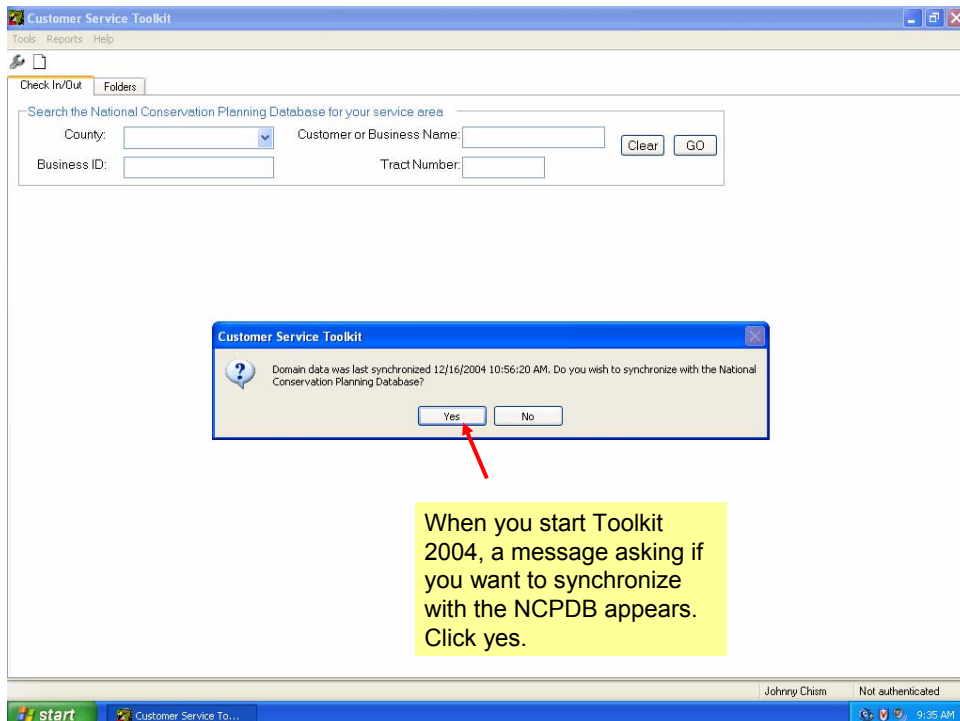
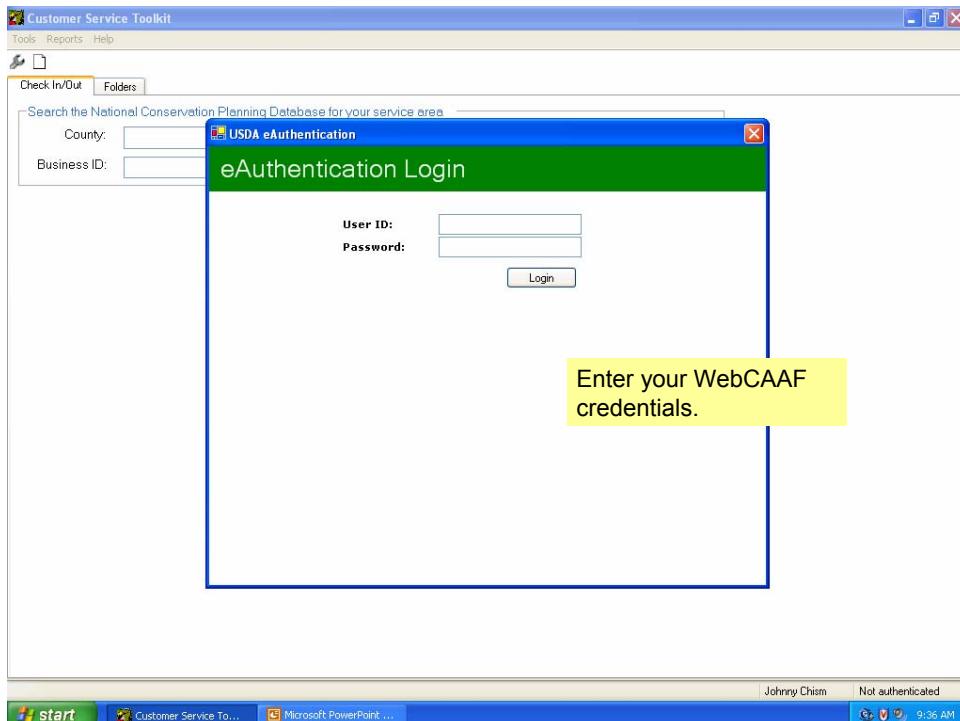
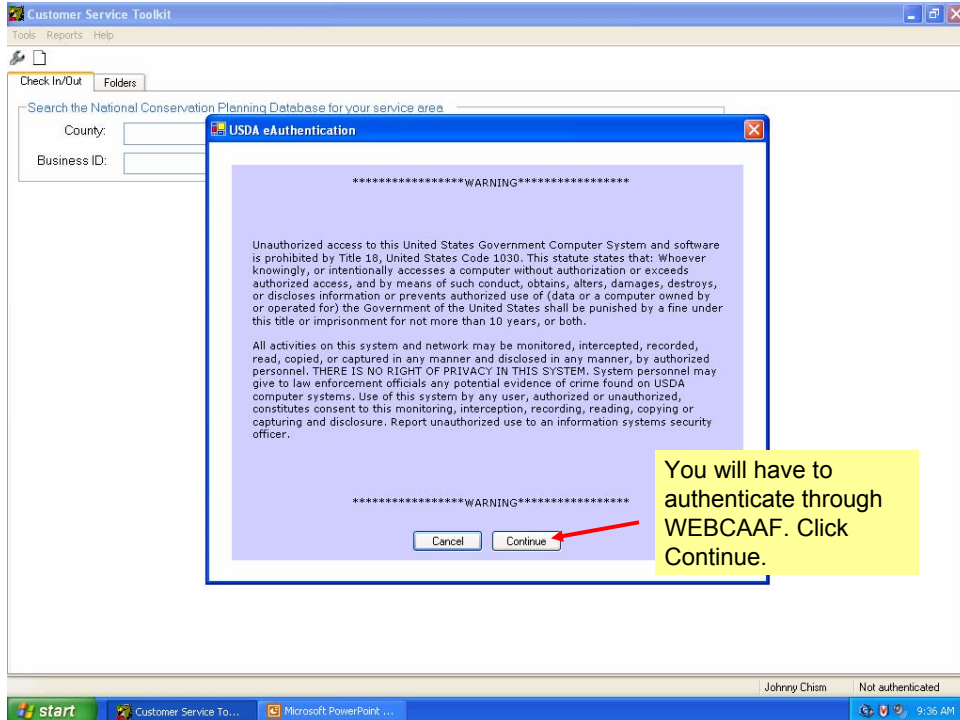
