WEB ORDER FORM

National Gallery of Art, Washington

BILL TO:

Please print or type clearly

Name Click here to begin

Street

City, State Zip

Daytime Phone Number

Fax Number E-mail

SHIP TO:

Name

Street

City, State Zip

Daytime Phone Number

Fax Number E-mail

PRINT THIS FORM AND SEND ALL ORDERS TO:

National Gallery of Art
Gallery Shops Mail Order Department
2000B South Club Drive
Landover, MD 20785

Telephone (202) 842-6002 /1-800-697-9350
8:30 am–4:00 pm. EST, Monday–Friday
Fax (202) 789-3047 24 hours, 7 days a week
Webstore http://www.nga.gov/shop/

For inquiries
E-mail mailorder@nga.gov

ITEM DESCRIPTION	STOCK NO.	QTY.	UNIT PRICE	TOTAL PRICE
			Sub-Total	
			Shipping (see chart or call)	
			TOTAL	

PAYMENT METHOD

Check No._____ Money Order No._____

Credit Card (specify type) ☐ Visa ☐ American Express ☐ Master Card ☐ Discover

Account Number_____

expiration date _____
(month/year)

DOMESTIC SHIPPING SCHEDULE

Total value of merchandise	Shipping rate
Up to $30.00	$6.95
$ 30.01 to $50.00	$8.95
$ 50.01 to $100.00	$11.95
$100.01 to $150.00	$14.95
$150.01 to $200.00	$16.95
$200.01 and over	10% of sale

Delivery is available to locations with street addresses only. We are not able to deliver to post office boxes.

ORDERING INSTRUCTIONS

Payment must be made by check or money order in U.S. dollars payable to NGA Gallery Shops, or by credit card. Unfortunately, we cannot accept COD orders.

Three (3) forms of payment are accepted for foreign orders:

1. **Credit Cards**—Visa, Master Card, American Express, Discover
2. **U.S. International Money Orders**
3. **Checks** drawn on a bank with a branch in the United States and payable in U.S. dollars.

DISCOUNTS

If you are an educational or religious organization, you may be eligible for a discount. Please call, fax, or write for further details.

DELIVERY

Please allow 5 to 7 days for delivery within the United States; up to 2 weeks for shipments outside the U.S. For express domestic mail add $6.00 to the listed rates.

All foreign orders will be shipped by Federal Express. Please call, fax, or write for rates. The customer is responsible for all customs, duties and taxes on foreign shipments.