ON|DEMAND
PERSONAL NAVIGATOR

Position History Inquire Page

1.	Click the **Develop Workforce** link. ⊕ Develop Workforce
2.	Click the **Manage Positions (USF)** link. ⊕ Manage Positions (USF)
3.	Click the **Inquire** link. ⊕ Inquire
4.	Click the **Position History** link. Position History
5.	Click the **Search By** list. ▼
6.	Select the desired entry. Description
7.	Enter the desired information into the **Description** field. Enter a valid value, e.g. "**Mail Clerk**".
8.	Click the **Search** button. Search
9.	Click the desired entry in the **Search Results** table. MAIL CLERK
10.	Click the **Current Position Data** link. Current Position Data
11.	Click the **Return** button to return to the Position History view. Return
12.	Click the **Return to Search** button to search for additional Position History. 🔍 Return to Search
13.	Continue to search by the desired category, if desired. **End of Procedure.**