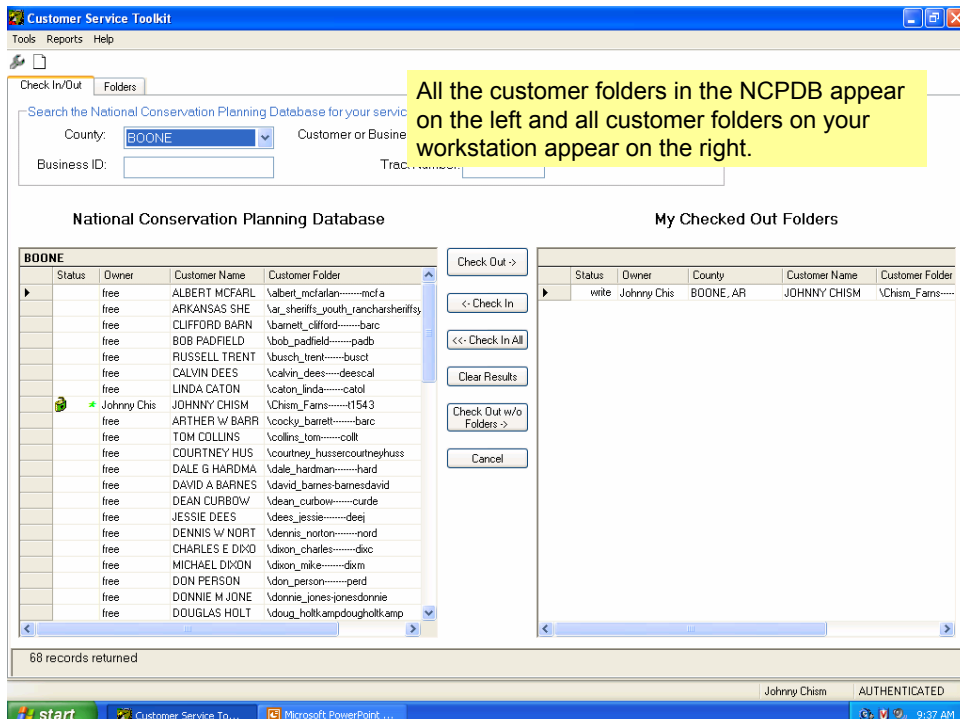
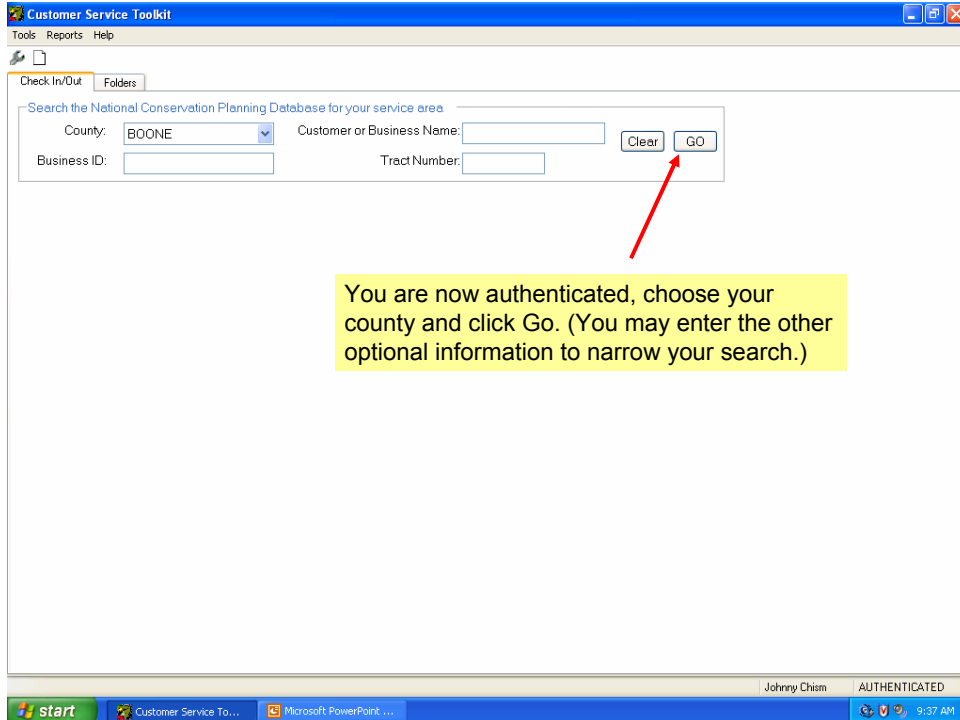


