

FEDERAL LABORATORY CONSORTIUM



**2009 LABORATORY
DIRECTOR
OF THE YEAR
NOMINATION FORM**

FOR TECHNOLOGY TRANSFER

***** DEADLINE FOR SUBMISSIONS: WEDNESDAY, DECEMBER 31, 2008 *****

2009 FLC Laboratory Director of the Year Award Nomination Form

Each year, the FLC National Advisory Council honors Laboratory Directors who have made outstanding contributions to support technology transfer activities in their organizations and the communities they serve. To date over 30 directors of federal laboratories have been bestowed with this recognition.

Directors of FLC member laboratories are eligible for nomination for the Laboratory Director of the Year Award. Primary accomplishments to be considered are related to the transfer of technology from the federal laboratory system to industry—including support of FLC activities, internal accomplishments, industry involvement, and community services.

Award Criteria

Nominees of the 2009 Laboratory Director of the Year Award will be judged on the following criteria:

LABORATORY HISTORY RELATED TO TECHNOLOGY TRANSFER – How technology transfer relates to the laboratory's purpose and the overall enhancements that resulted from the nominee's actions.

NOMINEE'S PERSONAL INVOLVEMENT AND IMPACT INTERNAL TO THE LABORATORY IN SUPPORT OF TECHNOLOGY TRANSFER – New methods developed; promotion and recognition of the Office of Research and Technology Application (ORTA) in newsletters, meetings, etc.; encouragement of scientists and managers to participate in transfer process; training programs or industry interchange meetings developed and held; tangible impact including growth in laboratory programs due to technology transfer activities; number of cooperative research and development agreements (CRADAs) or industry visits; new initiatives by laboratory personnel; increase in number of personnel in ORTA activities.

NOMINEE'S PERSONAL INVOLVEMENT EXTERNAL TO THE LABORATORY IN SUPPORT OF TECHNOLOGY TRANSFER AND IMPACT ON INDUSTRY – Support and involvement in the FLC and technology transfer activities; management and financial support of promotion and/or advertising; community involvement to encourage industry interchange; personal participation in industry organizations; encouragement of laboratory personnel for outreach; new businesses started due to technology transfer; financial results for industry partners; industry commendations to nominee and/or the laboratory.

BEST EXAMPLE OF TECHNOLOGY TRANSFER FOR THE LABORATORY IN FISCAL YEAR 2008 (October 1, 2007 to September 30, 2008) – A specific technology transfer effort involving the laboratory that came to completion in 2008; contributions and process improvement that led to successful completion.

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**PLEASE READ THE FOLLOWING
INFORMATION CAREFULLY TO AVOID
HAVING YOUR SUBMISSION DISQUALIFIED**

Submission Guidelines

- Directors of FLC member laboratories are eligible for nomination.
- Only the official FLC Laboratory Representative can submit a nomination.
- Nomination narrative should not exceed five pages.
- Use Arial or Times font styles that are no smaller than 10 points.
- Do not attach supporting documentation (e.g. brochures, newspaper articles, press releases)
- Section A and Section B of the nomination form must be sent electronically to the FLC Management Support Office at **mchambers@utrs.com**.
- The Submission Verification form (Section C), signed by both the FLC Laboratory Representative and the nominee, must be faxed to the FLC Management Support Office (attn: Michele Chambers) at **856-667-8009**.

Submission Deadline

Both the Nomination form and Submission Verification form must be received by the FLC Management Support Office by 8:00 p.m. EST (5:00 p.m. PST) on **Wednesday, December 31, 2008**. No submissions will be accepted after this time.

Announcement of Results

The winners of the 2009 Laboratory Director of the Year Award will be announced on **February 16, 2009**. Laboratories submitting nominations will be notified prior to the official announcement.

Award Ceremony

Winners will be honored during an awards banquet to be held in May 2009 at the FLC National Meeting in Charlotte, North Carolina.

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2009 FLC Laboratory Director of the Year Award Section A – Contact Information

NOMINEE INFORMATION

Full Name (including Mr., Ms., Mrs., Dr., etc.):

Title (if different than Director):

Laboratory Name:

Address (if primary address is a PO Box, also include street address):

Phone:

Fax:

E-mail:

Education (Degrees, Years, Honors, etc.):

Previous Awards or Industry Recognition:

LABORATORY SIZE (highlight appropriate choice)

Under 50 employees

50 - 250 employees

251 - 1,000 employees

1,000+ employees

NOMINATOR INFORMATION:

Name:

Title:

Laboratory:

Address:

Phone:

Fax:

E-mail:

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2009 FLC Laboratory Director of the Year Award Section B – Nomination Narrative

LABORATORY HISTORY RELATED TO TECHNOLOGY TRANSFER

**NOMINEE'S PERSONAL INVOLVEMENT AND IMPACT INTERNAL TO THE LABORATORY
IN SUPPORT OF TECHNOLOGY TRANSFER**

**NOMINEE'S PERSONAL INVOLVEMENT EXTERNAL TO THE LABORATORY IN SUPPORT
OF TECHNOLOGY TRANSFER AND IMPACT ON INDUSTRY**

**BEST EXAMPLE OF TECHNOLOGY TRANSFER FOR THE LABORATORY IN FISCAL
YEAR 2008 (October 1, 2007 to September 30, 2008)**

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2009 FLC Laboratory Director of the Year Award Section C – Submission Verification

(This page will only be accepted via fax at 856-667-8009)

NOMINEE INFORMATION

Full Name (including Mr., Ms., Mrs., Dr., etc.):

Title (if different than Director):

Laboratory Name:

Address (if primary address is a PO Box, also include street address):

Phone:

Fax:

E-mail:

I hereby certify to all information contained on the nomination form and the supporting narratives and give permission for the facts to be used for publication. I understand that if selected for the Laboratory Director of the Year Award, I will attend the awards ceremony at the FLC National Meeting in Charlotte, North Carolina in May 2009.

Nominee Signature:

Date:

NOMINATOR INFORMATION:

Name:

Title:

Laboratory:

Address:

Phone:

Fax:

E-mail:

I hereby confirm that Section A and Section B of the Laboratory Director of the Year Nomination Form have been sent electronically to the FLC Management Support Office for judging.

Nominator Signature:

Date: