

UNITED STATES DEPARTMENT OF AGRICULTURE
TRANSMITTAL -- TELEPHONE AND UTILITIES

A IDENTIFICATION													
1 (Check One) (1) <input type="checkbox"/> Service Center <input type="checkbox"/> Single Agency	2 T/A CONTACT POINT (10)	3 DOCUMENT NUMBER (6)	4 ACTION CODE (1)	5 ACC. NUMBER (25) OR TELEPHONE NO. (10)			6A SUFFIX (2)	6B BUILDING TYPE (1) (Check One) <input type="checkbox"/> Government Owned <input type="checkbox"/> Leased					
7 GSA GEOGRAPHICAL LOCATION CODE (9)		8 GSA GEOGRAPHICAL LOCATION CODE CORRECTION (9)		9 ACC. NO. (25) OR TELEPHONE NO. (10) CORRECTION			10 EFFECTIVE MONTH (2)						
B VENDOR					C SERVICE LOCATION								
11 NAME (35)					17 NAME (35)								
12 ADDRESS (35)					18 ADDRESS (35)								
13 CITY (20)			14 STATE (2)		15 ZIP CODE (5)			19 CITY (20)		20 STATE (2)	21 ZIP CODE (5)		
16. VENDOR IDENTIFICATION (9)													
D SERVICE DESCRIPTION													
22 TYPE SERVICE 1	23 ACTION CODE 1	24 SERVICE DATE 4	25 RATE TABLE 1	26 BILLING CYCLE 2	27 MAXIMUM BILL AMOUNT 12								
E MISCELLANEOUS													
28 STATE OR LOCAL TAX (1)		29 ANTICIPATED BILL ADJ. (7)		30 REFUNDABLE DEPOSITS (7)			31 CUSTOMER ID (8)						
F ACCOUNTING CLASSIFICATION													
FIN PROJ	CLASS CODE	STATE CHARGED	STATE WORKED	AREA	FIELD OFFICE		FIPS CITY CODE		PROJECT NUMBER		. SCS	FUND CODE	F/S UNIT
APPRN	STATE	ACCOUNT		FUNCTION	SUB-FUNCTION		SUB-UNIT		PROJECT NUMBER		. FS		
A 5		B 10		5	C 3		D 4		E 1 2		DIST RATIO 3	2	2
SIGNATURE							PHONE (Area Code and Number)			FTS	COMM	DATE	

29. Explanation of Anticipated Bill Adj.