ERADICATING RACISM & COLORISM FROM EMPLOYMENT
E-RACE
U.S. EQUAL EMPLOYMENT OPPORTUNITY COMMISSION

BEST PRACTICES AND TIPS FOR EMPLOYEES

How to Prevent Race and Color Discrimination in the Workplace

❑ **Respect cultural and racial differences in the workplace.**

❑ **Be professional in conduct and speech.**

❑ **Refuse to initiate, participate, or condone discrimination and harassment.**

❑ **Avoid race-based or culturally offensive humor or pranks. When in doubt, leave it outside the workplace.**

❑ **Familiarize yourself with the company's workplace policies and act responsibly.**

❑ **Attend training on EEO principles and learn about your legal rights and responsibilities under the anti-discrimination laws.   Also visit www.eeoc.gov for information on discrimination and harassment.**

❑ **Be pro-active. Report incidents of inappropriate, discriminatory, harassing or abusive behavior to your supervisor, Human Resources department, union, or management.**

❑ **If you experience or witness discrimination or harassment contact EEOC or your local human rights commission.**

General Information: **www.eeoc.gov**

Additional Information on Race and Color Discrimination:**www.eeoc.gov/types/race.html**