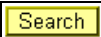## Resending Payroll Documents

1.	Click the **Compensate Employees** link. Compensate Employees
2.	Click the **Maintain Payroll Data (USF)** link. Maintain Payroll Data (USF)
3.	Click the **Use** link. Use
4.	Click the **General Deduction Data** link. General Deduction Data
5.	Enter the desired information into the **EmplID** field. Enter a valid value, e.g. "**00100504**".
6.	Click the **Correct History** option.
7.	Click the **Search** button. Search
8.	Click in the **Flat/Addl Amount** field. $25.00
9.	Press **[Tab]**.
10.	Click the **Resend?** option.
11.	Click the **Save** button. Save
12.	**End of Procedure.**