Checking Out/In an Existing Customer

Toolkit 2004







Customer Service Toolkit

Tools Reports Help

Check In/Out Folders

Search the National Conservation Planning Database for your service area

County: **BOONE** Customer or Business Name: Clear GO

Business ID: Tract Number:

National Conservation Planning Database					My Checked Out Folders					
Status	Owner	Customer Name	Customer Folder		Status	Owner	County	Customer Name	Customer Folder	
free		ALBERT MCFARL	\albert_mcfarlan-----mcf a	<input type="button" value="Check Out ->"/> <input type="button" value="Check In"/> <input type="button" value="Check In All"/> <input type="button" value="Clear Results"/> <input type="button" value="Check Out w/o Folders ->"/> <input type="button" value="Cancel"/>	write	Johnny Chis	BOONE, AR	JOHNNY CHISM	\Chism_Fams---	
free		ARKANSAS SHE	\ar_sheiffs_youth_rancharsheriffs							
free		CLIFFORD BARN	\bamett_clifford-----barc							
free		BOB PADFIELD	\bob_padfield-----padb							
free		RUSSELL TRENT	\busch_trent-----busc							
free		CALVIN DEES	\calvin_dees-----dees							
free		LINDA CATON	\caton_linda-----catl							
free	Johnny Chis	JOHNNY CHISM	\Chism_Fams-----f1543							
free		ARTHER W BARR	\cocky_barrett-----barc							
free		TOM COLLINS	\collins_tom-----coll							
free		COURTNEY HUS	\courtney_hussercourtneyhus							
free		DALE G HARDMA	\dale_hardman-----hard							
free		DAVID A BARNES	\david_barnes-barnesdavid							
free		JESSIE DEES	\dees_jessie-----deej							
free		DENNIS W NORT	\dennis_norton-----nord							
free		CHARLES E DIXO	\dixon_charles-----dixc							
free		MICHAEL DIXON	\dixon_mike-----dixm							
free		DON PERSON	\don_person-----perd							
free		DONNIE M JONE	\donnie_jones-jonesdonnie							
free		DOUGLAS HOLT	\doug_holtkampdougholtk							

