Office of Housing and Community Development
&
Redevelopment Authority
Philadelphia Home Improvement Loan (PHIL)

RFQ Question Response

1. What workflow application is utilized within the City?

    Metastorm e Work version 6.0 series

2. What database is the Metastorm environment using?

    Oracle is current backend. SQL can be an option

3. Is single sign on (SSO) implemented in the Metastorm environment?

    No Single Sign-on

4. Is Active Directory integrated?

    Active Directory is not integrated at this time. However, it will be available for integration before the end of this project. The developer should plan for AD intergration.

    a. "Users required to access the application from outside of the city are permitted, upon manager's approval." Has the Metastorm environment been configured to utilize an alternate directory for this sort of functionality?

    This access will be determined with assistance from the central IT organization.

    b. "The application must provide a secured log-in page for users to log in." If SSO is implemented is this an optional requirement only to be utilized for the users not in the Active Directory?

    All users will be required to have an AD account. The log-in interface of the application must be able to stand on its own in the event AD is unavailable.

5. "All positive functions from AOD will be "migrated" to the new system."

    a. Please provide a requirements list of these functions. If a list isn't available will consideration be given to a requirements gathering phase?

    The existing functionality tag for inclusion in this application will be vetted during the vendor's requirements confirmation phase of the project.

6. "The new application should be able to generate pre-set documents for standard letters:"

The documents are currently in Word and Excel format and will be shared with the vendor selected and vetted during the requirements confirmation phase.

7. "A shared excel spreadsheet built-in many complicated formulas to calculate loan interests, monthly payment breakdowns is acting as the major loan tracking, and reporting database, which is prepared by an outside consultant firm."

a. Will the outside consulting firm continue to need access into the system and to what degree?

The spreadsheet was developed by an outside firm. That firm is no longer involved. However, the functionality provided by the spreadsheet will need to be apart of the application.

8. External System Integration

a. Does the current AOD system interface with any external systems and how? (This may be answered in Question 4)

AOD does not interface well with other application. We may need to solicit the assistance of the company to extract data.

b. What other external systems will the new system need to interface with, if any?

No other system integration is anticipated

9. Can we get samples of the demographics reporting from the current system or samples of what the end users are currently dealing with?

No samples will be provided at this time. The vendor selected will be able to confirm our findings and identify what we missed during the requirements confirmation phase of the project.