



VIDEO ORDER FORM

U.S. Office of Government Ethics
“Ethics: Know the Code”

TO PLACE AN ORDER, PLEASE FAX THIS FORM **NO LATER THAN OCTOBER 31, 2000**
 TO: Kaneisha Cunningham 202-208-8039, Phone: 202-208-8000 extension 1180

PLEASE PRINT

Customer's Name and Address

Send to: (if other than address at left)

 Name

 Name

 Organization/Agency Name

 Organization/Agency Name

 Street Address

 Street Address

 Suite or room number

 Suite or room number

 City State Zip

 City State Zip

 Phone number

 Phone number

 Fax Number

 Fax Number

NUMBER OF VIDEOS YOU WANT TO ORDER (\$20.00 per video plus shipping)

SHIPPING: First Class Mail UPS Agency Pick-up - **contact INFOCUS** Other - **contact INFOCUS**

(See Chart Below)

PLEASE CHECK THE APPROPRIATE METHOD OF PAYMENT

Check or Money Order (**Payable to INFOCUS . Must be received prior to order being shipped**)

Purchase Order (List PO Number here: _____)

Credit Card (Visa or Mastercard)

Account # _____ Exp. Date _____

Cardholder's Name _____

(please print)

SHIPPING COSTS:

# of videos	1	2	3	4	5	10	15	20	25	30	35
USPS	\$3.25	\$3.90	\$4.55	\$5.20	\$5.72	\$8.35	\$12.10	\$15.85	\$18.85	\$22.10	\$23.10
UPS	\$4.75	\$5.10	\$5.45	\$5.80	\$6.15	\$7.65	\$ 8.65	\$ 9.65	\$10.90	\$12.15	\$13.10

Vendor information: **INFOCUS, 341 Victory Drive, Herndon, VA 20170, telephone 703-834-1470.**

POC: Melody Altenburg, extension 2278.

** For shipping outside the continental United States, please contact INFOCUS for a price quote.