68 records returned

Johnny Chism AUTHENTICATED

Customer Service Toolkit

Tools Reports Help

Check In/Out Folders

Search the National Conservation Planning Database for your service area

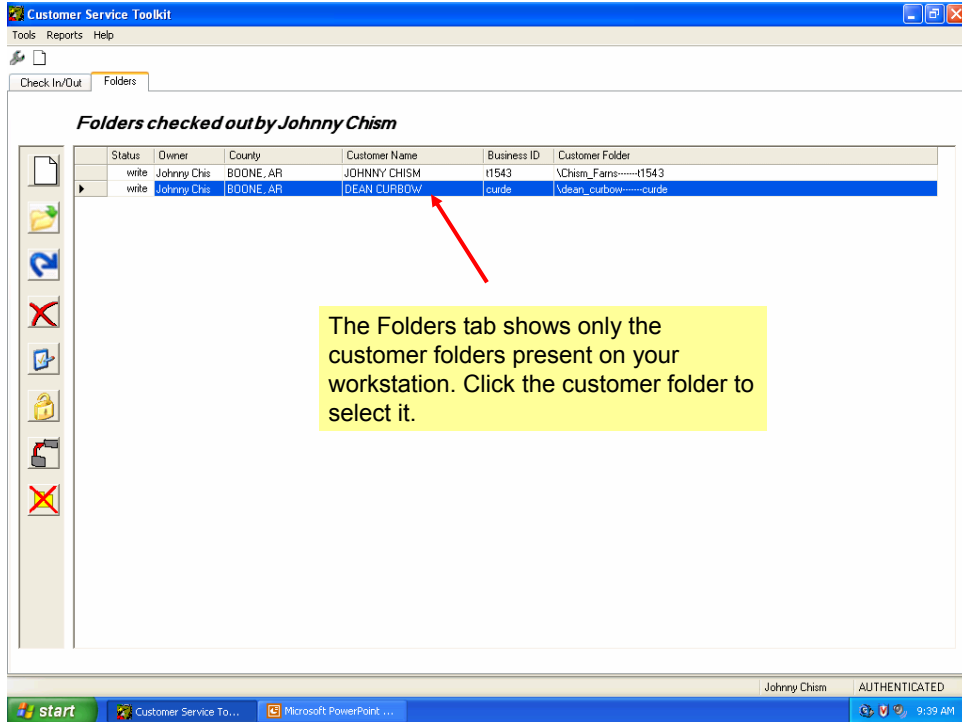
County: **BOONE** Customer or Business Name: Clear GO

Business ID: Tract Number:

National Conservation Planning Database					My Checked Out Folders					
Status	Owner	Customer Name	Customer Folder		Status	Owner	County	Customer Name	Customer Folder	
free		ALBERT MCFARL	\albert_mcfarlan-----mcf a	<input type="button" value="Check Out ->"/> <input type="button" value="Check In"/> <input type="button" value="Check In All"/> <input type="button" value="Clear Results"/> <input type="button" value="Check Out w/o Folders ->"/> <input type="button" value="Cancel"/>	write	Johnny Chis	BOONE, AR	JOHNNY CHISM	\Chism_Fams---	
free		ARKANSAS SHE	\ar_sheiffs_youth_rancharsheriffs							
free		CLIFFORD BARN	\bamett_clifford-----barc							
free		BOB PADFIELD	\bob_padfield-----padb							
free		RUSSELL TRENT	\busch_trent-----busc							
free		CALVIN DEES	\calvin_dees-----de							
free		LINDA CATON	\caton_linda-----ca							
free	Johnny Chis	JOHNNY CHISM	\Chism_Fams-----f1543							
free		ARTHER W BARR	\cocky_barrett-----barc							
free		TOM COLLINS	\collins_tom-----co							
free		COURTNEY HUS	\courtney_husserc							
free		DALE G HARDMA	\dale_hardman-----							
free		DAVID A BARNES	\david_barnes-bar							
free	Johnny Chis	DEAN CURBOW	\dean_curbow-----							
free		JESSIE DEES	\dees_jessie-----d							
free		DENNIS W NORT	\dennis_norton-----							
free		CHARLES E DIXO	\dixon_charles-----dixc							
free		MICHAEL DIXON	\dixon_mike-----dixm							
free		DON PERSON	\don_person-----perd							
free		DONNIE M JONE	\donnie_jones-jonesdonnie							
free		DOUGLAS HOLT	\doug_holtkampdougholtk							

