



**United States  
Department of  
Agriculture**

**Office of the  
Assistant Secretary  
for Administration**

1400 Independence  
Avenue SW

Washington, DC  
20250-0103

MAY 02 2008

TO: All USDA Headquarters Employees

FROM: Boyd K. Rutherford  
Assistant Secretary  
for Administration

A handwritten signature in black ink, appearing to read "Boyd K. Rutherford", written over the typed name and title.

SUBJECT: Illegal Parking at Whitten Building Parking Lots

Due to the extreme funding limitation constraining Departmental Administration's operations this fiscal year, we have not been able to replace the broken arms at the entrances to the Whitten Building parking lots. The number of illegally parked cars in these lots is unacceptable. Violation notices, placed by USDA security personnel on the illegally parked vehicles, have been ineffective in eliminating the problem.

Effective May 9, 2008, the Federal Protective Service (FPS) will commence ticketing and towing operations on the Whitten Building parking lots. FPS law enforcement officers will issue District of Columbia parking violations for vehicles parked without a valid USDA parking permit. The FPS officers will run checks on violators to determine if there are other pending violations and could take action to tow the vehicle or impound it on location. Ticket and impound fees can range in cost from \$30 to \$150 or higher.