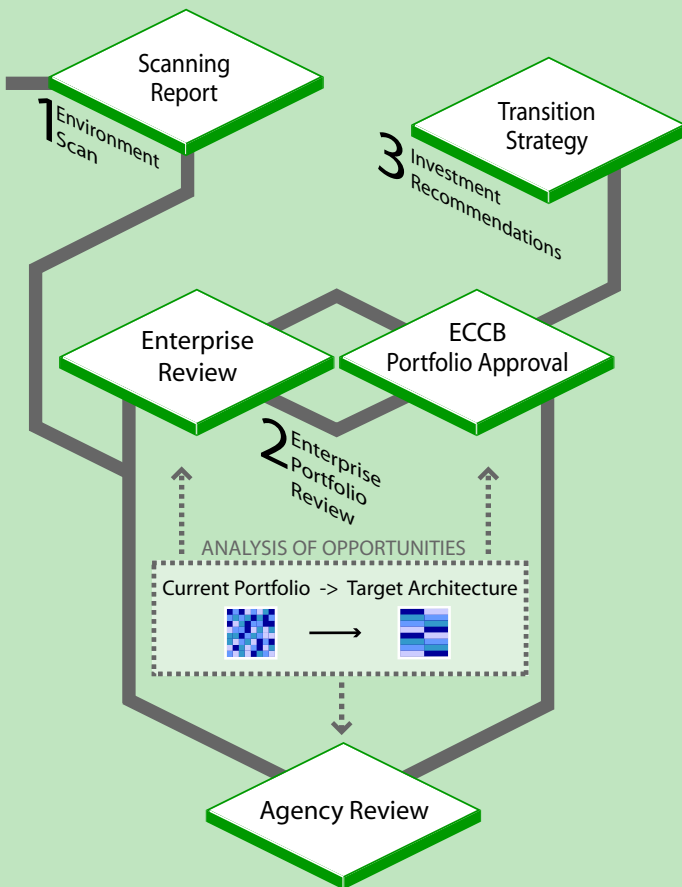


United States Department of Agriculture INTEGRATED IT GOVERNANCE

Integrated investment planning, management, and portfolio analysis provides clear line of sight for investment managers and ensures that every USDA IT investment supports the agency mission and advances the USDA IT Infrastructure

