



Credit Card - Sales Form



(This form MUST be completed if paying with a Government Issued Credit Card)

- 1. Transaction Date (Date Form Completed): _____
- 2. Transaction Amount: \$50.00 - Early Fee \$100.00 - Late Fee
- 3. Payment Description: Conference, U Code: U9GA
- 4. Contact Phone Number: _____
- 5. Card Holders Name (Exact Name): _____
- 6. Credit Card Number: _____
- 7. Type of Credit Card (Government Card): Visa MasterCard
- 8. Credit Card Expiration Date: _____
- 9. 3 Digit Security Code on back of Credit Card: _____
- 10. Billing Address: _____

- 11. Authorization # (Merchant Use Only): _____
- 12. Cardholders Signature: _____

COMPLETE AND RETURN THIS SIGNED FORM TO:
Peggy Vigil, Los Alamos National Laboratory, Protocol Office (U9GA)
P.O. Box 1663, MS A106, Los Alamos, NM 87545
Phone: 505-667-8448 Fax: 505-665-1293 E-mail: lacss@lanl.gov