

Scheduling Practices and Creating a Plan Report

Toolkit 2004

The practice schedule in Toolkit 2004 is similar to the previous version of Toolkit with some changes. To access the Practice Schedule click the Practice Schedule tab in the customer folder. To select a plan click the dropdown button in the plan window.

Tract Number	Land Unit	Practice	Narrative	Planned Amo	Units	Month	Year	Applied Amou	Applied Date	Program	Source
1543	1	382	00N8	1345.3	it	03	2007				Toolkit v5.0
1543	2	342	00N	1.4	ac	05	2005				Toolkit v5.0
1543	2	382	00N8	1560.8	it	03	2006				Toolkit v5.0
1543	4	378	001	1	no	10	2009				Toolkit v5.0
1543	7	642	00N	1	no	03	2010				Toolkit v5.0
1544	1	382	00N8	4540.7	it	03	2005				Toolkit v5.0
1544	1	516	1	1389.1	it	06	2008				Toolkit v5.0
1544	1	614	002	3	no	05	2008				Toolkit v5.0
1544	2	512	00M2	8.5	ac	03	2009				Toolkit v5.0
1544	2	647	esm1	2.2	ac	03	2009				Toolkit v5.0

Some changes to the new Practice Schedule you may notice are:
 The option of selecting a series of practices from a Conservation System Guide.
 A Plan Date window to identify when the plan was written for Progress Reporting.
 A column to signify what software was used to develop the plan.

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1543	1	382	00N8	1345.3	it	03	2007				Toolkit v5.0
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1544	2	512	00M2	8.5	ac	03	2009				Toolkit v5.0
1544	2	647	esm1	2.2	ac	03	2009				Toolkit v5.0

In this case some practices have already been added for the map document, Click the button to the left of other necessary practices in the All Practice window then click the Schedule Practices button. This action adds the practices to the Schedule.

Code	Practice Name
528A	Prescribed Grazing
574	Spring Development
580	Streambank and Shoreline Protectic
590	Nutrient Management
595	Pest Management
614	Watering Facility
633	Waste Utilization
642	Waste Util

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1544	1	614	002	3	no	05	2008				Toolkit v5.0
1544	2	512	00M2	8.5	ac	03	2009				Toolkit v5.0
1544	2	647	esm1	2.2	ac	03	2009				Toolkit v5.0
1543	1	528A		40.2	ac						Toolkit v5.0
1543	1	590		40.2	ac						Toolkit v5.0
1543	1	595		40.2	ac						Toolkit v5.0
1543	2	528A		40.6	ac						Toolkit v5.0

Another change is the ability to schedule practices as recurring. Click in the Year field for a practice, an R button appears, click it to recur the practice.

Tract Number	Land Unit	Practice	Narrative	Planned Amo	Units	Month	Year	Applied Amou	Applied Date	Program	Source
1544	2	512	00M2	8.5	ac	03	2009				Toolkit v5.0
1544	1	516	1	1389.1	ft	06	2008				Toolkit v5.0
1543	1	528A	00N	40.2	ac	06	2005				Toolkit v5.0
1543	2	528A	00N	40.6	ac						Toolkit v5.0
1543	3	528A	00N	22.7	ac						Toolkit v5.0
1543	4	528A	00N	18.2	ac						Toolkit v5.0
1543	5	528A	00N	16	ac						Toolkit v5.0
1543	6	528A	00N	12.2	ac						Toolkit v5.0
1543	7	528A	00N	9.1	ac						Toolkit v5.0
1543	HQ	528A	00N	2.7	ac						Toolkit v5.0
1544	1	528A	00N	58.1	ac						Toolkit v5.0
1544	2	528A	00N	19.9	ac						Toolkit v5.0
1543	1	590	00N	40.2	ac						Toolkit v5.0
1543	2	590	00N	40.6	ac						Toolkit v5.0

Enter information about the duration and interval of the recurring practice and click OK.

Practice: Prescribed Grazing (528A)
Tract: 1543 Land Unit: 1
Planned Amount: 40.2

Start: 2005 End: 2008

Interval:
 Annual Bi-Annual Specify Length

Buttons: Non Recurring, OK, Cancel

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Tools Reports Help

General Assistance Notes Land Units Practice Schedule Customer Files

Land Units
Plan: Conspan
 Tract 1543
 Tract 1544
 Expand Collapse
 Select All Unselect All

Conservation System
 Guide: No Guide Available
 System: No System Available
 CSG unavailable: multiple land uses selected
 Code Practice Name
 Select All Unselect All

All Practices
 Code Practice Name
 538A Prescribed Grazing
 574 Spring Development
 580 Streambank and Shoreline Protectio
 590 Nutrient Management
 595 Pest Management
 614 Watering Facility
 633 Waste Utilization
 642 Watering Facility
 Show Scheduled Schedule Practices

