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The cost for training is \$25.00 due with submission of the application form. The fee can be paid by check, money order, credit card, or deposit account. This fee is non-refundable. Confirmed class seats can be rescheduled for a later time if written cancellations are received two weeks prior to the class date.

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To enroll in the class, complete the training application indicating your selected form of payment and first and second choices of class dates (see posted schedule). Applications with payment may be left at the general reference desk in the Public Search Facility or may be mailed to: U.S. Patent and Trademark Office, Attn: PSF Public Training Center, Box 1450, Alexandria, VA 22313-1450. **You will be notified of your confirmed class date.**

For further information concerning class registration or participation, please contact Juanita Baker at 571-272-3275.

***APPLICATION FORM IS ON REVERSE SIDE***

**APPROPRIATE PAYMENT MUST ACCOMPANY APPLICATION**

This collection of information is authorized by 35 U.S.C. § 41(i) and is used by the public to register (and by the USPTO to process registrations) for training classes at the USPTO Public Search Facilities. This collection is estimated to take 10 minutes to complete, including gathering the information, preparing the form, and submitting the completed application to the USPTO. Time will vary depending on the individual case. Any comments on the amount of time you require to complete this form and/or suggestions for reducing this burden should be sent to the Manager of the Public Search Facilities, USPTO, P.O. Box 1450, Alexandria, VA 22313-1450. **DO NOT SEND FEES OR COMPLETED FORMS TO THIS ADDRESS.** Send to: U.S. Patent and Trademark Office, Attn: PSF Public Training Center, P.O. Box 1450, Alexandria, VA 22313-1450.

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