

2007



INSTITUTE *of*  
**Museum and Library**  
SERVICES

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# Grant and Award Opportunities

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Printed 05/06

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## DEAR FRIENDS,

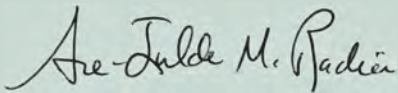
It is a pleasure to present the funding opportunities brochure for 2007. Each year, The Institute of Museum and Library Services helps libraries and museums nationwide to meet the needs of their communities. This guide provides a succinct overview of the Institute's programs, useful tips and tools you can use to develop competitive grant applications, and, most importantly, staff contact information for each program.

The Institute's competitive funding process evaluates applications in a transparent and equitable manner, and helps museums and libraries to develop programs that have the greatest impact on their communities. Our grants to states for library service help to strengthen use of technology and service to underserved communities. All of the Institute's programs help to leverage private and public partnerships to support and expand the impact of good programs.

We want to work with libraries and museums across the country who want to be leaders in their communities. Our grantees enhance learning in families and communities, sustain cultural heritage, build twenty-first-century skills, provide opportunities for civic participation, and much more.

We look forward to hearing from you. I know I speak for everyone here at the Institute when I say I look forward to working with you this year and in the years to come.

Sincerely,



**Anne-Imelda M. Radice**  
Director

# *Nation of Learners*

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# Overview

## INFORMATION FOR APPLICANTS

### **What Is the Institute of Museum and Library Services?**

The Institute of Museum and Library Services (IMLS) is the primary source of federal support for the nation's 122,000 libraries and 15,000 museums. Its mission is to grow and sustain a "Nation of Learners," because lifelong learning is essential to a democratic society and individual success. Through its grant making, convenings, research, and publications, the Institute empowers museums and libraries nationwide to provide leadership and services to enhance learning in families and communities, sustain cultural heritage, build 21st century skills, and increase civic participation.

This booklet describes grant opportunities for libraries and museums offered directly by the Institute, or through our partnerships with other organizations and federal agencies.

### **IMLS Resources Online**

**www.ims.gov.** Our newly redesigned Web site is a great source for current information on our grant and award programs, and on trends in library and museum service. The "Grant Applicants" section provides resources to help grant seekers compose competitive applications, including grant program guidelines, application fill-in forms, and samples of successful applications. The site is a one-stop shop for libraries and museums who want to apply for grants, get publications, and learn about community partnerships, planning, evaluation, and much more.

**Primary Source.** The Institute offers a free, monthly e-mail newsletter called *Primary Source*. It provides current information about our grant programs, lists reminders of important grant deadlines, and contains valuable links to information on our Web site. Every month, the newsletter highlights selected projects, demonstrating how museums and libraries across the country use grants from the Institute to further their service to the public. We encourage everyone interested in museums and libraries to subscribe. To sign up for *Primary Source*, visit [www.ims.gov/primarysource](http://www.ims.gov/primarysource).

**NLG Project Planning: A Tutorial.** Museums and libraries applying for National Leadership Grants can use an online tutorial, located at [www.ims.gov/project\\_planning](http://www.ims.gov/project_planning), to assist with their project plan development. Designed to facilitate the development of competitive grant applications, this tutorial can be used by anyone who would like to learn more about project planning and development. The Institute's senior program officers worked with museum professionals and librarians to develop this powerful learning resource, making it a useful tool for professional education and development, staff training, and a wide array of project planning activities.

### **Grants.gov**

As part of the President's E-Government initiative, the federal government developed Grants.gov, a single Web site for organizations to electronically find and apply for competitive grant opportunities from all 26 of the federal grant-making agencies. Beginning with the 2007 grant cycle, all applicants for the Laura Bush 21st Century Librarian program, the 21st Century Museum Professionals program, and the National Leadership Grants program will be required to apply online through Grants.gov. Applicants for all other discretionary grant programs will have the choice of obtaining the grant applications from the Institute through the mail (or from our Web site) and mailing in the completed applications, or filling out and submitting applications online through Grants.gov. Even though many applicants will have the choice of paper or online applications, the Institute strongly encourages applicants to apply online if possible. For a program in which an applicant can choose either a Grants.gov or a mailed submission, the entire completed application must be either online through Grants.gov or as a mailed document. The Institute will not accept applications that are partially submitted through both options. For more information on the process of applying through Grants.gov, visit [www.grants.gov/GetStarted](http://www.grants.gov/GetStarted).

### Application Deadlines and Announcements

Grant and award deadlines are postmark dates that remain the same from year to year. Should a deadline fall on a Sunday or a holiday, applications postmarked the following business day will be accepted. The deadlines (based on the federal fiscal year, October 1 through September 30) are listed in chronological order below.

<b>Deadline</b>	<b>Program</b>	<b>Awards Announced</b>
Oct. 1, 2006	Conservation Project Support	Mid-April
Nov. 15, 2006	Museums for America	Mid-July
Dec. 1, 2006	Conservation Assessment Program	Mid-April
Dec. 15, 2006	Laura Bush 21st Century Librarian Program	Mid-June
Jan. 15, 2007	Museum Grants for African American History and Culture	Mid-July
Feb. 1, 2007	National Leadership Grants for Libraries	Mid-September
Feb. 1, 2007	National Leadership Grants for Museums	Mid-September
Feb. 15, 2007	Museum Assessment Program	Mid-June
Feb. 15, 2007	National Awards for Museum and Library Service	Fall
Mar. 1, 2007	Partnership for a Nation of Learners Community Collaboration Grants	Mid-September
Mar. 1, 2007	Native American Library Services Basic Grants with Education/Assessment Option	Mid-June
Mar. 15, 2007	21st Century Museum Professionals	Mid-September
Apr.1, 2007	Native American/Native Hawaiian Museum Services Program	Mid-September
May 1, 2007	Native American Library Services: Enhancement Grants	Mid-September
May 15, 2007	Native Hawaiian Library Services Grants	Mid-September
June 30, 2007	New Five-Year Plans for State Library Grant Program	

### Obtaining Applications

Applications and guidelines are available in PDF format on our Web site ([www.ims.gov](http://www.ims.gov)). Until the 2007 guidelines are available, the 2006 versions will remain available for reference. Please note that you must submit a current 2007 application to be eligible for a grant. Paper copies are available by mail upon request by sending an e-mail to [imsinfo@ims.gov](mailto:imsinfo@ims.gov). The Institute will provide visually impaired or learning-disabled persons with an audio recording of our publications upon request.

## INFORMATION FOR APPLICANTS

### **Project Results and Evaluation**

An application's proposed plan for project evaluation is a significant element in competitive review. The Institute is committed to expanding access to museum and library resources and to increasing and communicating the value of museums and libraries. We promote outcomes-based planning and measurement as powerful management tools to meet this commitment. Applications that describe benefits in terms of adoption or use, or knowledge or other learning results, whether for professional peers or end users, should identify their specific audiences and should say how the project will objectively and concretely measure outcomes. The Institute expects each application budget to include specific and sufficient resources for such evaluation and for the application of interim findings to strengthen project results.

Potential applicants who are not familiar with models of outcomes-based planning and measurement should see [www.ims.gov/project\\_planning](http://www.ims.gov/project_planning), [www.ims.gov/applicants/obe.shtm](http://www.ims.gov/applicants/obe.shtm), and [www.imsutilities.net/logicmodel](http://www.imsutilities.net/logicmodel). The Institute's staff members are available for technical assistance in developing project evaluation plans that support the agency's goals.

### **Important Notice about U.S. Postal Service Mail Delivery**

All First Class and Priority mail sent to the Institute is subject to an irradiation process, which results in lengthy delays in mail delivery. Please consider using alternative delivery services. Because of their length and the number of copies required for a complete submission, applications cannot be accepted by fax or e-mail.