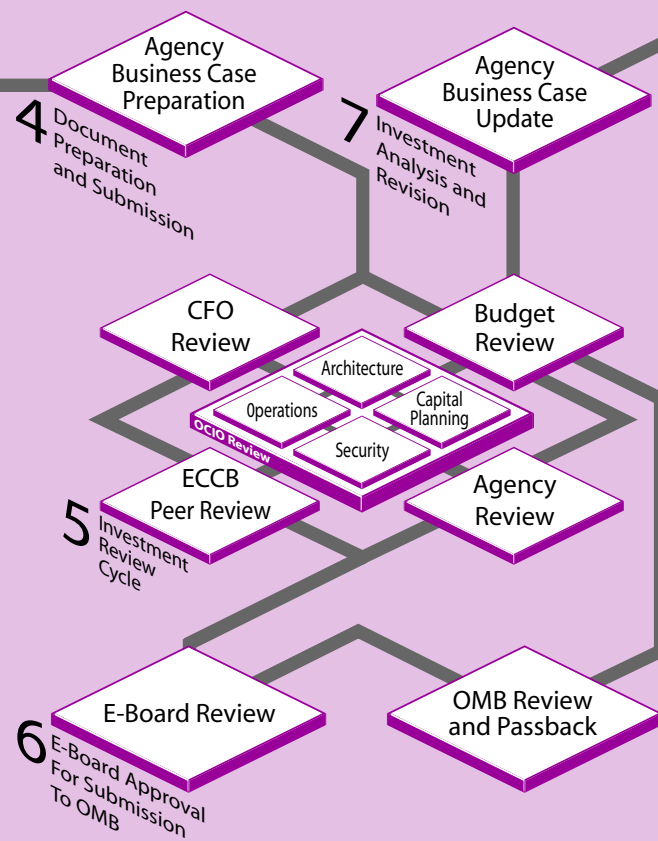
ARCHITECT

Focus: Developments To Date



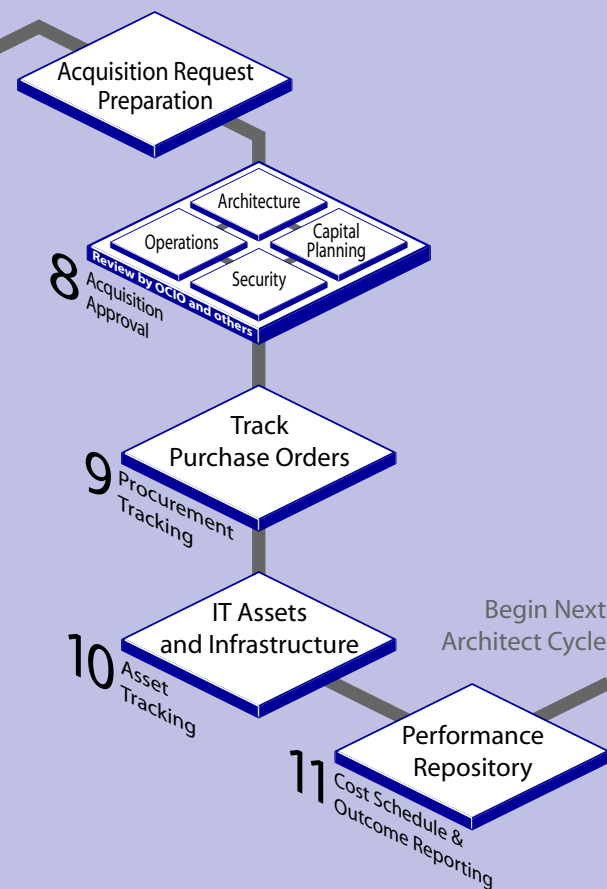
INVEST

Focus: Planning for Current Budget Year (CY+2)
Analysis and Revision (CY +1)



IMPLEMENT

Focus: Current Year



1) Ongoing: Throughout the year, USDA information managers scan the internal and external environment for changing/new business drivers that could affect the fitness of the current IT portfolio and strategy. Once a year, findings from these activities are summarized in an environmental scanning report, which is passed on to portfolio planners for their use in portfolio analysis activities.

2) Spring - Summer: USDA conducts an analysis of the IT portfolio at both the USDA enterprise and agency levels, comparing the current portfolio with the target architecture. The review is conducted in light of the environmental scanning findings and the performance of current IT investments. The review identifies business transformation opportunities for USDA — cost savings, reduction of redundancy, enhanced services, and so on.

3) Fall: Based on the portfolio analysis, new segment architectures, transition strategies, and other investment recommendations are formulated and passed on to agency and department IT planners for the next planning cycle.

4) January - July: OCIO updates investment planning instructions that define requirements for all IT investments: major and non-major; new and existing; and all components (hardware, software, services). Agencies prepare/update documentation.

5) January - July: Investment advisors review and comment on the documentation for compliance with CPIC, FEA, PI, LoB requirements and determine alignment with the USDA strategic plans, agency mission, and target architecture; review includes peer reviews and meetings with agency leadership to discuss status.

6) August: Investment packages forwarded to E-Board for final review before submission to OMB.

7) Ongoing: Investment packages reviewed and revised as needed as new information is received throughout the year.

8) Ongoing: Based on their investment plans, agencies prepare acquisition requests for CIO approval. Approval is based on compliance with architectural policies (leveraging existing products, services, infrastructure, etc.), acquisition strategy, and completeness of the investment documentation. Agency and USDA architects, security and telecom personnel, as well as other appropriate parties, are involved in the review of these requests.

9 & 10) Ongoing: Agencies provide details on actual purchases and service contracts. IT assets are tracked as they are implemented in the IT infrastructure. The information is used to help provide line of sight from the approved investment plan through its implementation.

11) Monthly: Agencies capture and record cost, schedule, and performance information for investments. OCIO monitors security compliance, cost, schedule, and performance information and provides feedback to agencies and the E-Board.