

**EXPLANATION AND INSTRUCTION SHEET
STATEMENT OF CHARGES TO RESERVE ACCOUNT (DE 428T)**

**THE DE 428T FORM IS NOT A BILL AND A BILL WILL NOT BE SENT AT A LATER DATE
PLEASE READ BEFORE CALLING (This form will answer most of your questions.)**

<p>PURPOSE OF THE DE 428T</p>	<p>The DE 428T is an itemized list of benefit charges to your reserve account, which covers a one-year period beginning July 1 and ending June 30. Any benefits paid to claimants after June 30 will appear on next year's DE 428T. Charges are based on unemployment insurance (UI) benefits paid to claimants for whom you were a base period employer. These charges are one of the factors used to determine your UI contribution rate for the coming year. Due to heavy volume, you may receive your DE 428T prior to the statement date.</p>
<p>FILING A PROTEST</p>	<p>No further action is needed if you agree with the charges. If you disagree with the charges, you may file a protest. Your protest must be in writing and postmarked within 60 days from the mail date on the DE 428T. You may request up to a 60-day extension. The extension request must be submitted timely, in writing, and show good cause. To expedite the processing of your protest, please use the suggested format on the last page of these instructions. Each protest must include the claimant's name, social security number, claim date, dollar amount, and the specific reason for protesting. Protests with missing information will be returned.</p> <p>MAIL YOUR PROTEST OR REQUEST FOR AN EXTENSION TO: Employment Development Department Contribution Rate Group, MIC 4 PO Box 826880 Sacramento CA 94280-0001</p>
<p>PROTEST RIGHTS</p>	<p>You should protest charges to your reserve account if you disagree with any of the charges on the DE 428T.</p> <p>Your protest will be denied if you failed to respond timely to the first claim notice (DE 1101CZ or DE 1545), or if the basis of your protest is that the claimant should not have been allowed to draw benefits.</p>
<p>FREQUENTLY ASKED QUESTIONS</p>	<p>Q. How long is a claimant eligible for UI benefits? A. Once a claimant is determined eligible for benefits, they have one year from the date of the claim in which to draw their maximum benefit award.</p> <p>Q. What is a base period and how is the base period for a UI claim determined? A. The base period of a claim is the one year period of the claimant's prior earnings that is used to determine the weekly benefit amount, maximum benefit amount, and chargeable employer(s). It is determined by the claim date and may include wages paid 4 to 18 months prior to the claim date.</p> <p>Q. How can I be charged this much when the person worked only a short period of time? A. The total amount of benefits the claimant is eligible for could be 26 times the weekly benefit award or one-half of the total base period wages he/she earned plus \$1, whichever is less. The charges are prorated among all base period employers. Your share of the charges is based on the percentage of wages you reported in the base period compared to the total wages paid by ALL base period employers.</p> <p>Q. Why is my account being charged for people who left my business so long ago? A. Benefits paid on a UI claim are based on wages reported by all base period employers, which could be 4 to 18 months prior to the claim date. The claimant has one year from the date of the claim to draw benefits. The benefit charges are recorded by fiscal year—from July 1 through June 30. Any benefits paid after June 30 will appear on next year's DE 428T.</p> <p>Q. Why is my account being charged when the claimant was a temporary or part-time employee? A. An employer's reserve account is charged based on wages which were reported as required by the California Unemployment Insurance Code (CUIC). There is no distinction made in the CUIC between wages paid to full-time, part-time, or temporary employees.</p>

WHAT TO EXPECT	<p>Due to the volume of protests received, it may take up to nine months before you receive a response. If the protest is allowed, the charges will be removed, and you will receive an amended <i>Notice of Contribution Rates and Statement of UI Reserve Account</i> (DE 2088) if your account is active. If the protest is denied, you will receive an explanation and information on your appeal rights.</p>
ENTRIES ON DE 428T	<p>PREDECESSOR ACCOUNT NUMBER: If you acquired another business and requested a <u>complete</u> reserve account transfer, the predecessor's account number will appear in the PREDECESSOR ACCOUNT NUMBER field on your statement. The claimants listed are former employees of that business, and the benefits paid to the claimants are based on wages reported by the former owner. Because the predecessor's reserve account was transferred to you, your reserve account is now chargeable for the predecessor's share of benefits paid to those claimants. Charges for each predecessor's account will be listed on separate page(s) under your account number. However, if you requested a <u>partial</u> reserve account transfer, your predecessor will receive the DE 428T for that account number.</p> <p>CLAIMANT'S NAME/SOCIAL SECURITY NUMBER (SSN): The UI claim information and claimant wage records are controlled by social security numbers and not by names. The social security numbers on your DE 428T were reported by you on your <i>Quarterly Wage and Withholding Reports</i> (DE 6). The claimants' names may have been changed, misspelled, or shortened to fit computer limitations.</p> <p>CLAIM DATE: The date the claim for UI benefits was established.</p> <p>CLAIM TYPE: For EDD use only.</p> <p>EMPLOYER CHARGE: The amount charged to your reserve account represents your prorated share of benefits paid from July 1 through June 30. If the amount is followed by a MINUS (-) sign, it is a credit to your reserve account.</p> <p>CHG CODE: These codes designate the type of claim.</p> <p>Blank — A UI claim.</p> <p>1 — Your reserve account was charged because benefits were paid prior to the separation date on your favorable ruling or you reported wages for the claimant after the separation date on your favorable ruling.</p> <p>3, 6 — UI benefits paid during a federal extension period.</p> <p>4, 5 — UI benefits paid during a California extension period.</p> <p>7, G — UI benefits paid to a claimant who filed and was eligible for a training extension claim per CUIC, Section 1269.</p> <p>N — UI benefits paid to a claimant who filed a UI claim in another state, and the last employer is not a California employer.</p> <p>R — UI benefit overpayment activity on an interstate claim. It may be a debit or a credit amount.</p> <p>PGM CODE: For EDD use only.</p>
WHERE TO CALL	<p>For assistance or questions regarding the DE 428T, please call (916) 653-7795.</p>