Irradiation damages materials such as CDs, videos, and slides. If you are sending these kinds of materials, we encourage you to consider using commercial delivery services. If you are concerned about the status of any time-sensitive mail, please contact us to ensure that your materials have arrived. Museum Assessment Program applicants are encouraged to call the American Association of Museums at 202/289-9118 to ensure receipt of application materials. Applicants for the Conservation Assessment Program are encouraged to call Heritage Preservation at 202/233-0800 to ensure receipt of application materials. We appreciate your efforts to ensure that we receive your applications intact and on time.



## APPLICATION REVIEW

### Review Process

The Institute's well-respected peer review process is central to the agency's grant-making function. The success of our grant programs is due largely to these peer reviewers, who dedicate their time and expertise to advance the highest professional practices in the field. Reviewers come from museums and libraries of all sizes, disciplines, and types, and represent a broad cross-section of the country.

### How to Serve as a Reviewer

All competitive awards are reviewed by library and museum professionals who know the needs of communities, can share promising practices, and are well versed in the issues and concerns of museums and libraries today. There are many benefits to volunteering to review applications. If you are selected to serve, you will help the Institute and the museum and library communities and strengthen the grant review process.

If you are interested in serving as a reviewer for the Institute, you can enter information about yourself in our database of potential reviewers by submitting your information on our online reviewer forms at [www.ims.gov/reviewers/reviewers.shtm](http://www.ims.gov/reviewers/reviewers.shtm).

### Requirements for Reviewers

**21st Century Museum Professionals:** Reviewers must have professional experience in either museums or professional service organizations that serve museums, or institutions of higher education. Reviewers with specific technical expertise are solicited as necessary.

**Conservation Project Support Program:** Reviewers must have professional expertise in conservation, either as a conservator, scientist, or architect, or as a collections care professional. Reviewers identify their areas of expertise and the types of projects with which they are most familiar, and are assigned applications according to that information.

**Laura Bush 21st Century Librarian Program:** Reviewers must have professional expertise in library and information science or related disciplines.

**Museums for America Grants:** Reviewers must have professional experience in any museum discipline and must have a wide range of museum knowledge. Examples of this type of knowledge include institutional planning, community outreach, education, and technological applications.

**Museum Grants for African American History and Culture:** Reviewers must have professional experience in or relating to African American history and culture as well as experience with general museum operations.

**National Leadership Grants:** Reviewers for library projects must have professional experience in library and information science or related disciplines. A background in library education, research, preservation, digitization, multimedia, or distance education is especially valuable. Reviewers for museum projects must have professional experience in either museums or professional service organizations serving museums.

## APPLICATION REVIEW

**Native American/Native Hawaiian Library Services Grants:** Reviewers must have expertise in or relating to library services to Native Americans, Native Hawaiians, or other traditionally underserved populations.

**Native American/Native Hawaiian Museum Services Grants:** Reviewers must have expertise in or relating to museum services to Native Americans, Native Hawaiians, or other traditionally underserved populations.

**Partnership for a Nation of Learners Community Collaboration Grants:** Reviewers must have professional experience in one or more of the following: library and information science or related disciplines; museums or professional service organizations serving museums; public broadcasting or professional service organizations serving public broadcasting; education and learning.

*Equal Opportunity Statement: IMLS programs do not discriminate on the basis of race, color, national origin, sex, disability, or age. For further information, write to the Civil Rights Officer, Institute of Museum and Library Services, 1800 M Street, NW, 9th Floor, Washington, DC 20036-5802.*



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# **Opportunities for Both Libraries and Museums**

## NATIONAL LEADERSHIP GRANTS

<b>Deadline:</b>	February 1, 2007
<b>Grant Amount:</b>	\$25,000–\$1,000,000 for museums; \$50,000–\$1,000,000 for libraries
<b>Grant Period:</b>	Up to three years
<b>Matching Requirement:</b>	1:1 for requests over \$250,000, except research projects. Cost sharing of at least one-third is encouraged for requests under \$250,000 and for research projects. Demonstration projects are subject to nonresearch matching provisions.
<b>Program Contacts for Libraries:</b>	<p>Martha Crawley, Senior Program Officer (Building Digital Resources, Research and Demonstration) Phone: 202/653-4667 E-mail: mcrawley@imls.gov</p> <p>Susan Malbin, Senior Program Officer (Advancing Learning Communities) Phone: 202/653-4768 E-mail: smalbin@imls.gov</p> <p>Karen Thomas, Program Specialist (Building Digital Resources, Research and Demonstration) Phone: 202/653-4687 E-mail: kthomas@imls.gov</p> <p>Janet M. Ciciarelli, Program Specialist (Advancing Learning Communities) Phone: 202/653-4798 E-mail: jciciarelli@imls.gov</p>
<b>Program Contacts for Museums:</b>	<p>Dan Lukash, Senior Program Officer Phone: 202/653-4644 E-mail: dlukash@imls.gov</p> <p>Twinet G. Kimbrough, Program Specialist Phone: 202/653-4703 E-mail: tkimbrough@imls.gov</p>

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### Program Overview

National Leadership Grants enable libraries and museums to help people gain the knowledge, skills, attitudes, behaviors, and resources that enhance their engagement in community, work, family, and society. Projects should enable libraries and museums to address current problems in creative ways, develop and test innovative solutions, and expand the boundaries within which cultural heritage institutions operate. The results of these projects will help equip tomorrow's libraries and museums to better meet the needs of a Nation of Learners.

Successful proposals will show evidence that they will have national impact and generate results—new tools, research, models, services, practices, or alliances—that can be widely adapted or replicated to extend the benefit of federal support. Proposals will reflect an understanding of current issues and needs, showing the potential for far-reaching impact throughout the museum and/or library community. Projects will provide creative solutions to issues of national importance and provide leadership for other organizations.

*Beginning with the FY 2007 grant cycle, all applicants for the National Leadership Grants program are required to file their applications, including all attachments, online through Grants.gov. Complete information and instructions will be available in the guidelines documents for the specific program.*

## Categories

- **Advancing Learning Communities** supports new opportunities for libraries and museums to engage with other organizations to meet the educational, economic, and social needs of learners of all ages. Projects will support learning throughout the lifetime, whether that learning takes place in communities, in schools, or in the workplace. A learning society requires a new vision, in which learning is seen as a community-wide responsibility, supported by both formal and informal educational entities. The Institute will support programs based on current research in cognitive science; learning and literacy partnerships among early, adult, and community learning providers; development of innovative learning technologies using library and museum content; and exploration of new ways to integrate digital and physical services and programs.
- **Building Digital Resources** supports the creation, use, preservation, and presentation of significant digital resources, as well as the development of tools to manage digital assets. The Institute will support projects that preserve and enhance access to valuable library and museum resources; support the development of tools to help libraries and museums manage and share digital assets; address the challenges of preserving and archiving digital media; and enhance interoperability, integration, and seamless access to digital assets, particularly projects that are of statewide, regional, thematic, or national scope.
- **Research and Demonstration** supports basic and applied research and demonstration projects to test potential solutions to problems in a real-world environment. The Institute will support research to improve the effectiveness of library and museum services and their impacts on users; enhance understanding of learning within and across different age groups; fulfill users' needs and expectations; investigate or develop systems of knowledge organization, such as taxonomies and ontologies; enhance information discovery; investigate knowledge integration, data curation, or interoperability; create innovative

methods of preservation of digital or analog library materials; integrate physical and digital experiences; and develop new methodologies, standards, or practices.

## Partnerships

The Institute particularly encourages projects that meet community needs through innovative collaborations between museums and libraries and with other organizations as appropriate. Partnerships between libraries and museums are particularly encouraged under this program.