68 records returned

Johnny Chism AUTHENTICATED



Customer Service Toolkit
Tools Reports Help

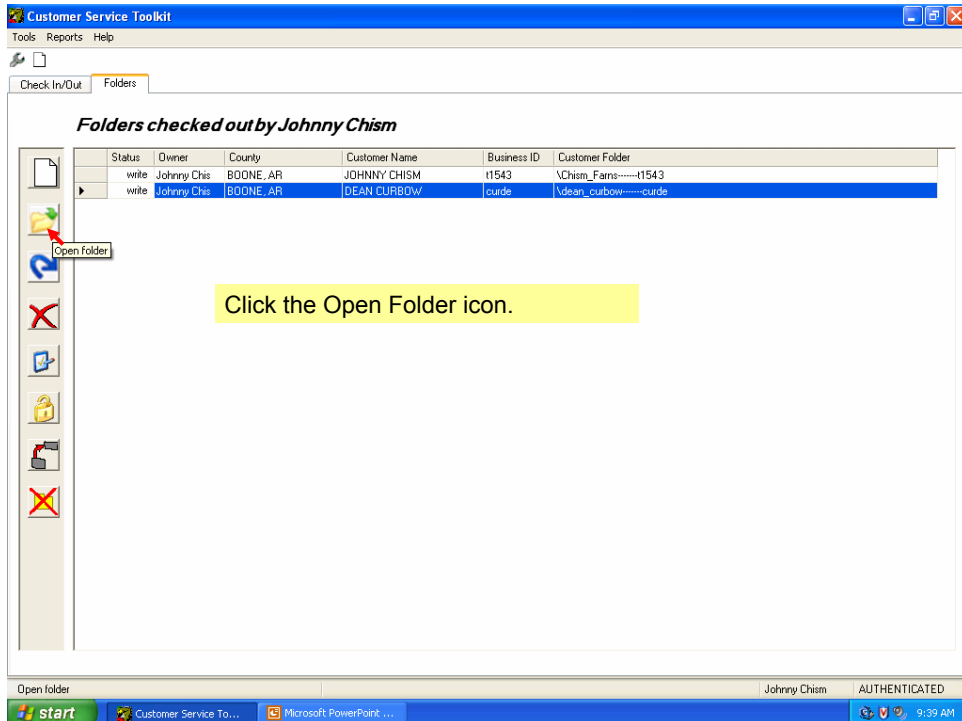
Check In/Out Folders

Folders checked out by Johnny Chism

Status	Owner	County	Customer Name	Business ID	Customer Folder
write	Johnny Chis	BOONE, AR	JOHNNY CHISM	t1543	\Chism_Farms-----t1543
write	Johnny Chis	BOONE, AR	DEAN CURBOW	curde	\dean_curbow-----curde

The Folders tab shows only the customer folders present on your workstation. Click the customer folder to select it.

Johnny Chism AUTHENTICATED



Customer Service Toolkit
Tools Reports Help

Check In/Out Folders

Folders checked out by Johnny Chism

Status	Owner	County	Customer Name	Business ID	Customer Folder
write	Johnny Chis	BOONE, AR	JOHNNY CHISM	t1543	\Chism_Farms-----t1543
write	Johnny Chis	BOONE, AR	DEAN CURBOW	curde	\dean_curbow-----curde

Click the Open Folder icon.

