HEALTH & HUMAN SERVICES

Release Notes 3.5.1
Pay Periods 16 - 18
August 29, 2008

The following items have been moved (migrated) to Production for use by Agencies:

IM124194 – Setting up Market pay tier system for 2007.

> **ISSUE:** Some values were not showing up in the drop down box for Clinical Specialty. *Workforce Administration>Job Information>* Contract Administration>Service Agreement USF
>
> **RESOLUTION:** Added new values to lookup table for clinical specialties. In addition the clinical specialties view was updated.
>
> **USER IMPACT:** All valid Clinical Specialty values will be available to users on the Service Agreement USF page.

IM124976 – Blank Citizenship Status in CIDB export records.

> **ISSUE:** Some employees had a null or blank CITIZENSHIP_STATUS, or had no record, in the commercial table, so blank was passed in both the CIDB Full Export record (position 66).
>
> **RESOLUTION:** Modified the HE_DDUMP Application Engine programs to fetch CITIZENSHIP_STATUS from PS_GVT_CITIZENSHIP.
>
> **USER IMPACT:** Agencies using the CIDB data will receive accurate citizenship data for all employees.

IM141321 – Addition of OPM Type of Appointment to CIDB export records.

> **ISSUE:** Requested enhancement for departmental reporting requirements to the CIDB Full Export record to pass GVT_TYPE_OF_APPT.
>
> **RESOLUTION:** Modified HE_DDUMP Application Engine program to pass the OPM 2-digit GVT_TYPE_OF_APPT code. In the CIDB Full Export record, which allows distinct space for up to 6 appointments, the field was added to the end of each appointment space, following market pay data (position 893-894 for the first or only appointment, with subsequent appointments filled as appropriate: appt 2 = 1386-1387; appt 3 = 1879-1880; appt 4 = 2372-2373; appt 5 = 2865-2866; appt 6 = 3358-3359.
>
> **USER IMPACT:** Agencies using the CIDB data will receive the OPM 2-digit Type of Appointment code for all employees.

IM144205 – Addition of complete First and Last Names to CIDB Full Export records.

    ISSUE: The CIDB currently passes only 20 characters for last name and 11 for first name, truncating a few names that are longer. FDA, in order to pass accurate data to the HHS Identity System, has requested that the CIDB Full Export record pass the full first and last names from Capital HR.

    RESOLUTION: Modified HE_DDUMP Application Engine program to add full 30-character first and last names from Capital HR, in position 4993-5053 as follows: full last name = 4993-5022; full first name = 5023-5052; middle initial = 5053.

    USER IMPACT: Satisfies FDA request to add full first and last names to the CIDB export.

IM142780 – Correction of PSC_ATS_MAINT Role Code

    ISSUE: Upon adding a row in BOTH Correct Personnel Action and HR Processing, the employee status field appeared with the drop down arrow allowing the user to select/change the employee status field.

    RESOLUTION: Hid the EMPL_STATUS field from all components besides EE_HR_PROC.

    USER IMPACT: Inserting a row from the EMPLOYMENT 1 tab in all PAR processing pages will result in only one Empl Status field which is not open to editing. This ensures empl status on the EMPLOYMENT 1 tab cannot be modified by the user.

IM148666 – Updating the hire row for AL employees.

    ISSUE: Some AL employees have the wrong NOA code on their hire action.

    RESOLUTION: For 29 specific employees (all administrative law judges), a 002 correction row has recently (i.e. between 7/21/08 and 7/23/08) been inserted on the employee's hire row. On that new 002 correction row, we will:
- Update the NOA code to 100 for all rows.
- Update the Legal authority #1, and description fields, if the NOA code was previously "170".
- Update the tenure to "Conditional", if the NOA code was previously "101".
- <u>Prevent</u> these rows from flowing to DFAS on the Personnel Daily interface.

    USER IMPACT: For the AL employees identified, NOA code will be corrected to reflect the appropriate 100 NOA as required by OPM. In addition, Legal Authority and Tenure have been updated, where necessary, to meet all EHRI edits.

IM149482 – NOA code on PAR actions updated to "100".

    ISSUE: On the PAR actions for the employee ID / Employment Record # combinations listed below, the NOA code was inadvertently changed to "100" on all rows.

Employee ID	Employment Record #
00001236	1
00063830	1
00068941	1
00069132	1
00072279	1

00074859	2
00077214	1
00084502	1
00084502	2
00084503	1
00087828	1

RESOLUTION: Restore the correct NOA codes on these PAR actions.

