Setting Up Laptop for Internet/E-Mail Access at Manus and Nauru Sites

I. Purpose:

This procedure describes how to connect a Windows-operated laptop computer to the network in order to access the Internet and e-mail at the Manus and Nauru Sites.

II. Cautions and Hazards:

None.

III. Requirements:

- This procedure assumes the laptop is operated on Widows 2000 or a similar system.

- This procedure assumes the laptop is to be used in the D-Van at each site.

IV. Procedure:

A. Setting Up Laptop for Network Connection

1. Click on the **Start** button in the bottom left-hand corner of the screen to bring up the Windows menu.

2. Select **Settings**.

3. Select **Control Panel**.

4. Open the **Network and Dial-up Connections** folder.

5. Open **Local Area Connection**. This will bring up the **Local Area Connection Properties** window.

6. Highlight **Internet Protocol (TCP/IP)**, and then click on the **Properties** button. This will bring up the **Internet Protocol (TCP/IP) Properties** window.

7. Select the options, **Use the following IP address** and **Use the following DNS server addresses**.

8. Fill in the information according to the table below:

Site	IP address	Subnet mask	Default gateway	Preferred DNS server	Ethernet Cables
Manus	198.252.143.244	255.255.255.240	198.252.143.241	192.231.203.132	E1, E2
Nauru	198.129.81.244	255.255.255.240	198.129.81.241	192.231.203.132	11, 12

Note: If an additional laptop needs to be connected to the network, use the next IP address: **198.252.143.245** for Manus; **198.129.81.245** for Nauru.

9.   Click on **OK** to close the **Internet Protocol (TCP/IP) Properties** window.

10.   Click on **OK** to close the **Local Area Connection Properties** window.

11.   Close other windows to restore the laptop to the normal state.

B.   Checking IP Address

1.   Click on the **Start** button in the bottom left-hand corner of the screen to bring up the Windows menu.

2.   Select **Run…**.

3.   Type **cmd** in the **Open:** window. Click on **OK**. This will bring up the DOS window.

4.   At the prompt, type **ipconfig**. Press **Enter** on the keyboard.

5.   If the correct IP address has been entered, it should show up.

V.   References:

None.

VI.   Attachments:

None.