## Eligibility

All types of libraries, except federal and for-profit libraries, may apply. Eligible libraries include public, school, academic, special, private (not-for-profit), archives, library agencies, library consortia, and library associations. Research libraries and archives that give the public access to services and materials suitable for scholarly research not otherwise available and that are not part of a university or college also are eligible. Digital libraries that make library materials publicly available and provide services including selection, organization, description, reference, and preservation under the supervision of at least one permanent professional staff librarian are eligible to apply. Institutions of higher education, including public and not-for-profit universities and colleges, also are eligible. An academic unit, such as a graduate school of library and information science, may apply as part of an institution of higher education. Library applicants may apply individually or as partners.

Museums that fulfill the Eligibility Criteria for Museums (see page 26) may apply. Private not-for-profit museum services organizations or associations that engage in activities designed to advance the well-being of museums and the museum profession also may apply. In addition, institutions of higher education, including public and not-for-profit universities, are eligible.

Applicants may prepare and submit multiple proposals in a given fiscal year. However, the same proposal may not be submitted under more than one category. Applying to one grant program does not preclude applying to another. See Program Guidelines for specific eligibility criteria.

## PARTNERSHIP FOR A NATION OF LEARNERS COMMUNITY COLLABORATION GRANTS

<b>Deadline:</b>	March 1, 2007
<b>Grant Amount:</b>	TBD
<b>Grant Period:</b>	TBD
<b>Matching Requirement:</b>	TBD
<b>Program Contacts:</b>	Susan Malbin, Senior Program Officer Phone: 202/653-4768 E-mail: <a href="mailto:smalbin@imls.gov">smalbin@imls.gov</a>  Janet M. Ciciarelli, Program Specialist Phone: 202/653-4798 E-mail: <a href="mailto:jciciarelli@imls.gov">jciciarelli@imls.gov</a>

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### Program Overview

At the time of publication, details of the FY2007 Community Collaboration Grant program have not been finalized. Pending availability of funding, the next application deadline will be March 1, 2007. Check our Web site, [www.imls.gov](http://www.imls.gov), or the Partnership for a Nation of Learners Web site, [www.partnershipforlearners.org](http://www.partnershipforlearners.org), for information and updates on this program.

The Partnership for a Nation of Learners is a leadership initiative of the Corporation for Public Broadcasting (CPB) and the Institute of Museum and Library Services, formed in 2004. It encourages libraries, museums and public broadcasters to work collaboratively to address local needs, increase civic engagement and improve the quality of life in communities across the country. The initiative includes a competitive grant program, professional development activities, and online resources, available at [www.partnershipforlearners.org](http://www.partnershipforlearners.org).

### Eligibility

All types of libraries, except federal and for-profit libraries, may apply. Eligible libraries include public, school, academic, special, private (not-for-profit), archives, library agencies, library consortia, and library associations. In addition, research libraries and archives that give the public access to services and materials suitable for scholarly research not otherwise available and that are not part of a university or college are eligible. Digital libraries that make library materials publicly available and provide services including selection, organization, description, reference, and preservation under the supervision of at least one permanent professional staff librarian are eligible to apply. Institutions of higher education, including public and not-for-profit universities and colleges, also are eligible. An academic unit, such as a graduate school of library and information science, may apply as part of an institution of higher education. Library applicants may apply individually or as partners.

Museums that fulfill the Eligibility Criteria for Museums (see page 26) may apply. Private not-for-profit museum services organizations or associations that engage in activities designed to advance the well-being of museums and the museum profession also may apply. In addition, institutions of higher education, including public and not-for-profit universities, are eligible.

Public broadcasting applicants and official partners must be noncommercial television or radio licensees that currently receive an annual CPB Community Service Grant (CSG). Applicants will be required to provide their CSG identification numbers. More information is available at [www.partnershipforlearners.org](http://www.partnershipforlearners.org).

Applicants may prepare and submit multiple proposals in a given fiscal year. However, the same proposal may not be submitted under more than one category. Applying to one grant program does not preclude applying to another. See Program Guidelines for specific eligibility criteria.

# NATIONAL AWARDS FOR MUSEUM AND LIBRARY SERVICE

<b>Deadline:</b>	February 15, 2007 Awards will be announced at a ceremony in Washington, DC
<b>Award Amount:</b>	\$10,000
<b>Program Contact for Libraries:</b>	Michele Farrell, Senior Program Officer Phone: 202/653-4656 E-mail: mfarrell@imls.gov
<b>Program Contact for Museums:</b>	Robert Trio, Program Specialist Phone: 202/653-4689 E-mail: rtrio@imls.gov

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## Program Overview

The National Awards for Museum and Library Service honor outstanding institutions that make significant and exceptional contributions to their communities. Selected institutions demonstrate extraordinary and innovative approaches to public service, exceeding the expected levels of community outreach and core programs generally associated with museum and library services.

## Qualifications and Criteria for Selection

The primary purpose of this award is to recognize community service, as demonstrated by the institution's ongoing commitment, at every level, to its community. Nominations should describe

- The museum or library's goal in serving its community.
- The population served.
- How the community works together to achieve the goal.
- The outcome of this effort during the past two to three years.
- Projections for future efforts.

## Eligibility

Public or private not-for-profit institutions are eligible to receive this award. Nominated institutions must be open to the general public for at least 120 days per year and must be located in one of the 50 states, the District of Columbia, the Commonwealth of Puerto Rico, Guam, American Samoa, the Virgin

Islands, the Commonwealth of the Northern Mariana Islands, the Republic of the Marshall Islands, the Federated States of Micronesia, or the Republic of Palau. Federally operated institutions are not eligible for this award.

The National Museum and Library Services Board reviews the nominations and makes recommendations to the IMLS director, who makes the final selection. The application form and submission instructions are available on our Web site at [www.imls.gov](http://www.imls.gov).

An institution that receives a National Award for Museum and Library Service becomes eligible for renomination only after 10 years have elapsed.

## Previous Recipients

### 2005

- COSI Toledo, Toledo, Ohio
- Johnson County Library, Overland Park, Kansas
- Levine Museum of the New South, Charlotte, North Carolina
- Mathews Memorial Library, Mathews, Virginia
- Pratt Museum, Homer, Alaska
- Saint Paul Public Library, Saint Paul, Minnesota

### 2004

- Chicago Botanic Garden, Glencoe, Illinois
- Flint Public Library, Flint, Michigan
- Mayagüez Children's Library, Inc., Mayagüez, Puerto Rico



- Regional Academic Health Center Medical Library of the University of Texas Health Science Center, San Antonio, Texas
- Western Folklife Center, Elko, Nevada
- Zoological Society of San Diego, San Diego, California

### 2003

- Bozeman Public Library, Bozeman, Montana
- Carnegie Science Center, Pittsburgh, Pennsylvania
- Free Library of Philadelphia, Philadelphia, Pennsylvania
- Pocahontas County Free Libraries, Marlinton, West Virginia
- San Angelo Museum of Fine Arts, San Angelo, Texas
- USS Constitution Museum, Boston, Massachusetts

### 2002

- Boundary County District Library, Bonners Ferry, Idaho
- Hartford Public Library, Hartford, Connecticut
- Southern Alleghenies Museum of Art, Loretto, Pennsylvania
- Southwest Georgia Regional Public Library System, Bainbridge, Georgia
- Please Touch Museum, Philadelphia, Pennsylvania
- Wildlife Conservation Society/Bronx Zoo, Bronx, New York

### 2001

- ARLIS—Alaska Resources Library and Information Service, Anchorage, Alaska
- Children's Discovery Museum, San Jose, California
- Hancock County Library System, Bay St. Louis, Mississippi
- Miami Museum of Science, Miami, Florida
- New England Aquarium, Boston, Massachusetts
- Providence Public Library, Providence, Rhode Island

### 2000

- Albright-Knox Art Gallery, Buffalo, New York
- Alutiiq Museum and Archaeological Repository, Kodiak, Alaska

- B. B. Comer Memorial Library, Sylacauga, Alabama
- Queens Borough Public Library, Jamaica, New York
- Simon Wiesenthal Center Library and Archives, Los Angeles, California
- Urie Elementary School Library, Lyman, Wyoming
- Youth Museum of Southern West Virginia, Beckley, West Virginia