USER IMPACT: Employee data corrected for the emplids listed above. Employee records now reflect the original PAR actions inserted versus the incorrect 100 NOA updated via an errant script.

IM136531a – Enhancement to the Personal Data/Benefits Summary Screens

ISSUE: Request for enhancements to the Review Job Information>Personal Data USF display by adding a Benefit information tab to the Personal Data USF screen for retirement processing purposes. The Indian Health Service suggested the Personal Data/Benefits summary enhancement at the October, 2007 Capital HR forum.

RESOLUTION: Multiple changes made:
- National ID added to the Personal Data tab.
- Mailing address hidden on the Personal Data tab.
- FEGLI/Retirement Data/FICA hyperlink page has been combined with the Benefits/Retirement Data hyperlink page and moved to the new Benefits/Retirement/FICA page.
- Benefits Summary page modified to only display FEHB and TSP.

USER IMPACT: Review Job Information -> Personal Data USF includes all agreed upon enhancements.   These enhancements make it easier for users to view all necessary information for benefits and retirement processing.

IM149405 – Incentives. Various changes.

ISSUE:
1. When a PAR action has the PAR status changed to processed, users can still update the Effective Date. Further, users can still update the NOA Extension on incentive actions (thereby changing the incentive from a start to a stop, or vice-versa).
2. On an incentive PAR action, users are not required to enter the Process Until value.
3. Users are allowed to cancel an incentive start even if a corresponding incentive stop row exists.
4. Users are allowed to cancel an incentive stop even if an incentive start exists both above and below the incentive stop.
5. When an incentive stop is entered, the Amount, Percent, and Process Until values from the corresponding (previous) incentive start action are not copied to the new incentive stop action. Users are able to change these values on the incentive stop action.
6. Users are allowed to process an incentive stop even if a previous start does not exist.
7. Users are allowed to process an incentive stop even if the previous corresponding (i.e. same NOA) incentive action is also a stop.
8. Users are allowed to process an incentive stop even if the previous corresponding incentive action is a start, but has not yet been processed.
9. Users are allowed to process an incentive start even if the previous corresponding incentive action is also a start.

10. Users are allowed to process an incentive start even if the previous corresponding incentive action is a stop, but has not yet been processed.
11. When an incentive action is cancelled/withdrawn, users may receive an error message if a certain legal authority is not entered – however, that legal authority is not valid for cancelled actions.
12. Users are allowed to process an incentive start even if the next corresponding incentive action is also a start.
13. Users are allowed to process an incentive stop even if the next corresponding incentive action is also a stop.

RESOLUTION:
1. When the PAR Status on an action is changed to Processed (or "Corrected" via an 002 correction),
   - The PAR effective date will now become display-only
   - The NOA extension will now become display-only if the NOA code is 815, 816, or 827 (recruitment, relocation, and retention incentives).
2. On an incentive PAR action, the Amount, Percent, and Process Until fields (found on the Award Data link) are now considered mandatory.
3. Prevent an incentive start from being cancelled if a corresponding incentive stop row exists.
4. Prevent an incentive stop from being cancelled if an incentive start exists both above and below the incentive stop.
5. When an incentive stop is entered, copy the Amount, Percent, and Process Until values from the corresponding (previous) incentive start action to the new incentive stop action. Do not allow these 3 fields to be entered on the incentive stop action unless one of the fields did not have a value on the incentive start action.
6. Prevent the processing of an incentive stop if a previous start does not exist.
7. Prevent the processing of an incentive stop if the previous corresponding (i.e. same NOA) incentive action is also a stop.
8. Prevent the processing of an incentive stop if the previous corresponding incentive action is a start, but has not yet been processed.
9. Prevent the processing of an incentive start if the previous corresponding incentive action is also a start.
10. Prevent the processing of an incentive start if the previous corresponding incentive action is a stop, but has not yet been processed.
11. When an incentive action is entered/modified, change the validation on the legal authority fields so that:
    - The legal authority fields may be blank if the PAR action is cancelled or withdrawn.
    - On already-existing actions, only check validation if one of the applicable fields (e.g. NOA, legal authority, Incentive Percentage) has changed.
12. Prevent the processing of an incentive start if the next corresponding incentive action is also a start.
13. Prevent the processing of an incentive stop if the next corresponding incentive action is also a stop.