Open folder Johnny Chism AUTHENTICATED

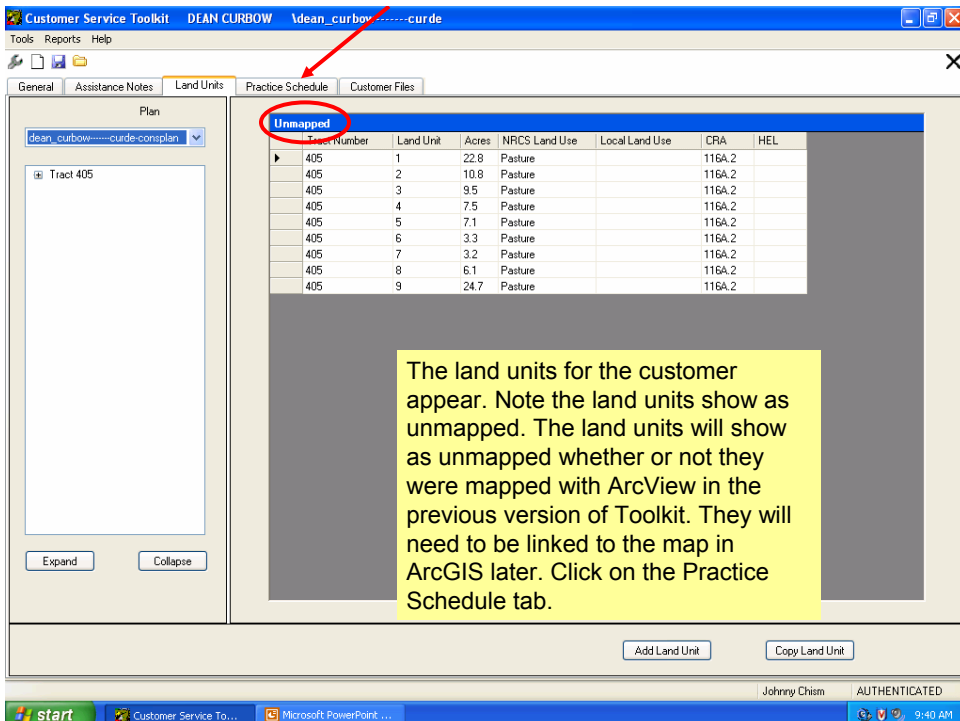
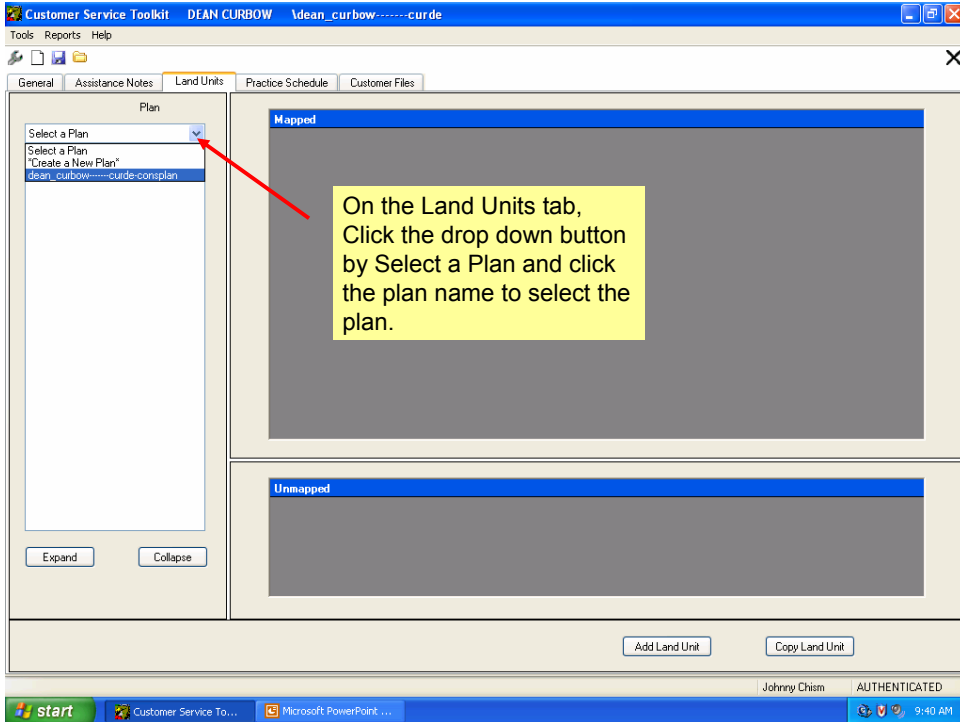
The screenshot shows the 'Customer Service Toolkit' window for user 'DEAN CURBOW'. The 'General' tab is active, displaying customer information for 'DEAN CURBOW'. A red arrow points to the 'Assistance Notes' tab. A yellow text box contains the following text: 'The customer folder is opened on the General tab. (This data is not editable from within Toolkit 2004, Edits must be made in SCIMS) Click on the Assistance Notes tab.'

Name:	DEAN CURBOW	Business:	None available
This is the decision maker:		Home:	(870) 426 - 5265
Business:		Business Fax:	None available
Address:	13376 PINECREST RD	Mobile:	None available
	13376 PINECREST RD OMAHA, AR 72662	Email:	None available

Buttons at the bottom: Add Associated Customer, Edit/ Delete Associated Customer, Update Outlook Contact.

The screenshot shows the 'Customer Service Toolkit' window for user 'DEAN CURBOW'. The 'Assistance Notes' tab is active, displaying the title 'Assistance Notes For DEAN CURBOW'. A table with columns 'Assistance Date', 'Assisted By', 'Program Code', and 'Note' is visible but empty. A red arrow points to the 'Land Units' tab. A yellow text box contains the following text: 'There are no assistance notes for this customer, click the Land Units tab.'

Assistance Date	Assisted By	Program Code	Note
-----------------	-------------	--------------	------

