

## The Benefits

As an ENRD employee, you will receive a generous benefits package, including:

- 13 days of annual leave per year for the first 3 years of service; 20 days per year for 3-15 years of service; 26 days per year after 15 years
- 13 days of sick leave per year which can be carried over from year to year
- 10 paid holidays each year
- Thrift Savings Plan—401(k) style tax-deferred savings with a matching Government contribution of up to 5 percent
- Federal Employee Retirement System (FERS)
- Transit Subsidy
- Subsidized Health Insurance/Flexible Spending Account (optional)
- Subsidized Life Insurance (optional)
- Long Term Care Insurance (optional)
- Family and Medical Leave
- Employee Assistance Programs: dependent care counseling and referral services
- On-site Fitness Center
- On-site Full Service Credit Union
- On-site Health Unit
- Flexible work schedules when possible

*“If you are interested in a career in environmental law, this is the place to be. I am not only learning about how the legal process works through all of my daily assignments, but I get to observe how environmental laws are put into practice.”*

*- Sara Vink, Paralegal in the Appellate Section*

## Applying to ENRD

To obtain information on current attorney positions at ENRD, visit our website at:

[http://www.usdoj.gov/enrd/Employment/Attorney\\_Employment.html](http://www.usdoj.gov/enrd/Employment/Attorney_Employment.html)

For all other positions, please go to the OPM website at:

<http://www.usajobs.gov/>

or the ENRD website at:

[http://www.usdoj.gov/enrd/ENRD\\_Employment.html](http://www.usdoj.gov/enrd/ENRD_Employment.html)

You may also contact the Office of Human Resources at (202) 616-3144 or email or write us at:

[HR.ENRD@USDOJ.GOV](mailto:HR.ENRD@USDOJ.GOV)

U.S. Department of Justice

Environment and Natural Resources  
Division

Office of Human Resources

PO Box 7754

Washington, D.C. 20044-7754

*“As an attorney with ENRD, I have a deep sense of commitment and responsibility for the work we do. The nature of our work takes us throughout the nation, and at times to other countries. It is a place where you can engage in a truly national practice.”*

*-Krishna Dighe, Attorney in the Environmental Crimes Section*

U.S. Department  
of Justice

## ENVIRONMENT AND NATURAL RESOURCES DIVISION



*Rated #2 in “Best Places to Work in the Federal Government” for 2007*

*Winner of the 2007 “Belfiore Quality of Life” Award from the Bar Association of DC*

EMPLOYMENT  
OPPORTUNITES



## U.S. Department of Justice Environment and Natural Resources Division



The Environment and Natural Resources Division (ENRD) has primary responsibility for litigation on behalf of the United States regarding:

- Prevention and clean up of Pollution
- Environmental Challenges to Federal Programs and Activities
- Stewardship of Public Lands and Natural Resources
- Acquisition of Property for Federal Needs
- Wildlife Protection
- Indian Rights and Claims

ENRD is the nation's environmental lawyer and the largest environmental law firm in the country.

*As a paralegal, I am always stretching myself and being exposed to different parts of government I didn't know about before. Saving the environment does not only take place at the grass roots level. The government is committed to the environment and as a public servant, I am a part of that effort."*

*Georgina Anton, Paralegal in the Law and Policy Section*



## ENRD Sections

**Appellate Section:** Responsible for work that involves cases arising under the more than 200 statutes for which the Division has litigation responsibility.

**Environmental Crimes Section:** Prosecutes individuals and corporations that have violated laws designed to protect the environment.

**Environmental Defense Section:** Defends and prosecutes a broad range of civil environmental litigation involving the U.S.

**Environmental Enforcement Section:** Responsible for bringing civil judicial actions under most federal laws enacted to protect public health and the environment from the adverse affect of pollution.

**Natural Resources Section:** Manages litigation under a diverse and extensive group of more than 80 statutes and treaties.

**Indian Resources Section:** Represents the U.S in its trust capacity for Indian tribes and their members.

**Land Acquisition Section:** Acquires land through condemnation proceeding for use by the Federal Government.

**Law and Policy Section:** Advises the Assistant Attorney General on environmental legal and policy questions.

**Wildlife and Marine Resources Section:** Responsible for litigating civil cases under federal wildlife laws.

**Executive Office:** Provides management and administrative support to the Environment and Natural Resources Division.



## Positions We Hire For ENRD

### Trial Attorneys:

Attorneys enforce civil and criminal environmental laws, defend the U.S. against environmental challenges to government programs and activities and represent the U.S. in matters concerning the protection, use and development of the nation's natural resources and public lands.

### Paralegal Specialists:

Paralegals perform a wide array of tasks including administrative case preparation, cite checking, legal research, drafting memoranda, compiling legislative histories, and ensuring conformance to applicable court rules.

### Legal Assistants:

Legal Assistants provide assistance to Division attorneys by performing a wide range of administrative legal support tasks on ENRD litigation.

### Administration and Management:

Information Technology Specialists, Budget Analysts, Management Analysts and others contribute to the overall management of the organization.

*"I never imagined I would stand in front of a Federal judge side by side with some of America's most talented attorneys."*

*Karleana Lahens, Paralegal in the Natural Resources Section*