USER IMPACT: Processing incentive PAR actions online will trigger validation to ensure all guidelines have been met in regards to starts and stops and cancellations and corrections. In addition, incentives will be able to be cancelled without error, per all other processing guidelines have been met.

IM150085 – Insert NOAC/Legal Authority Combos for Legal Authority: 108, BAB effective 14-JUN-04

ISSUE: Employee has been rehired. When using Action/Reason codes REH/REH, appropriate Authority (2) cannot be selected because it is not on the look-up menu. Please add BAB code as possible option under Authority (2), as shown in Guide to

Processing Personnel Actions, Chapter 10, Table 10-E, Page 10-32, Note 4 (BAB). As a temporary work-around, we have chosen ZLM and entered the authority, but we need to correct that once the correct Authority Code is available.

RESOLUTION: Added BAB as a valid Legal authority for NOAC 108

USER IMPACT: When processing a rehire PAR action, users will be able to choose the BAB Legal Authority when appropriate, per the Guide to Processing Personnel Actions.

IM150476 – Accounting for Pay report request (Addresses IM144068)

ISSUE: Accounting for Pay group wants a file that contains NOA 3XX actions for the previous 7 days, run every Monday, Wednesday and Friday.

RESOLUTION: New Interface HE_AFPS_INTF was created to produce this file every Monday, Wednesday and Friday.

USER IMPACT: The HHS Accounting for Pay group will receive a report every other day, Monday, Wednesday, and Friday, as requested to review all NOA 3XX actions.

IM150338 – Title 38 Market Pay Query (HE0331) changes

ISSUE: Need to make change to logic to look at only processed or corrected rows, query was looking at any wip status therefore picking up cancelled actions.

RESOLUTION: Changed the logic to only look for rows that have a wip status of processed or corrected.

USER IMPACT: Query HE0331 will produce a report of all completed Title 38 Market Pay actions, eliminating any actions that have been cancelled.

IM144419 – Query modification request – HE0011A

ISSUE: Is it possible to modify HE0011A, Probation Date Period, to include the following fields: Entry On Duty (EOD) Date, Appointment Type, Grade, Step, Series, All Dept IDs, Reports To field (the supervisor's name would be preferable, if possible), Service Computation Date (SCD), Nature of Action (field 5a and 5b), Type of Probationary Period being served (SES, Supervisory, Managerial, Initial)

RESOLUTION: Created new query HE0011D, that is a copy of HE0011A with newly requested fields

USER IMPACT: Query HE0011D has been created to satisfy user request.

IM144522 – Actions Processed within a Dept

ISSUE: Improve performance of query, HE0043_2, as it is timing out.

RESOLUTION: Modified logic using security tables to improve performance.

USER IMPACT: Users can now run HE0043_2 without experiencing performance issues resulting in the query timing out.

IM149446 - Issue with results returned by queries HE0250 and 250A

ISSUE: Missing employees with Puerto Rico COLA for queries HE0250 and HE0250A

RESOLUTION: Added new selection criteria for Earnings Code LIKE 'C%' for Queries HE0250 and HE0250A

USER IMPACT: Queries HE0250 and HE0250A return all expected data.

IM147518 – Modification request for query HE0071

ISSUE: Add field Hire NTE Date to query HE0071.

RESOLUTION: Field GVT_APPT_EXPIR_DT added to query HE0071 output.

USER IMPACT: HE0071 will now display Hire NTE Date in the query results when appropriate.

IM147551 – New query request

ISSUE: HR Director's initiative - to target data clean up in preparation for RSM feed and to scrutinize other data elements we are requesting a new public query.

RESOLUTION: Created query HE0352

USER IMPACT: Per customer request a new query, HE0352, was created to assist users with preparation for the RSM feed. See query table for listing of all data elements reported by HE0352.

IM150459– Query modification request – HE0165

ISSUE: Query HE0165 does not include all STEP appointments because of criteria limiting appointment authorities to Y3K, Y4K, and Y5K.

RESOLUTION: Add requested Y1K and Y2K appointment authorities to criteria.

USER IMPACT: Query HE0165 has been modified as requested; it will now return all STEP appointments with an Y1K – Y5K appointment authority.

IM150635 – HE_RETAINEDGRADEEES does not meet row level security requirements.

ISSUE: Query HE_RETAINEDGRADEEES contained some invalid table joins.

