



United States
Department of
Agriculture

Federal Crop
Insurance
Corporation

1400 Independence
Ave, SW
Stop 0801
Washington, DC
20250-0801

TO: Board of Directors
Federal Crop Insurance Corporation

March 29, 2001

FROM: Phyllis W. Honor /s/ Phyllis W. Honor
Acting Manager

Minute Exhibit No. 2030
Board Meeting of 3/29/01

SUBJECT: Board Memorandum No. 602
Resolution to Direct the Manager of the Federal Crop Insurance Corporation to Develop Certain Definitions and to Develop Internal Procedures for Use in Governing Changes Made to Any Existing and Any New or Pilot Programs

Board member Keith Collins has asked that there be submitted for your consideration and approval a resolution to direct the Manager of the Federal Crop Insurance Corporation (FCIC) to develop certain definitions and to develop internal procedures for use by the Board in determining which changes made to any existing policy and any new or pilot program and related materials must be submitted to the Board for approval or for expert review prior to implementation.

Through use of the following resolution, FCIC is directed to develop the following definitions and to develop internal procedures for use in governing changes made to any existing and any new or pilot programs:

R E S O L U T I O N

WHEREAS, section 505(e) of the Federal Crop Insurance Act (Act) (7 U.S.C. 1505(e)) made a change in the way the Federal Crop Insurance Corporation (FCIC) will conduct its business by requiring the Board of Directors (Board) to contract for independent review of (1) any policy or plan of insurance and any related material offered under the Act or (2) modification of a policy or plan of insurance submitted under section 508(h) of the Act, AND BE IT FURTHER

RESOLVED, That the Board directs the Manager, FCIC, to provide to the Board by the next Board meeting (1) definitions for the terms “maintenance,” “expansion,” “significant,” and “nonsignificant” changes in order to determine what changes need to be submitted to the Board or for expert review; (2) a list and description of the different general types or categories of changes that are made to any existing policies published in the Code of Federal Regulations, any new or pilot programs, and their related materials and (3) a list and description of the different general categories of changes that can be made to a policy, new or pilot program, or related materials by written agreement, AND BE IT FURTHER

RESOLVED, That the Board directs the Manager, FCIC, to provide to the Board by the next scheduled Board meeting for each general category of change to a policy, new or pilot program, or related materials specified above, and the criteria used to guide the decision process for submitting such changes to the Board, AND BE IT FURTHER

RESOLVED, That the Board directs the Manager, FCIC, to draft internal procedures, to be submitted for approval by the Board by its next scheduled meeting, to govern which general categories of changes must be submitted to the Board for approval or for expert review under section 508(e) of the Act.

PASSED

<u>/s/ Diana Moslak</u>	<u>3/29/01</u>
Diana Moslak	Date
Secretary	
Federal Crop Insurance Corporation	

[SEAL]

Approved by:

<u>/s/ Keith Collins</u>	<u>3/29/01</u>
Keith Collins	Date
Acting Chairman of the Board	