



DOT ACQUISITION POLICY LETTER

This Acquisition Policy Letter is issued under the authority of the Senior Procurement Executive of the U.S. Department of Transportation.

**Subject: Partnership Agreement Between the United States
Small Business Administration (SBA) and the United States
Department of Transportation (DOT)**

References:

FAR	19.8, Contracting with the Small Business Administration (The 8(a) Program)
TAR	1219, Small Business Programs
TAM	1219.8, Policy

When is this Acquisition Policy Letter (APL) Effective?

This APL is effective immediately.

When Does This APL Expire?

This APL remains in effect until superseded or cancelled.

Who is the Point of Contact?

Contact Lenita Ahmadi of the Office of the Senior Procurement Executive, Business Policy Division, on (202) 366-4974 or by email at lenita.ahmadi@dot.gov.

Visit our website at <http://www.dot.gov/ost/m60/> for additional information on DOT Acquisition Policy Letters and other policy issues.

What is the Purpose of this Acquisition Policy Letter?

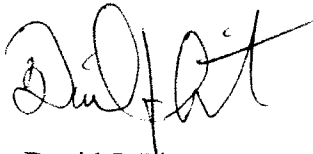
The purpose of this Acquisition Policy Letter (APL) is to provide process and procedural guidance for expediting the award of 8(a) contract requirements.

What is the Background?

The DOT and the SBA signed a Memorandum of Understanding (MOU) on January 17, 2007, giving the Head of the Contracting Activity (HCA) of each Operating Administration (OA) authority to contract directly with program participants under Section 8(a) of the Small Business Act. The MOU was superseded by the current Partnership Agreement (PA) between the DOT and the SBA, dated February 22, 2007. The PA delegates SBA's contract execution functions to the DOT and sets forth the delegation of authority and establishes procedures for expediting the award of 8(a) contract requirements. To obtain a copy of the PA see website at www.dot.gov/ost/m60/toolspro

What is the Guidance?

Unless otherwise specified by the HCA, agency Contracting Officers are authorized to contract directly with firms under the SBA 8(a) Program on behalf of the SBA. Once administrative processes have been finalized in the Office of the Senior Procurement Executive, this policy will be institutionalized in the TAM to provide an overarching framework for each OA to construct processes and procedures to effectively manage this requirement.



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Senior Procurement Executive