

ANNOUNCEMENT NO.: ABHS-2008-07

OPEN: August 01, 2008

CLOSE: Open Until Filled

SALARY: 35,000 – 40,000

TITLE OF POSITION: Youth Counselor

IMMEDIATE SUPERVISOR: Child, Adolescent and Family Clinical Supervisor

STATEMENT OF JOB:

This position is responsible to the Child Adolescent and Family Therapist – Clinical Supervisor and/or the ABHS Clinical Director. This position provides counseling services to children/adolescent populations and their families. The position is to encourage development and implementation of mental health and substance abuse prevention and treatment programs on the reservation, provide a broad range of professional clinical services, ensuring clinical and administrative contractual compliance with various funding sources, and federal, state, tribal and ABHS regulations.

DUTIES AND RESPONSIBILITIES:

1. Provides group and individual counseling to youth and their families under clinical supervision of Child Adolescent and Family Therapist/Clinical Supervisor.
2. Collaborates with schools, juvenile court/probation, tribal/community agencies, families and other natural support systems to assure adherence to treatment plan goals.
3. Maintains group notes and client files in accordance with Federal, State and ABHS requirements.
4. Responds to referrals and provides counseling services at the clinic, in the field, at school, youth center, children's shelter and in client's homes to assure client obtains all benefits and services necessary to successful completion of treatment plan objectives.

5. Refers clients to ongoing substance abuse intervention/prevention group sessions for youth, assists clinician in follow-up services to assure school/court/probation requirements are met by the client.
6. Participates in interdepartmental clinical teams to assist and encourage clients to receive timely and consistent provision of services.
7. Provides prevention education services including presentations, workshops and other forms of public education on a variety of mental health topics.
8. Supports other clinicians/case managers in conducting mental health education and life skills instruction.
9. Maintains daily logs and service tickets and completes all necessary documents in adherence with ABHS policy for billing purposes.
10. Attends all appropriate clinical management teams and/or meetings both within and outside of ABHS.
11. Participates in weekly all staff meetings and clinical staffing with other members of the clinical team to review client progress and service requirements.
12. Performs other clinical and administrative tasks as directed by the CAF Clinical Supervisor and/or ABHS Clinical Director.
13. Provides clinical services in full compliance with accepted mental health ethical guidelines and principals (i.e. APA Ethical Principles and Guidelines)

QUALIFICATIONS:

1. Bachelor's or AA degree in mental health/human services or related field and a minimum of two years experience/training in substance abuse/general counseling/treatment required for entry level position. MA, MS, MSW, MC in mental health/human services or a related field, in lieu of experiential requirement, appropriate Arizona licensure or licensable within 9 months of employment preferred (LAPC, LASAC, LPC, LMFT, and LISAC).
2. Must be able to pass a background check, pre-employment drug screen, and obtain an Arizona fingerprint clearance card.
3. Possess and maintain current Arizona certification as Child and Family Team-Facilitator, or ability to be certified within 1 year of hire.
4. Basic knowledge in culture, values, lifestyles and language of the Apache people; the disease concept of alcoholism and recovery processes, experience working with youth and their families.
5. Ability to speak both Apache and English preferred.
6. Possess valid Arizona Drivers license and have personal transportation.
7. Ability to correctly operate the following basic computer skills which include Word, Excel, PowerPoint, copy machine fax and calculator.

OTHER: Benefits include: 401 (K) with employer match; medical, dental, vision, prescription and hearing coverage; 13 paid holidays in addition to Tribal holidays; 13 days sick leave per year with unused leave carry over; 13 days paid annual leave that increases with seniority and I.H.S. loan repayment program for those that qualify. More information can be obtained at <http://wmabhs.org>.

HOW TO APPLY:

Applications may be downloaded from our website at <http://wmabhs.org>. Resumes will be accepted in lieu of the application; however we will need a signed application for processing a background check. All documents should be submitted to the following:

Apache Behavioral Health Services, Inc.
Attention: Paulene S. George
P.O. Box 1089
Whiteriver, Arizona 85941
(928) 338-4811, Ext. 2224