

County of Bernalillo

State of New Mexico

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Purchasing Department

ONE CIVIC PLAZA, N.W.
ALBUQUERQUE, NM 87102
(505) 768-4013
FAX (505) 768-4067

DATE: August 27, 2008

ATTN: ALL PROSPECTIVE OFFERERS

FROM: Elizabeth E. Olona, Senior Buyer

SUBJ: REQUEST FOR PROPOSALS (RFP) #02-09-EO, Household Hazardous Waste Collection Program Services.

The Purchasing Department on behalf of the Environmental Health Department is requesting proposals for Household Hazardous Waste Collection Program Services.

A non-mandatory pre-proposal conference will be held on **September 8, 2008 at 10:00 am (local time)** at the Albuquerque/Bernalillo County Government Center, One Civic Plaza NW – 10th Floor, Purchasing Conference Room C, Albuquerque, New Mexico.

For registered vendors, pertinent RFP documents, including the Scope of Work and the proposed contract documents pertaining to this project can be downloaded through the purchasing website at no cost. For firms not registered, interested parties are welcome to register through the County's purchasing website, www.bernco.gov and pay the required fee of \$50.00 plus a convenience fee of \$1.49 to process payment by credit card or \$1.25 per e-check. Vendors are also welcome to contact Elizabeth E. Olona, at (505) 468-7234, or by e-mail eolona@bernco.gov to request a hard copy document at a cost of 50 cents per page.

Sealed submittals for the referenced proposal must be addressed and delivered, no later than **4:00 PM (local time), Monday, September 29, 2008**, to the Purchasing Department, One Civic Plaza, 10th Floor, Room 10010, Albuquerque, NM 87102. The Purchasing Department will date and time stamp the sealed envelope upon receipt.

xc: RFP File #02-09-EO