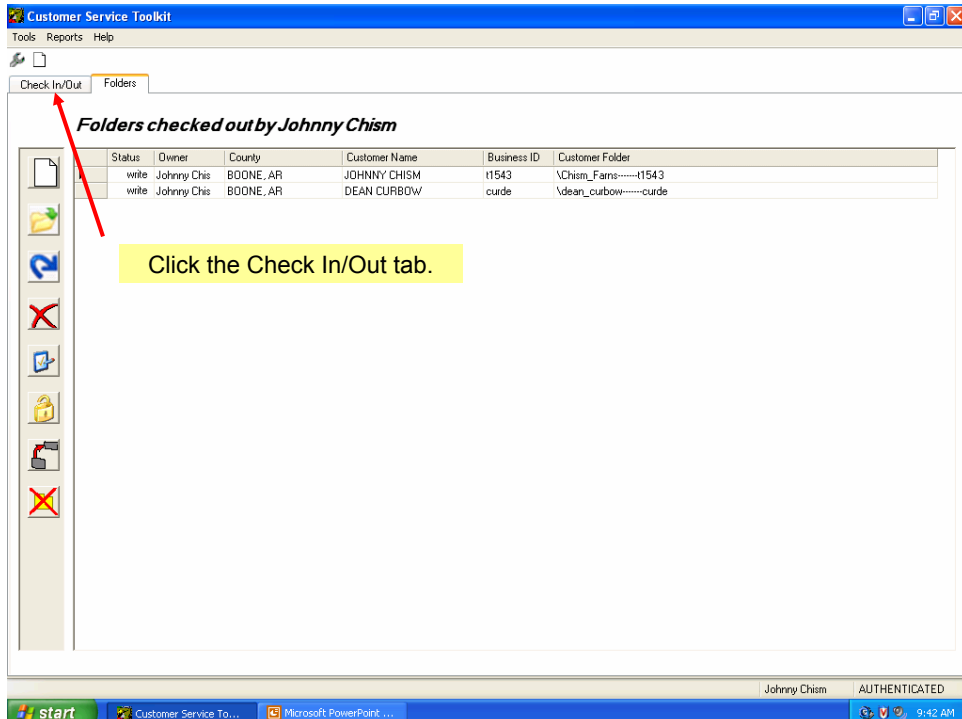
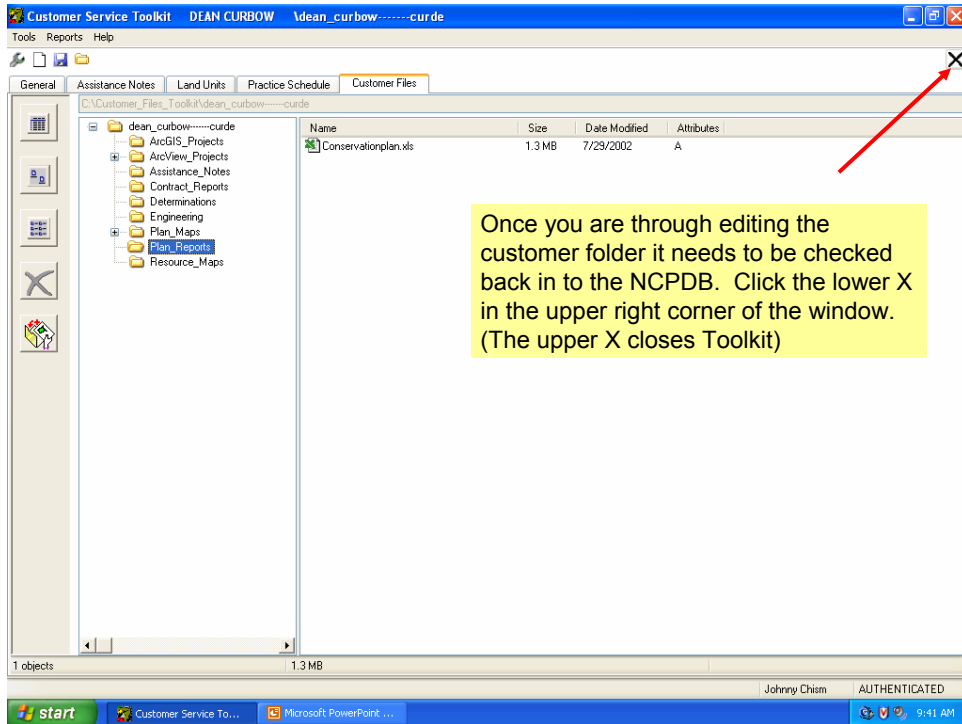


Select the plan by clicking the drop down button in the plan field. The current practice schedule appears. Click the Customer Files tab.

Tract Number	Land Unit	Practice	Narrative	Planned Amo	Units	Month	Year	Applied Amou	Applied Date	Program	Source
405	1	528A		22.8	ac	08	2002			CTA-GENRL	Toolkit
405	1	590	001	22.8	ac	08	2002	22.8	06/30/2004	EQUIP	Toolkit
405	1	595A	001	22.8	ac	08	2002			CTA-GENRL	Toolkit
405	1	633		22.8	ac	08	2002	22.8	06/30/2004	EQUIP	Toolkit
405	1	991	001	22.8	ac	08	2002			CTA-GENRL	Toolkit
405	2	378	4	1	no	08	2002			CTA-GENRL	Toolkit
405	2	528A		10.8	ac	08	2002			CTA-GENRL	Toolkit
405	2	590	001	10.8	ac	08	2002	10	06/30/2004	EQUIP	Toolkit
405	2	595A	001	10.8	ac	08	2002			CTA-GENRL	Toolkit
405	2	633		10.8	ac	08	2002			CTA-GENRL	Toolkit
405	2	991	001	10.8	ac	08	2002			CTA-GENRL	Toolkit
405	3	528A		9.5	ac	08	2002			CTA-GENRL	Toolkit
405	3	590	001	9.5	ac	08	2002	9.5	06/30/2004	EQUIP	Toolkit
405	3	595A	001	9.5	ac	08	2002			CTA-GENRL	Toolkit

All customer files in the Customer's folder were preserved from the previous version of Toolkit, including the old ArcView project files.

