

## **JOB ANNOUNCEMENT**

**POSITION:** Physician's Assistant  
**PROGRAM:** OCHF Clinical Services  
**SUPERVISOR:** Medical Director  
**SALARY RANGE:** \$ 65,305.00 Annum (**Grade: 32**)  
**CLASSIFICATION:** EXEMPT  
**BUDGET LINE ITEM:**  
**LOCATION:** Owyhee, Nevada

**OPENS: June 5, 2008**

**Open Until Filled**

**SPECIFICATIONS:** All applications must be fully completed. Any incomplete, undated or unsigned applications will not be processed (Do not refer to the resume in lieu of making required comments on the application) Please attach all required documentation as specified in the Job Announcement. **Failure to attach required documents will disqualify you from consideration for this position.** Employment Applications are available at the Human Resource Department. Any questions regarding this position is to be directed to the Human Resource Department at the above listed telephone number.

Preference for filling vacancies will be given to qualified Indian Applicants in accordance with the Indian Preference Act (Title 25 U.S. Code, Section 472 and 473). However, the Shoshone-Paiute Tribes is an equal opportunity employer and all qualified applicants will be considered in accordance with the provisions of Section 703 (l) of the Title VII of the Civil Rights Act of 1964, as amended.

**The Shoshone-Paiute Tribes application form for employment must be received by the Human Resources Office by 5:00 PM of the closing date of this job announcement.**

All Interview notifications will be made by certified mail. It is your responsibility to notify HR if your mailing address and/or phone number changes.

In accordance with Shoshone-Paiute Tribes' Resolution No. 00-SPR-31, all new employees are required to pass a pre-employment drug/alcohol test.

**THE SHOSHONE-PAIUTE TRIBES RESERVES THE RIGHT TO CONDUCT BACKGROUND CHECKS ON ALL NEW EMPLOYEES.**

### **Position Summary:**

Provides medical and health care for ambulatory patients, emergency cases, individuals and families. Provides diagnostic, preventive, and therapeutic health services to patients and family members in a primary care facility under guidance of a physician. Performs or requests special screening and developmental tests and laboratory tests and interprets the results. Makes decisions concerning medical care needs of patients with physicians. Provides full range of emergency services or crisis intervention including life saving emergency procedures. Evaluates the medical aspects of treatment plans periodically recognizing the need for reassessment by a physician or other health professional.

## **Duties and Responsibilities:**

1. Interview patients and family members and consults with attending physicians, and other staff members to determine and evaluate the kind of health and physical care required.
2. Reviews and interprets findings to distinguish between normal and abnormal condition during patient screening-triage.
3. Carries out treatment and emergencies or other procedures required, administer medications, observe and document patient's conditions, changes reactions to medications and medical treatment.
4. Provides guidance and counseling to patients and families on prevention, curative and rehabilitative measure involving health care.
5. Maintain records and reports on patients, program activities, and other related information.
6. Telephone triage of urgent and same day appointments.
7. Other duties as assigned.

## **Minimum Qualifications:**

- A. A broad background of knowledge of the medical environment, practices, and procedures such as would be acquired by a bachelor's degree in a health care occupation such as nursing, medical technology, or physical therapy. Or by 3 years of responsibility and progressive health care experience such as medical corpsman, nursing assistant, or medical technicians;
- B. successful completion of a certificate or diploma program of at least 12 months, including clinical training or preceptorship, specifically designated for professional-caliber physician's assistants that provided the knowledge and ability required to take a detailed medical history, to conduct a physical examination, to follow observation procedures, to order and perform diagnostic and therapeutic tasks, and to exercise a degree of judgment in integrating and interpreting findings on the basis of general medical knowledge, or equivalent education and training. **OR** Successful completion of a full 4-year program for physician assistants leading to a bachelor's degree.
- C. Demonstrated ability to plan, organize, and carryout nursing activities in a clinical setting.
- D. Able to work effectively with individuals and/or families to assist them in satisfactory solution(s) to health relationships with others.
- E. Ability to analyze situations accurately and take effective action.
- F. Confirmed ability to effectively communicate both verbally, and in writing to various individuals, cultures and groups.

- G. Valid Nevada or Idaho driver's license and reliable transportation.
- H. Ability to meet the physical demands of walking, standing, some lifting during the performance of normal duties.
- I. Indian Preference applies.