



FEB 19 2002

MEMORANDUM FOR: ELLIOT LEWIS  
Acting Deputy Inspector General for  
Audit

FROM: LOIS ORR *[Signature]*  
Acting Commissioner

SUBJECT: State of Wyoming Staff Time Charging  
Draft Report No. 21-02-300-11-001

Thank you for the opportunity to respond to the Office of Inspector General (OIG) draft audit report regarding the State of Wyoming Staff Time Charging Draft Audit (No. 21-02-300-11-001).

The Bureau of Labor Statistics (BLS) agrees with both of the findings of the draft report concerning the inappropriate practices by the State of Wyoming. Regarding Finding 1, no action is required on the part of the BLS. Regarding the recommendations pertaining to Finding 2, the BLS Dallas Regional Office will periodically follow up with Wyoming to ensure that Research and Planning (R&P) management and staff are fully informed of the need to reflect time charges appropriately and that time charges are accurately reflected. In addition, the Dallas Regional Office will ensure that the Wyoming management and financial staff are fully aware of the flexibility inherent in the budget variance process. Finally, within six months of the issuance of the final report, the BLS National Office will issue an LMI Administrative Memorandum that addresses each of the points (2.a.-e.) included in the recommendations to State grantees and BLS regional office staff.

I appreciate your continued assistance in this matter. If you have any questions, please contact Jesús Salinas in the Division of Management Systems on Area Code 202-691-7628.