RESOLUTION This query is being removed from production, please use query HE0298 in its place it reports all employees where their pay rate determinant does not equal 0 (Regular Rate).

USER IMPACT: Run query HE0298 in place of HE_RETAINEDGRADEEES

IM150634 – HE_RETAINEDPAYEES does not meet row level security requirements.

ISSUE: Query HE_RETAINEDPAYEES contained some invalid table joins

RESOLUTION: This query is being removed from production, please use query HE0298 in its place it reports all employees where their pay rate determinant does not equal 0 (Regular Rate).

USER IMPACT: Run query HE0298 in place of HE_RETAINEDPAYEES

IM126680 – HE0166 performance issues

ISSUE: Query HE0166 was having performance issues

RESOLUTION: Recreated the query with better joins to speed up performance.

USER IMPACT: Users will be able to return results without experiencing performance issues and/or the query timing out.

IM150361 – DFAS 08-3 Release, Phase 1 – state tax marital status changes

ISSUE: Value "H" (Head of Household) must be added to Maryland effective 9/14/08. Values "H" (Head of Household) and "Z" (Married, one spouse working) must be added to Kansas effective 9/14/08.

RESOLUTION: Add the value specified above.

USER IMPACT: New marital status values, H for Maryland and H, Z for Kansas, are now available for users to update employees' state tax records. However these values are not effective until 9/14/08 so any changes will need to be processed with an effdt greater than or equal to 9/14/08.

SALARY TABLE UPDATES:

TICKET	PAY PLAN	SAL ADMIN PLAN	EFFDT
IM151915	WD, WS, WG, WN, WL	113R	08/31/08
IM151915	WD, WS, WG, WN, WL	144R	08/17/08

EHRP QUERY DETAILS

Name	Purpose	Parameters	Data Provided
HE0331	Title 38 market pay	n/a	Deptid Name Pay Plan Occ Series Grade Step Base pay Loc Adjust Total Salary Svc Agreement Type Market pay Table Tier Clinical Spec Effective Date End Date
HE0011D – Prob Date Per-Expand	Probation Date list	Probation Start Date Probation End Date Business Unit Deptid	Department ID Employee ID Employee Name SSN Job Code Probation Date SES Probation Date Mgr/Supv Probation Date EOD date Type of appt Grade Step Occupational_Series Service date NOA Supervisor Employee ID Supervisor name
HE0352 – List Employee Data	List Specified Employee Data	Business_Unit	Name SSN Emplid Birthdate Admin Code POI Job Code Title Pay Plan Grade Step Salary Pay Base Annuitant Code Pay Rate Determinant Work Schedule Hours Tenure Conv Begin Dt

			Career Conv Dte Career Cond Conv Dte Position Occupied FLSA Bargaining Unit Duty Station Retirement Plan Retirement Previous Cov WGI Status LEI Date Last Equivalent Inc Dte Management Level Reports To Vet Pref Vet Pref RIF Fed Empl HB Plan Code Fed Empl HB Effdt FEGLI FEGLI Basic Ins Amt NTE Dte Appt Data: NOAC Appt Data: CAA1 Service Comp Dte Leave Service Comp Dte TSP Serv Comp Dte Retirement
HE0165 – STEP (Student Temporary Employment Program)	Current employees in the STEP program (legal authority Y3K, Y4K, Y5K, Y1K, Y2K)	Setid Deptid Like	Deptid Emplid Name Appointing Authority Type Appointment Hire Date Hire NTE Date Position Title Occ Series Pay Plan Sal Plan Grade Step Salary
HE0250 – Employees with COLA	Employees receiving COLA and the COLA amount	Setid	Name Emplid Deptid Location COLA Amount
HE0250A – Employees with COLA	Employees receiving COLA and the COLA percent	Setid	Name Emplid Deptid Location COLA percent
HE0071 – No TSP Status Code	All Employees in retirement code K, C, or 1, run by EOD greater than date entered with no TSP status code	Hire Date Set ID Deptid	Emplid ID Employee Name Retirement Code Hire Date SCD TSP GVT_APPT_EXPIR_DT
HE0166 – Current	Need a report that	Setid	Business Unit

Appointment Authority	prompts for Setid and Current Appointment Authority	Deptid Current Appointment Authority	Deptid National ID Emplid Name Current Appointment Authority#1 Current Appointment Authority#1 Posn Occupied Tenure Service Date POI Pay Plan Grade Occ Series