



NATIONAL WILDFIRE COORDINATING GROUP

National Interagency Fire Center
3833 South Development Avenue
Boise, Idaho 83705

September 20, 2003

Memorandum

To: NWCG Members
GACG Chairs

From: NWCG Chair /s/ J L Stires

Subject: NWCG Contract Resource Products

Because of issues arising from the increased use of contractor resources in wildland fire operations, the NWCG tasked the Incident Business Practices (IBPWT), Safety and Health (S&HWT) and Training Working Teams (TWT) with developing products to promote safety and help standardize use of contractor resources. Final review and modification of the products requested by the parent group at the 87th NWCG Meeting in May 2003 has been completed. Therefore, the NWCG is releasing the attached wildland fire resource contracting products for use. Products include:

1. Memorandum to NWCG on the Contractor Qualifications Package
NWCG Revised 1994 Certs Letter
Sample Training Provider MOU
Sample Contractor Provisions
2. Memorandum to NWCG on Contractor Performance Appraisals
ICS 224
ICS 225
3. Memorandum to NWCG on Incident Behavior
English Incident Behavior
Spanish Incident Behavior
4. NWCG Casual Hire Memorandum
Casual Hire Form

NWCG members and Geographic Area Coordinating Groups are encouraged to use the products when contracting resources for wildland fire management activities. Any comments or suggestions to improve or expand the scope of these products should be provided to NWCG through members' representatives to the NWCG IBPWT, S&HWT or TWT as appropriate.

Attachment