Name	Size	Date Modified	Attributes
consplan.apr	321.4 KB	4/14/2004	A
Toolkit2_template.apr	49 KB	7/16/1999	A



Customer Service Toolkit

Tools Reports Help

Check In/Out Folders

Search the National Conservation Planning Database for your service area

County: **BOONE** Customer or Business Name: Clear GO

Business ID: Tract Number:

National Conservation Planning Database

Status	Owner	Customer Name	Customer Folder
free		ALBERT MCFARL	\albert_mcfarlan-----mcf/a
free		ARKANSAS SHE	\ar_sheiffs_youth_rancharsheriffs
free		CLIFFORD BARN	\bamett_clifford-----barc
free		BOB PADFIELD	\bbob_padfield-----padb
free		RUSSELL TRENT	\busch_trent-----busct
free		CALVIN DEES	\calvin_dees-----deescal
free		LINDA CATON	\caton_linda-----catol
★	Johnny Chis	JOHNNY CHISM	\Chism_Fans-----t1543
free		ARTHER W BARR	\cocky_barrett-----barc
free		TOM COLLINS	\collins_tom-----collt
free		COURTNEY HUS	\courtney_hussercourtneyhuss
free		DALE G HARDMA	\dale_hardman-----hard
free		DAVID A BARNES	\david_barnes-barnesdavid
★	Johnny Chis	DEAN CURBOW	\dean_curbow-----curde
free		JESSIE DEES	\jessie_dees-----deej
free		DENNIS W NORT	\dennis_norton-----nord
free		CHARLES E DIXO	\dixon_charles-----dixc
free		MICHAEL DIXON	\dixon_mike-----dixm
free		DON PERSON	\don_person-----perd
free		DONNIE M JONE	\donnie_jones-jonesdonnie
free		DOUGLAS HOLT	\doug_holtkampdoughholt.kamp

68 records returned

My Checked Out Folders

Status	Owner	County	Customer Name	Customer Folder
write	Johnny Chis	BOONE, AR	JOHNNY CHISM	\Chism_Fans---
write	Johnny Chis	BOONE, AR	DEAN CURBOW	\dean_curbow---

Click the customer folder on the right to select it, then click the Check In button.

Johnny Chis AUTHENTICATED

Customer Service Toolkit

Tools Reports Help

Check In/Out Folders

Search the National Conservation Planning Database for your service area

County: **BOONE** Customer or Business Name: Clear GO

Business ID: Tract Number:

National Conservation Planning Database

Status	Owner	Customer Name	Customer Folder
free		ALBERT MCFARL	\albert_mcfarlan-----mcf/a
free		ARKANSAS SHE	\ar_sheiffs_youth_rancharsheriffs
free		CLIFFORD BARN	\bamett_clifford-----barc
free		BOB PADFIELD	\bbob_padfield-----padb
free		RUSSELL TRENT	\busch_trent-----busct
free		CALVIN DEES	\calvin_dees-----deescal
free		LINDA CATON	\caton_linda-----catol
★	Johnny Chis	JOHNNY CHISM	\Chism_Fans-----t1543
free		ARTHER W BARR	\cocky_barrett-----barc
free		TOM COLLINS	\collins_tom-----collt
free		COURTNEY HUS	\courtney_hussercourtneyhuss
free		DALE G HARDMA	\dale_hardman-----hard
free		DAVID A BARNES	\david_barnes-barnesdavid
★	Johnny Chis	DEAN CURBOW	\dean_curbow-----curde
free		JESSIE DEES	\jessie_dees-----deej
free		DENNIS W NORT	\dennis_norton-----nord
free		CHARLES E DIXO	\dixon_charles-----dixc
free		MICHAEL DIXON	\dixon_mike-----dixm
free		DON PERSON	\don_person-----perd
free		DONNIE M JONE	\donnie_jones-jonesdonnie
free		DOUGLAS HOLT	\doug_holtkampdoughholt.kamp

68 records returned

My Checked Out Folders

Status	Owner	County	Customer Name	Customer Folder
write	Johnny Chis	BOONE, AR	JOHNNY CHISM	\Chism_Fans---

The customer folder is transferred back to the NCPDB. Notice the folder is now free to be checked out by other users.

Johnny Chis AUTHENTICATED