

Website Guide

How and Where to Find Information on the PRC Web Site

If you want to find information on:	Do the following:
How to Contact the PRC	Click Contact PRC hyperlink on upper right corner.
Postal Rates	<ol style="list-style-type: none"> 1. Click About PRC on top navigation menu. 2. Click Offices plus sign on left navigation. 3. Click Office of Public Affairs & Government Relations (PAGR). 4. Click on Rates and Fees tab.
Consumer Information	<ol style="list-style-type: none"> 1. Click Consumer Interests on top navigation menu. 2. Click Consumer Info tab.
Commissioners	<ol style="list-style-type: none"> 1. Click About PRC on top navigation menu. 2. Click Commissioners on left navigation menu.
PRC Departments	<ol style="list-style-type: none"> 1. Click About PRC on top navigation menu. 2. Click Offices on left navigation menu.
Job Openings	Click Employment on top navigation menu.
Commission Rules	<ol style="list-style-type: none"> 1. Click About PRC on top navigation menu. 2. Click Commission Rules of Practice (PDF) on left navigation menu.
Press Releases	<ol style="list-style-type: none"> 1. Click Newsroom on top navigation menu. 2. Click Press Releases on left navigation menu.
Speeches	<ol style="list-style-type: none"> 1. Click Newsroom on top navigation menu. 2. Click Speeches on left navigation menu.
Papers	<ol style="list-style-type: none"> 1. Click Newsroom on top navigation menu. 2. Click Papers on left navigation.
Docket Daily Listing for current date	Click Daily Listing on top navigation menu. The calendar will contain the current month, and the docket daily listing will display for the current day.
Other Docket Days	<ol style="list-style-type: none"> 1. Click Daily Listing on top navigation menu. 2. Click a date in the calendar to update the document listing with the dockets for the selected date. 3. To view document listing for a date in a previous month, click on the calendar left arrow (<) hyperlink to navigate through the previous months. 4. Click on a date to view the docket daily listing for the date selected.
Dockets	<ol style="list-style-type: none"> 1. Click Library on top navigation menu. 2. Click Dockets on left navigation menu.

If you want to find information on:	Do the following:
Red Triangle before Docket #	<ol style="list-style-type: none"> 1. Click Library on top navigation menu. 2. Click Dockets on left navigation menu. 3. Click the type of docket to view, such as Active Cases. 4. On Active Cases webpage, click the red triangle to expand list of documents available for that specific docket.
PRC Reports	<ol style="list-style-type: none"> 1. Click Library on top navigation menu. 2. Click PRC Reports and Studies on left navigation menu.
USPS Reports	<ol style="list-style-type: none"> 1. Click Library on top navigation menu. 2. Click USPS Periodic Reports on left navigation menu.
Very Old Dockets	<ol style="list-style-type: none"> 1. Click Library on top navigation menu. 2. Click Dockets plus sign on left navigation. 3. Click Archives.
Congressional Testimony	<ol style="list-style-type: none"> 1. Click Library on top navigation menu. 2. Click Reference Desk plus sign on left navigation menu. 3. Click Congressional Testimony.
Older Reference Materials	<ol style="list-style-type: none"> 1. Click Library on top navigation menu. 2. Click Archived Documents on left navigation menu.
Searching the Dockets	Click Dockets Search on top navigation menu.
Navigating through Dockets Search Results	On Dockets Search Results, click on '...' to get to next or previous set of pages.
Returning to previous Search criteria	Click on Back button of your browser.
Filing Online	Click on Filing Online on top navigation menu.
Viewing a Document	<ol style="list-style-type: none"> 1. Right click on the extension (e.g. pdf, doc, htm, xls, wpd) of the document to view. 2. On the menu, click Open or Open in New Window. 3. - Or - 4. Click on the extension (e.g. pdf, doc, htm, xls, wpd) of the document to view.



If you want to find information on:	Do the following:
<p>Saving/Downloading a Single Document</p>	<ol style="list-style-type: none"> 1. Right click on the extension (e.g. pdf, doc, htm, xls, wpd) of the document to save. 2. On the menu, click Save Target As. 3. Navigate to the directory you wish to save the document to. 4. Click the Save button. 5. - Or - 6. Click on the checkbox of the document to save. 7. Click the Download Checked Files button. 8. On the Download Files page, type in the directory that you want to save the documents to in the Download Files textbox. 9. Click Submit button. 10. Click the Start Download button.
<p>Saving/Downloading Multiple Documents (Batch Download) [Only works with Internet Explorer 6.0 and 7.0]</p>	<ol style="list-style-type: none"> 1. Click on the checkboxes of the documents to save. 2. To save all documents listed, scroll down to the bottom of the page and check the Check all checkbox. 3. Click the Download Checked Files button. 4. On the Download Files page, type in the directory that you want to save the documents to in the Download Files textbox. 5. Click Submit button. 6. Click the Start Download button.
<p>Printing Documents (Batch Print) [Only works with Internet Explorer 6.0 and 7.0]</p>	<ol style="list-style-type: none"> 1. Click on the checkbox of the document to print. 2. To print multiple documents, check the checkboxes for those additional documents to print. 3. To print all documents listed, scroll down to the bottom of the page and check the Check all checkbox. 4. Click the Print Checked Files button. 5. If the ActivePDF PDFPrint plug-in has not been installed on your computer, it will need to be installed. 6. Click on the ActivePDF PDFPrint plug-in hyperlink to install it. 7. Click the Run button on the File Download dialog that displays. 8. Click the Run button on the Internet Explorer dialog that displays. 9. On the InstallShield Window dialog, click the Next button two times. 10. Click the Finish button. 11. If the ActivePDF PDFPrint plug-in still doesn't work after performing the above steps: 12. Click on the This page will help hyperlink and follow the instructions for the specific browser being used.
<p>Still can't find it?</p>	<ol style="list-style-type: none"> 1. Click Help hyperlink on upper right corner. 2. If still unable to find appropriate information, click Sitemap hyperlink at bottom of the web page.