### 1999

- Lincoln Park Zoo, Chicago, Illinois
- Nevada Museum of Art, Reno, Nevada
- St. Simons Island Lighthouse Museum, St. Simons Island, Georgia

### 1998

- Belknap Mill Society, Laconia, New Hampshire
- Henry Ford Museum & Greenfield Village, Dearborn, Michigan
- New Jersey Historical Society, Newark, New Jersey

### 1997

- Children's Museum of Indianapolis, Indianapolis, Indiana
- Museum of Fine Arts, Houston, Texas
- National Aquarium in Baltimore, Baltimore, Maryland

### 1996

- Corcoran Gallery of Art, Washington, DC
- Field Museum of Natural History, Chicago, Illinois
- Natural Science Center of Greensboro, Greensboro, North Carolina

### 1995

- Brooklyn Children's Museum, Brooklyn, New York
- Mexican Fine Arts Center, Chicago, Illinois
- Montshire Museum of Science, Norwich, Vermont
- Wing Luke Asian Museum, Seattle, Washington

### 1994

- Brukner Nature Center, Troy, Ohio
- Cummer Museum of Art and Gardens, Jacksonville, Florida
- Missouri Historical Society, St. Louis, Missouri

## FEDERAL PARTNERSHIP ACTIVITIES

**Coming Up Taller** awards recognize and support outstanding community arts and humanities programs that celebrate the creativity of America's young people by providing them with learning opportunities and chances to contribute to their communities. These awards focus national attention on exemplary programs currently fostering the creative and intellectual development of America's children and youth through education and practical experience in the arts and the humanities. Accompanied by a cash award, the Coming Up Taller awards not only reward these projects with recognition but also contribute significant support to their continued work.

This awards program is a project of the President's Committee on the Arts and the Humanities in partnership with the Institute of Museum and Library Services, the National Endowment for the Arts, and the National Endowment for the Humanities. It was started in 1998.

Each year, ten awards of \$10,000 each are presented to Coming Up Taller honorees. In addition, a Certificate of Excellence is given to all semifinalists. Museums and libraries are encouraged to apply. For more information, see [www.cominguptaller.org](http://www.cominguptaller.org).

**Save America's Treasures** makes critical investments in the preservation of our nation's most significant and endangered cultural treasures, which illustrate, interpret, and embody the great events, ideas, and persons that contribute to America's history and culture. This legacy includes the built environment as well as documents, records, artifacts, and artistic works. Collectively, Save America's Treasures projects tell our nation's story and ensure that our legacy is passed on to future generations.

Administered by the National Park Service in collaboration with the President's Committee on the Arts and the Humanities, Save America's Treasures involves other federal agency partners, including the National Endowment for the Arts, the National Endowment for the Humanities, and the Institute of Museum and Library Services. The National Trust for Historic Preservation has been the program's principal private partner since its inception. Museums and libraries are encouraged to apply. For more information, see [www.saveamericastreasures.org](http://www.saveamericastreasures.org).



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# Library Opportunities

## LAURA BUSH 21ST CENTURY LIBRARIAN PROGRAM

<b>Deadline:</b>	December 15, 2006
<b>Grant Amount:</b>	\$50,000–\$1,000,000
<b>Grant Period:</b>	Up to three years, except Priority 2 proposals, which may be up to four years Matching Requirement: Fifty percent of total project costs; funds requested for student support are not subject to matching requirement
<b>Program Contacts:</b>	Stephanie Clark, Senior Program Officer (Priorities 2, 4, 5) Phone: 202/653-4662 E-mail: sclark@imls.gov  Elaina Norlin, Senior Program Officer (Priorities 1, 3, 6) Phone: 202/653-4663 E-mail: enorlin@imls.gov  Karmen Bisher, Program Specialist Phone: 202/653-4664 E-mail: kbisher@imls.gov: kbisher@imls.gov

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### Program Overview

The program supports efforts to recruit and educate the next generation of librarians and the faculty who will prepare them for careers in library science. It also supports grants for research related to library education and library staffing needs, curriculum development, and continuing education and training. Program priorities are as follows:

#### Priority 1: Master's Programs

- Educate the next generation of librarians. In particular, increase the number of students enrolled in nationally accredited graduate library programs and preparing for careers in libraries.

#### Priority 2: Doctoral Programs

- Develop faculty to educate the next generation of library professionals. In particular, increase the number of students enrolled in doctoral programs that will prepare faculty to teach master's students who will work in school, public, and academic libraries.

- Develop the next generation of library leaders. In particular, increase the number of students enrolled in doctoral programs that will prepare them to assume positions as library managers and administrators.

#### Priority 3: Preprofessional Programs

- Recruit future librarians. In particular, attract promising junior high, high school, and college students to consider careers in librarianship through statewide or regional pilot projects, employing recruitment strategies that are cost-effective and measurable.

#### Priority 4: Research

- Support the early career development of new faculty members who are likely to become leaders in library and information science by supporting innovative research by untenured, tenure-track faculty. See Program Guidelines for specific eligibility criteria.

*Beginning with the FY 2007 grant cycle, all applicants for the Laura Bush 21st Century Librarian program are required to file their applications, including all attachments, online through Grants.gov. Complete information and instructions will be available in the guidelines documents for the specific program.*

- Provide the library community with information needed to support successful recruitment and education of the next generation of librarians. In particular, through funded research, establish baseline data on professional demographics and job availability, and evaluate current programs in library education for their capacity to meet the identified needs.

**Priority 5: Programs to Build Institutional Capacity**

- Develop or enhance curricula in graduate schools of library and information science. See Program Guidelines for additional information.

**Priority 6: Continuing Education and Training**

- Develop or enhance programs of continuing education and training in library and information science for librarians and library staff. See Program Guidelines for additional information.

**Eligibility**

All types of libraries, except federal and for-profit libraries, may apply. Eligible libraries include public, school, academic, special, private (not-for-profit), archives, library agencies, library consortia, and library associations. In addition, research libraries that give the public access to services and materials suitable for scholarly research not otherwise available to the public and that are not part of a university or college are eligible. Institutions of higher education, including public and not-for-profit universities and colleges, also are eligible. Graduate schools of library and information science may apply as part of an institution of higher education. See Program Guidelines for specific eligibility criteria.

**Special Conditions of Eligibility for Institutions of Higher Education**

In addition to all eligible applicants listed above, institutions of higher education as noted under Priorities 1, 2, 4, and 5 are eligible to apply with these special conditions:

**Priority 1: Master's Programs**

- Graduate schools of library and information science or school library media certification programs are eligible to apply for funds to educate students at the master's level if they apply in a partnership that includes one or more eligible library entities. Any of the eligible applicants in the partnership may serve as the lead applicant.

**Priority 2: Doctoral Programs**

- All graduate schools of library and information science offering programs of study at the doctoral level are eligible to apply for funding of doctoral-level scholarships and fellowships, either individually or in a partnership.

**Priority 4: Research**

- For early career development projects, see Program Guidelines.
- For all other research projects, all eligible library entities may apply, either individually or in a partnership.

**Priority 5: Programs to Build Institutional Capacity**

- All graduate schools of library and information science are eligible to apply for funding to build institutional capacity, either individually or in a partnership.

## GRANTS TO STATES

<b>Deadline:</b>	New Five-Year Plan due June 30, 2007
<b>Grant Amount:</b>	Each state receives a minimum allotment set by Congress, plus additional funds based on population
<b>Program Contact:</b>	George V. Smith, Associate Deputy Director Phone: 202/653-4650 E-mail: stateprograms@imls.gov

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### Program Overview

The Library Services and Technology Act (LSTA), a section of the Museum and Library Services Act of 2003, promotes access to information resources provided by all types of libraries. Through the legislation, the Institute provides funds to state library administrative agencies, using a base allotment and a population-based formula. State libraries may use the appropriation to support statewide initiatives and services; they also may distribute the funds through subgrant competitions or cooperative agreements to public, academic, research, school, and special libraries in their state.

