operator Name: _____ CPO # _____

CPO Mailing Address: _____ Cell Phone # _____

I am responsible for the following facility(s):

Facility Name: _____ Address: _____

Owner/Manager Name: _____ Contact Phone #: _____

Cell Phone # _____ Fax #: _____ Email _____

Pool/ Spa #1 Name _____ Bather Load: _____ Volume in Gallons _____

Surface Area: _____ Depth: _____ Lifeguard: Yes / No

Type of Disinfection: Bromine, Chlorine or Other _____ Name of CHPD Inspector: _____

Pool/ Spa #2 Name _____ Bather Load: _____ Volume in Gallons _____

Surface Area: _____ Depth: _____ Lifeguard: Yes / No

Type of Disinfection: Bromine, Chlorine or Other _____ Name of CHPD Inspector: _____

Pool/ Spa #3 Name _____ Bather Load: _____ Volume in Gallons _____

Surface Area: _____ Depth: _____ Lifeguard: Yes / No

Type of Disinfection: Bromine, Chlorine or Other _____ Name of CHPD Inspector: _____

Please indicate the times you are available for inspection: Hours from _____ To _____

List the Dates you are available for inspection: Dates Preferred: _____

From past years previous experience you are all aware of how extremely busy all of the Consumer Health Protection Pool Inspectors are this time of year. We will make every effort to complete your pre-opening inspection on time and on the date you request. Upon receipt of this Request for Inspection Form, your inspector will be notified that you are ready and WILL CALL YOU TO SCHEDULE AND CONFIRM THE EXACT TIME AND DATE OF THE INSPECTION. Make absolutely certain that everything is working properly and in order to assure your facility will pass inspection. All failed inspections will only be re-inspected AFTER ALL OTHER SCHEDULED INSPECTIONS HAVE BEEN COMPLETED. A second follow-up inspection is very difficult with almost 500 pools needing inspection and wanting to open by Memorial Day. Check with your inspector PRIOR to your scheduled inspection if you have any questions or need help with any problem.

