

USDA INFORMATION TECHNOLOGY (IT) RESTRICTED SPACE
DM 3510-000

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CHAPTER 2
GENERAL INFORMATION

1 PURPOSE

This Departmental Manual establishes policy and procedures for physical security standards within Information Technology (IT) Restricted Space. This refers to special use space in USDA facilities that house web farms, computer or telecommunications equipment/devices and the general security employed surrounding these areas. This policy and guidance represents minimum physical security standards for all IT Restricted Space in USDA. Cyber Security (CS) does not have direct responsibility for the control of physical security in USDA facilities. However, CS is responsible for security of the critical IT Infrastructure resident in these facilities. In order to meet the regulatory requirements for the infrastructure outlined below, we are publishing this policy and guidance.

Part 1 identifies procedures for controlling and securing all IT Restricted Space, which can include by are not limited to, Computing Facilities, Web Farms, Telecommunications/Magnetic Media Rooms, Sensitive Compartmented Information Facilities (SCIF), and Isolation Zones. It also establishes a requirement for formal coordination with Cyber Security concerning the design and construction of all new IT Restricted Space in USDA.

2 CANCELLATION

This Departmental Manual will be in effect until superseded.

DISTRIBUTION:

3 SCOPE

This manual applies to all USDA agencies, programs, teams, organizations, appointees, employees, and other activities.

4 ABBREVIATIONS

CIO	- Chief Information Officer
CS	- Office of Cyber Security
DOJ	- Department of Justice
IT	- Information Technology
OCIO	- Office of the Chief Information Officer
OPM	- Office of Personnel Management
OMB	- Office of Management & Budget
OPPM	- Office of Procurement & Property Management
SCI	- Sensitive Compartmented Information
USDA	- United States Department of Agriculture