Each state creates a five-year plan for its programs to strengthen the efficiency, reach, and effectiveness of library services. State programs support the following LSTA goals:

- Expand services for learning and access to information and educational resources in a variety of formats, in all types of libraries, for people of all ages.
- Develop library services that provide all users with access to information through local, state, regional, national, and international electronic networks.
- Provide electronic and other links between and among all types of libraries.
- Develop public and private partnerships with other agencies and community-based organizations.

- Target library services to help increase access and ability to use information resources for persons of diverse geographic, cultural, and socioeconomic backgrounds; persons with disabilities; and persons with limited functional literacy or information skills.
- Target library and information services to help increase access and ability to use information resources for persons who have difficulty using a library and for underserved urban and rural communities, including children, from birth to age 17, from families with incomes below the poverty line (as defined by the Office of Management and Budget).

### Eligibility

Applicants for this grant program must be a state library administrative agency located in one of the 50 states, the District of Columbia, the Commonwealth of Puerto Rico, Guam, American Samoa, the Virgin Islands, the Commonwealth of the Northern Mariana Islands, the Republic of the Marshall Islands, the Federated States of Micronesia, or the Republic of Palau. For information about funding opportunities at the state level, contact the specific state library administrative agency. State library contact information can be found on our Web site ([www.imls.gov](http://www.imls.gov)) or by calling our State Grants program office.

## NATIVE AMERICAN LIBRARY SERVICES: BASIC GRANTS WITH EDUCATION/ASSESSMENT OPTION

<b>Deadline:</b>	March 1, 2007
<b>Grant Amount:</b>	Varies
<b>Grant Period:</b>	One year
<b>Program Contacts:</b>	Alison Freese, Senior Program Officer Phone: 202/653-4665 E-mail: <a href="mailto:afreese@imls.gov">afreese@imls.gov</a>  Sharon McCoy, Program Specialist Phone: 202/653-4668 E-mail: <a href="mailto:smccoy@imls.gov">smccoy@imls.gov</a>

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### Program Overview

The Native American Library Services Basic Grant is a noncompetitive grant that is distributed in equal amounts among eligible applicants. Basic Grants are available to support existing library operations and to maintain core library services. The Education/Assessment Option is supplemental to the Basic Grant. It is also noncompetitive and must be requested. The purpose of the Education/Assessment Option is to provide funding for library staff to attend continuing education courses and/or training workshops on- or offsite; for library staff to attend or give presentations at conferences related to library services; and/or to hire a consultant for an onsite professional library assessment.

### Eligibility

Indian tribes and Alaska Native villages and corporations are eligible to apply for funding under this program. Entities such as libraries, schools, tribal colleges, and departments of education are not eligible applicants, although they may be involved in the administration of this program and their staff may serve as project directors.

For purposes of funding under this program, “Indian tribe” means any tribe, band, nation, or other organized group or community, including any Alaska Native village, regional corporation, or village corporation (as defined in, or established pursuant to, the Alaska Native Claims Settlement Act [43 U.S.C. Section 1601 et seq.]), that is recognized by the Secretary of the Interior as eligible for the special programs and services provided by the United States to Indians because of their status as Indians” (definition taken from the Library Services and Technology Act). Eligible entities are listed on the Bureau of Indian Affairs Web site ([www.doi.gov/bureau-indian-affairs.html](http://www.doi.gov/bureau-indian-affairs.html)), except for the recognized Alaskan native villages, regional corporations, and village corporations (Alaskan entities should refer to applicable provisions in the Alaska Native Claims Settlement Act, referenced above). See Program Guidelines for specific eligibility criteria.

## NATIVE AMERICAN LIBRARY SERVICES: ENHANCEMENT GRANTS

<b>Deadline:</b>	May 1, 2007
<b>Grant Amount:</b>	Up to \$150,000
<b>Grant Period:</b>	Up to two years
<b>Program Contacts:</b>	Alison Freese, Senior Program Officer Phone: 202/653-4665 E-mail: <a href="mailto:afreese@imls.gov">afreese@imls.gov</a>  Sharon McCoy, Program Specialist Phone: 202/653-4668 E-mail: <a href="mailto:smccoy@imls.gov">smccoy@imls.gov</a>

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### Program Overview

Enhancement grants support projects to enhance existing library services or implement new library services, particularly projects to

- Expand services for learning and access to information and educational resources in a variety of formats, in all types of libraries, for persons of all ages.
- Develop library services that provide all users with access to information through local, state, regional, national, and international electronic networks.
- Provide electronic and other links between and among all types of libraries.
- Develop public and private partnerships with other agencies and community-based organizations.
- Target library services to help increase access and ability to use information resources for persons of diverse geographic, cultural, and socioeconomic backgrounds; persons with disabilities; and persons with limited functional literacy or information skills.

- Target library and information services to help increase access and ability to use information resources for persons who have difficulty using a library and for underserved urban and rural communities, including children, from birth to age 17, from families with incomes below the poverty line (as defined by the Office of Management and Budget).

### Eligibility

See eligibility requirements for Native American Library Services Basic Grants with Education/Assessment Option. Indian tribes and Alaska Native villages are eligible to apply for an Enhancement Grant only if they have applied for a Native American Library Services Basic Grant in the same fiscal year.

Refer to the Native American Library Services Basic Grants with Educational/Assessment Option section for definitions of the terms “Indian tribe” and “Alaska Native village.” See Program Guidelines for specific eligibility criteria.



# NATIVE HAWAIIAN LIBRARY SERVICES GRANTS

<b>Deadline:</b>	May 15, 2007
<b>Grant Amount:</b>	Varies
<b>Grant Period:</b>	One year
<b>Program Contacts:</b>	Alison Freese, Senior Program Officer Phone: 202/653-4665 E-mail: <a href="mailto:afreese@imls.gov">afreese@imls.gov</a>  Sharon McCoy, Program Specialist Phone: 202/653-4668 E-mail: <a href="mailto:smccoy@imls.gov">smccoy@imls.gov</a>