Schedule Plan Date: Dec 2004

Tract Number	Land Unit	Practice	Narrative	Planned Amo	Units	Month	Year	Applied Amou	Applied Date	Program	Source
1544	2	512	00M2	8.5	ac	03	2009				Toolkit v5.0
1544	1	516	1	1389.1	ft	06	2008				Toolkit v5.0
1543	1	528A	00N	40.2	ac	06	2005R				Toolkit v5.0
1543	2	528A	00N	40.6	ac	06	2005R				Toolkit v5.0
1543	3	528A	00N	22.7	ac	06	2005R				Toolkit v5.0
1543	4	528A	00N	18.2	ac	06	2005R				Toolkit v5.0
1543	5	528A	00N	16	ac	06	2005R				Toolkit v5.0
1543	6	528A	00N	12.2	ac	06	2005R				Toolkit v5.0
1543	7	528A	00N	9.1	ac	06	2005R				Toolkit v5.0
1544	1	528A	00N	58.1	ac	06	2005R				Toolkit v5.0
1544	2	528A	00N	19.9	ac	06	2005R				Toolkit v5.0
1543	1	590	00N	40.2	ac	06	2005R				Toolkit v5.0
1543	2	590	00N	40.6	ac	06	2005R				Toolkit v5.0
1543	3	590	00N	22.7	ac	06	2005R				Toolkit v5.0

Add Row Copy to Cell Below Save

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An R appears next to the year to signify the practice is recurring.

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Tools Reports Help

General Assistance Notes Land Units Practice Schedule Customer Files

Land Units
Plan: Conspan
 Tract 1543
 Tract 1544
 Expand Collapse
 Select All Unselect All

Conservation System
 Guide: No Guide Available
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 CSG unavailable: multiple land uses selected
 Code Practice Name
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All Practices
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1543	6	590	00N	12.2	ac	06	2005				Toolkit v5.0
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1544	1	590	00N	58.1	ac	06	2005				Toolkit v5.0
1544	2	590	00N	19.9	ac	06	2005				Toolkit v5.0
1543	1	595	00N	40.2	ac	06	2005				Toolkit v5.0
1543	2	595	00N	40.6	ac	06	2005				Toolkit v5.0
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1544	2	595	00N	19.9	ac	06	2005				Toolkit v5.0
1544	1	614	00N	3	no	05	2008				Toolkit v5.0

Add Row Copy to Cell Below Save Plan Wizard... Contract Wizard...

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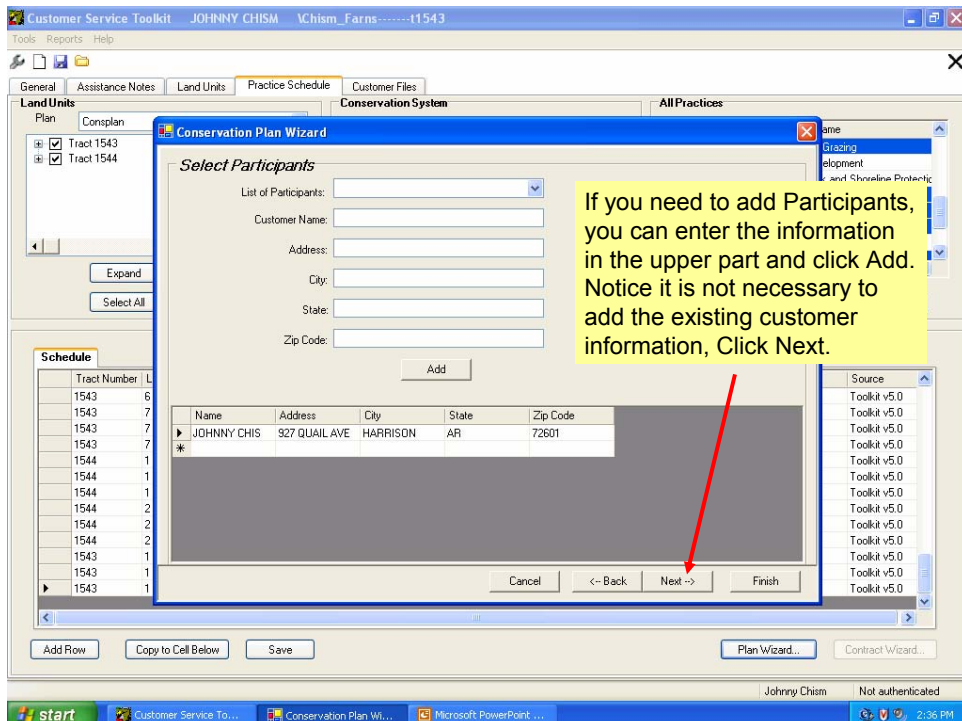
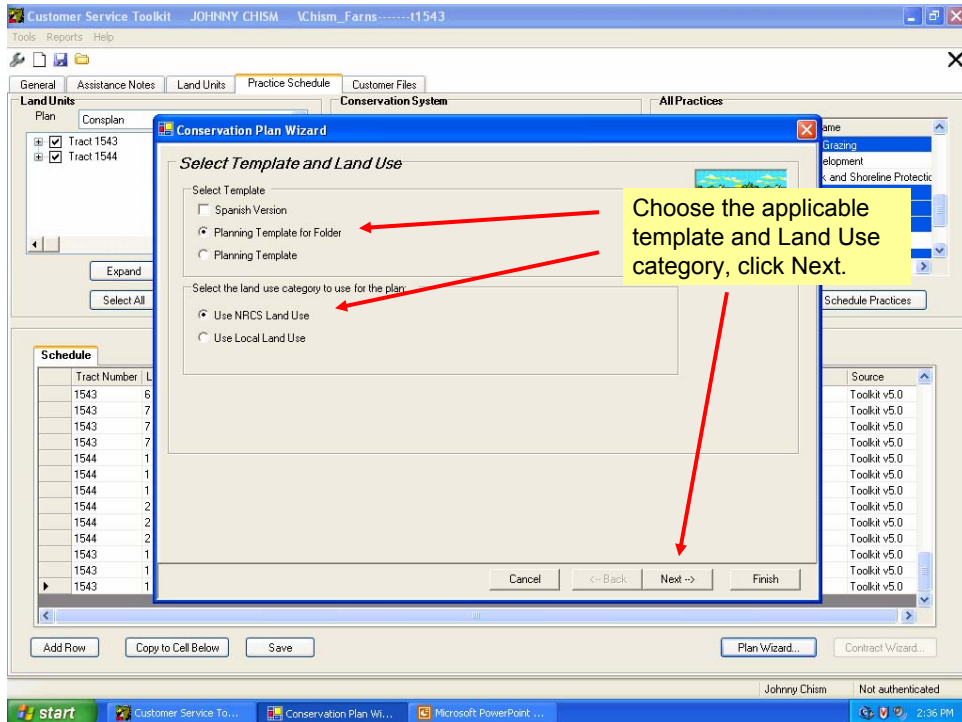
Once all the data is entered Click Save.

