

I. VISTING FAMILY MEMBERS - 31 CFR § 515.561

You may request a specific license to engage in travel-related transactions (1) to visit a member of your immediate family who is a national of Cuba once in a three-year period or (2) to visit a member of your immediate family who is not a national of Cuba in certain exigent circumstances. Applications in this category should be submitted to OFAC's Miami office.

Note: For the purpose of this section, the term "member of your immediate family" means any spouse, child, grandchild, parent, grandparent, or sibling of you or your spouse, as well as any spouse, widow, or widower of any of the foregoing. The term "national of Cuba" means any subject or citizen of Cuba as well as any permanent resident of Cuba, except an individual who is in Cuba pursuant to an OFAC license. An individual who is merely traveling in Cuba is not a national of Cuba.

1. Application criteria for specific licenses for persons visiting members of their immediate family who are nationals of Cuba - 31 CFR § 515.561(a)

Suggested Format: Applications for specific licenses to visit a family member who is a "national of Cuba" pursuant to § 515.561(a) may be made using the attached suggested OFAC format to speed review and processing, but in any event must include the following information:

1. Identity yourself. Please provide the following:
 - (a) Last Name (Patronymic); Last Name (Matronymic)
 - (b) First Name; Middle Name
 - (c) Last Name by Marriage
 - (d) Date of Birth
 - (e) Street Address; Apt No.
 - (f) City; State; Zip Code;
 - (g) Phone No.

2. Provide the following immigration identification document information: (a) the document type (passport, alien registration card, etc.), (b) the document number, and (c) the country of issuance. If you have a U.S. passport or other U.S.-issued immigration identification, that information must be submitted. If not, then provide information about the document issued by another country.

3. Identify the person in Cuba that you seek to visit. Please include the following:
- (a) Relationship to you
 - (b) Last Name (Patronymic); Last Name (Matronymic)
 - (c) First Name; Middle Name
 - (d) Last Name by Marriage
 - (e) Cuban Identification (Cedula) Number
 - (f) Address and City in Cuba

- 4.. Provide all of the following three dates (please note that if one or more of the following three dates does not apply to you, you must specifically state that it does not by writing, for example, "I have not emigrated from Cuba"; do not simply write "not applicable" or "N/A"):
- (a) The date you emigrated from Cuba.
 - (b) The date you left Cuba after your most recent trip to visit family there pursuant to the general license available for family visits prior to June 30, 2004.
 - (c) The date of issuance of your most recent specific license to visit family in Cuba (the date on the face of that OFAC specific license).

5. Identify the Service Provider, if any, that you used in making this application:
- (a) Name of Service Provider
 - (b) Name of Service Provider employee who assisted you
 - (c) Street Address; Suite No., City; State; Zip Code
 - (d) Phone No. of the Service Provider

2. Application criteria for specific licenses for persons visiting members of their immediate family who are not Cuban nationals - 31 CFR § 515.561(b)

Applications for specific licenses to visit a family member who is not a "national of Cuba" pursuant to § 515.561(b) must be made in the form of a letter that includes the following information:

1. Identify yourself. Please provide all of the following:
- (a) Last Name
 - (b) First Name; Middle Name
 - (c) Last Name by Marriage
 - (d) Date of Birth

- (e) Street Address; Apt No.
- (f) City; State; Zip Code
- (g) Phone No.

2. Provide the following immigration identification document information:

- (a) the document type (passport, alien registration card, etc.),
- (b) the document number, and
- (c) the country of issuance.

If you have a U.S. passport or other U.S.-issued immigration identification, that information must be submitted. If not, then provide information about the document issued by another country.

3. Identify the person in Cuba that you seek to visit. Please include all of the following information:

- (a) Relationship to you
- (b) Last Name
- (c) First Name; Middle Name
- (d) Last Name by Marriage
- (e) Address and City in Cuba

4. State which specific or general license, if any, that authorizes the person you seek to visit to engage in transactions in Cuba.

5. If the person you seek to visit is covered by a specific license issued to an entity of which that person is a member, e.g., a religious organization or educational institution, provide the name of a contact person at the licensed organization. Provide the identity and phone number for a point of contact with that organization. This person must be aware of the details of the situation affecting the person you seek to visit.

6. Identify the particular exigency in Cuba that gives rise to your application. Describe what has happened. Identify the name of the point of contact at the U.S. Interests Section in Havana to whom the exigent circumstances have been reported.

Mailing Address: Applications for specific licenses under this category should be submitted to:

**Office of Foreign Assets Control
U.S. Department of the Treasury**

P.O. Box 229008
Miami, FL 33122-9008
Tel.: To Be Announced

Internet website at www.treas.gov/ofac (Sanctions Programs
& Country Summaries - Cuba, Guidelines and Information)