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## Program Overview

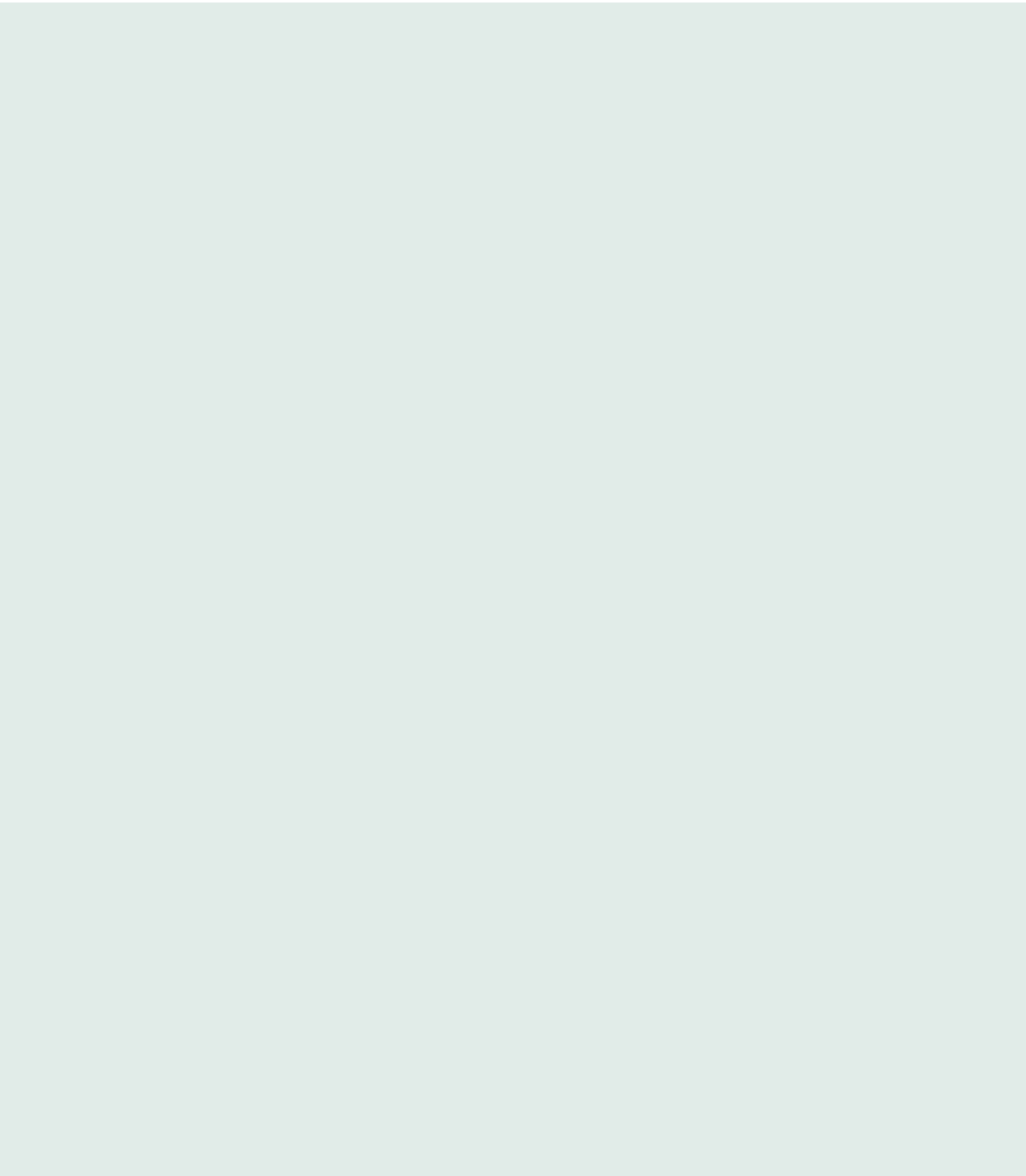
The Native Hawaiian Library Services program provides new opportunities for improved library services for an important part of the nation's community of library users. Funds may be used to

- Expand services for learning and access to information and educational resources in a variety of formats, in all types of libraries, for people of all ages.
- Develop library services that provide all users with access to information through local, state, regional, national, and international electronic networks.
- Provide electronic and other links between and among all types of libraries.
- Develop public and private partnerships with other agencies and community-based organizations.
- Target library services to help increase access and ability to use information resources for persons of diverse geographic, cultural, and socioeconomic backgrounds; persons with disabilities; and persons with limited functional literacy or information skills.

- Target library and information services to help increase access and ability to use information resources for persons who have difficulty using a library and for underserved urban and rural communities, including children, from birth to age 17, from families with incomes below the poverty line (as defined by the Office of Management and Budget).

## Eligibility

Native Hawaiian Library Services grants are available to not-for-profit organizations that primarily serve and represent Native Hawaiians (as the term is defined in section 7207 of the Native Hawaiian Education Act). The term "Native Hawaiian" means a person who is a citizen of the United States and a descendant of the aboriginal people who, before 1778, occupied and exercised sovereignty in the area that is now the state of Hawaii. See Program Guidelines for specific eligibility criteria.





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# **Museum Opportunities**

## ELIGIBILITY CRITERIA FOR MUSEUMS

### General Eligibility

All types of museums, large and small, are eligible for funding. Eligible museums include aquariums, arboretums and botanical gardens, art museums, youth museums, general museums, historic houses and sites, history museums, nature centers, natural history and anthropology museums, planetariums, science and technology centers, specialized museums, and zoological parks. Federally operated and for-profit museums may not apply for funds from the Institute. An eligible applicant must be:

- either a unit of state or local government or a private not-for-profit organization that has tax-exempt status under the Internal Revenue Code;
- located in one of the 50 states, the District of Columbia, the Commonwealth of Puerto Rico, Guam, American Samoa, the Virgin Islands, the Commonwealth of the Northern Mariana Islands, the Republic of the Marshall Islands, the Federated States of Micronesia, or the Republic of Palau; and
- a museum that, using a professional staff, (1) is organized on a permanent basis for essentially educational or aesthetic purposes; (2) owns or uses tangible objects, either animate or inanimate; (3) cares for these objects; and (4) exhibits these objects to the general public on a regular basis through facilities which it owns or operates.

An organization uses a professional staff if it employs at least one professional staff member, or the fulltime equivalent, whether paid or unpaid, primarily engaged in the acquisition, care, or exhibition to the public of objects owned or used by the institution.

An organization “exhibits objects to the general public” if such exhibition is a primary purpose of the institution. Further, an organization that exhibits objects to the general public for at least 120 days a year shall be deemed to exhibit objects to the general public on a regular basis. An organization that exhibits objects by appointment may meet the requirement to exhibit objects to the general public on a regular basis if it can establish, in light of the facts under all the relevant circumstances, that this method of exhibition does not unreasonably restrict the accessibility of the institution’s exhibits to the general public. Please note that an organization which does not have as a primary purpose the exhibition of objects to the general public, but which can demonstrate that it exhibits objects to the general public on a regular basis as a significant, separate, distinct, and continuing portion of its activities, and that it otherwise meets the museum eligibility requirements, may be determined to be eligible as a museum under these guidelines.

A museum located within a parent organization that is a state or local government or multipurpose non-profit entity, such as a municipality, university, historical society, foundation, or a cultural center, may apply on its own behalf, if the museum: (1) is able to independently fulfill all the eligibility requirements listed above; (2) functions as a discrete unit within the parent organization; (3) has its own fully segregated and itemized operating budget; and (4) has the authority to make the application on its own. When any of the last three conditions cannot be met, a museum may apply through its parent organization.

Prospective applicants that cannot fulfill all of these requirements should contact the Institute to discuss their eligibility before applying. The Institute may require additional supporting documentation from the applicant to determine the museum's autonomy. Each eligible applicant within a single parent organization should clearly delineate its own programs and operations in the application narrative. A parent organization that controls multiple museums that are not autonomous but are otherwise eligible may submit only one application per grant program, which; the application may be submitted by the parent organization on behalf of one or more of the eligible museums.

**National Leadership Grants**

For eligibility information, see page 10.

**Partnership for a Nation of Learners  
Community Collaboration Grants**

For eligibility information, see page 12.

**21st Century Museum Professionals**

For eligibility information, see page 29.

**Native American/Native Hawaiian Museum  
Services Program**

For eligibility information, see page 33.

**Museum Grants for African American History  
and Culture**

For eligibility information, see page 35

## MUSEUMS FOR AMERICA

<b>Deadline:</b>	November 15, 2006
<b>Grant Amount:</b>	\$5,000–\$150,000
<b>Grant Period:</b>	Generally up to two years; three years with strong justification
<b>Matching Requirement:</b>	1:1
<b>Program Contacts:</b>	Christine Henry, Senior Program Officer Phone: 202/653-4674 E-mail: <a href="mailto:chenry@imls.gov">chenry@imls.gov</a>  Jennifer Headley, Program Specialist Phone: 202/653-4702 E-mail: <a href="mailto:jheadley@imls.gov">jheadley@imls.gov</a>  Robert Trio, Program Specialist Phone: 202/653-4689 E-mail: <a href="mailto:rtrio@imls.gov">rtrio@imls.gov</a>

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### Program Overview

Museums for America is the Institute's largest grant program for museums, providing more than \$17 million in grants to support the role of museums in American society

- to sustain cultural heritage;
- to support lifelong learning; and
- to be centers of community engagement.

Museums for America grants strengthen a museum's ability to serve the public more effectively by supporting high-priority activities that advance the institution's mission and strategic goals.

