

Payroll or Invoice Deduction Authorization

Name (<i>First, Middle, Last</i>)	Finance Unique Identifier***
Social Security Number / TIN	
Incident Name	
Incident Order # / Resource Order #	

***Finance Unique Identifier: Finance/Administration Section Chief or Commissary Manager should make an agreement with the commissary provider for a unique marking (i.e. stamp, colored marking, signature, etc.) that would verify authorization has been obtained from the Finance/Administration Section of the current incident.

Disclosure Statement: Disclosure of your Social Security Number (SSN) is mandatory. The SSN is used primarily to gather earnings data in connection with lawful requests from other agencies (Internal Revenue Service or State Agencies). The SSN must be used because it is possible that another employee's name is the same as yours.

Acknowledgement Statement: By signing this statement, I acknowledge that deduction will be made from my payroll or invoice.

Signature

Date