

**UNITED STATES COURT OF APPEALS FOR VETERANS CLAIMS**  
**Instructions for Attorney Admission to Practice**

**Eligibility.** Rule 46(a) of the Court's Rules of Practice and Procedure provides:

- (1) General. A person of good moral character and repute who has been admitted to practice in the Supreme Court of the United States, or the highest court of any state, the District of Columbia, or a territory, possession, or commonwealth of the United States, and is in good standing therein, may be admitted to the bar of this Court upon application.
- (2) Application. An attorney at law may be admitted to the bar of the Court upon filing with the Clerk a completed application accompanied by the prescribed fee (payable by check or money order) and a current certificate from the clerk of the appropriate court showing that the applicant is a member in good standing of the bar of one of the courts named in subparagraph (1). A current court certificate is one executed within three months preceding the date of the filing of the application.

**Application.** Enclosed is an application for admission. You must submit a certificate of good standing from the clerk of one of the specified courts [*not* a letter from your state bar]. If no local attorney is sponsoring your admission, you may leave the motion portion of the form blank and a Court staff attorney will move your admission.

**Restrictions on practice.** If you are an officer or employee of the U. S. Government, or if you are a former federal officer or employee whose service involved matters relating to veterans affairs, 18 U.S.C. § 205 or § 207 may prohibit you from representing an appellant or petitioner before this Court. These laws will not prevent your admission to practice, but if you think they may apply to you, you should contact the Designated Agency Ethics Official or an ethics counselor at your current or former agency, or the Office of Government Ethics, for advice before you agree to represent someone.

**Fee Agreements.** If you represent an appellant or petitioner before this Court, you must file a copy of your fee agreement with that person or a statement indicating that your representation is without charge to that person. Rule 46 and 38 U.S.C. § 7263.

**Practitioner lists.** The Court maintains two practitioner lists.

a. an internal list of all persons admitted to practice. We use this list to verify your status when you enter an appearance in a case, to tell you about judicial conferences and other significant Court matters and to provide certificates of good standing at your request.

b. a public list of practitioners who have said that they are available to represent appellants. We send this state-by-state alphabetical list with our notice of docketing to each unrepresented person who files a notice of appeal, and we post the list on our internet website. We will include your name, address, telephone number, and e-mail address only if you request. You may receive inquiries from appellants about representation and from persons who want to sell books, conduct education programs, or organize bar activities.



**APPLICATION FOR ADMISSION OF AN ATTORNEY  
TO THE BAR OF THE UNITED STATES  
COURT OF APPEALS FOR VETERANS CLAIMS**

Rule 46: "A person of good moral character and repute who has been admitted to practice in the Supreme Court of the United States, or the highest court of any state, the District of Columbia, or a territory, possession, or commonwealth of the United States, and is in good standing therein, may be admitted to the bar of this Court upon application."

1. Name: (Mr.)(Ms.) \_\_\_\_\_

Date of Birth: \_\_\_\_\_

2. Business Mailing Address: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

3. Telephone Numbers: (Office) \_\_\_\_\_ (Home or Cell) \_\_\_\_\_

FAX Number \_\_\_\_\_ E-mail Address: \_\_\_\_\_

State all courts in which you are currently admitted:

COURT	DATE OF ADMISSION
_____	_____
_____	_____
_____	_____
_____	_____

Attach a current certificate of good standing from one of the courts specified in Rule 46 executed within the three months preceding the date of the filing of this application. ***A letter or certificate from a state bar will not satisfy this requirement.***

4. Have you ever been suspended for misconduct or disbarred from the practice of law in any jurisdiction, or are you pending action as to your conduct or fitness to practice law which could result in public discipline?  
\_\_\_\_ If yes, explain in full (including dates) on continuation sheet.

5. Have you ever had your right to practice in any jurisdiction or before any federal, state, or municipal department, bureau, commission, office, or agency qualified, terminated, or withdrawn, or has any such entity ever imposed public discipline on you, or is any such action pending? \_\_\_\_\_ If yes, explain in full (including dates) on continuation sheet.

6. Do you want to be admitted to the bar of this Court in open Court? \_\_\_\_\_  
(If "Yes" the Clerk of the Court will contact you with the date and time of the admission ceremony.)

7. Do you want your name, address, and office telephone number included in the Court's public list of practitioners who have indicated their availability to represent appellants? \_\_\_\_\_

### OATH (AFFIRMATION)

I, \_\_\_\_\_, solemnly swear (or affirm) that I am an attorney at law, in good standing in the Courts listed above and that I will conduct myself as an attorney and counselor of this Court, uprightly and according to law; and that I will support the Constitution of the United States.

I certify under penalty of perjury that the foregoing is true and correct. (28 U.S.C. § 1746)

\_\_\_\_\_  
(Signature of Applicant)

Date \_\_\_\_\_

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### MOTION

(Admission must be moved by a member of the Court's bar; if you do not know a member to act on your behalf, a Court staff attorney will do so upon approval of your application.)

I, \_\_\_\_\_, a member of the bar of this Court, move for admission of the above named attorney.

\_\_\_\_\_  
(Signature of Attorney)

**FEE:** A practice fee of \$30.00 must accompany your application. Make check payable to:  
**U. S. Court of Appeals for Veterans Claims**

**Send to:**

Admissions Clerk  
U.S. Court of Appeals for Veterans Claims  
625 Indiana Avenue., NW, Suite 900  
Washington, DC 20004

**\*FOR COURT USE ONLY\***

Fee Paid [ ] Date: \_\_\_\_\_

Admitted [ ] \ Not Admitted [ ]

\_\_\_\_\_  
Clerk of the Court

Date: \_\_\_\_\_