In FY 2007, Museums for America funding will support projects and activities, designed by the institution, that strengthen museums as active resources for lifelong learning and key players in the establishment of livable communities. Museums for America grants are designed to be flexible. They can be used for ongoing museum activities, research and other behind-the-scenes activities, planning

activities, new programs or activities, purchase of equipment or services, or other activities that will support the efforts of museums to upgrade and integrate new technologies into their overall institutional effectiveness.

The Institute seeks to distribute funding for Museums for America grants across all types and sizes of museums, as well as among all funding categories. Applicants may apply in one of three funding categories: \$5,000–\$24,999, \$25,000–\$74,999, or \$75,000–\$150,000. A 1:1 match is required in each category. All applications must demonstrate evidence of institutional strategic planning and show the relationship between the activities for which funding is requested and the institution's plan. Although project activities may occur only once, project goals should be investments for the future, not one-time activities with no long-term impact on the museum or its community.

# 21ST CENTURY MUSEUM PROFESSIONALS

<b>Deadline:</b>	March 15, 2007
<b>Grant Amount:</b>	\$5,000–\$500,000
<b>Grant Period:</b>	Up to three years
<b>Matching Requirement:</b>	1:1
<b>Program Contact:</b>	Christopher J. Reich, Senior Program Officer Phone: 202/653-4685 E-mail: creich@imls.gov  Twinet G. Kimbrough, Program Specialist Phone: 202/653-4703 E-mail: tkimbrough@imls.gov

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## Program Overview

Museums play a critical role in the education of the public by preserving America’s rich cultural heritage and helping to transmit it from one generation to the next. Museum professionals need high levels of knowledge and expertise as they help create public value for both local and national communities. This program supports projects that address the preparation of museum professionals for the future by updating and expanding their knowledge and skills.

The 21st Century Museum Professionals program supports a range of activities, including professional training in all areas of museum operations and leadership development. This program provides the museum community with support for a variety of training and personnel development activities for museum staff members across all types of museums, as well as the collection and dissemination of information to museum professionals and the public. Project design could include direct dissemination of information through workshops, seminars, and courses, or indirect communication through publications and Web sites. Projects should benefit multiple institutions or diverse constituencies.

A successful proposal will have one or more of the following characteristics:

- Reflects an understanding of museum service needs in the communities served by the applicants and addresses issues facing museums of similar size and type.
- Collects, assesses, or develops information that leads to better museum operations, such as a needs assessment to plan an association’s services to its members.
- Delivers information on how to improve staff practices in operating museums.
- Develops, documents, and disseminates programs that address the interests of small museums.

## Eligibility

Museums that fulfill the Eligibility Criteria for Museums (see page 26) may apply. Private not-for-profit museum services organizations or associations that engage in activities designed to advance the well-being of museums and the museum profession also may apply. In addition, institutions of higher education, including public and not-for-profit universities, are eligible. Please see Program Guidelines for specific eligibility criteria.

*Beginning with the FY 2007 grant cycle, all applicants for the 21st Century Museum Professionals program are required to file their applications, including all attachments, online through Grants.gov. Complete information and instructions will be available in the guidelines documents for the specific program.*

## CONSERVATION PROJECT SUPPORT

<b>Deadline:</b>	October 1, 2006
<b>Grant Amount:</b>	Up to \$150,000; up to \$250,000 for exceptional projects; up to \$10,000 in additional funds for education component
<b>Grant Period:</b>	Generally up to two years; three years with strong justification
<b>Matching Requirement:</b>	1:1 for total project request
<b>Program Contacts:</b>	Steve Schwartzman, Senior Program Officer Phone: 202/653-4641 E-mail: sshwartzman@imls.gov  Mark Feitl, Program Specialist Phone: 202/653-4635 E-mail: mfeitl@imls.gov

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### Program Overview

The Conservation Project Support program awards matching grants to help museums identify conservation needs and priorities and perform activities to ensure the safekeeping of their collections.

Conservation Project Support grants help museums develop a logical, institution-wide approach to caring for their living and nonliving collections. Applicants should apply for the project that meets the institution's highest conservation needs. All applications must demonstrate that the primary goal of the project is conservation care and not collection management or maintenance.

Collections may be in one of four categories: (1) nonliving, (2) natural history, (3) living plants, or (4) living animals. Grants are available for five broad types of conservation activities: (1) surveys (general, detailed condition, or environmental); (2) training; (3) research; (4) treatment; and (5) environmental improvements. An institution may submit one application each fiscal year.

Conservation Project Support also funds exceptional projects with far-reaching effects that benefit multiple institutions. Such projects may cut across collections categories. An institution may not apply for an exceptional project grant that will benefit only that museum. Exceptional project awards will not exceed \$250,000.

Applicants may receive up to \$10,000 in addition to their project funding to develop an education component that directly relates to their project. The Institute will support activities including lectures, oral or visual interpretation, videos, CD-ROMs, publications, and workshops or other methods that improve visitors' knowledge about preservation or conservation directly relating to the institution's project. These funds may not be used for staff training or general museum education. Requesting funds for an education project will not be a factor in the determination of which conservation projects will receive funding.



# CONSERVATION ASSESSMENT PROGRAM

**Deadline:** December 1, 2006

**Assessment Period:** One year

**Heritage Preservation Contact:** Kate Marks, Coordinator, CAP  
1012 14th Street, NW, Suite 1200  
Washington, DC 20005  
Phone: 202/233-0800  
E-mail: [kmarks@heritagepreservation.org](mailto:kmarks@heritagepreservation.org)

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## Program Overview

The Conservation Assessment Program (CAP) is supported through a cooperative agreement between the Institute of Museum and Library Services and Heritage Preservation. The program provides eligible museums with an overall general conservation assessment. Assessments are funded on a first-come, first-served basis. Application materials can be obtained by contacting Heritage Preservation or by visiting its Web site ([www.heritagepreservation.org](http://www.heritagepreservation.org)).

The program supports a two-day site visit by a conservation professional to perform the assessment and up to three days to write the report. For museums located in historic structures, the grant supports a two-day site visit by a preservation architect or an architectural conservator, and up to three days to write the report. As the preservation needs of a historic structure and the collections it contains often differ, this collaboration is vital to the assessment's success.

CAP also helps institutions with living animal collections, such as zoos and aquariums, that

do not have an assessment of the animals' physical conditions and habitats. Institutions with fully surveyed living animal collections (such as those accredited by the American Zoological Association) may use the grant to assess the conservation needs of their nonliving collections only. Botanic gardens and arboretums may use the grant to assess the conservation needs of both their living and nonliving collections.

The general conservation assessment (unlike a detailed collection survey) provides an overview of all of the museum's collections as well as its environmental conditions and policies and procedures relating to collections care. The assessment report assists the institution by (1) providing recommendations and priorities for conservation actions, both immediate and long-term; (2) facilitating the development of long-range institutional plans for the care and preservation of the collections; and (3) serving as a fundraising tool for future conservation projects. This assessment may provide the basis for future support through the Conservation Project Support program.

## MUSEUM ASSESSMENT PROGRAM

<b>Deadline:</b>	February 15, 2007
<b>Assessment Period:</b>	Two years
<b>AAM Contact:</b>	Jeffrey Buchheit, Assistant Director, MAP American Association of Museums 1575 Eye Street, NW, Suite 400 Washington, DC 20005 Phone: 202/289-9118 E-mail: <a href="mailto:map@aam-us.org">map@aam-us.org</a>

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### Program Overview

The Museum Assessment Program (MAP) is supported through a cooperative agreement between the Institute of Museum and Library Services and the American Association of Museums. It is designed to help museums assess their strengths and weaknesses, and plan for the future.

The program provides technical assistance for four kinds of assessments: (1) collections management; (2) governance; (3) institutional; and (4) public dimension. Assessments are funded on a first-come, first-served basis. Museums may apply for MAP assessments in any sequence. Museums that received a MAP assessment grant on or before September 2000 may apply for a grant to fund participation in that assessment a second time. Application materials can be obtained by contacting the American Association of Museums or by visiting its Web site at [www.aam-us.org](http://www.aam-us.org).

