



United States
Department of
Agriculture

Federal Crop
Insurance
Corporation

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Stop 0801
Washington, DC
20250-0801

TO: Board of Directors
Federal Crop Insurance Corporation
September 16, 2002

FROM: Ross J. Davidson, Jr. /s/ *Ross J. Davidson, Jr.*
Manager

SUBJECT: Board Memorandum No. 680
Resolution to Approve Reviewers and Alternates; Approve the Task Order
Statement of Work for a Comprehensive Review of the Federal Crop
Insurance Corporation's Policies, Plans of Insurance, and Related
Materials; and Approve Execution of the Contract

There is submitted for your consideration and approval a resolution to approve a list of reviewers and alternates and the task order statement of work for a comprehensive review of the Federal Crop Insurance Corporation's (FCIC) policies, plans of insurance, and related materials, and to authorize the Manager of the FCIC to take such action as necessary to enter into contracts with the reviewers for the review.

The objective of this review is to assist Risk Management Agency (RMA) and the FCIC Board of Directors (Board) in a comprehensive review of the FCIC policies, plans of insurance, and related materials. Specifically, the objectives of this project are:

1. To obtain a comprehensive independent assessment of the crop policy documents, the Act, the applicable regulations, manuals, guides, handbooks, and directives to identify any provision not in accordance with the law, and any conflicts, ambiguities, inconsistencies, gaps, duplications, or other problems within and between these documents;
2. To develop standards by which conflicts, ambiguities, inconsistencies, gaps, duplications, or other problems can be analyzed to limit or eliminate potential fraud, waste, and abuse, and increase enforceability, fair and consistent application, and comprehensibility;
3. To recommend revisions to any regulation, manual, handbook, guides, or directive to address any identified conflicts, ambiguities, inconsistencies, gaps, duplications, or other problems so that documents are clear, consistent, in accordance with the applicable law and regulations, understandable, predictable, enforceable, eliminate the potential for fraud, waste, and abuse, and reduce litigative risk; and.
4. To establish a process for updating and maintaining the policy documents, regulations, manuals, handbooks, guides, and directives upon the introduction of

any new product or statutory or regulatory provisions to ensure that such documents are in accordance with the law, clear, understandable, consistent, enforceable and do not create any potential for fraud, waste or abuse or litigative risk.

Attached is a list of persons and entities from the approved list of Board reviewers that are recommended to conduct a comprehensive review of the FCIC's policies, plans of insurance, and related materials. Also attached is a task order statement of work necessary to execute the contract for this proposed Board action.

Through use of the following resolution, I recommend that: 1) the Manager of the FCIC be authorized to take such action as necessary to enter into and execute contracts with the persons or entities on the attached list, or the alternates in case the proposed persons are not available, to conduct a comprehensive review of FCIC's policies, plans of insurance, and related materials; and 2) the attached task order statement of work be used to execute the contracts.

R E S O L U T I O N

WHEREAS, the Federal Crop Insurance Corporation's (FCIC) Board of Directors (Board) requires assistance to conduct a comprehensive review of FCIC's policies, plans of insurance, and related materials;

NOW THEREFORE BE IT RESOLVED: That: 1) the Manager of the FCIC be authorized to take such action as necessary to enter into and execute contracts with the persons or entities on the attached list, or the alternates in case the proposed persons are not available, to conduct a comprehensive review of FCIC's policies, plans of insurance, and related materials; and 2) the attached task order statement of work be used to execute the contracts.

PASSED

/s/ Diana Moslak
Diana Moslak
Secretary
Federal Crop Insurance Corporation

9/19/02
Date

[SEAL]

Approved by:

/s/ Keith Collins
Keith Collins
Chairman of the Board

9/23/02
Date