

ANNUAL MAP AND/OR CHART PLANT REPORT

JCP FORM NO. 4 (Rev. 5-65)

Department headquarters shall submit this form in duplicate to the JOINT COMMITTEE ON PRINTING within 60 days after the close of each fiscal year, showing a summary of all work accomplished in the plant.

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|----------------------|----------------------------|-----------------------|------------------|
| DEPARTMENT OR AGENCY | NAME AND LOCATION OF PLANT | JCP AUTHORIZATION No. | FOR PERIOD ENDED |
|----------------------|----------------------------|-----------------------|------------------|

PART I.— COST INFORMATION

| | | |
|--|--|----------|
| ADMINISTRATIVE | | |
| Total salaries of administrative and supervisory personnel (including overtime and annual and sick leave) _____ | | \$ _____ |
| DIRECT | | |
| Total salaries of all personnel other than administrative and supervisory engaged in the operation of plant (including overtime and annual and sick leave) _____ | | _____ |
| Cost of paper, chemicals, negatives, plates, etc., used by plant _____ | | _____ |
| INDIRECT | | |
| Depreciation of equipment (1% per month of original cost) _____ | | _____ |
| Amount spent for repairs and maintenance _____ | | _____ |
| Allowance for space occupied (whether Government-owned or rented), utilities, etc. (14.5 cents per month per square foot of total space occupied) _____ | | _____ |
| TOTAL COST OF OPERATION _____ | | \$ _____ |

PART II.— PRODUCTION INFORMATION

[For the purpose of this report, press impressions will be used in lieu of 8 x 10½ units]

| Size of Press | Number of Presses of Size Indicated | Total Number of Plates Used on Size Indicated | Total Impressions on Size Indicated (Count each color as separate impressions) | Size of Press | Number of Presses of Size Indicated | Total Number of Plates Used on Size Indicated | Total Impressions on Size Indicated (Count each color as separate impressions) |
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Grand Total of Impressions (all sizes)

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| PREPARED BY (Person in charge of plant) | DATE SUBMITTED |
|---|----------------|