The screenshot shows the 'Customer Service Toolkit' interface. The 'Practice Schedule' window is open, displaying a table of scheduled practices. A 'Toolkit Information' dialog box is overlaid on the table, with the message 'Practice Schedule has been saved.' and an 'OK' button. A red arrow points from a yellow callout box labeled 'Click OK.' to the 'OK' button.

Tract Number	Land Unit	Practice	Narrative	Plan	Applied Amou	Applied Date	Program	Source
1543	6	528A	00N	12.2				Toolkit v5.0
1543	7	528A	00N	9.1				Toolkit v5.0
1543	7	528A	00N	9.1				Toolkit v5.0
1543	7	528A	00N	9.1	ac	06	2008R	Toolkit v5.0
1544	1	528A	00N	58.1	ac	06	2006R	Toolkit v5.0
1544	1	528A	00N	58.1	ac	06	2007R	Toolkit v5.0
1544	1	528A	00N	58.1	ac	06	2008R	Toolkit v5.0
1544	2	528A	00N	19.9	ac	06	2006R	Toolkit v5.0
1544	2	528A	00N	19.9	ac	06	2007R	Toolkit v5.0
1544	2	528A	00N	19.9	ac	06	2008R	Toolkit v5.0
1543	1	590	00N	40.2	ac	06	2006R	Toolkit v5.0
1543	1	590	00N	40.2	ac	06	2007R	Toolkit v5.0
1543	1	590	00N	40.2	ac	06	2008R	Toolkit v5.0

The screenshot shows the 'Customer Service Toolkit' interface. The 'Practice Schedule' window is open, displaying a table of scheduled practices. The 'Plan Wizard...' button at the bottom right is highlighted by a red arrow and a yellow callout box labeled 'The Plan Wizard button becomes active, click it to develop the plan document.'

Tract Number	Land Unit	Practice	Narrative	Planned Amo	Units	Month	Year	Source
1543	6	528A	00N	12.2	ac	06	2008R	Toolkit v5.0
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You have several options to include in the plan document. Choose the ones that fit your needs.

You also have the option of including Standard Statements that you have saved in text files on your computer. To access a text file for the statement, click the Browse button.

You can also type in the client's objectives to be included in the plan document. Click Finish.

You have the option of choosing a name for the plan document, or accepting the default NewPlan.xls. Click Open.

Conservation Plan

JOHNNY CHISM
927 QUAIL AVE
HARRISON, AR 72601

Objective(s)
To control erosion and improve grazing management

Pasture
Tract: 1543

Critical Area Planting
Vegetation will be established on severely eroding areas or other areas requiring extra ordinary means to establish vegetation.

Field	Planned Amount	Month	Year	Applied Amount	Date
2	1.4 ac	5	2005		
Total:		1.4 ac			

Fence
Construct a four wire barb fence at the location at the plan map. Follow the fencing specifications when constructing the fence.

Field	Planned Amount	Month	Year	Applied Amount	Date
1	1345.3 ft	3	2007		

The plan document is creating in Excel. Use Excel to edit and print the document. When you are finished, close the file.

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642	Water/Wat

Schedule
Plan Date: Dec 2004

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1543	6	528A	00N	12.2	ac	06	2008R				Toolkit v5.0
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1543	7	528A	00N	9.1	ac	06	2007R				0
1543	7	528A	00N	9.1	ac	06	2008R				0
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You are returned to the Practice Schedule.