In all MAP assessments, members of the museum staff and governing authority complete a self-study and receive a site visit by one or more museum professionals, who tour the museum and meet with staff, governing officials, and volunteers. The surveyors work with the museum and MAP staff to produce a report evaluating the museum's operations, making recommendations, and suggesting resources.

### Categories

- **Collections Management Assessment** supports a review of collections use, planning, and policies and procedures in the context of overall museum operations.
- **Governance Assessment** supports an examination of the roles, responsibilities, and performance of governing authorities and advisory boards. The assessment improves the ability of the museum's governing authority to fulfill its stewardship responsibilities and contribute to the success of the organization.
- **Institutional Assessment** supports an overview of the management and operations of the entire museum and helps the museum set priorities, prepare for strategic planning, and operate more efficiently, thereby improving its services to the community and increasing its base of support.
- **Public Dimension Assessment** supports an evaluation of the way in which the museum serves its community and audiences through exhibits, programs, and other services, and communicates with its audience through public relations, planning, and evaluation.

# NATIVE AMERICAN/NATIVE HAWAIIAN MUSEUM SERVICES PROGRAM

<b>Deadline:</b>	April 1, 2007
<b>Grant Amount:</b>	\$5,000–\$50,000
<b>Grant Period:</b>	Up to two years
<b>Program Contacts:</b>	Sandra Narva, Senior Program Officer Phone: 202/653-4634 E-mail: snarva@imls.gov  Mark Feitl, Program Specialist Phone: 202/653-4635 E-mail: mfeitl@imls.gov

## Program Overview

The Native American/Native Hawaiian Museum Services program enables Native American tribes and organizations that primarily serve Native Hawaiians to benefit their communities and audiences through strengthened museum services in the areas of programming, professional development, and enhancement of museum services.

Grants are intended to support activities in museums and museum-related organizations, such as cultural centers. The program supports services and activities in the following areas:

- **Programming:** Services and activities that support the educational mission of museums and museum-related organizations.
- **Professional development:** Education or training that builds skills, knowledge, or other professional capacity for persons who provide or manage museum services activities. These persons may be paid or volunteer and may be involved with museum services either currently or in the future.
- **Enhancement of museum services:** Support for activities that enable and improve museum services.

## Eligibility

Eligible applicants are

- Indian tribes,
- Alaskan Native Villages and corporations, and
- organizations that primarily serve and represent Native Hawaiians.

For the purposes of funding under this program, “The term ‘Indian tribe’ means any tribe, band, nation, or other organized group or community, including any Alaska native village, regional corporation, or village corporation (as defined in, or established pursuant to, the Alaska Native Claims Settlement Act [43 U.S.C. Section 1601 et seq.]), that is recognized by the Secretary of the Interior as eligible for the special programs and services provided by the United States to Indians because of their status as Indians” (definition taken from the Library Services and Technology Act). Eligible entities are listed on the Bureau of Indian Affairs Web site ([www.doi.gov/bureau-indian-affairs.html](http://www.doi.gov/bureau-indian-affairs.html)), except for the recognized Alaska Native villages, regional corporations, and village corporations (Alaskan entities should refer to applicable provisions in the Alaska Native Claims Settlement Act, referenced above).

## NATIVE AMERICAN/NATIVE HAWAIIAN MUSEUM SERVICES PROGRAM

If a tribe has several bands, colonies, rancherias, communities, or other organizational entities listed in parentheses following the tribe's name on the Department of Interior's list of federally recognized tribes, only one of those entities may receive a grant in a fiscal year. For example, if a tribe has four bands, only one band may apply for a grant in a fiscal year. It is the responsibility of the tribal chief executive to determine which entity will apply for the grant. IMLS will notify the affected tribes of any change in this policy.

Under this program, "organizations that primarily serve and represent Native Hawaiians"—that is, any not-for-profit organization that primarily serves and represents Native Hawaiians, as the term is defined in 20 U.S.C. Section 7517—are also eligible for funding. The term "Native

Hawaiian" means any person who is a citizen of the United States and a descendant of the aboriginal people who, before 1778, occupied and exercised sovereignty in the area that is now the state of Hawaii, as evidenced by genealogical records, Kapuna (elders) or Kamaaina (long-term community residents) verification, or certified birth records.

Museums are not eligible to apply for this grant program. However they may partner with eligible applicants on projects. Entities such as libraries, schools, tribal colleges, and departments of education are not eligible applicants, although they may be involved in the administration of this program and their staff may serve as project directors, in partnership with an eligible applicant. See Program Guidelines for specific eligibility criteria.

# MUSEUM GRANTS FOR AFRICAN AMERICAN HISTORY AND CULTURE

**Deadline:** January 15, 2007

**Grant Amount:** TBD

**Grant Period:** TBD

**Program Contacts:** Christopher J. Reich,  
Senior Program Officer  
Phone: 202/653-4685  
E-mail: creich@imls.gov

Twinet G. Kimbrough,  
Program Specialist  
Phone: 202/653-4703  
E-mail: tkimbrough@imls.gov

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## **Program Overview**

The National Museum of African American History and Culture Act of 2003 authorizes IMLS, in consultation with the Council and Director of the National Museum of African American History and Culture, to create a new grant program to strengthen African American museum services.

At the time of publication of this brochure, guidelines, applications, and eligibility information for the Museum Grants for African American History and Culture program were not finalized. Check our Web site ([www.imls.gov](http://www.imls.gov)) or contact the Program Contacts above for information and updates.



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# Agency Information

## IMLS STAFF DIRECTORY

### **Office of the Director 202/653-4676**

**Anne-Imelda M. Radice**  
Director

**Mary L. Chute**  
Deputy Director for Libraries

**Schroeder Cherry**  
Ed.D., Deputy Director for Museums

**Elizabeth Lyons**  
Special Assistant to the Director

### **Office of Strategic Partnerships 202/653-4692**

**Marsha Semmel**  
Director of Strategic Partnerships

**Abigail Swetz**  
Program Specialist

### **Administration 202/653-4737**

**Teresa M. LaHaie**  
Director of Administration and Budget

**Earl Davis**  
Administrative Officer

**Wallace Cruz**  
Contracts Specialist

**Linda DiAndrea**  
Grants Administrator

**Laura M. Mahoney**  
Senior Grants Administration Specialist

**Juanita Jones**  
Grants Administration Specialist

### **General Counsel 202/653-4787**

**Nancy E. Weiss**  
General Counsel

**Mae Patten**  
Paralegal

### **Public and Legislative Affairs 202/653-4757**

**Mamie Bittner**  
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CGMP, Special Assistant to the Deputy Director

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Secretary

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## NATIONAL MUSEUM AND LIBRARY SERVICES BOARD

The National Museum and Library Services Board was established by the Museum and Library Services Act of 2003 within the Institute of Museum and Library Services. The board provides policy advice to the director of the Institute with respect to the duties, powers, and authority of the Institute relating to the support and enhancement of museum and library services throughout the nation. Board members represent the museum and library communities and the general public and, through their collective representation, contribute specific expertise and broad knowledge of both the museum and library fields.

The board consists of 24 members and is chaired by the director of the Institute. The president, by and with the advice and consent of the Senate, appoints 20 members to the board. The appointed members are citizens of the United States who are specifically qualified in the areas of museum and library services by virtue of their education, training, or experience, or by their commitment to museums and libraries. The director and two deputy directors of the Institute, along with the chairperson of the National Commission on Libraries and Information Science, serve as nonvoting members on the board.

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Director, Institute of Museum and Library Services

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Deputy Director, Institute of Museum and Library Services

#### **Schroeder Cherry**

Deputy Director, Institute of Museum and Library Services

#### **C. Beth Fitzsimmons**

Chairperson, National Commission on Libraries and Information Science





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