



No. 200510/R/NGGIP/RGL

12 September 2005

*Start of Government/Expert Review of
2006 IPCC Guidelines for National Greenhouse Gas Inventories*

Dear Expert Reviewer,

You are invited to contribute to the Expert Review of the Second Order Draft of the *2006 IPCC Guidelines for National Greenhouse Gas Inventories* (2006 Guidelines). The review starts on 12 September 2005 and will last for eight weeks until 7 November.

In response to the invitation of the UNFCCC SBSTA at its 17th session and the decision of the IPCC at its 20th session the National Greenhouse Gas Inventories Programme of the IPCC has been preparing revised Inventory Guidelines. The IPCC methodology reports aim to provide an up-to-date, unbiased and complete assessment of the current state of knowledge on methodologies, in this case inventories. The review process is fundamental to the quality and authority of IPCC reports¹.

You are invited to be one of over 1,000 Expert Reviewers of this Report, because either you have been nominated by your government or by another organisation; you were an author of a recent IPCC inventory report; or because you have been recommended to the IPCC Task Force Bureau on Inventories.

The draft guidelines have already undergone the first review by experts between 28 February and 10 April 2005 in accordance with the IPCC procedures. I am pleased to inform you that the Second Order Draft of the 2006 Guidelines has been completed and is available for Government and Expert review from 12 September 2005 for eight weeks.

The 2006 Inventory Guidelines are based on the existing IPCC inventory guidelines and good practice guidance and take into account relevant scientific advances as well as the experience in using the earlier inventory guidelines.

The 2006 Guidelines comprise an overview and 5 volumes:

- ***Volume 1: General Guidance and Reporting.***
- ***Volume 2: Energy.***
- ***Volume 3: Industrial Processes and Product Use (IPPU).*** The Industrial Processes and Solvent and Other Product Use sectors in the Revised IPCC 1996 Guidelines have been combined in this volume.
- ***Volume 4: Agriculture, Forestry and Other Land Use (AFOLU).*** The separate Agriculture and Land Use, Land Use Change and Forestry sectors in the Revised IPCC 1996 Guidelines have been combined to improve the treatment of all land uses. The structure of this volume has been changed from the first order draft in response to comments received during the expert review.
- ***Volume 5: Waste.***

The review process will follow the IPCC procedures, which can be viewed on www.ipcc.ch. You

¹ More information on the IPCC Principles and Procedures can be found on the IPCC website (www.ipcc.ch).

are invited to provide comments either as an individual or as part of the government comments, but not both. So, when you provide comments with your individual capacity separately from the government comments, you are requested to clearly specify your name, contact address, affiliation in the comment form that is explained below and send it to the Technical Support Unit (TSU) at the email addresses for the expert review. For your information, this draft is also being distributed to the governments. Governments are requested to send one integrated set of comments.

Please note that the comments from international and intergovernmental organisations will be considered as if they are from experts. So in these cases, please follow the same procedure as for Expert Reviewers.

In order to improve the objectivity of the treatment of review comments received during the expert review they will be sent to authors anonymously. The Task Force Bureau decided to continue the anonymous treatment of expert comments in this second review. However, this trial of anonymous review does not prejudice any decisions on its use in future reports by the IPCC. Comments from governments will not be treated anonymously.

As part of the IPCC procedures a list of expert reviewers who provide comments to the draft will be made available to the IPCC member governments and will be included in the final reports.

The draft reports, a template of the comment form, and instructions on how to provide comments including email address for sending comments to the TSU are available on a following closed website:

Address : <http://www.ipcc-nggip.iges.or.jp/2006GLs/second-review.htm>
User ID : 2006GL
Password : sodGERipcc

You are requested to provide comments by volume using the separate Microsoft Excel template file which can be found in the closed website given above, and submitted by e-mail using the appropriate email address for each volume shown below. The TSU would appreciate receiving comments in the EXCEL electronic files as email attachments, which will greatly facilitate the authors addressing each comment.

Volume	Email for Expert Reviewer's Comments
Volume 1: General Guidance and Reporting	ggr_sod@iges.or.jp
Volume 2: Energy	energy_sod@iges.or.jp
Volume 3: Industrial Processes and Product Use	ippu_sod@iges.or.jp
Volume 4: Agriculture, Forestry and Other Land Use	afolu_sod@iges.or.jp
Volume 5: Waste	waste_sod@iges.or.jp
Overview and General Comments	general_sod@iges.or.jp

Please note that the comment form contains three sheets, i.e., (i) "guidance", (ii) "comments" and (iii) "Examples", and you are kindly invited to study (i) and (iii), before your preparation of comments in sheet (ii).

We shall appreciate it if you will follow the instructions carefully and submit your comments at the **latest by 7 November 2005**. Due to the large number of comments expected, we cannot guarantee that comments received after this deadline or in other formats will be available to the

authors at the time they start preparing the final draft.

If you are unable to download the documents from the closed website (e.g. because of unavailability of internet), a copy can be sent to you on a CD-ROM: please send your request with your full postal address to: Ms Ayako Hongo at < nggip-tsu@iges.or.jp > or call +81 46 855 3750, or send fax to +81 46 855 3808.

If you need any assistance please also contact us at < nggip-tsu@iges.or.jp >.

This draft report will be revised, taking into account the Government and Expert comments received and sent to governments for consideration at the 25th Session of the IPCC to be held in April 2006. That final draft report will be subject to acceptance as a whole and the Overview chapter subject to adoption section by section by the Panel.

We are looking forward to receiving your comments and thank you, in advance, for your co-operation and support.

With kind regards,

A handwritten signature in black ink, appearing to read 'Thelma K.' with a stylized flourish.A handwritten signature in black ink, appearing to read 'Hiraishi' in a cursive style.

Thelma Krug
Co-Chairs, Task Force Bureau, National Greenhouse Gas Inventories Programme, IPCC

Taka Hiraishi
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